

IMPORTANT NOTICE TO DEFENDANT

You are charged with an offense that requires you to take action. Your appearance date, time and court location appears above your signature. You have been charged with one or more of the following: (1) civil code violation, (2) civil traffic violation, (3) criminal code violation, (4) criminal traffic offense, or petty offense. Look at the checked box in the column in the "defendant committed the following" section of the complaint. Use the instructions below to determine what action you must take. Additional complaint information, eligibility requirements, and sanction amounts are available online at www.tempe.gov/court.

By providing your cell phone number you are granting permission to receive texts and other communication regarding court dates, pending payments and other relevant information about your case. Normal text and SMS rates apply. Please contact the court in which your case is filed should you desire to opt out of this service.

If you are required to pay fines, sanctions, penalties, fees, or other financial obligations as a result of this complaint and **you are unable to pay**, bring this to the attention of court staff or the judge as payment over time or other alternatives may be available. Do not ignore the complaint and the responsibility to pay as this may result in additional penalties and costs to you. For more information contact the court or an attorney, or visit the following website: www.tempe.gov/court.

CIVIL TRAFFIC

If you were charged with a civil traffic violation and you fail to appear or use an option as directed in this complaint, a default judgment will be entered against you, a monetary penalty will be imposed and your delinquent sanctions will be referred to a collection agency. Your driver's license or nonresident operating privilege will be suspended. Your license or operating privilege will remain suspended until the default judgment is addressed and you satisfy Motor Vehicle Division requirements (A.R.S. §28-1557).

You have up to four (4) options. **You may need to choose more than one option if more than one violation is listed on the complaint.**

OPTION 1- Attend a defensive driving class. One (1) eligible moving violation is dismissed and no points placed on your driving record if you attend a defensive driving class. You must meet eligibility requirements and pay a registration fee on the day of the class. Class must be completed at least 7 business days prior to your court date. Go to www.tempe.gov/court to see a list of DDC eligible charges. **For Driving School information call (888) 334-5565 or visit www.azdrive.com.**

OPTION 2- Pay by phone (480) 350-8800 (For single charge complaints only), by mail or online at www.tempe.gov/court. Payment of sanctions is considered to be a plea of 'responsible' to the charge(s). Mail a check or money order (post-marked on or before the arraignment date) to the Tempe Municipal Court at 140 E. 5th Street, Tempe, AZ 85281. You do not have to appear in court if you waive your right to a hearing, enter a plea of responsible, and pay the sanction(s). There are additional fees added if you pay after the appearance date listed on the complaint, visit www.tempe.gov/court for more information.

OPTION 3- Request a court hearing. You have the right to a hearing before a judge who will determine whether you are responsible for the alleged violation(s).

OPTION 4- Appear in court. You can appear during business hours to pay the sanction(s), show proof of compliance, and/or request a hearing. If the court is closed on the appearance date indicated on this complaint, you must appear on the following business day at the time indicated. Bring your copy of the complaint with you.

CHILD PASSENGER RESTRAINT VIOLATIONS

Children Are Priceless Passengers (CAPP) is a voluntary program available to persons cited for violations of A.R.S. 28-907A and B (Child Restraint Law). Upon completion of the class offered through the Tempe Police Department, the sanction will be reduced to zero. Some attendees may obtain a new child safety seat during the class. **Registration:** For more information call 480-350-8376 Monday – Friday from 8:00am to 5:00pm.

BICYCLE DIVERSION CLASS

If you were cited for a City Code or Title 28 violation while operating a bicycle you may be eligible to attend this class for one eligible charge instead of paying the sanction. Upon paying a diversion fee at the court, attending and paying a class fee, the charge will be dismissed. For class dates and to register for a class call Arizona State University – Bicycle Safety at 480-965-6068 or at <https://cfo.asu.edu/bike-safety>.

CRIMINAL TRAFFIC OR CRIMINAL OFFENSE

You must appear personally or you may appear by having an attorney enter a notice of appearance on your behalf by your appearance date. If you fail to appear at court, a warrant will be issued for your arrest, your driver's license or nonresident operating privilege may be suspended and you will be charged with additional misdemeanor crim of violation of promise to appear (A.R.S. §13-3903). If the Court is closed on the appearance date indicated on this complaint, you must appear on the following business day at the time indicated. Bring your copy of the complaint with you.

CITY CODE VIOLATION OR PETTY OFFENSE

If you were charged with a petty offense and you fail to appear in court as directed in the complaint, a warrant will be issued for your arrest (A.R.S. §13-3903). If you were charged with a civil ordinance violation and you fail to appear as directed in this complaint, a default judgment will be entered, a monetary penalty will be imposed and your delinquent sanctions will be referred to a collection agency.

IF YOU ARE UNDER 18 YEARS OF AGE, your parent or guardian must accompany you to court (A.R.S. §8-323). If you fail to appear as directed in the complaint, the Court will direct the Motor Vehicle Division to suspend your driver's license or driving privilege.

TEMPE MUNICIPAL COURT

140 East 5th Street, Tempe, Arizona 85281
(480) 350-8271 www.tempe.gov/court email: court-civil@tempe.gov