# **MEMORANDUM**

TO: Mayor and Council

FROM: Mark Day, Municipal Budget Director

THROUGH: Tom Duensing, Deputy City Manager - CFO

DATE: February 11, 2022

SUBJECT: Quarterly Financial Report for FY 2021-22 Q1

Attached is the Quarterly Financial Report for the first quarter of Fiscal Year 2021-22, the quarter ending September 30, 2021. The Municipal Budget Office prepares quarterly financial reports for all the major operating funds, revenue sources and departments that reflect budget to actual comparisons and highlight major variances that may require additional monitoring or action.

Although revenues and expenditures are not budgeted on a quarterly basis, the report applies a three-year historical average to the annual budget to gain insight into revenue and expenditure actual performance versus the estimated budget for the quarter.

We have included a quick-reference Table of Contents on the following page that will allow you to quickly navigate to areas of interest by clicking on titles or page numbers. The *table of contents* link at the bottom of every page will return you to the Table of Contents. The report can also be found on the Municipal Budget Office's Internet page.

Please let me know if you have questions about the information contained in this report.



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## **Quarterly Financial Performance Report**

Through the First Quarter Ended September 30, 2021

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**Positive** = A positive variance, or a negative variance of less than 2%, which shows the category is performing close to historical trends.

Watch = A negative variance between 2-5%, compared to historical trends.

**Negative** = A negative variance of greater than 5%, compared to historical trends.

#### **Positive**

Through the first quarter of FY 2021-22, General Fund revenue is 21.4% of budget, compared with a historical percentage of 17.6%. In terms of budget-to-actual variance, total collections are above the anticipated revenue target for the first quarter by \$8.9 million. The scope of budget-to-actual variance for each category can be seen in the table and graph at the bottom-right corner of this page. Quarterly collection detail by category can be found on pages 2 through 6 of this reports.

1st Q

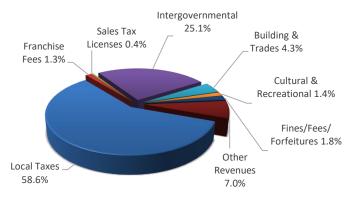
2nd Q

3rd Q

4th Q

#### General Fund Revenue by Category Cumulative Revenue through 1Q 2021-2022 FY 21-22 % of 1Q 1Q % of Annual **Budget** Budget Annual Actual **Revenue Categories Budget Budget Target** Revenue Target 58.6% 115% Local Taxes 136,720,430 Local Taxes (LT) 19,127,457 22,040,875 117% Franchise Fees (FF) Franchise Fees 2,929,250 216,765 1.3% 254,405 383% Sales Tax Licenses (STL) Sales Tax Licenses 1,040,000 0.4% 73,840 283,071 111% Intergovernmental 25.1% Intergovernmental (IG) 58,547,617 13,817,238 15,306,356 112% **Building & Trades** 10,133,550 4.3% Building & Trades (BT) 2,513,120 2,815,038 114% Cultural & Recreational 3,371,950 1.4% Cultural & Recreational (CR) 893,567 1,015,688 115% Fines/Fees/ Forfeitures Fines/Fees/Forfeitures (FFF) 4,220,155 1.8% 907,333 1,046,762 211% 16,339,603 Other Revenues 7.0% Other Revenues (OR) 3,398,637 7,175,452 Total 233,302,555 100.0% 40,947,957 49,937,646 122%





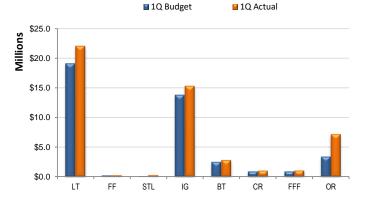
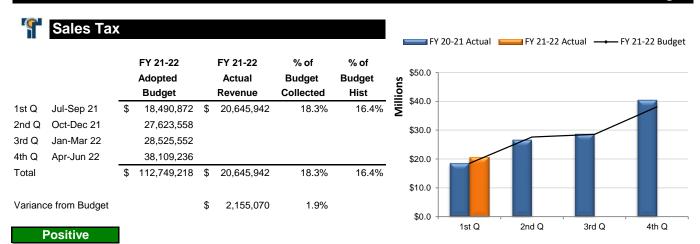
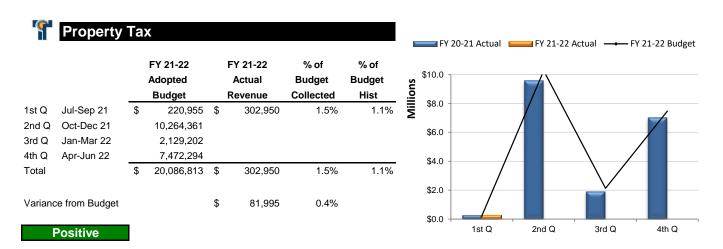


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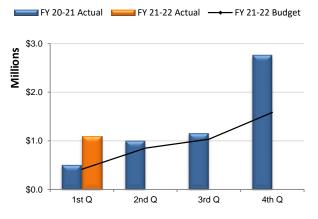
City Sales Taxes are generated by a 1.8% levy on sales transactions in the city. Of the total 1.8% rate, 1.2% is deposited in the General Fund, 0.5% is dedicated for Transit purposes, and the remaining 0.1% is deposited in the Arts & Culture Fund. The amount deposited in the General Fund is depicted in the table and graph above. This revenue source contributes 48.3% of the General Fund budget in FY 2021-22 making it the City's largest revenue source. Through the first quarter of FY 2021-22, Sales Tax collections are 18.3% of budget, which is above the historical average of 16.4%. In terms of budget-to-actual variance, collections are 1.9% above the budgeted value.



Property Tax revenue in the General Fund is generated by a \$0.89 charge per \$100 of the primary assessed valuation of real and personal property. In FY 2021-22, Property Tax contributes 8.6% of budgeted General Fund revenue. Through the first quarter of FY 2021-22, Property Tax collections are 1.5% of budget, which is above the historical average of 1.1%. In terms of budget-to-actual variance, Property Tax is 0.4% above the budgeted value.

# **Sed Tax**

		FY 21-22 Adopted Budget	FY 21-22 Actual Revenue	% of Budget Collected	% of Budget Hist
1st Q	Jul-Sep 21	\$ 415,631	\$ 1,091,983	28.1%	10.7%
2nd Q	Oct-Dec 21	850,683			
3rd Q	Jan-Mar 22	1,033,250			
4th Q	Apr-Jun 22	1,584,835			
Total		\$ 3,884,399	\$ 1,091,983	28.1%	10.7%
Variance from Budget			\$ 676,353	17.4%	

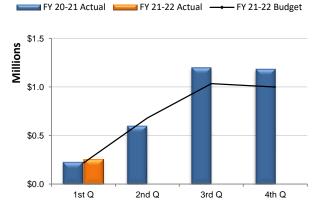


**Positive** 

The Transient Lodging Tax, or Bed Tax, is a 5.0% levy on hotel and motel sales that contributes approximately 1.7% of budgeted General Fund revenue in FY 2021-22. Bed Tax collections through the first quarter of FY 2021-22 are 28.1% of budget, which is higher than the historical average of 10.7%. In terms of budget-to-actual variance, collections are \$0.6 million above the budgeted value.

## Franchise Fees

		FY 21-22	FY 21-22	% of	% of
		Adopted	Actual	Budget	Budget
		 Budget	Revenue	Collected	Hist
1st Q	Jul-Sep 21	\$ 216,765	\$ 254,405	8.7%	7.4%
2nd Q	Oct-Dec 21	679,586			
3rd Q	Jan-Mar 22	1,034,025			
4th Q	Apr-Jun 22	 998,874			
Total		\$ 2,929,250	\$ 254,405	8.7%	7.4%
Variance from Budget			\$ 37,640	1.3%	

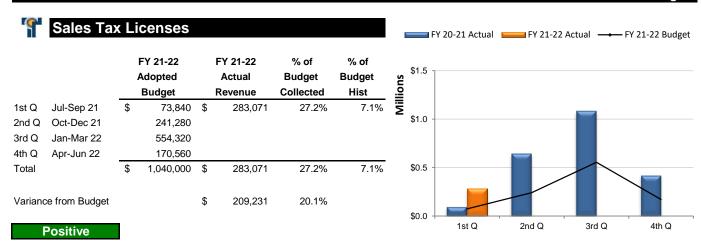


#### **Positive**

Franchise Fee revenues are collected based on specific agreements with service providers in the city, including Arizona Public Service (2.0% of revenue), Cox Communications (5.0% of gross revenue), and Southwest Gas (2.0% of gross revenue). These fees contribute 1.3% of annual General Fund revenue. Franchise Fee payments are 8.7% of the budgeted amount through the first quarter of FY 2021-22, compared to 7.4% historically. In terms of budget-to-actual variance, collections are \$37 thousand above the expected amount.

#### **General Fund Revenue Detail**

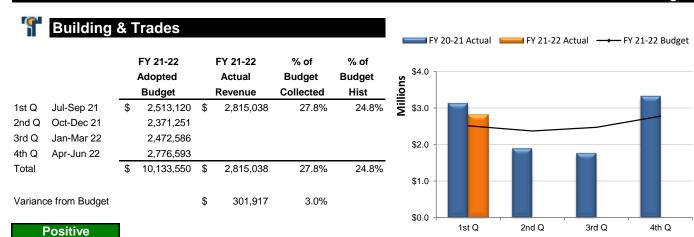
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The City requires taxable business activities to be licensed, with the annual licensing fee amount varying by business type. Starting in 2017, the Arizona Department of Revenue (ADOR) began collecting the fees for Tempe's Sales Tax Licenses. Sales Tax Licenses collections through the first quarter of FY 2021-22 were 27.2% of budget, compared to the historical average of 7.1%. Sales Tax Licenses contribute 0.5% of annual General Fund revenue. In terms of budget-to-actual variance, collections are 20.1% above budget, or \$0.2 million.

#### Intergovernmental ■ FY 20-21 Actual ■ FY 21-22 Actual → FY 21-22 Budget FY 21-22 FY 21-22 % of % of \$20.0 Adopted Actual **Budget Budget** Millions **Budget** Revenue Collected Hist 13,817,238 \$ 15,306,356 1st Q Jul-Sep 21 26.1% 23.6% \$15.0 2nd Q Oct-Dec 21 14,578,357 3rd Q Jan-Mar 22 14,461,261 \$10.0 15,690,761 4th Q Apr-Jun 22 Total 58,547,617 15,306,356 26.1% 23.6% \$5.0 Variance from Budget 1,489,119 2.5% \$0.0 1st Q 2nd Q 3rd Q 4th Q **Positive**

Intergovernmental Revenue includes distributions of State Income Taxes, State Sales Taxes, and State Vehicle License Taxes. These revenues are distributed based on Tempe's share of the state urban population as determined by the U.S. Census. In total, these revenues constitute 25.1% of budgeted revenue for FY 2021-22, making this the second largest General Fund revenue source after Sales Taxes. Through the first quarter of FY 2021-22, actual collections are 26.1% of budget, compared to a historical average of 23.6%. In terms of budget-to-actual variance, collections are 2.5% above budget.

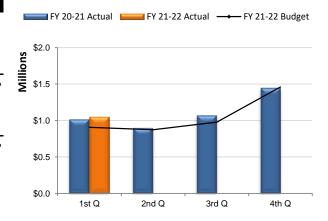


Building and Trade revenues consist of Building Permit Fees, Plan Check Fees, and other miscellaneous engineering and permitting fees generated by development. These fees are charged to recover a portion of the cost of regulating development. In FY 2021-22, this revenue source contributes 4.3% of budgeted General Fund revenue. Through the first quarter of FY 2021-22, actual collections are 27.8% of budget, compared to a historical average of 24.8%. Thus far, in terms of budget-to-actual variance, collections are 3.0% above the budgeted estimate.

#### **Cultural & Recreational** FY 20-21 Actual FY 21-22 Actual FY 21-22 Budget FY 21-22 FY 21-22 % of % of \$1.5 Adopted Actual **Budget Budget** Millions **Budget** Collected Hist Revenue 893,567 \$ 1,015,688 30.1% 26.5% 1st Q Jul-Sep 21 \$1.0 789,036 2nd Q Oct-Dec 21 772,177 Jan-Mar 22 3rd Q 4th Q Apr-Jun 22 917,170 Total 3,371,950 1,015,688 30.1% 26.5% \$0.5 Variance from Budget \$ 122,121 3.6% \$0.0 1st Q 2nd Q 3rd Q 4th Q **Positive**

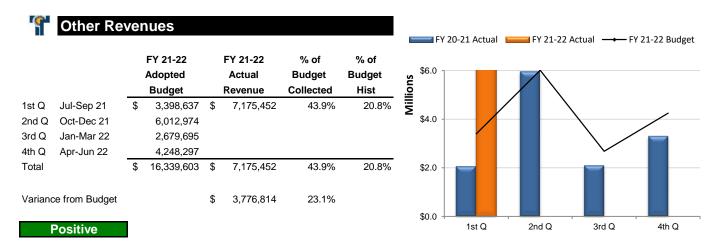
Cultural and Recreational revenues include fees and charges to recover a portion of the costs of providing the City's cultural and recreational programs. The majority of this revenue source is generated from fees charged for the City's Kid Zone program. In total, Cultural and Recreational fees represent 1.4% of total budgeted General Fund revenue for FY 2021-22. Through the first quarter of FY 2021-22, Cultural and Recreational fee collections are 30.1% of budget, compared to the historical average of 26.5%, for a total positive variance of 3.6%. In terms of budget-to-actual variance, collections are \$122 thousand above the budgeted estimate.

#### Fines, Fees & Forfeitures FY 21-22 FY 21-22 % of % of Adopted Actual **Budget Budget Budget** Revenue Collected Hist 21.5% Jul-Sep 21 907,333 1,046,762 24.8% 1st Q \$ 2nd Q Oct-Dec 21 873,572 3rd Q Jan-Mar 22 979,076 1,460,174 4th Q Apr-Jun 22 4,220,155 1,046,762 24.8% 21.5% Variance from Budget \$ 139,429 3.3%



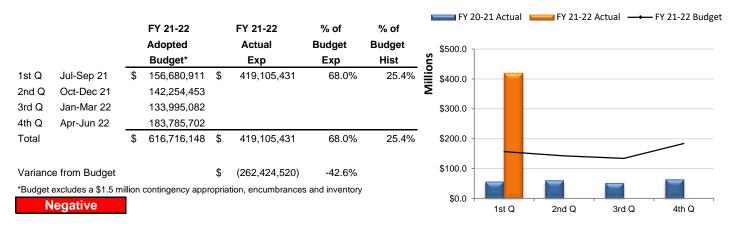
Positive

Fines, Fees, and Forfeiture revenue derives from fines and other payments related to violations of state laws and local ordinances, including parking, traffic, and criminal enforcement activities. In total, Fines, Fees, and Forfeitures represent 1.8% of total budgeted General Fund revenue for FY 2021-22. Through the first quarter of FY 2021-22, 24.8% of budgeted revenues have been collected, compared to a historical average of 21.5%. In terms of budget-to-actual variance, this category is 3.3% above the expected value through the first quarter.



Other Revenues include collections from a variety of sources not otherwise accounted for in the major revenue categories. Primary components of Other Revenues are Land Sales, Interest Earnings, Land and Building Facility Rental, and SRP In-Lieu Payments. In FY 2021-22, this revenue source contributes 7.0% of budgeted General Fund revenue. Through the first quarter of the fiscal year, collections of Other Revenue are 43.9% of the FY 2021-22 budget, compared to a historical tracking percentage of 20.8%.

# **General Fund Expenditures Quarterly Analysis**



Through the first quarter of FY 2021-22, General Fund expenditures are 68.0% of budget, compared with a historical percentage of 25.4%. In terms of budget-to-actual variance, General Fund expenditures are 42.6% below budget through the first quarter. Departmental quarterly expenditure tracking data can be found on pages 8 through 17 of this report.

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## **City Manager's Office**

	FY 21-22	% of
egories	Adopted Budget	Adopted Budget
onnel Costs	\$ 543,875,573	88.2%
rials and Supplies	10,432,066	1.7%
and Services	43,952,963	7.1%
outions	7,904,290	1.3%
vel and Training	927,882	0.2%
pital Outlay	5,708,557	0.9%
ot Service	6,014,891	1.0%
rnal Services	(16,079,832)	-2.6%
nsfers	 13,979,758	2.3%
Total	\$ 616,716,148	100.0%

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#### **City Attorney's Office** ■ FY 20-21 Actual FY 21-22 Actual FY 21-22 Budget FY 21-22 FY 21-22 % of % of \$1.5 Budget Adopted Actual **Budget** Millions Budget\* Expend\* Spent Hist Jul-Sep 21 22.8% 1st Q 995,983 1,019,510 23.3% Oct-Dec 21 2nd Q 1,157,611 Jan-Mar 22 1,057,139 3rd Q 1,157,611 4th Q Apr-Jun 22 Total 4,368,345 1,019,510 23.3% 22.8% \$0.5 \*amounts are net of internal service charges, and exclude transfers Variance from Budget \$ (23,527)-0.5% \$0.0 1st Q 2nd Q 3rd Q 4th Q **Positive**

The City Attorney's Office spent 23.3% of its FY 2021-22 budget through the first quarter, compared to a historical average of 22.8%. In terms of budget-to-actual variance, expenditures are \$23 thousand or 0.5% less than budgeted through the first quarter.

#### **City Clerk's Office** ■ FY 20-21 Actual FY 21-22 Actual FY 21-22 Budget FY 21-22 FY 21-22 % of % of \$500 Adopted Actual **Budget Budget Thousands** Budget\* Expend\* Spent Hist \$400 1st Q Jul-Sep 21 264,619 166,834 11.5% 18.3% 2nd Q Oct-Dec 21 413,558 \$300 Jan-Mar 22 413,558 3rd Q 4th Q Apr-Jun 22 354,272 \$200 11.5% 18.3% Total 1,446,007 \$ 166,834 \*amounts are net of internal service charges, and exclude transfers \$100 Variance from Budget 97,785 6.8% \$0 1st Q 2nd Q 3rd Q 4th Q **Positive**

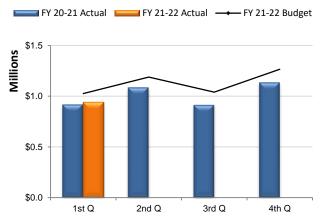
The City Clerk's Office has spent 11.5% of its FY 2021-22 budget through the first quarter, compared to a historical average of 18.3%. In terms of variance from the budget through the first quarter, expenditures are \$97 thousand or 6.8% below the expected amount.

## **General Fund Departmental Expenditure Detail**

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		FY 21-22 Adopted Budget*		FY 21-22 Actual Expend*		% of Budget Exp	% of Budget Hist			
1st Q	Jul-Sep 21	\$	1,026,232	\$	942,793	20.9%	22.7%			
2nd Q	Oct-Dec 21		1,188,982							
3rd Q	Jan-Mar 22		1,039,794							
4th Q	Apr-Jun 22		1,265,836							
Total		\$	4,520,844	\$	942,793	20.9%	22.7%			
*amounts are net of internal service charges, and exclude transfers										
Variance	e from Budget			\$	83,438	1.8%				



**Positive** 

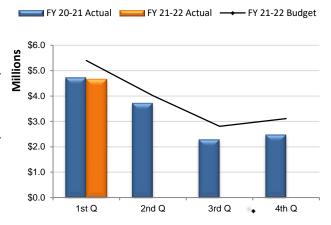
The City Court has spent 20.9% of its FY 2021-22 budget through the first quarter compared to the historical average of 22.7%. In terms of variance from the budget through the first quarter, expenditures are \$83 thousand or 1.8% above the budgeted amount.

#### City Manager's Office ■ FY 20-21 Actual FY 21-22 Actual + FY 21-22 Budget FY 21-22 FY 21-22 % of % of \$1.5 Adopted Actual **Budget Budget** Millions Budget\* Hist Expend\* Exp Jul-Sep 21 1,163,649 1,173,901 25.5% 25.3% 1st Q \$1.0 2nd Q Oct-Dec 21 1,172,848 3rd Q Jan-Mar 22 1,044,065 1,218,842 4th Q Apr-Jun 22 4,599,405 \$ 1,173,901 25.5% 25.3% Total \$0.5 \*amounts are net of internal service charges, and exclude transfers Variance from Budget (10,252)-0.2% \$0.0 1st Q 2nd Q 3rd Q 4th Q **Positive**

The City Manager's Office has spent 25.5% of its FY 2021-22 budget through the first quarter, compared to the historical average of 25.3%. In terms of variance from the budget in the first quarter, expenditures are \$10 thousand or 0.2% below the expected amount.

#### **Community Development**

			FY 21-22 Adopted Budget*		FY 21-22 Actual Exp*	% of Budget Exp	% of Budget Hist		
1st Q	Jul-Sep 21	\$	5,399,416	\$	4,671,459	30.5%	35.2%		
2nd Q	Oct-Dec 21		4,018,883						
3rd Q	Jan-Mar 22		2,807,083						
4th Q	Apr-Jun 22		3,113,868						
Total		\$	15,339,249	\$	4,671,459	30.5%	35.2%		
*amounts are net of internal service charges, and exclude transfers									
Variance	e from Budget			\$	727,956	4.7%			

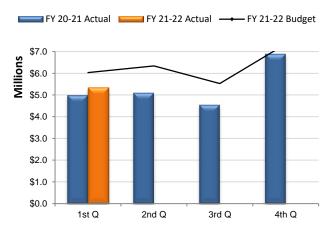


#### **Positive**

The Community Development Department has spent 30.5% of its FY 2021-22 budget through the first quarter, compared to the historical value of 35.2%. In terms of variance from the budget, expenditures are \$727 thousand or 4.7% below the expected amount.

## **Community Services**

			FY 21-22 Adopted Budget*		FY 21-22 Actual Exp*	% of Budget Exp	% of Budget Hist
1st Q	Jul-Sep 21	\$	6,033,713	\$	5,329,093	21.1%	23.9%
2nd Q	Oct-Dec 21		6,336,660				
3rd Q	Jan-Mar 22		5,528,799				
4th Q	Apr-Jun 22		7,346,487				
Total		\$	25,245,659	\$	5,329,093	21.1%	23.9%
*amounts	s are net of interna	ıl se	rvice charges, a	nd e	xclude transfers		
Varianc	e from Budget			\$	704,619	2.8%	

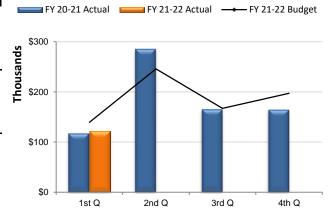


#### **Positive**

The Community Services Department spent 21.1% of its FY 2021-22 budget through the first quarter, compared to the historical average of 23.9%. In terms of variance from the budget through the first quarter, expenditures are \$704 thousand or 2.8% below the expected amount.

## **Economic Development Office**

			FY 21-22 Adopted Budget*		FY 21-22 Actual Exp*	% of Budget Exp	% of Budget Hist		
1st Q	Jul-Sep 21	\$	139,387	\$	121,186	16.2%	18.6%		
2nd Q	Oct-Dec 21		245,802						
3rd Q	Jan-Mar 22		167,115						
4th Q	Apr-Jun 22		197,091						
Total		\$	749,395	\$	121,186	16.2%	18.6%		
*amounts	*amounts are net of internal service charges, and exclude transfers								
Varianc	e from Budget			\$	18,201	2.4%			

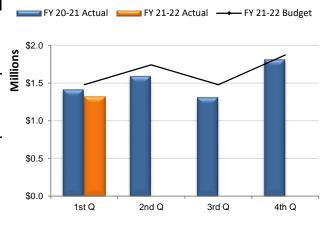


## **Positive**

The Economic Development Office has spent 16.2% of its FY 2021-22 budget through the first quarter, compared with a historical percentage of 18.6%. In terms of variance from the budget through the first quarter, expenditures are \$18 thousand or 2.4% below the expected amount.

# Engineering & Transportation

			FY 21-22 Adopted Budget*		FY 21-22 Actual Exp*	% of Budget Exp	% of Budget Hist		
1st Q	Jul-Sep 21	\$	1,478,038	\$	1,320,918	20.1%	22.5%		
2nd Q	Oct-Dec 21		1,740,800						
3rd Q	Jan-Mar 22		1,478,038						
4th Q	Apr-Jun 22		1,872,181						
Total		\$	6,569,057	\$	1,320,918	20.1%	22.5%		
*amounts are net of internal service charges, and exclude transfers									
Varianc	e from Budget			\$	157,120	2.4%			

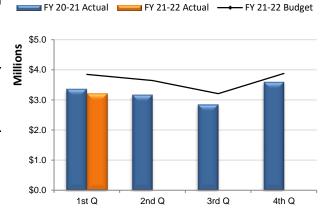


#### **Positive**

The Engineering and Transportation Department spent 20.1% of its FY 2021-22 budget through the first quarter, compared to a historical average of 22.5%. In terms of variance from the budget in the first quarter, expenditures are \$157 thousand or 2.4% below the expected amount.

## Financial Services

			FY 21-22 Adopted Budget*		FY 21-22 Actual Exp*	% of Budget Exp	% of Budget Hist			
1st Q	Jul-Sep 21	\$	3,849,081	\$	3,206,334	22.0%	26.4%			
2nd Q	Oct-Dec 21		3,644,963							
3rd Q	Jan-Mar 22		3,207,567							
4th Q	Apr-Jun 22		3,878,240							
Total		\$	14,579,851	\$	3,206,334	22.0%	26.4%			
*amounts	*amounts are net of internal service charges, and exclude transfers									
Variance	e from Budget			\$	(3,206,334)	4.4%				

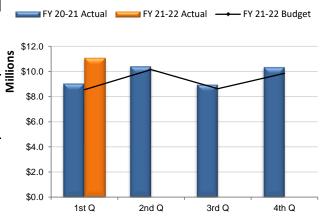


#### **Positive**

The Financial Services Department has spent 22.0% of its FY 2021-22 budget through the first quarter, compared with a historical percentage of 26.4%. In terms of variance from the budget through the first quarter, expenditures are \$3.2 million or 4.4% below the expected amount.

# Fire Medical Rescue

			FY 21-22 Adopted Budget*		FY 21-22 Actual Exp*	% of Budget Exp	% of Budget Hist		
1st Q	Jul-Sep 21	\$	8,551,258	\$	11,059,878	29.7%	23.0%		
2nd Q	Oct-Dec 21		10,149,971						
3rd Q	Jan-Mar 22		8,625,617						
4th Q	Apr-Jun 22		9,852,536						
Total		\$	37,179,382	\$	11,059,878	29.7%	23.0%		
*amounts are net of internal service charges, and exclude transfers									
Varianc	e from Budget			\$	(2,508,620)	-6.7%			



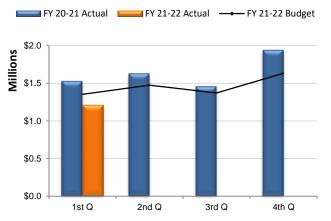
## **Negative**

The Fire Medical Rescue Department has spent 29.7% of its FY 2021-22 budget through the first quarter, compared with a historical percentage of 23.0%. In terms of variance from the budget through the first quarter, expenditures are \$2.5 million or 6.7% above the expected amount. Expenditures during the first quarter are higher than the historical average due to the pre-payment of the entire year's PSPRS employer contribution.

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## **Human Resources**

			FY 21-22 Adopted Budget*		FY 21-22 Actual Exp*	% of Budget Exp	% of Budget Hist
1st Q	Jul-Sep 21	\$	1,353,193	\$	1,206,514	20.7%	23.2%
2nd Q	Oct-Dec 21		1,475,680				
3rd Q	Jan-Mar 22		1,370,691				
4th Q	Apr-Jun 22		1,633,164				
Total		\$	5,832,727	\$	1,206,514	20.7%	23.2%
*amounts	are net of interna	al ser	vice charges, ar	nd ex	clude transfers		
Varianc	e from Budget			\$	(1,206,514)	2.5%	



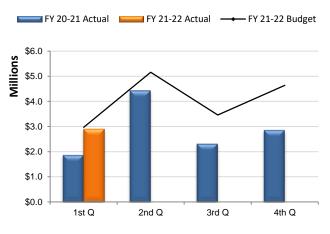
## **Positive**

The Human Resources Department has spent 20.7% of its FY 2021-22 budget through the first quarter, compared with a historical average of 23.2%. In terms of variance from the budget through the first quarter, expenditures are \$1.2 million or 2.5% below the expected amount.

## ~

## **Human Services**

			FY 21-22 Adopted Budget*		FY 21-22 Actual Expend*	% of Budget Exp	% of Budget Hist
1st Q	Jul-Sep 21	\$	2,968,534	\$	2,907,566	17.9%	18.3%
2nd Q	Oct-Dec 21		5,158,435				
3rd Q	Jan-Mar 22		3,455,178				
4th Q	Apr-Jun 22		4,639,348				
Total		\$	16,221,495	\$	2,907,566	17.9%	18.3%
*amounts are net of internal service charges, and exclude transfers							
Variance from Budget			\$	60,968	0.4%		

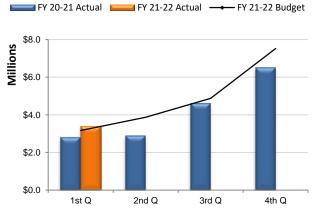


## **Positive**

The Human Services Department spent 17.9% of its FY 2021-22 budget through the first quarter, compared to a historical average of 18.3%. In terms of variance from the budget in the first quarter, expenditures are \$60 thousand or 0.4% below the expected amount.

## Information Technology

			FY 21-22 Adopted Budget*		FY 21-22 Actual Expend*	% of Budget Exp	% of Budget Hist
1st Q	Jul-Sep 21	\$	3,168,219	\$	3,417,572	17.6%	16.3%
2nd Q	Oct-Dec 21		3,867,948				
3rd Q	Jan-Mar 22		4,878,669				
4th Q	Apr-Jun 22		7,522,091				
Total		\$	19,436,927	\$	3,417,572	17.6%	16.3%
*amounts are net of internal service charges, ar					clude transfers		
Variance from Budget				\$	(3,417,572)	-1.3%	

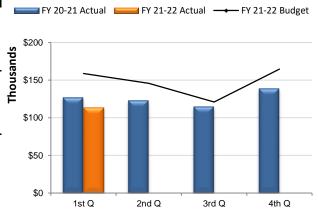


#### **Positive**

The Information Technology Department has spent 17.6% of its FY 2021-22 budget through the first quarter, compared with a historical average of 16.3%. In terms of variance from the budget in the first quarter, expenditures are \$3.4 million or 1.3% above the expected amount.

## Internal Audit Office

			FY 21-22 Adopted Budget*		FY 21-22 Actual Expend*	% of Budget Exp	% of Budget Hist
1st Q	Jul-Sep 21	\$	158,713	\$	113,239	19.2%	26.9%
2nd Q	Oct-Dec 21		145,732				
3rd Q	Jan-Mar 22		120,952				
4th Q	Apr-Jun 22		164,613				
Total		\$	590,010	\$	113,239	19.2%	26.9%
*amounts	s are net of interna	al ser	vice charges, ar	xclude transfers			
Variance from Budget				\$	45,474	7.7%	

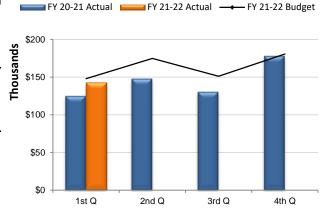


#### **Positive**

The Internal Audit Office has spent 19.2% of its FY 2021-22 budget through the first quarter, compared with a historical average of 26.9%. In terms of variance from the budget through the first quarter, expenditures are \$45 thousand or 7.7% below the expected amount.

## **Mayor & Council**

			FY 21-22 Adopted Budget*		FY 21-22 Actual Expend*	% of Budget Exp	% of Budget Hist
1st Q	Jul-Sep 21	\$	147,927	\$	142,576	21.8%	22.6%
2nd Q	Oct-Dec 21		174,763				
3rd Q	Jan-Mar 22		151,200				
4th Q	Apr-Jun 22		180,654				
Total		\$	654,544	\$	142,576	21.8%	22.6%
*amounts	are net of interna	ıl sei	vice charges, ar	nd e	xclude transfers		
Variance from Budget				\$	5,351	0.8%	



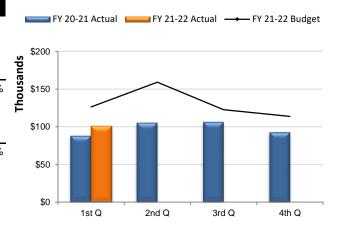
## **Positive**

The Mayor and Council Department has spent 21.8% of its FY 2021-22 budget through the first quarter, compared with a historical average of 22.6%. In terms of variance from the budget in the first quarter, expenditures are \$5,351 or 0.8% above the expected amount.

## 4

## **Municipal Budget Office**

			FY 21-22 Adopted Budget*		FY 21-22 Actual Expend*	% of Budget Exp	% of Budget Hist	
1st Q	Jul-Sep 21	\$	126,207	\$	101,264	19.4%	24.2%	
2nd Q	Oct-Dec 21		159,062					
3rd Q	Jan-Mar 22		122,556					
4th Q	Apr-Jun 22		113,690					
Total		\$	521,515	\$	101,264	19.4%	24.2%	
*amounts	s are net of interna	al ser	vice charges, ar	nd e	xclude transfers			
Variance from Budget				\$	24,942	4.8%		

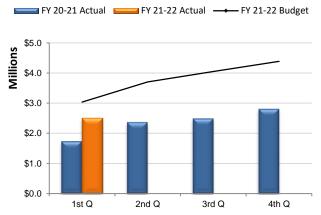


#### **Positive**

The Municipal Budget Office has spent 19.4% of its FY 2021-22 budget through the first quarter, compared to a historical average of 24.2%. In terms of variance from the budget through the first quarter, expenditures are \$24 thousand or 4.8% below the expected amount.

## **Municipal Utilities**

			FY 21-22 Adopted Budget*		FY 21-22 Actual Expend*	% of Budget Exp	% of Budget Hist
1st Q	Jul-Sep 21	\$	3,035,392	\$	2,493,529	16.4%	20.0%
2nd Q	Oct-Dec 21		3,703,178				
3rd Q	Jan-Mar 22		4,052,248				
4th Q	Apr-Jun 22		4,386,141				
Total		\$	15,176,960	\$	2,493,529	16.4%	20.0%
*amounts are net of internal service charges, and exclude transfers							
Variance from Budget			\$	541,863	3.6%		



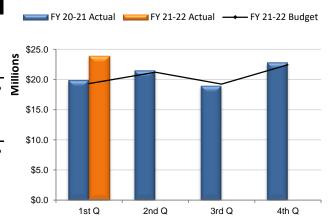
#### **Positive**

The Municipal Utilities Department has spent 16.4% of its FY 2021-22 budget through the first quarter, compared to a historical average of 20.0%. In terms of variance from the budget through the first quarter, expenditures are \$541 thousand or 3.6% below the expected amount.



## **Police**

			FY 21-22 Adopted Budget*		FY 21-22 Actual Expend*	% of Budget Exp	% of Budget Hist
1st Q	Jul-Sep 21	\$	19,319,831	\$	23,858,615	29.0%	23.5%
2nd Q	Oct-Dec 21		21,210,708				
3rd Q	Jan-Mar 22		19,237,619				
4th Q	Apr-Jun 22		22,443,889				
Total		\$	82,212,046	\$	23,858,615	29.0%	23.5%
*amounts are net of internal service charges, and exclude transfers							
Varianc	e from Budget			\$	(4,538,784)	-5.5%	

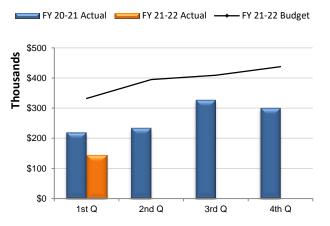


#### **Negative**

The Police Department has spent 29.0% of its FY 2021-22 General Fund budget through the first quarter, compared with a historical average of 23.5%. In terms of variance from the budget through the first quarter, expenditures are \$4.5 million or 5.5% above the expected amount. Expenditures during the first quarter are higher than the historical average due to the pre-payment of the entire year's PSPRS employer contribution.

## Strategic Management & Diversity Office

			FY 21-22 Adopted Budget*		FY 21-22 Actual Expend*	% of Budget Exp	% of Budget Hist
1st Q	Jul-Sep 21	\$	332,101	\$	144,835	9.2%	21.1%
2nd Q	Oct-Dec 21		395,059				
3rd Q	Jan-Mar 22		409,224				
4th Q	Apr-Jun 22		437,555				
Total		\$	1,573,939	\$	144,835	9.2%	21.1%
*amounts are net of internal service charges, a					xclude transfers		
Variance from Budget			\$	187,267	11.9%		



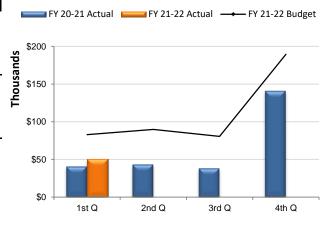
#### **Positive**

The Strategic Management and Diversity Office has spent 9.2% of its FY 2021-22 budget through the first quarter, compared to a historical average of 21.1%. In terms of variance from the budget through the first quarter, expenditures are \$187 thousand or 11.9% above the expected amount.

## 9

## **Sustainability Office**

			FY 21-22 Adopted Budget*		FY 21-22 Actual Expend*	% of Budget Exp	% of Budget Hist
1st Q	Jul-Sep 21	\$	82,764	\$	50,651	11.4%	18.7%
2nd Q	Oct-Dec 21		89,845				
3rd Q	Jan-Mar 22		80,551				
4th Q	Apr-Jun 22		189,427				
Total		\$	442,586	\$	50,651	11.4%	18.7%
*amounts	s are net of interna	al ser	vice charges, ar	nd e	xclude transfers		
Variance from Budget				\$	32,112	7.3%	



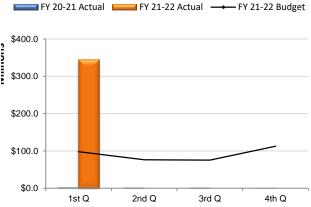
#### **Positive**

The Sustainability Office has spent 11.4% of its FY 2021-22 budget through the first quarter, compared to a historical average of 18.7%. In terms of variance from the budget through the first quarter, expenditures are \$32 thousand or 7.3% above the expected amount.



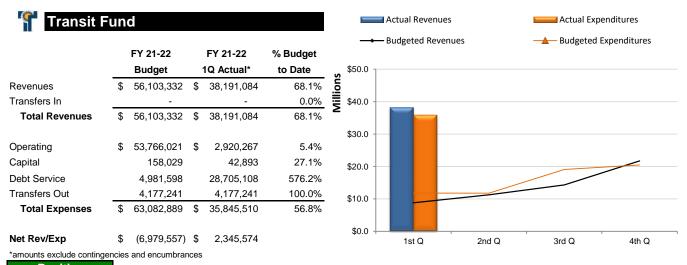
## Non-Departmental

								1120	7-ZI Actual
			FY 21-22		FY 21-22	% of	% of		
			Adopted		Actual	Budget	Budget	\$400.0	
			Budget*		Expend*	Exp	Hist	5	
1st Q	Jul-Sep 21	\$	97,620,195	\$	343,934,087	95.1%	27.0%	\$300.0	
2nd Q	Oct-Dec 21		76,288,375					• ****	
3rd Q	Jan-Mar 22		75,203,706						
4th Q	Apr-Jun 22		112,444,003					\$200.0	
Total		\$	361,556,279	\$	343,934,087	95.1%	27.0%		
*amounts	s are net of interna	al ser	vice charges, and	excl	lude transfers			\$100.0	
Varianc	e from Budget			\$	(246,313,892)	-68.1%			



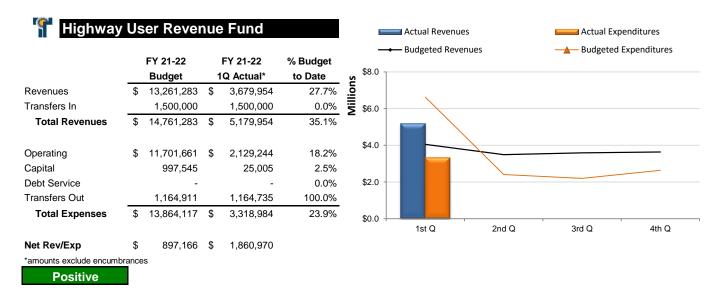
## **Negative**

The Non-Departmental category of the budget includes items not directly related to the operations of any one City operating department. One example includes the payment of the Tempe Tourism Office's portion of the Bed Tax. Through the first quarter of FY 21-22, Non-Departmental expenditures are 95.1% of the budget compared to the historical pattern of 27.0%. In terms of variance from the budget through the first quarter, expenditures are \$246 million or 68.1% above budget. The increases in expenditures was due to a \$343 million payment to PSPRS for the city's unfunded pension liability.



#### **Positive**

The Transit Fund accounts for the receipt of the Mass Transit Tax, a 0.5% tax on sales. Fund resources are dedicated to transit system planning, design, and operations, community outreach, and debt service. Through the end of the first quarter, there is an operating surplus in the Transit Fund of \$2.3 million. Transit Fund revenue is at 68.1% of budget which is above the historical tracking percentage of 15.7%. Expenditures are 56.8% of budget while the historical tracking percentage is 18.7%. The net result is an operating surplus through the first quarter of the fiscal year.



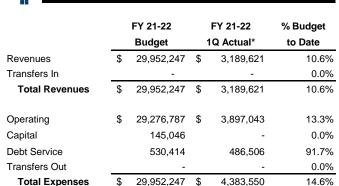
The Highway User Revenue Fund (HURF) accounts for the receipt of HURF distributions from the state. These revenues are derived largely from fuel taxes and vehicle registration fees and are allocated based on Tempe's share of state population as well as other factors. HURF resources are dedicated to Street and Traffic Operations, Maintenance, and Construction activities in the City. Revenues are 35.1% of budget compared to a historical average of 27.4%, expenditures are 23.9% of budget compared to the three year historical trend of 47.8%. The net result is an operating surplus through the first quarter of \$1.8 million.

## Other Operating Fund Revenue and Expenditures

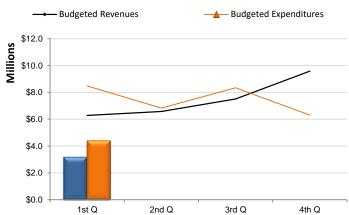
**CDBG/Section 8 Funds** 

Page 20

Actual Expenditures



(1,193,928)



Actual Revenues

\*amounts exclude encumbrances

#### **Positive**

Net Rev/Exp

The Community Development Block Grant (CDBG) and Section 8 Funds are established to account for the receipt and expenditure of federal grants for redevelopment and rental subsidies for low income residents. Revenues through the first quarter total 10.6% of the FY 2021-22 budget, compared to the historical percentage of 21.0%. Expenditures through the first quarter total 14.6% of the FY 2021-22 budget, compared to the historical percentage of 28.3%. The net effect on the fund status through the first quarter is an operating deficit of \$1.2 million. This is largely due to the timing of grant revenue receipts from the federal government.

#### **Debt Service Fund** Actual Revenues Actual Expenditures - Budgeted Revenues Budgeted Expenditures FY 21-22 FY 21-22 % Budget \$30.0 **Budget** 1Q Actual\* to Date Millions 20.3% Revenues 33,620,224 6,836,399 Transfers In 6,169,600 552,563 9.0% \$20.0 39,789,824 18.6% **Total Revenues** 7,388,962 Operating \$ 0.0% Capital 0.0% \$10.0 **Debt Service** 6,271,523 20.3% 30,931,358 Transfers Out 8,329,592 0.0% **Total Expenses** 39,260,950 6,271,523 16.0% \$0.0 1st Q 2nd O 3rd Q 4th O \$ Net Rev/Exp 528,874 \$ 1,117,440

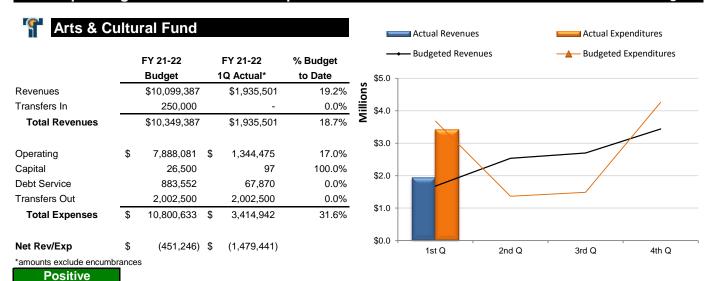
\*amounts exclude encumbrances

#### **Positive**

The Debt Service Fund accounts for the receipt of secondary property taxes to be used for payment of debt service on the City's tax supported debt. Actual revenues through the first quarter are 18.6% of budget compared to the historical tracking percentages of 16.6%. Actual expenditures through the first quarter are 16.0% of budget, compared to the historical tracking percentages of 15.9%. The net result is an operating surplus of \$1.1 million. The City receives significant revenue from the Maricopa County Treasurer's Office in October and May, coinciding with the property tax due dates. The annual secondary tax levy includes the amount necessary to make the annual payments of principal and interest on existing bonds, payments of principal and interest on new debt planned for the ensuing year, plus a reasonable delinquency factor. The majority of the debt service payments as well as all transfers out occur during the last quarter of the fiscal year.

\*Budget excludes a \$1 million contingency appropriation, encumbrances and inventory

**Negative** 

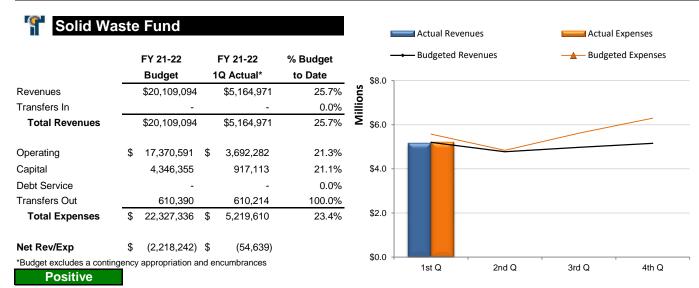


The Arts & Cultural Fund accounts for the receipt of the 0.1% Arts & Cultural Sales Tax, which is used to fund operating expenses associated with the Tempe Center for the Arts (TCA), Tempe History Museum, Edna Vihel Arts Center and other arts and cultural programming.

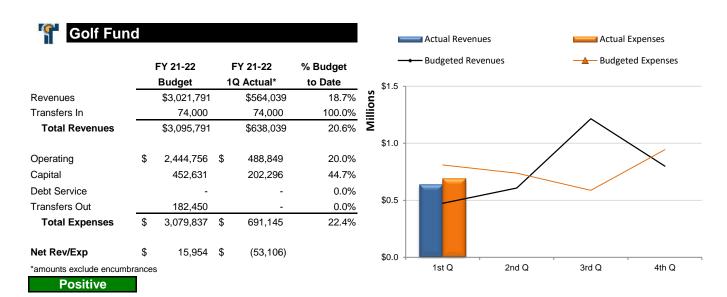
Revenues through the first quarter of FY 2021-22 are 18.7% of budget, compared to the historical tracking percentage of 16.2%. Total expenditures are 31.6% of budget, compared to a historical average of 34.1%. The net result is an operating deficit of \$1.5 million.

#### Water/Wastewater Fund Actual Revenues Actual Expenses - Budgeted Revenues ▲ Budgeted Expenses FY 21-22 FY 21-22 % Budget \$60.0 **Budget** 1Q Actual\* to Date Millions Revenues 89,640,732 26.747.154 29.8% \$50.0 Transfers In 5,605,155 0.0% **Total Revenues** 95,245,887 26,747,154 28.1% \$40.0 \$30.0 12,048,906 24.4% Operating 49,340,413 \$ 489,613 Capital (26,660)-5.4% \$20.0 **Debt Service** 41,080,958 13.0% 5,354,911 \$10.0 Transfers Out 12,641,920 7,686,629 0.0% **Total Expenses** 103.552.904 25.063.786 24.2% \$0.0 1st Q 2nd Q 3rd Q 4th Q Net Rev/Exp \$ (8,307,017) \$ 1,683,368

The Water/Wastewater Fund is an enterprise fund used to account for all water and wastewater treatment operations in the City. Total revenues through the first quarter of FY 2021-22 are 28.1%, compared to the historical tracking percentage of 26.8%. Total expenses through the first quarter are 24.2% of budget compared to 14.1% historically. Through the first quarter, the fund posted a \$1.6 million surplus. It is anticipated that the expenditure variance will normalize during the remainder of the fiscal year.

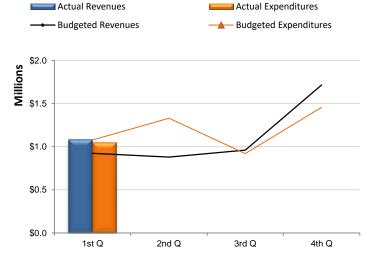


The Solid Waste Fund is an enterprise fund that accounts for the operating, maintenance, and capital costs of providing residential and commercial solid waste services. Total revenues through the first quarter of FY 2021-22 are 25.7% of budget compared to 25.9% historically. Total expenses through the first quarter are 23.4% of budget compared to 25.0% historically. Through the first quarter, the fund posted a \$54 thousand deficit.



The Golf Fund is an enterprise fund that accounts for the operations of the city's two municipal golf courses. Revenues generated are used to support the operations of the golf courses, while capital projects on the courses and buildings are funded with bond funds and repaid with secondary property tax. Total revenues through the first quarter of FY 2021-22 are 20.6% compared to the historical tracking percentage of 15.3%. Total expenses through the first quarter are 22.4% of budget compared to the historical tracking percentage of 26.3%. Through the first quarter, the fund has an operating deficit of \$53 thousand.

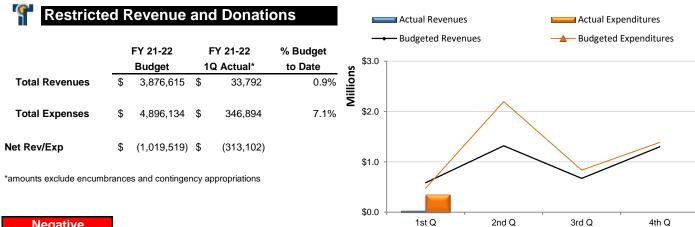
Emergency Medical Transport										
		FY 21-22		FY 21-22	% Budget					
		Budget	1	Q Actual*	to Date					
Revenues	\$	4,475,932	\$	1,078,613	24.1%					
Transfers In		-		-	0.0%					
Total Revenues	\$	4,475,932	\$	1,078,613	24.1%					
Operating	\$	4,579,817	\$	800,220	17.5%					
Capital		140,000		245,891	175.6%					
Debt Service		-		-	0.0%					
Transfers Out		63,890		-	0.0%					
Total Expenses	\$	4,783,707	\$	1,046,111	21.9%					
Net Rev/Exp	\$	(307.775)	\$	32.503						



\*amounts exclude contingencies and encumbrances

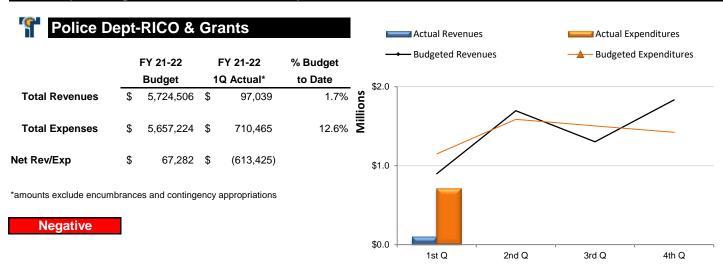
#### **Positive**

The Emergency Medical Transport Fund is in its fourth year as an enterprise fund that provides for operation, maintenance, and debt service costs associated with providing an ambulance service for medical emergencies within the community. Total revenues through the first guarter of FY 2021-22 are 24.1% of budget compared to the historical average of 20.6%. Total expenses through the first guarter are 21.9% of budget compared to the historical average of 22.5%. Through the first quarter, the fund has an operating surplus of \$32 thousand.

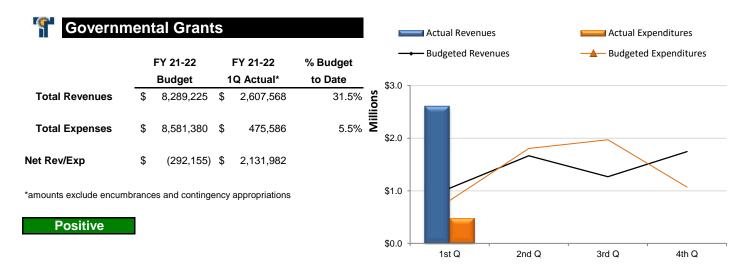


#### **Negative**

The Restricted Revenue and Donations Fund accounts for the receipt and expenditure of restricted revenue and donations related to general governmental activities. Revenues through the first quarter total 0.9%, while expenditures total 7.1% of budget. The \$313 thousand deficit through the first quarter is mostly due to timing of receipt of funds for incurred expenses.



The Police Dept-RICO & Grants Fund accounts for the receipt and expenditure of grants, donations, asset forfeitures, and tow hearing fines associated with Police Department activities. Revenues through the first quarter total 1.7% of the FY 2021-22 budget, compared to the historical percentage of 15.7%. Expenditures through the first quarter total 12.6% of the FY 2021-22 budget, compared to the historical percentage of 20.3%. The net result on the fund's status through the first quarter is an operating deficit of \$613 thousand. The deficit is due largely to the timing of receipt of grant revenue for reimbursement of expended funds.



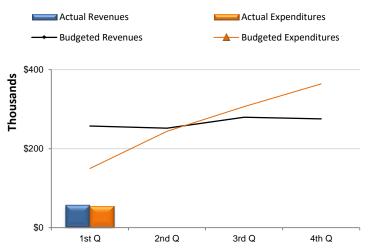
The Governmental Grants Fund accounts for the receipt and expenditure of grants related to general governmental activities. Revenues through the first quarter of FY 2021-22 total 31.5%, compared to the historical percentage of 18.3%. Expenditures through the first quarter total 5.5% of the FY 2021-22 budget, compared to the historical percentage of 14.4%.

## Court Enhancement Fund

	FY 21-22 Budget		Y 21-22 Q Actual*	% Budget to Date	
Total Revenues	\$ 1,063,533	\$	56,571	5.3%	
Total Expenses	\$ 1,063,533	\$	53,998	5.1%	
Net Rev/Exp	\$ -	\$	2,573		

<sup>\*</sup>amounts exclude encumbrances and contingency appropriations





The Court Enhancement Fund is established to account for fine, fee and forfeiture revenues dedicated for City Court purposes pursuant to state statute and city code. Revenues through the first quarter total 5.3% of the FY 2021-22 budget, compared to the historical percentage of 24.2%. Expenditures through the first quarter total 5.1% of the FY 2021-22 budget, compared to the historical percentage of 14.1%. This results in a slight surplus of \$2,573 thousand. It is anticipated that the variance will normalize during the remainder of the fiscal year.