



Alarm User Permit Registration Form



**Tempe Police Department
Alarm Unit**

NO PAYMENTS PLEASE

P.O. Box 5002 MS 05-1

Tempe, AZ 85280-5002

PH: (480) 350-8778 FAX: (480) 350-8206

Website: www.tempe.gov/alarms

Email: alarm_program@tempe.gov

Mail this form and payment to:

PO Box 52141

Phoenix, AZ 85072-2141

Permit Registration Fee:

- Commercial – \$15.00
- Residential – \$10.00 DATE OF BIRTH: _____
- Senior Citizen (OVER AGE 65) (REGISTRATION FEE WAIVED)
DATE OF BIRTH: _____

Do not write in this space (for official use only)	
Permit #: _____	Issue Date: _____

Make check or money order payable to the City of Tempe
(DO NOT SEND CASH)

Please Print Clearly or Type

Alarm Owner & Location Information	
Alarm Owner's Name:	
Business Name (if applicable):	
Address of Alarmed Location (Street, City, Zip):	
Mailing Address (if different from above):	
Premise Phone Number:	
Contact E-Mail Address(es):	

CHECK THIS BOX TO RECEIVE ALARM NOTIFICATIONS VIA EMAIL (please add our email address to your safe sender's list)

Contacts			
List, at least, ONE additional contact that can respond to the alarmed location to assist emergency personnel, if needed.			
Contact #1 Name:		Contact Phone #1:	
Contact #1 Position/Relation:		Contact Phone #2:	
Contact #2 Name:		Contact Phone #1:	
Contact #2 Position/Relation:		Contact Phone #2:	

Alarm Company Monitoring & Servicing Information			
If you do not have professional monitoring but utilize an alarm system, please indicate Self-Monitor and Self-Service below.			
Monitoring Company Name:		Phone Number:	
Address:			
Servicing Company Name:		Phone Number:	
Address:			

Comments/Instructions to Assist Responding Officers

Authorized Signature: _____

Date: _____



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The Tempe City Council adopted an updated Alarm Ordinance amending Chapter 22 §75-82 of the City Code relating to and regulating alarms, which became effective January 1, 1992. Listed below, one (1) through ten (10), is a brief highlight of the Alarm Ordinance. If you would like a complete copy of the Ordinance, please call the Alarm Unit at 480/350-8778 or go to www.tempe.gov/alarms.

ALARM DEFINITION: ALARM means any mechanical or electrical device, system or service which is used to detect unauthorized entry into buildings or onto premises, or warn or alert others of an emergency or fire or of the commission of an unlawful act within the building or on the premises, to which the City is expected to respond. Car Alarms And Alarms Utilized Solely For Fire Reporting Or Medical Emergencies Do Not Require A Permit.

1. A completed application shall be accompanied by an initial permit fee of **\$15.00** for Businesses and **\$10.00** for Residents.
2. Every alarm user shall obtain a permit from the City for an alarm within (30) days after the alarm is used or **becomes operational.**
3. Permits for alarms are required and are required to be renewed annually. The renewal fee for a Business is **\$15.00** and **FREE** for Residents if renewed by the expiration date.
4. Alarm permits which are not renewed by the expiration date shall be subject to a **late renewal fee of \$50.00.**
5. The permit issued by the City shall be physically on the premises using the alarm and shall be available for inspection by the Alarm Coordinator.
6. The alarm user or permit holder is required to notify the Alarm Coordinator of any changes in the information contained in the application or permit, and if the alarm is NO longer being used, WITHIN TEN (10) DAYS after the effective date of such change. All information contained in the application is confidential.
7. Audible alarms **must** be equipped with an automatic sound emission cutoff feature which will stop the emission of sound within twenty (20) minutes after the alarm is activated.
8. It is a violation for an Alarm Business to sell, lease, install, replace or move an audible alarm which does comply with this Section.
9. Unless authorized by the Alarm Coordinator, no permit shall use or cause to be used any AUTOMATIC DIALING DEVICE OR TELEPHONE ATTACHMENT that directly or indirectly causes a public primary telephone trunk of the City to be utilized.
10. Any subsequent false alarm occurring by an alarm in one permit year shall be considered an excessive false alarm and subject to service fees as follows:

NUMBER OF FALSE ALARMS & FEE AMOUNT	
Residential	Commercial
0 – 2: FREE (No Fee)	0 – 1: FREE (No Fee)
3 rd False Alarm: \$50	2 nd False Alarm: \$50
4 th False Alarm AND ABOVE: IN \$50 INCREMENTS (i.e. \$100 FOR THE 4 th false alarm, \$150 FOR THE 5 th false alarm, etc.)	3 rd False Alarm AND ABOVE: IN \$50.00 INCREMENTS (i.e. \$100 FOR THE 3 rd false alarm, \$150 FOR THE 4 th false alarm, etc.)
EXCESSIVE AUDIBLE ALARM @ \$75.00 EACH	

Please complete and mail the attached alarm permit registration form along with the applicable fee. ANY QUESTIONS, PLEASE CALL the Alarm Unit at (480) 350-8778 or by email alarm_program@tempe.gov.