

**Minutes  
LIBRARY ADVISORY BOARD  
Wednesday, May 5, 2021**

**Minutes of the LIBRARY ADVISORY BOARD virtual meeting recorded at 6 p.m. on Wednesday, May 5, 2021, held via Cisco WebEx Events.**

**(MEMBERS) Present:**

Teri Metros (Chair)  
Marie Brown  
Marissa Dailey  
Dr. Felicia Durden  
Chris Sar (Vice-Chair)  
Christopher Watts

**(MEMBERS) Absent:**

Carrie Taylor

**City Staff Present:**

Rachael Brickner, Sr. Management Assistant - Community Services Administration  
Meghan Cyr, Interim Youth and Teen Services Manager - Library Services Division  
Katie O'Connor, Interim Deputy Community Services Director - Library Services Division

**General Public Present:**

- No members of the general public present.

**Agenda Item 1 - Call to Order:**

- Teri Metros, Library Advisory Board Chair, called the meeting to order at 6:03 p.m.

**Agenda Item 2 - Call to the Audience:**

- No public comment from the audience to report.

**Agenda Item 3 - Approval of the April 7, 2021, Library Advisory Board Meeting Minutes:**

**APPROVED**

- Teri Metros, Library Advisory Board (Board) Chair, asked the Board members to review the unapproved meeting minutes document dated April 7, 2021.
  - No edits noted or requested.

**MOTION:** Chris Sar (Vice-Chair) moved to approve the April 7, 2021 Library Advisory Board meeting minutes as presented.  
**SECOND:** Christopher Watts seconded.  
**DECISION:** Motion approved, 6-0; one (1) member absent.

**Ayes:** Teri Metros (Chair), Marie Brown, Marissa Dailey, Dr. Felicia Durden, Chris Sar (Vice-Chair), Christopher Watts  
**Nays:** None  
**Absent:** Carrie Taylor  
**Abstained:** None

**Agenda Item 4 - Report: Friends of the Tempe Public Library**

- No report.

**Agenda Item 5 - Staff Report: Katie O'Connor, Interim Deputy Community Services Director**

- Katie O'Connor (K. O'Connor), Interim Deputy Community Services Director - Library Services Division, reported the following information specific to the April 2021 operations of Tempe Public Library's (Library) Adult Services area:
  - 91 adults were engaged in **programming** in April 2021; programs included:
    - **Mystery Club;**
    - **Writers' Connection;**
    - **Writing About Family Places;**
    - **Book Chats;**
    - **Great Books discussions;**
    - **Sustainability: Common Mistakes When Planting Trees;**
    - **Coffee, Tea and Books discussions.**
  - The **2021 Writing Contest Celebration (Celebration)** is scheduled to occur at 6 p.m. on May 18, and will be held via Zoom;
    - **Friends of the Tempe Public Library (Friends)** sponsor Tempe Public Library's(Library) Writing Contest, including the \$50 cash prizes award to winners in each contest category.
      - The Library staff team remains grateful to the Friends for its sponsorship and loves to encourage local writers through the contest.
      - The 2021 Writing Contest is conducted in partnership with **Arizona State University;**
      - Seven (7) out of eight (8) winners will present their writing as part of the Celebration.

- Grab-n-Go **Seed Library Packets** have been restocked and are available for pick-up;
- **Library eContent** use decreased slightly from March to April;
- Year-to-date, eContent decreased by 7%;
  - eContent activity in April 2021 totaled 27,493 uses;
  - eContent activity in April 2020 totaled 29,731 uses;
  - The decrease is likely as a result of the migration from RBDigital magazines to OverDrive.
- **Kanopy** use fell from 311 to 294 from March to April;
- **PressReader's** first full month of service generated 23 sessions with 16 unique users;
- Circulation of **physical materials** continues to trend upwards;
  - Physical materials use increased by 463 items from March to April.
- **Public access computers** within the Library's computer lab saw 690 uses in April 2021;
  - The lab at Escalante Community Center saw 200 uses;
  - The lab at North Tempe Multi-Generational Center usage saw 158 uses.
- Tempe Public Library continues to maintain an **average attendance** of 1,400 patrons per week, or 235 patrons per day.

**Agenda Item 6 - Summer Reading Program Update: Meghan Cyr, Interim Youth and Teen Services Manager - Library Services Division**

- Meghan Cyr (M. Cyr), Interim Youth and Teen Services Manager - Library Services Division, reported the following information specific to the April 2021 operations of Tempe Public Library's (Library) Youth and Teen Services areas:
  - The **Kid Lit Picks** program, a librarian-curated book recommendations service for kids, pulled 25 items for three (3) patrons, and provided additional titles for future reservations;
  - As a direct result of funding received from Friends of the Tempe Public Library, 400 **Youth Activity Packs** were developed and distributed by staff;
  - **Facebook Live Storytime** attendance totaled 224 views;
  - Thirteen (13) one-on-one **ESL classes** were held;
  - A handful of teens continue to attend a weekly **Zoom Teen Hangout**;
  - Planning for the **2021 Summer Reading Program** continues;

- The Maricopa County-wide program will be virtual;
- This year's theme is titled, "Tails and Tales!";
- From June 1 to August 1, 2021, participants of all ages may log up to 20 minutes of reading every day, enter secret codes, complete challenges, and visit community experience locations in order to earn prizes;
- Online registration began on May 1;
- Library staff will prepare coloring sheets, game boards, and bookmarks for patrons;
- 800 grab-n-go program activity packs will be distributed throughout the summer;
- Summer Reading Program community experiences will occur at Arizona Mills Mall.

#### **Agenda Item 7 - Tempe Public Library Card Renewal Discussion**

- Katie O'Connor (K. O'Connor), Interim Deputy Community Services Director - Library Services Division, reported that Tempe Public Library (Library) recently received inquiries regarding online renewal of Library cards;
  - K. O'Connor presented a comparison study of surrounding library systems to the Library Advisory Board (Board) members for consideration.
- K. O'Connor stated that the Library supervisors will meet with their staff teams to generate a comprehensive renewal recommendation to be presented to the Board for consideration and possible approval in June.

#### **Agenda Item 8 - Member Announcements/Future Agenda Item**

- Rachael Brickner, Sr. Management Assistant - Community Services Department, provided an update regarding the status of the Deputy Director of Library Services recruitment process;
- R. Brickner explained that the interview process will be inclusive of city of Tempe staff, community partners and the Library Advisory Board members;
- R. Brickner stated that interviews are tentatively scheduled to occur in June.

#### **Agenda Item 9 - Adjournment**

- Teri Metros, Library Advisory Board Chair, adjourned the meeting at 6:38 p.m.
- The next meeting of the Library Advisory Board is scheduled to occur at 6 p.m. on Wednesday, June 2, 2021, via Cisco WebEx Events.

Prepared by: Rachael Brickner; Reviewed by: Keith Burke

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Approval Signature: Library Advisory Board Member