# **MEMORANDUM**

TO: Mayor and Council

FROM: Mark Day, Municipal Budget Director

THROUGH: Tom Duensing, Deputy City Manager

DATE: December 2, 2022

SUBJECT: Quarterly Financial Report for FY 2022-23 Q1

Attached is the Quarterly Financial Report for the first quarter of Fiscal Year 2022-23, the quarter ending September 30, 2022. The Municipal Budget Office prepares quarterly financial reports for all the major operating funds, revenue sources and departments that reflect budget to actual comparisons and highlight major variances that may require additional monitoring or action.

Although revenues and expenditures are not budgeted on a quarterly basis, the report applies a three-year historical average to the annual budget to gain insight into revenue and expenditure actual performance versus the estimated budget for the quarter.

We have included a quick-reference Table of Contents on the following page that will allow you to quickly navigate to areas of interest by clicking on titles or page numbers. The *table of contents* link at the bottom of every page will return you to the Table of Contents. The report can also be found on the Municipal Budget Office's Internet page.

Please let me know if you have questions about the information contained in this report.



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## **Quarterly Financial Performance Report**

Through the First Quarter Ended September 30, 2022

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Performance Ratings Key		

**Positive** = A positive variance, or a negative variance of less than 2%, which shows the category is performing close to historical trends.

Watch = A negative variance between 2-5%, compared to historical trends.

**Negative** = A negative variance of greater than 5%, compared to historical trends.

## **Positive**

Through the first quarter of FY 2022-23, General Fund revenue is 18.1% of budget, compared with a historical percentage of 17.8%. In terms of budget-to-actual variance, total collections are above the anticipated revenue target for the first quarter by \$709 thousand. The scope of budget-to-actual variance for each category can be seen in the table and graph at the bottom-right corner of this page. Quarterly collection detail by category can be found on pages 2 through 6 of this reports.

\$0.0

1st Q

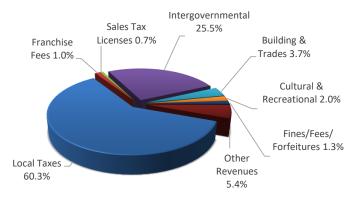
2nd Q

3rd Q

4th Q

#### General Fund Revenue by Category Cumulative Revenue through 1Q 2022-2023 FY 22-23 % of 1Q 1Q % of Annual **Budget** Budget Annual Actual **Revenue Categories Budget Budget Target** Revenue Target 100% 60.3% **Local Taxes** 169,383,093 Local Taxes (LT) 23,773,995 23,730,854 9% Franchise Fees (FF) Franchise Fees 2,934,996 1.0% 252,410 22,960 101% Sales Tax Licenses (STL) Sales Tax Licenses 2,039,500 0.7% 163,160 164,668 99% Intergovernmental 25.5% Intergovernmental (IG) 71,761,302 17,581,519 17,426,613 163% **Building & Trades** 10,447,630 3.7% Building & Trades (BT) 2,559,669 4,162,638 103% Cultural & Recreational 5,585,200 2.0% Cultural & Recreational (CR) 1,535,930 1,575,298 101% Fines/Fees/ Forfeitures Fines/Fees/Forfeitures (FFF) 3,550,446 1.3% 784,649 796,026 85% 15,256,071 Other Revenues (OR) Other Revenues 5.4% 3,417,360 2,898,880 Total 280,958,238 100.0% 50,068,691 50,777,938 101%

## FY 22-23 Budget



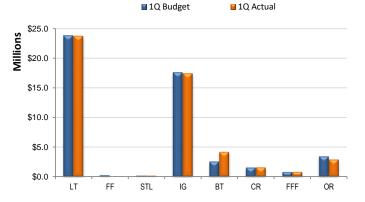
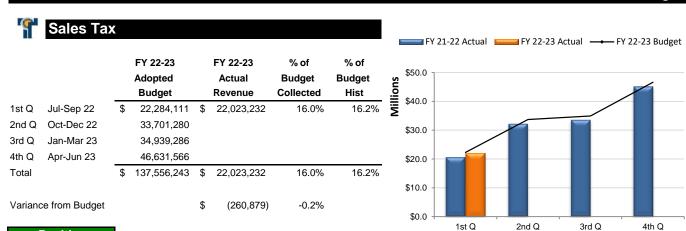
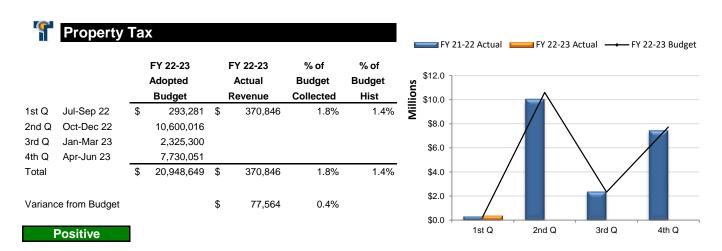


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## **Positive**

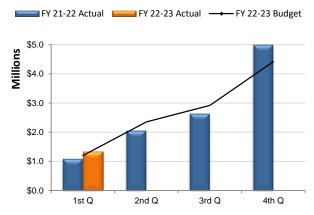
City Sales Taxes are generated by a 1.8% levy on sales transactions in the city. Of the total 1.8% rate, 1.2% is deposited in the General Fund, 0.5% is dedicated for Transit purposes, and the remaining 0.1% is deposited in the Arts & Culture Fund. The amount deposited in the General Fund is depicted in the table and graph above. This revenue source contributes 49% of the General Fund budget in FY 2022-23 making it the City's largest revenue source. Through the first quarter of FY 2022-23, Sales Tax collections are 16.0% of budget, which is slightly below the historical average of 16.2%. In terms of budget-to-actual variance, collections are \$261 thousand below the budgeted value.



Property Tax revenue in the General Fund is generated by a \$0.87 charge per \$100 of the primary assessed valuation of real and personal property. In FY 2022-23, Property Tax contributes 7.5% of budgeted General Fund revenue. Through the first quarter of FY 2022-23, Property Tax collections are 1.8% of budget, slightly above the historical average of 1.4%. In terms of budget-to-actual variance, Property Tax is \$77 thousand above the budgeted value.

# Sed Tax

		FY 22-23 Adopted Budget	FY 22-23 Actual Revenue	% of Budget Collected	% of Budget Hist
1st Q	Jul-Sep 22	\$ 1,196,602	\$ 1,336,777	12.3%	11.0%
2nd Q	Oct-Dec 22	2,349,691			
3rd Q	Jan-Mar 23	2,915,358			
4th Q	Apr-Jun 23	4,416,550			
Total		\$ 10,878,201	\$ 1,336,777	12.3%	11.0%
Variance from Budget			\$ 140,175	1.3%	

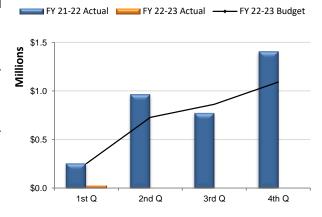


Positive

The Transient Lodging Tax, or Bed Tax, is a 5.0% levy on hotel and motel sales that contributes approximately 3.9% of budgeted General Fund revenue in FY 2022-23. Bed Tax collections through the first quarter of FY 2022-23 are 12.3% of budget, which is higher than the historical average of 11.0%. In terms of budget-to-actual variance, collections are \$140 thousand above the budgeted value.

# Franchise Fees

		FY 22-23	FY 22-23	% of	% of
		Adopted	Actual	Budget	Budget
		Budget	Revenue	Collected	Hist
1st Q	Jul-Sep 22	\$ 252,410	\$ 22,960	0.8%	8.6%
2nd Q	Oct-Dec 22	727,879			
3rd Q	Jan-Mar 23	862,889			
4th Q	Apr-Jun 23	1,091,819			
Total		\$ 2,934,996	\$ 22,960	0.8%	8.6%
Variance from Budget			\$ (229,449)	-7.8%	

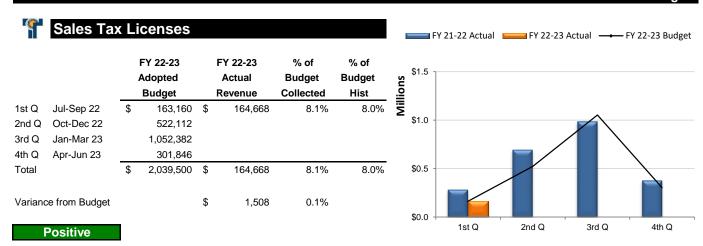


## **Negative**

Franchise Fee revenues are collected based on specific agreements with service providers in the city, including Arizona Public Service (2.0% of revenue), Cox Communications (5.0% of gross revenue), and Southwest Gas (2.0% of gross revenue). These fees contribute 1.0% of annual General Fund revenue. Franchise Fee payments are 0.8% of the budgeted amount through the first quarter of FY 2022-23, compared to 8.6% historically. In terms of budget-to-actual variance, collections are \$229 thousand below the expected amount. It is anticipated that variance will normalize during the remainder of the fiscal year.

## **General Fund Revenue Detail**

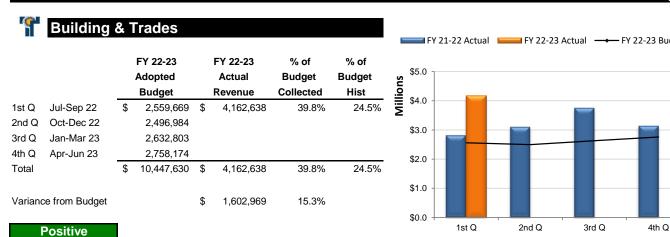
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The City requires taxable business activities to be licensed, with the annual licensing fee amount varying by business type. Starting in 2017, the Arizona Department of Revenue (ADOR) began collecting the fees for Tempe's Sales Tax Licenses. Sales Tax Licenses collections through the first quarter of FY 2022-23 were 8.1% of budget, compared to the historical average of 8.0%. Sales Tax Licenses contribute 0.7% of annual General Fund revenue. In terms of budget-to-actual variance, collections are 0.1% above budget, or \$1.5 thousand.

#### Intergovernmental ■ FY 21-22 Actual ■ FY 22-23 Actual → FY 22-23 Budget FY 22-23 FY 22-23 % of % of \$20.0 Adopted Actual **Budget Budget** Millions **Budget** Revenue Collected Hist 17,581,519 \$ 17,426,613 24.3% 24.5% 1st Q Jul-Sep 22 \$15.0 2nd Q Oct-Dec 22 17,725,042 3rd Q Jan-Mar 23 17,796,803 \$10.0 18,657,939 4th Q Apr-Jun 23 Total 71,761,302 17,426,613 24.3% 24.5% \$5.0 Variance from Budget \$ (154,906)-0.2% \$0.0 1st Q 2nd Q 3rd Q 4th Q **Positive**

Intergovernmental Revenue includes distributions of State Income Taxes, State Sales Taxes, and State Vehicle License Taxes. These revenues are distributed based on Tempe's share of the state urban population as determined by the U.S. Census. In total, these revenues constitute 25.5% of budgeted revenue for FY 2022-23, making this the second largest General Fund revenue source after Sales Taxes. Through the first quarter of FY 2022-23, actual collections are 24.3% of budget, compared to a historical average of 24.5%. In terms of budget-to-actual variance, collections are 0.2% below budget.



Building and Trade revenues consist of Building Permit Fees, Plan Check Fees, and other miscellaneous engineering and permitting fees generated by development. These fees are charged to recover a portion of the cost of regulating development. In FY 2022-23, this revenue source contributes 3.7% of budgeted General Fund revenue. Through the first quarter of FY 2022-23, actual collections are 39.8% of budget, compared to a historical average of 24.5%. Thus far, in terms of budget-to-actual variance, collections are 15.3% above the budgeted estimate, or \$1.6 million.

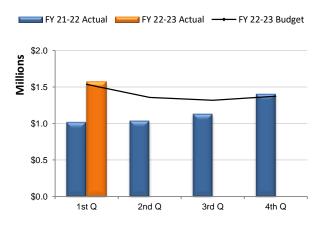
#### **Cultural & Recreational** FY 22-23 FY 22-23 % of % of Adopted Actual **Budget Budget Budget** Collected Hist Revenue 1,535,930 \$ 1,575,298 28.2% 27.5% 1st Q Jul-Sep 22 2nd Q Oct-Dec 22 1,357,204 Jan-Mar 23 1,318,107 3rd Q 4th Q Apr-Jun 23 1,373,959 5,585,200 1,575,298 28.2% 27.5% Total \$

\$

39,368

Variance from Budget

**Positive** 



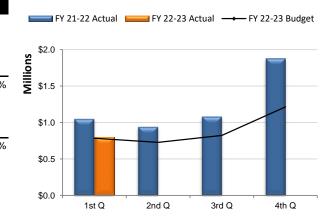
Cultural and Recreational revenues include fees and charges to recover a portion of the costs of providing the City's cultural and recreational programs. The majority of this revenue source is generated from fees charged for the City's Kid Zone program. In total, Cultural and Recreational fees represent 2.0% of total budgeted General Fund revenue for FY 2022-23. Through the first quarter of FY

2022-23, Cultural and Recreational fee collections are 28.2% of budget, compared to the historical average of 27.5%, for a total positive variance of 0.7%. In terms of budget-to-actual variance, collections are \$39 thousand above the budgeted estimate.

0.7%

# Fines, Fees & Forfeitures

		FY 22-23 Adopted Budget	FY 22-23 Actual Revenue	% of Budget Collected	% of Budget Hist
1st Q	Jul-Sep 22	\$ 784,649	\$ 796,026	22.4%	22.1%
2nd Q	Oct-Dec 22	727,841			
3rd Q	Jan-Mar 23	823,703			
4th Q	Apr-Jun 23	1,214,253			
Total		\$ 3,550,446	\$ 796,026	22.4%	22.1%
Variance from Budget			\$ 11,378	0.3%	

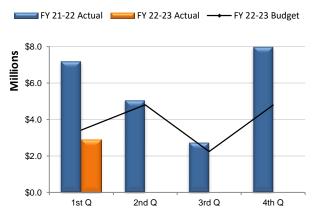


**Positive** 

Fines, Fees, and Forfeiture revenue derives from fines and other payments related to violations of state laws and local ordinances, including parking, traffic, and criminal enforcement activities. In total, Fines, Fees, and Forfeitures represent 1.3% of total budgeted General Fund revenue for FY 2022-23. Through the first quarter of FY 2022-23, 22.4% of budgeted revenues have been collected, compared to a historical average of 22.1%. In terms of budget-to-actual variance, this category is 0.3% above the expected value through the first quarter.

# **Other Revenues**

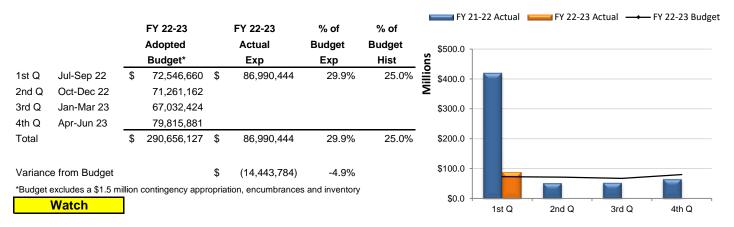
		FY 22-23 Adopted Budget			FY 22-23 Actual Revenue	% of Budget Collected	% of Budget Hist
1st Q	Jul-Sep 22	\$	3,417,360	\$	2,898,880	19.0%	22.4%
2nd Q	Oct-Dec 22		4,805,662				
3rd Q	Jan-Mar 23		2,242,642				
4th Q	Apr-Jun 23		4,790,406				
Total		\$	15,256,071	\$	2,898,880	19.0%	22.4%
Variance from Budget				\$	(518,480)	-3.4%	



Watch

Other Revenues include collections from a variety of sources not otherwise accounted for in the major revenue categories. Primary components of Other Revenues are Land Sales, Interest Earnings, Land and Building Facility Rental, and SRP In-Lieu Payments. In FY 2022-23, this revenue source contributes 5.4% of budgeted General Fund revenue. Through the first quarter of the fiscal year, collections of Other Revenue are 19.0% of the FY 2022-23 budget, compared to a historical tracking percentage of 22.4%. It is anticipated that this variance will normalize as the fiscal year progresses.

# **General Fund Expenditures Quarterly Analysis**



Through the first quarter of FY 2022-23, General Fund expenditures are 29.9% of budget, compared with a historical percentage of 25.0%. In terms of budget-to-actual variance, General Fund expenditures are 4.9% above budget through the first quarter. This negative variance versus the historical average was caused by the CIP pay-as-you- go payments to the capital funds, during the first quarter, that were significantly larger than the historical averages. It is anticipated that this expense variance will normalize as the fiscal year progresses. Departmental quarterly expenditure tracking data can be found on pages 8 through 17 of this report.

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## General Fund Expenditures By Category

	FY 22-23	% of
	Adopted	Adopted
Categories	Budget	Budget
Personnel Costs	\$ 192,272,304	66.2%
Materials and Supplies	11,698,391	4.0%
Fees and Services	50,559,677	17.4%
Contributions	9,959,172	3.4%
Travel and Training	1,112,381	0.4%
Capital Outlay	6,474,564	2.2%
Debt Service	13,368,120	4.6%
Internal Services	(14,620,650)	-5.0%
Transfers	19,832,168	6.8%
Total	\$ 290,656,127	100.0%

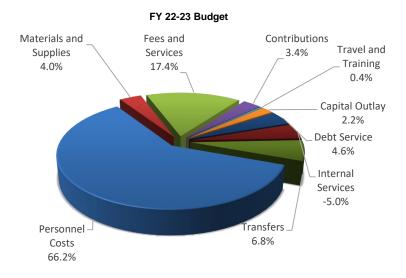


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#### **City Attorney's Office** ■ FY 21-22 Actual FY 22-23 Actual FY 22-23 Budget FY 22-23 FY 22-23 % of % of \$2.0 Adopted Actual **Budget Budget** Budget\* Expend\* Spent Hist Jul-Sep 22 26.0% 1st Q 1,170,012 1,349,828 30.0% \$1.5 Oct-Dec 22 2nd Q 1,134,012 Jan-Mar 23 1,026,011 3rd Q \$1.0 1,170,012 4th Q Apr-Jun 23 Total 4,500,048 1,349,828 30.0% 26.0% \$0.5 \*amounts are net of internal service charges, and exclude transfers Variance from Budget \$ (179,816)-4.0% \$0.0 1st Q 2nd Q 3rd Q 4th Q Watch

The City Attorney's Office spent 30.0% of its FY 2022-23 budget through the first quarter, compared to a historical average of 26.0%. In terms of budget-to-actual variance, expenditures are \$180 thousand or 4.0% more than budgeted through the first quarter.

#### **City Clerk's Office** ■ FY 21-22 Actual FY 22-23 Actual + FY 22-23 Budget FY 22-23 FY 22-23 % of % of \$500 Adopted Actual **Budget Budget Thousands** Budget\* Expend\* Spent Hist \$400 1st Q Jul-Sep 22 248,768 212,197 14.5% 17.0% 2nd Q Oct-Dec 22 377,543 \$300 Jan-Mar 23 379,006 3rd Q 458,027 4th Q Apr-Jun 23 \$200 212,197 17.0% Total 1,463,344 14.5% \*amounts are net of internal service charges, and exclude transfers \$100 Variance from Budget 36,572 2.5% \$0 1st Q 2nd Q 3rd Q 4th Q **Positive**

The City Clerk's Office has spent 14.5% of its FY 2022-23 budget through the first quarter, compared to a historical average of 17.0%. In terms of variance from the budget through the first quarter, expenditures are \$37 thousand or 2.5% below the expected amount.

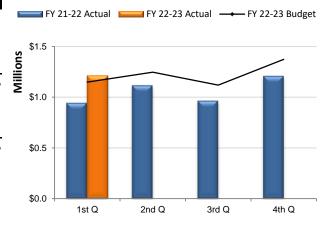
## **General Fund Departmental Expenditure Detail**

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## **City Court**

		FY 22-23 Adopted Budget*		FY 22-23 Actual Expend*		% of Budget Exp	% of Budget Hist
1st Q	Jul-Sep 22	\$	1,148,667	\$	1,211,865	24.8%	23.5%
2nd Q	Oct-Dec 22		1,246,426				
3rd Q	Jan-Mar 23		1,119,339				
4th Q	Apr-Jun 23		1,373,512				
Total		\$	4,887,944	\$	1,211,865	24.8%	23.5%
*amounts	s are net of interna	l ser	vice charges, a	nd e	exclude transfers		
Varianc	e from Budget			\$	(63,198)	-1.3%	

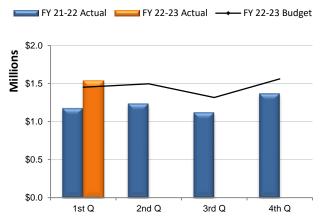


## **Positive**

The City Court has spent 24.8% of its FY 2022-23 budget through the first quarter compared to the historical average of 23.5%. In terms of variance from the budget through the first quarter, expenditures are \$63 thousand or 1.3% above the budgeted amount.

#### **City Manager's Office** FY 22-23 FY 22-23 % of % of Adopted Actual **Budget Budget** Budget\* Hist Expend\* Exp Jul-Sep 22 1,451,009 1,540,862 26.4% 24.9% 1st Q 2nd Q Oct-Dec 22 1,497,628 3rd Q Jan-Mar 23 1,316,980 1,561,728 4th Q Apr-Jun 23 5,827,345 \$ 1,540,862 26.4% 24.9% Total \*amounts are net of internal service charges, and exclude transfers

(89,853)



## **Positive**

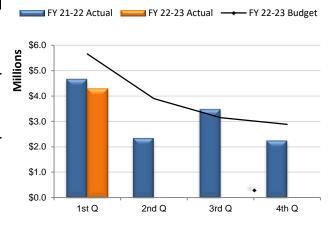
Variance from Budget

The City Manager's Office has spent 26.4% of its FY 2022-23 budget through the first quarter, compared to the historical average of 24.9%. In terms of variance from the budget in the first quarter, expenditures are \$90 thousand or 1.5% above the expected amount.

-1.5%

## **Community Development**

			FY 22-23 Adopted Budget*		FY 22-23 Actual Exp*	% of Budget Exp	% of Budget Hist	
1st Q	Jul-Sep 22	\$	5,659,897	\$	4,293,971	27.5%	36.3%	
2nd Q	Oct-Dec 22		3,898,001					
3rd Q	Jan-Mar 23		3,149,585					
4th Q	Apr-Jun 23		2,884,521					
Total		\$	15,592,004	\$	4,293,971	27.5%	36.3%	
*amounts are net of internal service charges, and exclude transfers								
Varianc	e from Budget			\$	1,365,926	8.8%		

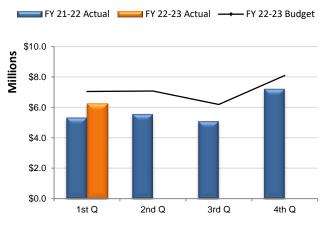


## **Positive**

The Community Development Department has spent 27.5% of its FY 2022-23 budget through the first quarter, compared to the historical value of 36.3%. In terms of variance from the budget, expenditures are \$1.4 million or 8.8% below the expected amount.

# **Community Services**

		FY 22-23 Adopted Budget*		FY 22-23 Actual Exp*		% of Budget Exp	% of Budget Hist		
1st Q	Jul-Sep 22	\$	7,045,314	\$	6,262,403	22.0%	24.8%		
2nd Q	Oct-Dec 22		7,073,722						
3rd Q	Jan-Mar 23		6,193,058						
4th Q	Apr-Jun 23		8,096,429						
Total		\$	28,408,523	\$	6,262,403	22.0%	24.8%		
*amounts are net of internal service charges, and exclude transfers									
Varianc	e from Budget			\$	782,911	2.8%			

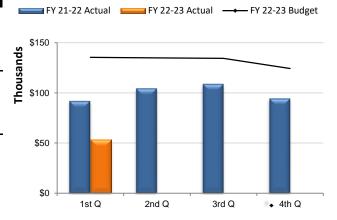


## **Positive**

The Community Services Department spent 22.0% of its FY 2022-23 budget through the first quarter, compared to the historical average of 24.8%. In terms of variance from the budget through the first quarter, expenditures are \$783 thousand or 2.8% below the expected amount.

## Diversity, Equity & Inclusion

			FY 22-23 Adopted Budget*		FY 22-23 Actual Exp*	% of Budget Exp	% of Budget Hist
1st Q	Jul-Sep 22	\$	135,384	\$	53,303	10.1%	25.6%
2nd Q	Oct-Dec 22		134,855				
3rd Q	Jan-Mar 23		134,326				
4th Q	Apr-Jun 23		124,278				
Total		\$	528,842	\$	53,303	10.1%	25.6%
*amounts	s are net of interna	al ser	vice charges, ar	nd ex	clude transfers		
Varianc	e from Budget			\$	82.080	15.5%	



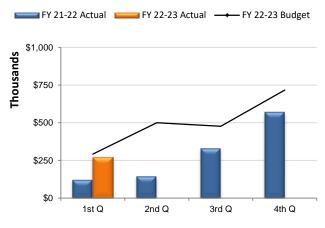
## **Positive**

The Diversity, Equity and Inclusion has spent 10.1% of its FY 2022-23 budget through the first quarter, compared with a historical percentage of 25.6%. In terms of variance from the budget through the first quarter, expenditures are \$82 thousand or 15.5% below the expected amount.

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# **Economic Development Office**

			FY 22-23 Adopted Budget*		FY 22-23 Actual Exp*	% of Budget Exp	% of Budget Hist		
1st Q	Jul-Sep 22	\$	291,867	\$	272,016	13.7%	14.7%		
2nd Q	Oct-Dec 22		500,344						
3rd Q	Jan-Mar 23		476,518						
4th Q	Apr-Jun 23		716,762						
Total		\$	1,985,491	\$	272,016	13.7%	14.7%		
*amounts are net of internal service charges, and exclude transfers									
Varianc	e from Budget			\$	19,851	1.0%			

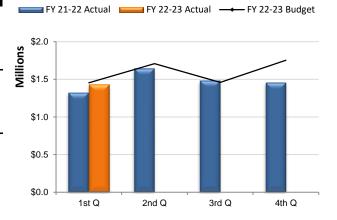


## **Positive**

The Economic Development Office has spent 13.7% of its FY 2022-23 budget through the first quarter, compared with a historical percentage of 14.7%. In terms of variance from the budget through the first quarter, expenditures are \$20 thousand or 1.0% below the expected amount.

## **Engineering & Transportation**

			FY 22-23 Adopted Budget*		FY 22-23 Actual Exp*	% of Budget Exp	% of Budget Hist			
1st Q	Jul-Sep 22	\$	1,453,778	\$	1,427,167	22.4%	22.8%			
2nd Q	Oct-Dec 22		1,708,827							
3rd Q	Jan-Mar 23		1,460,154							
4th Q	Apr-Jun 23		1,753,460							
Total		\$	6,376,219	\$	1,427,167	22.4%	22.8%			
*amounts	*amounts are net of internal service charges, and exclude transfers									
Varianc	e from Budget			\$	26,611	0.4%				



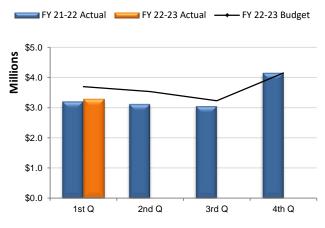
## **Positive**

The Engineering and Transportation Department has spent 22.4% of its FY 2022-23 budget through the first quarter, compared with a historical percentage of 22.8%. In terms of variance from the budget through the first quarter, expenditures are \$27 thousand or 0.4% below the expected amount.

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## **Financial Services**

			FY 22-23 Adopted Budget*		FY 22-23 Actual Exp*	% of Budget Exp	% of Budget Hist		
1st Q	Jul-Sep 22	\$	3,696,595	\$	3,287,286	22.5%	25.3%		
2nd Q	Oct-Dec 22		3,535,873						
3rd Q	Jan-Mar 23		3,229,041						
4th Q	Apr-Jun 23		4,149,537						
Total		\$	14,611,046	\$	3,287,286	22.5%	25.3%		
*amounts are net of internal service charges, and exclude transfers									
Varianc	e from Budget			\$	409,309	2.8%			

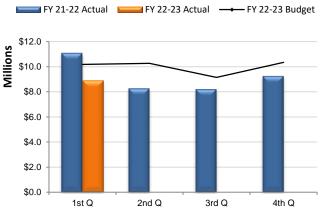


## **Positive**

The Financial Services Department has spent 22.5% of its FY 2022-23 budget through the first quarter, compared with a historical percentage of 25.3%. In terms of variance from the budget through the first quarter, expenditures are \$409 thousand or 2.8% below the expected amount.

## Fire Medical Rescue

			FY 22-23 Adopted Budget*		FY 22-23 Actual Exp*	% of Budget Exp	% of Budget				
1st Q	Jul-Sep 22	\$	10,185,658	\$	8,899,036	22.3%	25.5%				
2nd Q	Oct-Dec 22		10,265,545				_				
3rd Q	Jan-Mar 23		9,147,120								
4th Q	Apr-Jun 23		10,345,433								
Total		\$	39,943,755	\$	8,899,036	22.3%	25.5%				
*amounts	*amounts are net of internal service charges, and exclude transfers										
Variance	e from Budget			\$	1,286,621	3.2%					



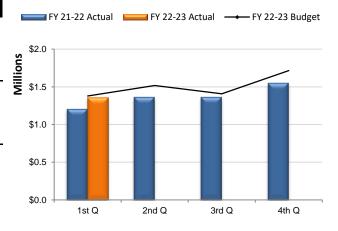
## **Positive**

The Fire Medical Rescue Department has spent 22.3% of its FY 2022-23 budget through the first quarter, compared with a historical percentage of 25.5%. In terms of variance from the budget through the first quarter, expenditures are \$1.3 million or 3.2% below the expected amount.

# 4

## **Human Resources**

			FY 22-23 Adopted Budget*		FY 22-23 Actual Expend*	% of Budget Exp	% of Budget Hist		
1st Q 2nd Q	Jul-Sep 22 Oct-Dec 22	\$	1,378,106 1,516,518	\$	1,356,257	22.5%	22.9%		
3rd Q	Jan-Mar 23		1,408,196						
4th Q	Apr-Jun 23		1,715,110						
Total		\$	6,017,930	\$	1,356,257	22.5%	22.9%		
*amounts	*amounts are net of internal service charges, and exclude transfers								
Varianc	e from Budget			\$	21,849	0.4%			

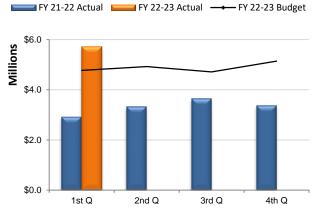


## **Positive**

The Human Resources Department has spent 22.5% of its FY 2022-23 budget through the first quarter, compared with a historical average of 22.9%. In terms of variance from the budget through the first quarter, expenditures are \$22 thousand or 0.4% below the expected amount.

## **Human Services**

			FY 22-23 Adopted Budget*		FY 22-23 Actual Expend*	% of Budget Exp	% of Budget Hist		
1st Q	Jul-Sep 22	\$	4,769,739	\$	5,713,714	29.2%	24.4%		
2nd Q	Oct-Dec 22		4,926,124						
3rd Q	Jan-Mar 23		4,711,095						
4th Q	Apr-Jun 23		5,141,153						
Total		\$	19,548,112	\$	5,713,714	29.2%	24.4%		
*amounts	*amounts are net of internal service charges, and exclude transfers								
Variance from Budget					(943,975)	-4.8%			

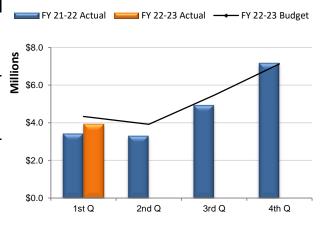


## Watch

The Human Services Department spent 29.2% of its FY 2022-23 budget through the first quarter, compared to a historical average of 24.4%. In terms of variance from the budget in the first quarter, expenditures are \$944 thousand or 4.8% above the expected amount. It is anticipated that this variance will normalize as the fiscal year progresses.

# Information Technology

			FY 22-23 Adopted		FY 22-23 Actual	% of Budget	% of Budget			
			Budget*		Expend*	Exp	Hist			
1st Q	Jul-Sep 22	\$	4,335,105	\$	3,930,019	18.9%	20.8%			
2nd Q	Oct-Dec 22		3,918,268							
3rd Q	Jan-Mar 23		5,460,565							
4th Q	Apr-Jun 23		7,127,913							
Total		\$	20,841,850	\$	3,930,019	18.9%	20.8%			
*amounts	*amounts are net of internal service charges, and exclude transfers									
Varianc	e from Budget			\$	405,086	1.9%				



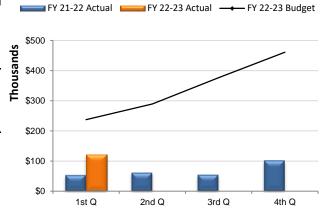
## **Positive**

The Information Technology Department has spent 18.9% of its FY 2022-23 budget through the first quarter, compared with a historical average of 18.9%. In terms of variance from the budget in the first quarter, expenditures are \$405 thousand or 1.9% below expected amount.

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## Strategic Mgmt and Innovation Office

			FY 22-23 Adopted Budget*		FY 22-23 Actual Expend*	% of Budget Exp	% of Budget Hist			
1st Q	Jul-Sep 22	\$	237,241	\$	121,580	8.9%	17.4%			
2nd Q	Oct-Dec 22		289,052							
3rd Q	Jan-Mar 23		376,313							
4th Q	Apr-Jun 23		460,847							
Total		\$	1,363,452	\$	121,580	8.9%	17.4%			
*amounts	*amounts are net of internal service charges, and exclude transfers									
Varianc	e from Budget			\$	115,661	8.5%				



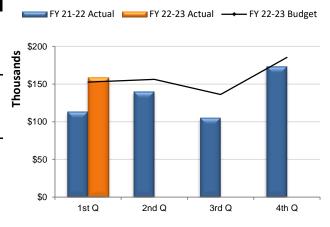
## **Positive**

The Strategic Management and Innovation Office has spent 8.9% of its FY 2022-23 budget through the first quarter, compared with a historical average of 17.4%. In terms of variance from the budget through the first quarter, expenditures are \$116 thousand or 8.5% below the expected amount.

## 4

## **Internal Audit Office**

			FY 22-23 Adopted		FY 22-23 Actual	% of Budget	% of Budget			
			Budget*		Expend*	Exp	Hist			
1st Q	Jul-Sep 22	\$	152,533	\$	158,599	25.2%	24.2%			
2nd Q	Oct-Dec 22		156,315							
3rd Q	Jan-Mar 23		136,145							
4th Q	Apr-Jun 23		185,309							
Total		\$	630,303	\$	158,599	25.2%	24.2%			
*amounts	*amounts are net of internal service charges, and exclude transfers									
Varianc	e from Budget			\$	(6,066)	-1.0%				

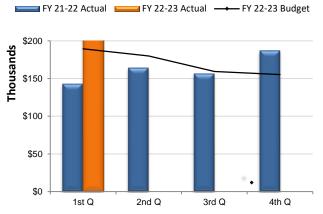


## **Positive**

The Internal Audit Office has spent 25.2% of its FY 2022-23 budget through the first quarter, compared with a historical average of 24.2%. In terms of variance from the budget through the first quarter, expenditures are \$6 thousand or 1.0% above the expected amount.

## **Mayor & Council**

			FY 22-23 Adopted Budget*		FY 22-23 Actual Expend*	% of Budget Exp	% of Budget Hist			
1st Q	Jul-Sep 22	\$	189,444	\$	215,395	31.5%	27.7%			
2nd Q	Oct-Dec 22		179,870							
3rd Q	Jan-Mar 23		159,352							
4th Q	Apr-Jun 23		155,249							
Total		\$	683,915	\$	215,395	31.5%	27.7%			
*amounts	*amounts are net of internal service charges, and exclude transfers									
Varianc	e from Budget			\$	(25,950)	-3.8%				



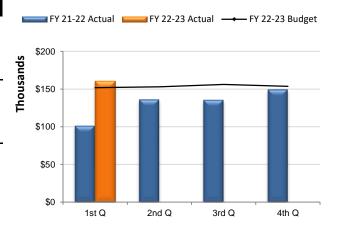
## Watch

The Mayor and Council Department has spent 31.5% of its FY 2022-23 budget through the first quarter, compared with a historical average of 27.7%. In terms of variance from the budget in the first quarter, expenditures are \$26 thousand or 3.8% above the expected amount. It is anticipated that this variance will normalize as the fiscal year progresses.

# 9

# **Municipal Budget Office**

			FY 22-23 Adopted Budget*		FY 22-23 Actual Expend*	% of Budget Exp	% of Budget Hist			
1st Q	Jul-Sep 22	\$	151,809	\$	160,673	26.1%	24.7%			
2nd Q	Oct-Dec 22		153,038							
3rd Q	Jan-Mar 23		156,111							
4th Q	Apr-Jun 23		153,653							
Total		\$	614,611	\$	160,673	26.1%	24.7%			
*amounts	*amounts are net of internal service charges, and exclude transfers									
Variance from Budget				\$	(8,864)	-1.4%				

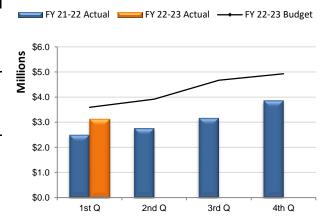


## **Positive**

The Municipal Budget Office has spent 26.1% of its FY 2022-23 budget through the first quarter, compared to a historical average of 24.7%. In terms of variance from the budget through the first quarter, expenditures are \$9 thousand or 1.4% above the expected amount.

## **Municipal Utilities**

			FY 22-23 Adopted Budget*		FY 22-23 Actual Expend*	% of Budget Exp	% of Budget Hist			
1st Q	Jul-Sep 22	\$	3,593,602	\$	3,125,654	18.3%	21.0%			
2nd Q	Oct-Dec 22		3,918,738							
3rd Q	Jan-Mar 23		4,671,683							
4th Q	Apr-Jun 23		4,928,369							
Total		\$	17,112,391	\$	3,125,654	18.3%	21.0%			
*amounts	*amounts are net of internal service charges, and exclude transfers									
Variance from Budget				\$	467,948	2.7%				



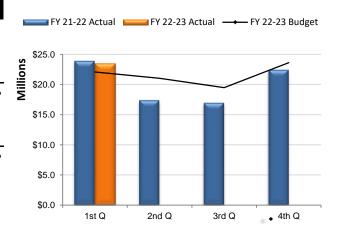
## **Positive**

The Municipal Utilities Department has spent 18.3% of its FY 2022-23 budget through the first quarter, compared to a historical average of 21.0%. In terms of variance from the budget through the first quarter, expenditures are \$468 thousand or 2.7% below the expected amount.

# 9

## **Police**

			FY 22-23 Adopted Budget*		FY 22-23 Actual Expend*	% of Budget Exp	% of Budget Hist
1st Q	Jul-Sep 22	\$	22,066,051	\$	23,511,162	27.3%	25.6%
2nd Q	Oct-Dec 22		21,031,705				
3rd Q	Jan-Mar 23		19,480,186				
4th Q	Apr-Jun 23		23,617,571				
Total		\$	86,195,513	\$	23,511,162	27.3%	25.6%
*amounts	are net of interna	ıl ser	vice charges, ar	nd e	xclude transfers		
Varianc	e from Budget			\$	(1,445,110)	-1.7%	



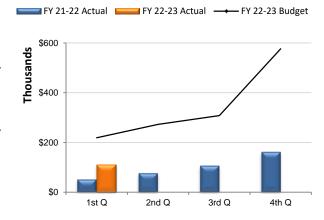
## **Positive**

The Police Department has spent 27.3% of its FY 2022-23 General Fund budget through the first quarter, compared with a historical average of 25.6%. In terms of variance from the budget through the first quarter, expenditures are \$1.5 million or 1.7% above the expected amount.

# ~

## **Sustainability Office**

			FY 22-23 Adopted Budget*		FY 22-23 Actual Expend*	% of Budget Exp	% of Budget Hist			
1st Q	Jul-Sep 22	\$	218,749	\$	110,900	8.1%	15.9%			
2nd Q	Oct-Dec 22		272,404							
3rd Q	Jan-Mar 23		308,174							
4th Q	Apr-Jun 23		576,451							
Total		\$	1,375,778	\$	110,900	8.1%	15.9%			
*amounts	*amounts are net of internal service charges, and exclude transfers									
Varianc	e from Budget			\$	107,849	7.8%				



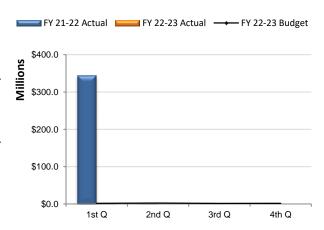
## **Positive**

The Sustainability Office has spent 8.1% of its FY 2022-23 budget through the first quarter, compared to a historical average of 15.9%. In terms of variance from the budget through the first quarter, expenditures are \$108 thousand or 7.8% below the expected amount.

# 1

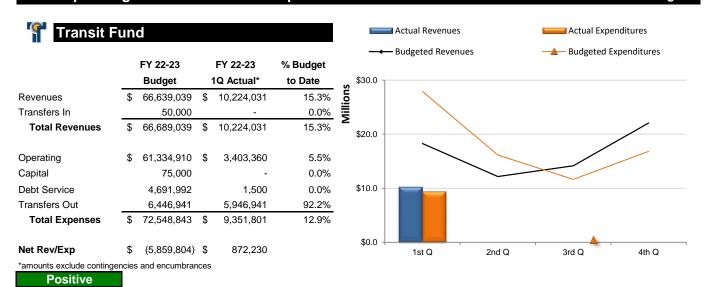
# Non-Departmental

			FY 22-23 Adopted Budget*		FY 22-23 Actual Expend*	% of Budget Exp	% of Budget Hist		
1st Q	Jul-Sep 22	\$	1,813,657	\$	1,058,931	14.1%	24.1%		
2nd Q	Oct-Dec 22		2,393,124						
3rd Q	Jan-Mar 23		1,467,481						
4th Q	Apr-Jun 23		1,851,284						
Total		\$	7,525,546	\$	1,058,931	14.1%	24.1%		
*amounts are net of internal service charges, and exclude transfers									
Variance from Budget				\$	754,725	10.0%			

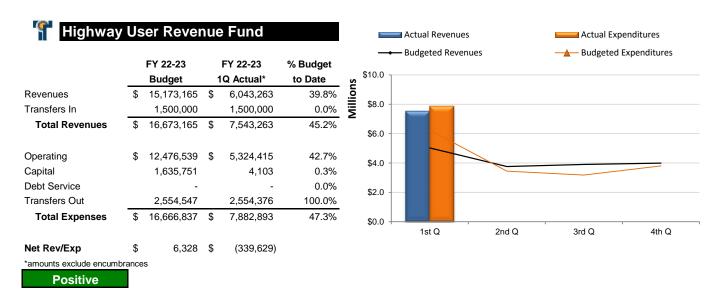


## **Positive**

The Non-Departmental category of the budget includes items not directly related to the operations of any one City operating department. One example includes the payment of the Tempe Tourism Office's portion of the Bed Tax. Through the first quarter of FY 22-23, Non-Departmental expenditures are 14.1% of the budget compared to the historical pattern of 24.1%. In terms of variance from the budget through the first quarter, expenditures are \$755 thousand or 10.0% below budget.



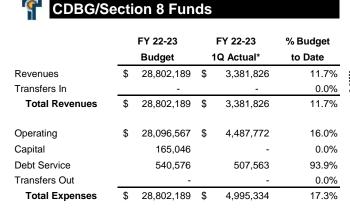
The Transit Fund accounts for the receipt of the Mass Transit Tax, a 0.5% tax on sales. Fund resources are dedicated to transit system planning, design, and operations, community outreach, and debt service. Through the end of the frist quarter, there is an operating surplus in the Transit Fund of 872 thousand. Transit Fund revenue is at 15.3% of budget which is below the historical tracking percentage of 27.4%. Expenditures are 12.9% of budget while the historical tracking percentage is 38.5%. The net result is an operating surplus through the first quarter of the fiscal year. It is anticipated that both revenues and expenditures will normalize as the fiscal year progresses.



The Highway User Revenue Fund (HURF) accounts for the receipt of HURF distributions from the state. These revenues are derived largely from fuel taxes and vehicle registration fees and are allocated based on Tempe's share of state population as well as other factors. HURF resources are dedicated to Street and Traffic Operations, Maintenance, and Construction activities in the City. Revenues are 45.2% of budget compared to a historical average of 30.1%, expenditures are 47.3% of budget compared to the three year historical trend of 37.4%. The net result is an operating deficit through the first quarter of \$339 thousand. The revenue and expense variances are due to one-time transfers that occured during the first quarter.

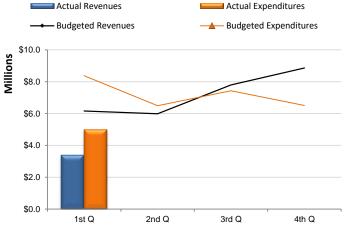
## Other Operating Fund Revenue and Expenditures

Page 20



\$

(1,613,509)



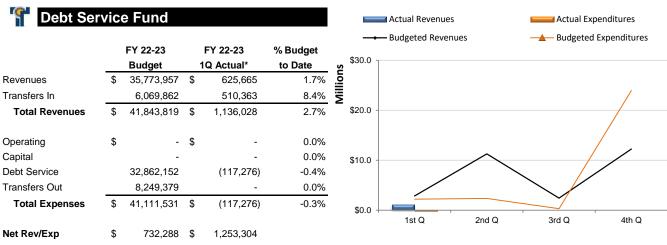
\*amounts exclude encumbrances

\$

## **Positive**

Net Rev/Exp

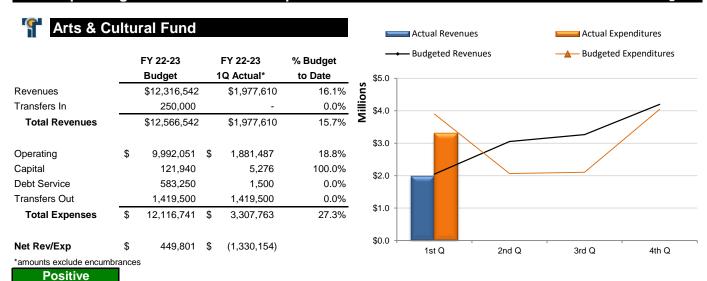
The Community Development Block Grant (CDBG) and Section 8 Funds are established to account for the receipt and expenditure of federal grants for redevelopment and rental subsidies for low income residents. Revenues through the first quarter total 11.7% of the FY 2022-23 budget, compared to the historical percentage of 21.4%. Expenditures through the first quarter total 17.3% of the FY 2022-23 budget, compared to the historical percentage of 29.1%. The net effect on the fund status through the first quarter is an operating deficit of \$1.6 million. This is largely due to the timing of grant revenue receipts from the federal government.



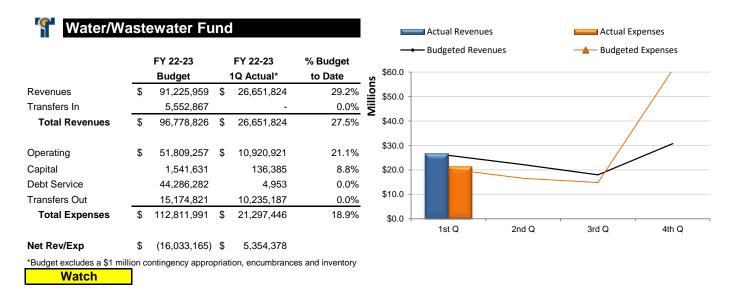
\*amounts exclude encumbrances

## **Positive**

The Debt Service Fund accounts for the receipt of secondary property taxes to be used for payment of debt service on the City's tax supported debt. The City receives significant revenue from the Maricopa County Treasurer's Office in October and May, coinciding with the property tax due dates. The annual secondary tax levy includes the amount necessary to make the annual payments of principal and interest on existing bonds, payments of principal and interest on new debt planned for the ensuing year, plus a reasonable delinquency factor. The majority of the debt service payments as well as all transfers out occur during the last quarter of the fiscal year. Actual revenues through the first quarter are 2.7% of budget compared to the historical tracking percentages of 9.9%. Actual expenditures through the first quarter are (0.3%) of budget, compared to the historical tracking percentages of 7.6%. The net result is an operating surplus of \$1.3 million. The variances in both revenues and expenditures are primarly due to the timing of receipts and bond payments.



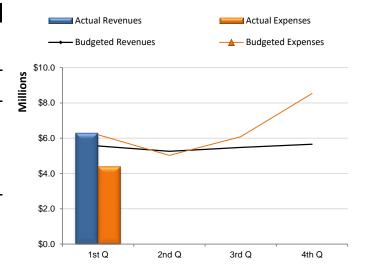
The Arts & Culture Fund accounts for the receipt of the 0.1% Arts & Cultural Sales Tax, which is used to fund operating expenses associated with the Tempe Center for the Arts (TCA), Tempe History Museum, Edna Vihel Arts Center and other arts and cultural programming. Revenues through the first quarter of FY 2022-23 are 15.7% of budget, compared to the historical tracking percentage of 16.3%. Total expenditures are 27.3% of budget, compared to a historical average of 32.2%. The net result is an operating deficit of \$1.3 million.



The Water/Wastewater Fund is an enterprise fund used to account for all water and wastewater treatment operations in the City. Total revenues through the first quarter of FY 2022-23 are 27.5%, compared to the historical tracking percentage of 26.8%. Total expenses through the first quarter are 18.9% of budget compared to 18.1% historically. Through the first quarter, the fund posted a \$5.4 million surplus. It is anticipated that the expenditure variance will normalize during the remainder of the fiscal year.

#### **Solid Waste Fund** FY 22-23 FY 22-23 % Budget Budget 1Q Actual\* to Date \$21,008,724 \$5,337,601 25.4% Revenues Transfers In 939,826 939,826 0.0% \$21,948,550 28.6% **Total Revenues** \$6,277,427 Operating 18,991,104 \$ 4,127,979 21.7% Capital 6,735,481 55,770 0.8% **Debt Service** 0.0% 108,282 222,853 205.8% Transfers Out **Total Expenses** 25,834,867 17.1% \$ 4,406,601 Net Rev/Exp (3,886,317) \$ 1,870,825 \*Budget excludes a contingency appropriation and encumbrances

**Positive** 



The Solid Waste Fund is an enterprise fund that accounts for the operating, maintenance, and capital costs of providing residential and commercial solid waste services. Total revenues through the first quarter of FY 2022-23 are 28.6% of budget compared to 25.3% historically. Total expenses through the first quarter are 17.1% of budget compared to 24.0% historically. Through the first quarter, the fund posted a \$1.9 million surplus.

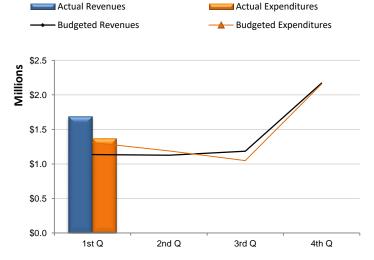
#### **Golf Fund** Actual Revenues Actual Expenses Budgeted Revenues Budgeted Expenses FY 22-23 FY 22-23 % Budget to Date **Budget** 1Q Actual\* \$1.5 Millions 19.9% Revenues \$3,571,659 \$712,366 100.0% Transfers In 74,000 74,000 21.6% **Total Revenues** \$3,645,659 \$786,366 \$1.0 Operating 2,577,813 \$ 626,921 24.3% Capital 647,711 204,651 31.6% **Debt Service** 0.0% \$0.5 182,450 Transfers Out 60,000 32.9% **Total Expenses** 3,407,974 \$ 891,572 26.2% \$ 237,685 \$ Net Rev/Exp (105,206)\$0.0 \*amounts exclude encumbrances 1st Q 2nd Q 3rd Q 4th Q **Positive**

The Golf Fund is an enterprise fund that accounts for the operations of the city's two municipal golf courses. Revenues generated are used to support the operations of the golf courses, while capital projects on the courses and buildings are funded with bond funds and repaid with secondary property tax. Total revenues through the first quarter of FY 2022-23 are 21.6% compared to the historical tracking percentage of 15.6%. Total expenses through the first quarter are 26.2% of budget compared to the historical tracking percentage of 23.3%. Through the first quarter, the fund has an operating deficit of \$105 thousand.

#### **Emergency Medical Transport** FY 22-23 FY 22-23 % Budget **Budget** 1Q Actual\* to Date Revenues 5,617,446 \$ 1,687,282 30.0% 0.0% Transfers In **Total Revenues** 5,617,446 \$ 1,687,282 30.0% Operating 5,244,000 \$ 1,361,596 26.0% Capital 395,000 (81)0.0% **Debt Service** 0.0% Transfers Out 63,890 0.0% 5,702,890 1,361,515 23.9% **Total Expenses**

(85,444) \$

325,767



\*amounts exclude contingencies and encumbrances

\$

### **Positive**

Net Rev/Exp

The Emergency Medical Transport Fund is in its fifthh year as an enterprise fund that provides for operation, maintenance, and debt service costs associated with providing an ambulance service for medical emergencies within the community. Total revenues through the first quarter of FY 2022-23 are 30.0% of budget compared to the historical average of 20.2%. Total expenses through the first quarter are 23.9% of budget compared to the historical average of 23.0%. Through the first quarter, the fund has an operating surplus of \$326 thousand.

## Restricted Revenue and Donations

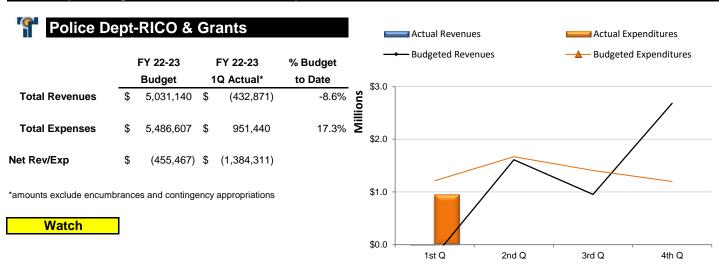
	FY 22-23		FY 22-23		% Budget
	Budget		1Q Actual*		to Date
Total Revenues	\$	1,963,655	\$	64,851	3.3%
Total Expenses	\$	3,686,823	\$	332,499	9.0%
Net Rev/Exp	\$	(1,723,168)	\$	(267,648)	

\*amounts exclude encumbrances and contingency appropriations

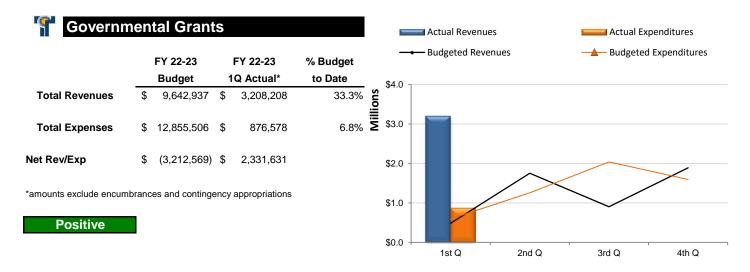
# Actual Revenues Budgeted Revenues \$3.0 \$1.0 \$0.0 1st Q 2nd Q 3rd Q 4th Q

## **Negative**

The Restricted Revenue and Donations Fund accounts for the receipt and expenditure of restricted revenue and donations related to general governmental activities. Revenues through the first quarter total 3.3%, while expenditures total 9.0% of budget. The \$268 thousand deficit through the first quarter is mostly due to timing of receipt of funds for incurred expenses. It is anticipated that the variance will normalize as the fiscal year progresses.



The Police Dept-RICO & Grants Fund accounts for the receipt and expenditure of grants, donations, asset forfeitures, and tow hearing fines associated with Police Department activities. Revenues through the first quarter total (8.6%) of the FY 2022-23 budget, compared to the historical percentage of 4.3%. Expenditures through the first quarter total 17.3% of the FY 2022-23 budget, compared to the historical percentage of 22.1%. The net result on the fund's status through the first quarter is an operating deficit of \$1.4 million. The deficit is due largely to the timing of receipt of grant revenue for reimbursement of expended funds.



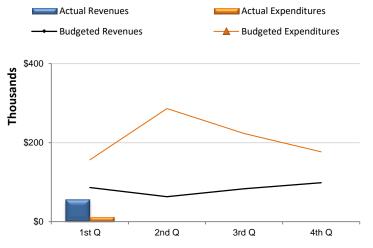
The Governmental Grants Fund accounts for the receipt and expenditure of grants related to general governmental activities. Revenues through the first quarter of FY 2022-23 total 33.3%, compared to the historical percentage of 9.6%. Expenditures through the first quarter total 6.8% of the FY 2022-23 budget, compared to the historical percentage of 10.9%.

# Court Enhancement Fund

	FY 22-23		FY 22-23		% Budget
	Budget		1Q Actual*		to Date
Total Revenues	\$	330,643	\$	56,151	17.0%
Total Expenses	\$	841,991	\$	10,693	1.3%
Net Rev/Exp	\$	(511,348)	\$	45,457	

\*amounts exclude encumbrances and contingency appropriations

Positive



The Court Enhancement Fund is established to account for fine, fee and forfeiture revenues dedicated for City Court purposes pursuant to state statute and city code. Revenues through the first quarter total 17.0% of the FY 2022-23 budget, compared to the historical percentage of 26.0%. Expenditures through the first quarter total 1.3% of the FY 2022-23 budget, compared to the historical percentage of 18.6%. This results in a surplus of \$45 thousand.