

Maryanne Corder Neighborhood Grant Application

Due Monday, April 27, 2021 at 5 pm—late or incomplete application will not be accepted.



Name of Association Brittany Lane HOA # of households 80

Project Name Brittany Lane Water Conservation

Project Address Kyrene and Bel De Mar

Name of primary project contact: Lance Mitchell

Email: [REDACTED] Phone: [REDACTED]

Address (& city/state/zip) [REDACTED]

Name of authorizing individual (who can accept funds, sign contract - if different than above) above

Address (& city/state/zip) above

Email: above Phone: above

1. Project description: Brief three sentence description of your grant project. (tip: cut and paste in from a separate Word document)

"Brittany Lane is seeking funds to reduce, and better manage the water consumption on their property. In seeking to accomplish this goal the Board has identified a large retention located at the rear of the property to convert from grass to rock. This area of grass is the largest portion of grass on the property, but also the least used due to its location. In converting to rock the Board will also be planting 7 new trees, in addition to the 7 existing trees in the retention. Secondly, the Board has identified the next three largest areas of lawn on the property and seeks to retrofit the sprinkler heads to EPA Water Sense sprinklers for improved efficiency. The combination

2. Project Budget

Expenses	Amount
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL PROJECT COST:	\$
<i>Match (HOA and Crime Free Multi-family Housing properties only) 25% of project total</i>	\$
GRANT FUNDS REQUESTED	\$

3. Maintenance: Describe specifically how the association intends to maintain the project - if funded. (tip: cut and paste in from a separate Word document)

"The Board is seeking both immediate as well as long term savings. In addition to retrofitting the sprinkler heads the Board has requested that the sprinklers have new risers installed with each sprinkler to secure a 1 year warranty from the landscaper for any heads that are broken or in need of replacement in that time period saving both on water consumption and future repair costs

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4. **Staff contacts** Please place an "x" or key the name of staff that you have contacted about this project:

Neighborhood Services staff (select at least one):
Shauna Warner, Elizabeth Thomas, Laura Kajfez, Brenda Clark
all above

ADA Accessibility: Nanette Odell

Art: Rebecca Rothman

x Landscape/Lighting/Walls: Steve Abrahamson, Diana Kaminski

Parks/Playground: Dave McClure

Signs: Dean Miller

Traffic Calming: Steve Horstman

Trees: Richard Adkins

Water Conservation: Tina Sleeper

Other: _____

5. Narrative

Submit a narrative explaining what you hope to accomplish through this grant if approved and how the project meets the provided evaluation criteria. (tip: cut and paste in from a separate Word document)

"Brittany Lane is seeking funds to reduce, and better manage the water consumption on their property through a turf to rock conversion covering 12,084 square feet of converted area, and sprinkler retro fit in three main common areas where turf will be maintained.

The Board has had the topic of the grant program on their Board meeting agenda dating back to February 2020, discussing the project and possibilities in each meeting with invites for community participation since that time. "

Conversion of the 12,084 square feet of turf and retrofit of remaining common area sprinklers will immediately reduce water consumption and cost and future landscaping expenses. The addition of 7 trees added to the 7 existing trees in the turf conversion will maintain appeal and provide needed shade. The savings benefits the community as a whole in better managing dues and keeping funds for community needs.

Project requires two chemical treatments to kill existing turf prior to rock placement. Treatments are best accomplished while summer Bermuda is in its active growth season. Both conversion and retrofit can be completed in fiscal year. Ongoing maintenance will be performed with routine landscape service.

• Bids

- * Total project costs under \$5,000: attach a minimum of 2 bids for the work outlined in the grant, including sales tax. Bids must be from licensed, insured contractors. The amount requested must match a bid amount.
- * Total project costs over \$5,000: attach a minimum of 3 bids for the work outlined in the grant, including sales tax. Bids must be from licensed, insured contractors. The amount requested must match a bid amount.
- * If on city property, only one bid may be necessary if project is required to use city contractor.
- * Art projects on city property must use the pre-qualified public artist list. Projects on private property are also welcomed to use list.

• Visuals

Include current pictures of the project site and any other materials to illustrate what the completed project will look like.

• Community Engagement

Include copies of neighborhood meeting notices, postcards and/or newsletters demonstrating all residents were invited to participate.

Grant Project Budget	
Expenses	dollar amount
Grass to Rock Conversion	15095
Tree installation	1925
Irrigation install	4200
concrete curbing removal	350
Sprinkler Conversion EPA Water Sense	3430
25% Match (if HOA or Multi-Family)	5000
TOTAL Project Cost	25000
Grant funds requested	20000



Brittany Lane BLH

Bell De Mar

Farmer Ave

Farmer Ave

Brittany Lane

Carmen

North

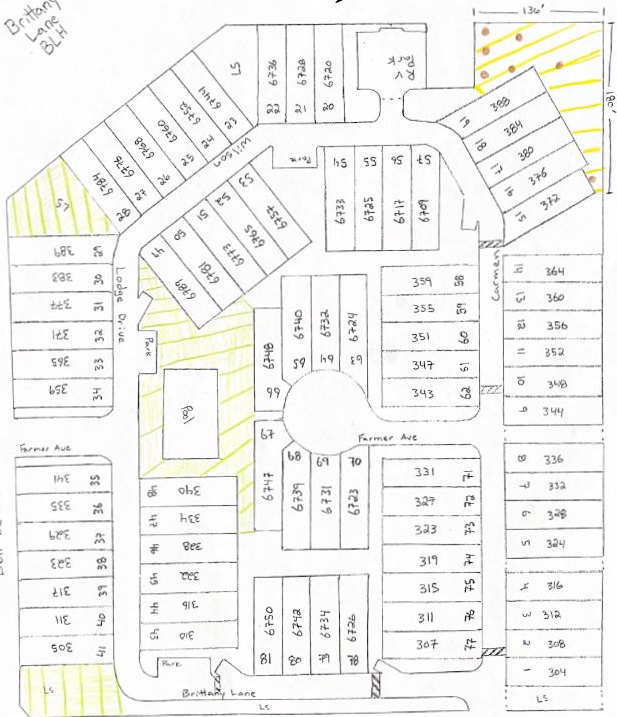
High Efficiency sprinklers/risers

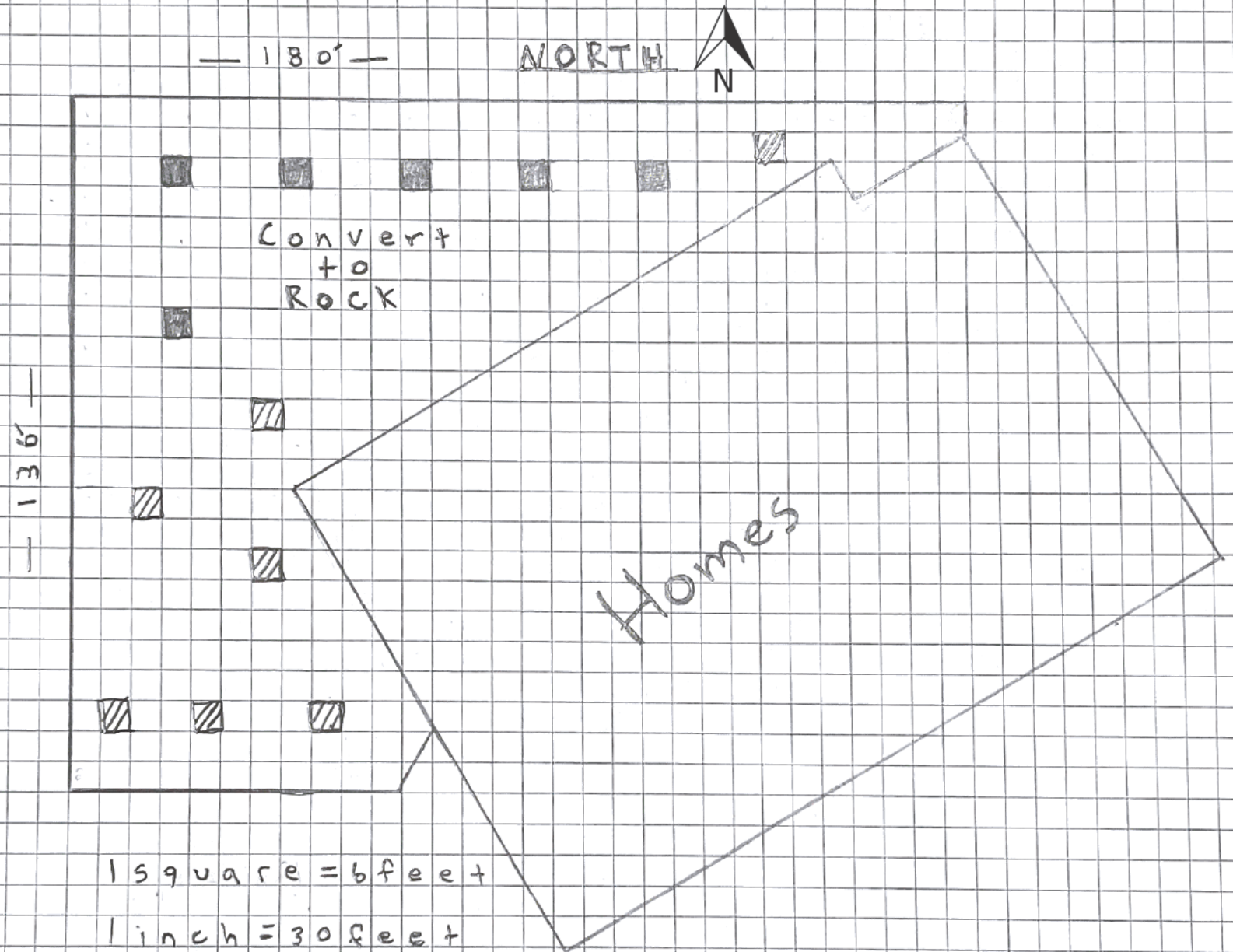
Kyrene

Gross to rock

Existing Trees

1 inch = 90'

















Apex Landscape Management
 11311 E Germann Rd Ste 102
 Chandler, AZ 85286
 ROC #324733

ESTIMATE

Date Estimate #
 2/25/2021 1168

BRITTANY LANE
 c/o Heywood Management
 Lance Mitchell

DESCRIPTION	QUANTITY	RATE	TOTAL
PROPOSAL TO: Make Sprinkler Conversion to High Efficiency Heads within the BRITTANY LANE Community *Locations identified on provided map* **EXCLUSION** This quote excludes replacing grass vales where work is being done and adding new sprinkler heads in the grass. We are solely replacing the sprinklers that are on site with the upgraded nozzle, pop-up, and swing joint. The existing lateral lines, and valves, will remain the existing. Sprinkler Conversion Bid consists of: Materials and Labor 105 Heads 105 Pop ups 105 Swing Joints Products to be used: Head: Hunter MP Rotator Heads, 8', 10', 12', 25', and 30' Heads Sprinklers: Hunter Pro Spray 4" Pop-up with pressure regulator and check valve built in. The pressure regulator maintains 40psi to all the heads, and the check valve closes when the sprinklers are off to avoid seeping heads on hills and in low spots. Swing Joints: Hunter Poly Swing Joints 1/5" x 12"	1	6,450.00	6,450.00

SIGNATURE IS REQUIRED TO START WORK. ESTIMATES ARE GOOD FOR 30 DAYS AFTER ISSUE DATE	TOTAL	\$6,450.00
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PHONE #	FAX #	E-MAIL
480-857-2621	480-857-2927	apex@apexlandscape.org

Signature _____



Apex Landscape Management
 11311 E Germann Rd Ste 102
 Chandler, AZ 85286
 ROC #324733

ESTIMATE

Date Estimate #
 2/26/2021 1169

BRITTANY LANE
 c/o Heywood Management
 Lance Mitchell

DESCRIPTION	QUANTITY	RATE	TOTAL
PROPOSAL TO: Make GRASS TO GRANITE Conversion within the BRITTANY LANE Community *Locations identified on provided map* As per map attached, we've designated where we propose to install the lateral lines for future planting. These proposed lines will be connecting to the existing lines. Also, in this bid we've included 30 Multiports that can be placed throughout the 500' of lateral line to be installed. These can be easily accessed for future plantings. **EXCLUSION**Black Weed Barrier Granite Conversion Bid consists of: Granite: Approximately 150T will be applied 2" thick on top of existing turf which has been sprayed with 2 applications of Post emergent to kill existing grass Irrigation Materials: Approximately 500' Lateral Line to connect into existing drip lines Trenching : Trench approximately 500' to install Lateral Lines. Any areas disturbed by trenching will be water compacted/settled to prevent future settling on areas trenched	1	14,900.00	14,900.00

SIGNATURE IS REQUIRED TO START WORK. ESTIMATES ARE GOOD FOR 30 DAYS AFTER ISSUE DATE	TOTAL	\$14,900.00
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PHONE #	FAX #	E-MAIL
480-857-2621	480-857-2927	apex@apexlandscape.org

Signature _____



ROC: 292755

Proposal #1163

Date: 3/25/2021

PO #

Customer:
 Lance Mitchell
 Heywood HOA Management
 [Redacted]

Property:
 Brittany Lane
 304 Carmen St
 Tempe, AZ 85283

Brittany Lane Conversion

Turf conversion of the area behind units 19-15 This area will have turf removed, all lawn irrigation terminated and one valve to be use for new drip irrigation to new and existing trees this will require tranching new pipe and multi port irrigation to all trees .

With only one entrance to this area will be using tractors to move materials next to unit 19 and RV lot as staging area.

The three areas to convert to H.E. Sprinkler heads will be around the pool , East side of unit 41 and West side of 29. These three areas will have all heads removed and replaced with approved H.E. heads (Hunter Pro) and MP nozzles this will require new head installation ,trenching and pipe runs to make sure coverage is adequate. All areas will be tested and checked.

Services Billed Upon Completion

Description of Services	Frequency	Cost per Occ.	Annual Cost
Granite Install 2" Depth		\$9,875.00	\$9,875.00
Turf Removal		\$5,820.00	\$5,820.00
Tree Installation		\$1,770.00	\$1,770.00
New Drip Irrigation Installation		\$5,288.82	\$5,288.82
H.E. Sprinkler Head Installation		\$8,848.11	\$8,848.11

Granite Install 2" Depth

Placement of granite product to 2" depth.

Turf Removal

Removal of existing Turf for Granite Prep

Tree Installation

Tree planting.

New Drip Irrigation Installation

New installation of irrigation - Drip irrigation to an area that did not already exist or major modification to existing irrigation system in the area.

H.E. Sprinkler Head Installation

New installation of H.E. Sprinkler Heads - turf irrigation to an area that did not already exist or major modification to existing irrigation system in the area.

Terms & Conditions

Notice to customer: Property owner/HOA has the right to file a written complaint with the state's registrar of contractors (ROC) for an alleged violation of section 32-1154, subsection A. Arizona Registrar of Contractors 602-542-1525 <https://roc.az.gov/> . Complaints must be made within the applicable time period as set forth in section 32-1155, subsection A.

Proposal Valid: This proposal is valid for 30 days from the date of submission 1/8/2021 12:00:00 AM. We reserve the right to adjust price after that time to reflect changes in cost to perform the services.

Payment terms:

- 50% deposit due prior to mobilization on estimates of \$2,000 or more
- Final balance plus any change orders due upon completion and receipt of final invoice
- A late charge of one-and-a-half (1.5%) percent will be charged on all past due amounts.

Concealed Conditions: Concealed conditions, such as underground utilities, invisible fence, rock, debris, poor drainage situations, etc., not readily apparent at the time of providing the estimated agreement price quoted in this agreement may cause us to incur additional costs, including without limitation additional materials and labor, which will be an extra charge (fixed price amount to be negotiated or on a time-and-materials basis at our rates then in effect) over the agreement price.

Insurance:

Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or the Owner/Client, listing the management company and HOA as additional insureds. Any request for a Certificate of Insurance shall be sent to the Contractor's chosen representative and Owner/Client should allow three (3) business days for processing.

Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment. Subcontractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or the Owner/Client, listing the management company and HOA as additional insureds prior to commencement.

To accept scope and terms, please sign and return this estimate to secure scheduling.

Payment Schedule

Schedule	Price	Sales Tax	Total Price
First 50% Deposit - Due Prior to Mobilizing	\$15,800.96	\$0.00	\$15,800.96
Final 50% - Due Upon Completion	\$15,800.97	\$0.00	\$15,800.97
	\$31,601.93	\$0.00	\$31,601.93

By _____
Andrew E Roberts

Date 3/25/2021

Terra Verde Landscape Solutions

By _____

Date _____

Brittany Lane

Turf & Trees LandscapingPO Box 2093
Gilbert, AZ 85299ROC #316252
OPM #9903Brittany Lane HOA
340 W Lodge Dr.
Tempe , AZ 85283

Estimate #: 6625

Estimate Date: 2/24/2021

Service Name	Estimate Description	Quantity	Rate	Amount
Landscape Installation	Landscape Installation - Conversion of the grass area to the north of the RV lot this is a total of 12,084 square feet of grass being converted to rock. All grass areas need to be chemically killed at least two times in the right time of year when the Bermuda is actively growing. This bid includes two applications. Scalp the lawn once the two applications are complete and is ready to be rocked. before we rock it we will remove the curbing, cap off the irrigation sprinklers and use one of the valves to water the proposed 7 -24" box trees red push pistachio being planted as well as run water drip to the existing trees in the area which is 6 trees. Total of 120 tons of rock will be installed in the 3/4" desert gold color installed at 2" thick.	1	15095.00	15095.00
Tree Install	Tree installation of red push pistachio in the 24" box size in the retention being converted from grass to rock. Total of 7 trees being installed.	7	275.00	1925.00
Irrigation Installation	Irrigation Installation for the trees being planted and the existing trees as they will still need water. Convert two grass valves and run new water lines to the trees off those two valves. All the rest of the grass valves on site will be capped off and turned off so they will not operate anymore. Total of 175 ft of pvc pipe will be installed as well as all the emitters and spagetti line to all the trees.	1	4200.00	4200.00
Concrete Curbing	Concrete curbing removal in the retention being installed. Total of 224 ft of curbing to be broken out and hauled off to a dump for a clean finish look in the retention. The goal is to make it look like it was never grass.	1	350.00	350.00
Irrigation Estimate	Per map created from manager replace the rotors and pop ups in the zones identified with Pressure compensating heads or SAM sprinklers that are approved or EPA water sense approved. Total of 48 rotors and 28 pop ups in these three areas, one being between lots 28 & 29, second area is around the pool area, third being the common area next to lot 41. All sprinklers being replaced will have a new swing joint as well to ensure that from the PVC and up all is new and should cut down on water use and repairs in the future.	1	3430.00	3430.00

Subtotal	\$25,000.00
Discounts	\$0.00
Total	\$25,000.00

*For mailing purposes only

Customer Approved Signature:

Approved Date:

Brittany Lane HOA
Board of Directors Meeting Agenda
February 19, 2020 – 5:30 PM
Pyle Center - 655 E Southern Avenue, Tempe, AZ

- 1. Call to Order**
- 2. Approval of Previous Meeting Minutes**
- 3. Approval of Financial Statements**
 - a. 2019 Year End**
 - b. Jan 2020**
- 4. Unfinished Business**
 - a. Landscaping—How is new crew doing? Areas for direction or improvement?**
 - b. Other old business?**
- 5. New Business**
 - a. Tempe Grant Program—Water Conservation?**
 - b. Community Improvements?**
 - c. April Annual Meeting**
 - d. Other New Business**
- 6. Adjournment**



Agenda

Time: Jun 18, 2020 5:30 PM Arizona

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1496545881>

Or iPhone one-tap :

+1(623)4049000,,1496545881#

Or Telephone:

+1(623)4049000

Meeting ID: 149 654 5881

- a. Call to Order
- b. Approval of Previous Meeting Minutes
- c. Approval of Financial Statements
- d. Community Business
 - i. Landscaping—Discussion on no Rye this winter to improve Bermuda health.
 - ii. Community Painting Project (review, and 2021)
 - iii. Pool Fence
 - iv. Home Wall Repair
 - v. Tempe Grant Program
- e. Other Community Business
 - i. Other New Business
- f. Homeowners Forum
- g. Adjournment



Agenda

Topic: Brittany Lane Board Meeting
Time: Aug 19, 2020 05:30 PM Arizona

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1490411575>

Or Telephone: US: +1(623)4049000 Meeting ID: 149 041 1575

- a. **Call to Order**
- b. **Approval of Previous Meeting Minutes**
- c. **Approval of Financial Statement**
- d. **Homeowners Forum**
- e. **Community Business**
 - i. **Landscaping—Trimming drive lane, Tree removals**
 - ii. **Community Grant Program (Next April Submit Deadline)**
 - iii. **Median Improvements**
 - iv. **Street Parking**
- f. **Other Community Business**
 - i. **Other New Business**
- g. **Homeowners Forum**
- h. **Adjournment**



Agenda

Topic: Brittany Lane Board Meeting
Time: Oct 21st, 2020 05:30 PM Arizona

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1489376931>

Or Telephone: US: +1(623)4049000 Meeting ID: 148 937 6931

- a. **Call to Order**
- b. **Approval of Previous Meeting Minutes**
- c. **Approval of Financial Statement**
- d. **Homeowners Forum**
- e. **Community Business**
 - i. **Board Status**
 - ii. **Community Grant Program (Next April Submit Deadline)**
 - iii. **Front Trees**
 - iv. **Median Improvements**
 - v. **Street Parking—Updates?**
- f. **Other Community Business**
 - i. **2021 Prelim Budget**
 - ii. **Other New Business**
- g. **Adjournment**



Agenda

Topic: Brittany Lane Board Meeting
Time: Nov 18, 2020 05:00 PM Arizona

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1485116516>
For the best audio experience, please use computer audio.

Or Telephone: US: +1(623)4049000 Meeting ID: 148 511 6516

- a. **Call to Order**
- b. **Approval of Previous Meeting Minutes**
- c. **Approval of Financial Statement**
- d. **Homeowners Forum**
- e. **Community Business**
 - i. **Community Grant Program (Next April Submit Deadline)**
 - ii. **Tree Removals**
- f. **Other Community Business**
 - i. **2021 Prelim Budget**
 - ii. **Other New Business**
- g. **Adjournment**



Agenda

Topic: Brittany Lane Board Meeting

Time: Jan 20, 2021 05:00 PM

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1480710737>

For the best audio experience, please use computer audio.

Or Telephone: US: +1(623)4049000 Meeting ID: 148 071 0737

- a. **Call to Order**
- b. **Approval of Previous Meeting Minutes**
- c. **Approval of Financial Statement**
- d. **Homeowners Forum**
- e. **Community Business**
 - i. **Community Grant Program**
 - 1. **Review High Efficiency Sprinkler Areas**
 - 2. **Review of Grass Conversion Area**
 - ii. **Community Paint Project**
- f. **Other Community Business**
 - i. **Other New Business**
- g. **Adjournment**



Agenda

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1491429466>

For the best audio experience, please use computer audio.

Or Telephone: US: +1(623)4049000 Meeting ID: 149 142 9466

- a. Call to Order**
- b. Approval of Previous Meeting Minutes**
- c. Approval of Financial Statement**
- d. Homeowners Forum**
- e. Community Business**
 - i. Community Grant Program**
 - ii. Community Paint Project**
 - iii. Olive Tree Spraying**
 - iv. Property Walk—Planting Needs Review**
 - v. April Annual Meeting**
- f. Other Community Business**
 - i. Other New Business**
- g. Executive Session**
- h. Adjournment**



Agenda

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1496591401>

For the best audio experience, please use computer audio.

Or Telephone: US: +1(623)4049000 Meeting ID: 149 659 1401

- a. Call to Order**
- b. Approval of Previous Meeting Minutes**
- c. Approval of Financial Statement**
- d. Homeowners Forum**
- e. Community Business**
 - i. Community Grant Program**
 - ii. Community Paint Project**
 - iii. Planting Bid (If Received)**
 - iv. April Annual Meeting (Just a Reminder)**
- f. Other Community Business**
 - i. Other New Business**
- g. Executive Session**
- h. Adjournment**