

Tempe Aviation Commission Tuesday, November 9, 2021 6:30 p.m. – Call to Order

Virtual

Microsoft Teams meeting, [Click here to join the meeting](#)
Or call in (audio only), [+1 480-498-8745](#) United States, Phoenix
Phone Conference ID: 504 138 16#

AGENDA

1. **Call to Order**
2. **Public Appearances**; the Tempe Aviation Commission welcomes public comments at this time. The Commission may not respond to public comments unless the topic has been placed on the agenda. There is a *three-minute time limit* per citizen.
3. **Consideration of Meeting Minutes (October 12, 2021)**; for discussion and approval.
4. **City of Phoenix Aviation Planning Update discussion**; for information and discussion.
5. **Rio Salado Upcoming Development discussion**; for discussion
6. **2021 Annual Report**; for review and approval
7. **Commissioners' Business**; suggestions for future agenda items.
8. **Schedule Next TAVCO Meeting**
9. **Adjournment.**

According to the Arizona Open Meeting Law, the Commission may only discuss matters listed on the Commission agenda. The City of Tempe endeavors to make all public meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance is available at public meetings for sight and/or hearing-impaired persons. Please call 350-2905 (voice) or 350-8400 (TDD) to request an accommodation to participate in a public meeting. Parking information is available at <http://www.millavenue.com/go/tempe-community-council>. For public transportation route and schedule information, please visit www.valleymetro.org or call 602-253-5000.

Minutes

Tempe Aviation Commission

October 12, 2021

Minutes of the Tempe Aviation Commission meeting - virtual Microsoft Teams meeting with call in +1 (480) 498-8745 United States, Phoenix (Toll) Conference ID: 225 886 775# held on October 12, 2021, 6:30 p.m.

(MEMBERS) Present:

Karen J. Apple
Ellen Poole
Desiree Walker
Stuart Mitnik
Peter Schelstraete
Ed Kucharski
John Lynch
Lane Carraway
W. David Doiron (Arrived late)

(MEMBERS) Absent:

Citizens Present:

Deborah Zajac (Arrived late)

City Staff Present:

Braden Kay, Sustainability Office, City of Tempe
Andy Escobar, Sustainability Office, City of Tempe

Agenda Item 1 – Call to Order

Mr. Lynch Called the meeting to order at 6:35 p.m.

Agenda Item 2 – Public Appearances

Deborah Zajac did not present herself as she arrived late to the meeting.

Agenda Item 3 – Consideration of Meeting Minutes (September 15, 2021)

Mr. Lynch asked if anyone had considerations of minutes such as discrepancies or corrections. Motion: Mr. Mitnik moved to approve minutes. The motion was seconded by Ms. Poole. Action: The motion to approve was passed by a majority vote. Ayes: Ms. Apple, Mr. Carraway, Mr. Kucharski, Mr. Lynch, Mr. Mitnik, Ms. Poole, Mr. Schelstraete and Ms. Walker Nays: None. Abstentions: None. Absent: Mr. Doiron

Agenda Item 4 – Website and Information Page

Dr. Kay informed the Commission about creating a list of items the Commission believes should be on the TAVCO communications webpage. Dr. Kay asked the Commission to provide their ideas. Dr. Kay will create a list and turn it into a year-long communication and media plan for the new staff member to work on. Ms. Apple suggested the webpage contain the Commission's mission, values, calendar of meeting dates, 50-year IGA Agreement, noise maps, presentations from City departments and outside entities, FAA resources, phone numbers, noise guidance, Tempe monthly noise reports, information on past meetings in an archive file, and public

meeting agendas. Ms. Poole suggested adding links that redirect to the Sky Harbor website. Mr. Lynch pointed out that the website provided quarterly reports but did not provide context to the public and suggested adding structure such as a glossary to noise reports for public members' convenience. Mr. Mitnik suggested the Commission submit a press release to The Arizona Republic to announce the purpose of TAVCO and the work it focuses on. Ms. Poole and Mr. Lynch agreed with Mr. Mitnik's suggestion, and Mr. Lynch added the suggestion of highlighting the Chair, Mr. Doiron, in the press release. Dr. Kay ended the discussion by stating that the press release can wait until after the new staff member has been hired and the media relations plan has been created and will consider everyone's ideas. Dr. Kay stated that the Commission can email him if they have new ideas to suggest and that the official plan will be approved at a later time by everyone.

Agenda Item 5 – FAA Helicopter Operations discussion

Mr. Lynch asked the Commission if Agenda Item 5 needed to be discussed. The Commission agreed to discuss the agenda item at a later meeting.

Agenda Item 6 – TAVCO Bulletin For Tempe Residents document

Mr. Lynch let the Commission know that the TAVCO Bulletin has been changed since it was sent out. Mr. Mitnik pointed out that the Bulletin is also about publicizing and promoting the Commission as mentioned in Agenda Item 4 and should be made into one agenda item. Mr. Lynch asked if this agenda item could be discussed when Dr. Kay is ready to present his communications and media plan. Mr. Mitnik agreed.

Agenda Item 7 – Rio Salado Upcoming Development presentation

Mr. Lynch asked the Commission if Agenda Item 7 needed to be discussed. The Commission agreed to discuss the agenda item at a later meeting. Ms. Apple shared a weblink regarding the Rio Salado project (<https://www.skyharbor.com/riosaladoproject>).

Agenda Item 8 – Commissioners' Business

Dr. Kay would like for Mr. Feld to give a presentation to the Commission on November 9th, 2021. Mr. Mitnik asked about the format of future meetings. Dr. Kay informed everyone that hybrid meetings will be an option either starting November or December. Dr. Kay suggested putting Mr. Doiron's Arrivals Discussion in the November agenda if it fits into the agenda schedule, if not it will be moved to December. Mr. Lynch clarified that the FAA and Rio Salado Upcoming Development presentations will take place in November and Mr. Doiron's presentation will take place in December. If the FAA and Rio Salado Upcoming Development teams are not ready to present then Mr. Doiron will present in November.

Agenda Item 9 – Schedule Next TAVCO Meeting

The next meeting was scheduled for November 9th, 2021 at 6:30 p.m. as a virtual option via Microsoft Teams.

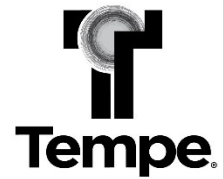
Agenda Item 10 – Adjournment

Motion: Mr. Kucharski moved to adjourn the meeting. The motion was seconded by Mr. Carraway. Action: The motion to adjourn the meeting passed by a unanimous vote. Ayes: Ms. Apple, Mr. Carraway, Mr. Doiron, Mr. Kucharski, Mr. Lynch, Mr. Mitnik, Ms. Poole, Mr. Schelstraete and Ms. Walker. Nays: None. Abstentions: None. Absent: None.

The meeting adjourned at 7:02 p.m.

Prepared by: Andy Escobar

Reviewed by:



TEMPE AVIATION COMMISSION 2021 ANNUAL REPORT

Description as Defined in Ordinance:

- (1) To advise the mayor and city council and assist city departments regarding the impact of aircraft and airport operations on Tempe residents;
- (2) To advise the mayor and city council and assist city departments in the monitoring, implementation and enforcement of agreements made between the City of Phoenix and the City of Tempe concerning the operations of Sky Harbor International Airport;
- (3) To advise the mayor and city council and assist city department in studies conducted of local airports and their development, with regard to potential impacts on Tempe residents; and
- (4) To advise the mayor and city council and assist city departments on land use measures that could mitigate the impact of aircraft and airport operations.

TCC § {Sec. 2 -220 }

List of Board and Commission Members, Including Attendance and Service Dates:

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Lane Carraway	12/12/2013 – 11/2021	6 of 10 meetings
W. David Doiron	3/23/2017 – 11/2021	7 of 10 meetings
John Lynch	12/12/2019 – 11/2021	8 of 10 meetings
Stu Mitnik	12/12/2019 – 11/2021	8 of 10 meetings
Ellen Poole	12/12/2019 – 11/2021	8 of 10 meetings
Peter Schelstraete	10/22/2018 – 11/2021	7 of 10 meetings
Desiree Walker	5/27/2020 – 11/2021	9 of 10 meetings
Karen Apple	1/1/2021 – 11/2021	9 of 10 meetings
Ed Kucharski	4/1/2021 – 11/2021	6 of 10 meetings

Name of Chair and Vice Chair:

- Chair – W. David Doiron
- Vice Chair – John Lynch

Staff Liaison and Contact Information:

<u>Staff Liaison:</u> Braden Kay	<u>Department:</u> Sustainability & Resilience Office	<u>Phone:</u> (480) 350-8867	<u>Email:</u> Braden_Kay@tempe.gov
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Meeting Frequency and Location:

The Aviation Commission meets every second Tuesday of the month except for one month off. In 2021 the Commission had ten meetings by the end of November. The Commission took July off. The Aviation Commission held all of their meetings as virtual meetings.

Number of Meetings Cancelled and Reason for Cancellation:

July was the one month chosen by the Commission not to meet.

Vacancies and Duration of Vacancies:

No current vacancies.

Subcommittee and Subcommittee Activity:

Did the Board/Commission have any subcommittees active during the reporting period? YES NO

Mission Statement:

To assist and advise the City of Tempe Mayor, City Council and City departments regarding the impact of Aircraft and Airport operations on Tempe residents, maintaining and improving Livability and Sustainability of Tempe neighborhoods.

Accomplishments (Past 12 Months):

The Aviation Commission have had limited opportunity to engage directly with residents and aviation officials from Phoenix Sky Harbor International because of the pandemic, and as activity levels at the airport dropped significantly when the pandemic hit Arizona lower air traffic volumes and thus fewer concerns has been brought to the Commission this year than during a year with higher activity. The FAA's announcement to close the public involvement process for communities around PHX on January 10, 2020 without taking further actions based on public comments received, also reduced the potential for the Commission to engage on flight path issues during 2020 with the airport and the FAA.

Enhancing quality of life for all Tempe residents:

- The Commission provided input on the airport Comprehensive Asset Management Plan for developments for 5, 10 and 20 years and beyond, and voiced concerns to City of Phoenix planner about the consolidation of cargo facilities on the north side of the airport and the planned overpass over the Union Pacific railroad.
- The Commission kept track of developments in the City of Scottsdale v. FAA petition No. 20-1070 Court of Appeals D.C. Circuit over the FAA's January 10, 2020 announcement.

Discussion of hosting another public aviation meeting in Tempe as a follow-up on the June 19, 2019 meeting was put on hold due to the pandemic.

Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):

Strengthen quality of life for all Tempe residents through noise abatement flight procedures and encouraging communities to come together to improve their ability to provide timely input on plans for air traffic changes at valley airports.