

## Minutes LIBRARY ADVISORY BOARD Wednesday, November 3, 2021

Minutes of the LIBRARY ADVISORY BOARD virtual meeting recorded at 6 p.m. on Wednesday, November 3, 2021, held via Cisco WebEx Events.

**(MEMBERS) Present:**

Teri Metros (Chair) - Arrived at 6:20 p.m.  
Marie Brown  
Marissa Dailey  
Dr. Felicia Durden  
Chris Sar (Vice-Chair)  
Carrie Taylor

**(MEMBERS) Absent:**

Christopher Watts\*  
\*denotes excused absence

**City Staff Present:**

Rachael Brickner, Sr. Management Assistant - Community Services Administration  
Keith Burke, Community Services Director  
Katie O'Connor, Interim Deputy Community Services Director - Library Services Division

**General Public Present:**

No Members of the General Public Present

**Agenda Item 1 - Call to Order:**

- Chris Sar, Library Advisory Board Vice Chair, called the meeting to order at 6:04 p.m.

**Agenda Item 2 - Call to the Audience:**

- No public comments from the audience to report.

**Agenda Item 3 - Approval of the October 6, 2021, Library Advisory Board Meeting Minutes:**  
**APPROVED**

- Chris Sar, Library Advisory Board (Board) Vice Chair, asked the Board members to review the unapproved meeting minutes document dated October 6, 2021.
  - No edits noted or requested.

**MOTION:** Dr. Felicia Durden moved to approve the October 6, 2021 Library Advisory Board meeting minutes as presented.

**SECOND:** Marie Brown seconded.

**DECISION:** Motion approved, 5-0.

**Ayes:** Marie Brown, Marissa Dailey, Dr. Felicia Durden, Chris Sar (Vice-Chair), Carrie Taylor

**Nays:** None

**Absent:** Christopher Watts\*

**Abstained:** Teri Metros (Chair)

#### **Agenda Item 4 - Report: Friends of Tempe Public Library**

- In the absence of Larry Conway, Friends of Tempe Public Library President; Katie O'Connor, Interim Deputy Community Services Director, reported that the Tempe Connections Café operated by the Friends of Tempe Public Library (Friends of the Library) is open from 9 a.m. to 2 p.m., Monday through Friday, for beverages, pastries, and other snacks.
- K. O'Connor added that the café intends to open seven days per week in the near future with a full menu;
  - The Friends of the Library Book Store has resumed full hours of operation.
- K. O'Connor further reported that OSHER Learning Institute classes have also resumed meeting in-person within the Friends' Connections Café;
  - Hybrid in-person/virtual classes have resumed; the initial hybrid class had 11 in-person attendees, and 20 attendees via Zoom;
  - Connections Café is the only OSHER location out of five in the Phoenix Valley hosting hybrid classes;
  - Additional in-person classes will resume in December with mask-wearing protocols.

#### **Agenda Item 5 - Staff Report: Katie O'Connor, Interim Deputy Community Services Director**

- Katie O'Connor (K. O'Connor), Interim Deputy Community Services Director - Library Services Division, gave the following information specific to Tempe Public Library operations:
  - **140** adults were engaged in **programming** during October 2021; programs included:
    - **Writers' Connection;**
    - **Mystery Club;**
    - **iPhone/iPad Explained;**
    - **English Corner;**
    - **ASU DISC;**
    - **Great Books discussions;**

- **I Wrote a Book, Now What?**
- **Coffee, Tea, and Books discussions;**
- **Sustainability: Landscape Trees for the Arizona Desert.**
- **Physical circulation of materials** increased from July to October;
  - Circulation of material in July 2021 totaled 30,649 uses;
  - Circulation of material in August 2021 totaled 31,965 uses;
  - Circulation of material in September 2021 totaled 31,345 uses;
  - Circulation of material in October 2021 totaled 32,522 uses, an increase of 1,200 circulations (recovering from the slight post-summer reading decrease).
- **Library eContent** use remained relatively steady from July to October;
  - eContent activity in July 2021 totaled 29,661 uses;
  - eContent activity in August 2021 totaled 30,433 uses;
  - eContent activity in September 2021 totaled 27,381 uses;
  - eContent activity in October 2021 totaled 27,193 uses.
- eResource usage decreased slightly in October 2021, following the downturn post summer reading.
- **BrainFuse**, an eTutoring resource, should be available beginning in December 2021;
- **Public access computers** within the Library's computer lab saw 1,946 uses in October 2021;
  - The lab at Escalante Community Center saw 74 uses;
  - The lab at North Tempe Multi-Generational Center saw 108 uses;
  - The recently reactivated lab at Cahill Senior Center saw 28 uses.
- Tempe Public Library has an **average attendance** of 592 patrons per day, slightly down from 671 for the months of August and September 2021.
- K. O'Connor reported the following information specific to operations of Tempe Public Library's (Library) **Youth and Teen Services** areas:
  - **Code Club**, a class for youth ages six to 11-years-old to explore difference computer programming languages and logic, held four sessions with 18 total participants;
  - **Kindergarten Readiness Workshop**, a program for children ages four and five-years-old and their caregivers to practice school readiness skills, held one session with two

- participants;
- **Homeschool Open Lab** returned for daily use and had no participants in October 2021;
  - **PageTurners**, a program hosted by Arizona State University honors students and designed to promote a positive relationship with reading, resumed in October for ages six to 12-years-old (met three times with 61 total participants);
  - **Facebook Live Story Times** continue with attendance totaling 424 views in October;
  - The Youth and Teen Services Library Team hosted '**A Night at Hogwarts**' on Friday, October 29, with a total of 65 participants including parents, staff members, and teen volunteers.
  - The Youth and Teen Services Area programmed a '**Spooktacular Week of Fun**' from October 25 to October 31; over 25 pumpkins, 25 trick-or-treaters, and more than 20 ghosts visited Tempe Public Library's pumpkin patch.
  - 16 **Teen Volunteers** earned a combined total of 59 service hours during October 2021;
  - **Anime Streamers** held four sessions with a total of two participants;
  - **Game On** met four times with a total of 24 participants;
  - **Create Thursday** held four sessions with a total of 16 participants;
  - A second **volunteer orientation** occurred in October 2021 with a total of six teens;
  - **Build Your Own Book**, a teen-led program, had four participants.
  - Virtual programming for teens continues; **Teen Times** and weekly **Zoom Teen Hangouts** continue to see a handful of participants each month.

**Agenda Item 6 - Library Recruitments Update: Katie O'Connor, Interim Deputy Community Services Director**

- Katie O'Connor (K. O'Connor), Interim Deputy Community Services Director - Library Services Division, gave the following update specific to **active recruitments** at Tempe Public Library:
  - The **Adult Services Librarian I/II+** position was offered to Colleen Fincke; she will officially join the Adult Services team on Monday, November 22;
  - Tempe Public Library is currently accepting applications for a **Library Assistant** position within the Materials and Collections Development area;
  - Keith Burke, Community Services Director, announced the hiring of Jessica Jupitus, incoming **Deputy Community Services Director of Library Services**; Burke reported that J. Jupitus will begin in her role on Monday, December 6.

**Agenda Item 7 - Discussion and Approval Consideration: Library Advisory Board Annual Report: TABLED**

- Upon completion of initial review of the 2021 Library Advisory Board Annual Report (Report), the approval of the Report was tabled to occur at the next scheduled meeting of the Library Advisory Board at 6 p.m. on Wednesday, December 1.

**Agenda Item 8 - Member Announcements/Future Agenda Items**

- Rachael Brickner, Sr. Management Assistant - Community Services Department, announced that the December 1, 2021, meeting agenda will include approval consideration of the **2022 Library Advisory Board Slate of Officers** (Chair and Vice-Chair election).

**Agenda Item 9 - Adjournment**

- Teri Metros, Library Advisory Board Chair, adjourned the meeting at 6:26 p.m.
- The next meeting of the Library Advisory Board is scheduled to occur at 6 p.m. on Wednesday, December 1, 2021;
  - Due to the COVID-19 pandemic, this hybrid public meeting will be held in-person within the second-floor Conference Room at Tempe Public Library, 3500 S. Rural Road, and virtually, through Cisco WebEx Events.

Prepared by: Rachael Brickner; Reviewed by: Keith Burke

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Approval Signature: Library Advisory Board Member