

DRAFT Minutes
Neighborhood Advisory Commission
March 3, 2021



Minutes of the Neighborhood Advisory Commission (NAC) held on Wednesday, March 3, 2021, virtual meeting using Microsoft Teams platform

(MEMBERS) Present: Hannah Moulton Belec, Maureen Eastty, Jana Lynn Granillo, Diane Harden, Barb Harris, Matt Heil, Melanie Larimer, Christopher McCabe, Michael McLendon, Daniel Schugurensky, Kevin Sweeney and Nicholas Weller.

(MEMBERS) Absent: Richelle Miller, Zoe Stein, Joel Stern

City Staff: Elizabeth Thomas, Neighborhood Services Specialist; Shauna Warner, Neighborhood Services Manager

Guests: None.

Agenda Item 1 – Call to Order

The meeting was called to order at 5:35 p.m. by Chair Belec

Agenda Item 2 – Attendance Roll Call

Present: Hannah Moulton Belec, Maureen Eastty, Jana Lynn Granillo, Diane Harden, Barb Harris, Matt Heil, Melanie Larimer, Christopher McCabe, Michael McLendon, Daniel Schugurensky, Kevin Sweeney and Nicholas Weller.

Absent: Richelle Miller, Zoe Stein, Joel Stern

Agenda Item 3 – Public Comment

None.

Agenda Item 4 – Review and Approval of Meeting Minutes: February 3, 2021

Chair Moulton Belec requested that the wording *to avoid breaching quorum* be added to the reminder to rsvp for NAC working groups, last sentence Agenda Item 8. Vice Chair Larimer asked that it be recorded that there were some grant funding amount inaccuracies noted in the powerpoint presentation that staff will help correct, Agenda Item 8, paragraph 2.

Motion: Commissioner Harris made a motion to approve the February 3 minutes with the two noted corrections.

Second: Commissioner Weller

Result: Approved by a unanimous vote of 12 to 0

Commission Member Ayes: Hannah Moulton Belec, Maureen Eastty, Jana Lynn Granillo, Diane Harden, Barb Harris, Matt Heil, Melanie Larimer, Christopher McCabe, Michael McLendon, Daniel Schugurensky, Kevin Sweeney and Nicholas Weller.

Absent: Richelle Miller, Zoe Stein, Joel Stern

Agenda Item 5 – Neighborhood Award Nominations Group Review and Voting

This year, there were 10 nominations received for Neighbor of the Year consideration and one each for Beautification and Alley Upkeep. Staff collected and tallied the initial ratings for each nominee from each NAC member. This was followed by discussion about the top Neighbor of the Year candidates' attributes, actions, support and length of service.

Motion: Commissioner McCabe made a motion to award Paul Kent the Chuck Malpede Neighbor of the Year Award

Second: Commissioner Harris

Result: Approved by a unanimous vote of 12 to 0

Commission Member Ayes: Hannah Moulton Belec, Maureen Eastty, Jana Lynn Granillo, Diane Harden, Barb Harris, Matt Heil, Melanie Larimer, Christopher McCabe, Michael McLendon, Daniel Schugurensky, Kevin Sweeney and Nicholas Weller.

Absent: Richelle Miller, Zoe Stein, Joel Stern

Motion: Commissioner Granillo made a motion to award Karen Behee the Neighbor of the Year Award

Second: Vice Chair Larimer

Result: Approved by a unanimous vote of 12 to 0

Commission Member Ayes: Hannah Moulton Belec, Maureen Eastty, Jana Lynn Granillo, Diane Harden, Barb Harris, Matt Heil, Melanie Larimer, Christopher McCabe, Michael McLendon, Daniel Schugurensky, Kevin Sweeney and Nicholas Weller.

Absent: Richelle Miller, Zoe Stein, Joel Stern

There was brief discussion regarding the Beautification nominee. Member consensus was that although the landscaping and maintenance work being done was needed and appreciated, they did not feel that it rose to the level of special recognition.

Motion: Commissioner Harden made a motion that there be no Beautification Award given out this year

Second: Commissioner Harris

Result: Approved by a unanimous vote of 12 to 0

Commission Member Ayes: Hannah Moulton Belec, Maureen Eastty, Jana Lynn Granillo, Diane Harden, Barb Harris, Matt Heil, Melanie Larimer, Christopher McCabe, Michael McLendon, Daniel Schugurensky, Kevin Sweeney and Nicholas Weller.

Absent: Richelle Miller, Zoe Stein, Joel Stern

Several commissioners remarked on the immaculate appearance of the Pace-Duncanson alley.

Motion: Commissioner Weller made a motion that the Pace-Duncanson alley receive the Alley Upkeep Golden Rake Award

Second: Commissioner Harris

Result: Approved by a unanimous vote of 12 to 0

Commission Member Ayes: Hannah Moulton Belec, Maureen Eastty, Jana Lynn Granillo, Diane Harden, Barb Harris, Matt Heil, Melanie Larimer, Christopher McCabe, Michael McLendon, Daniel Schugurensky, Kevin Sweeney and Nicholas Weller.

Absent: Richelle Miller, Zoe Stein, Joel Stern

Agenda Item 6 – Neighborhood Advisory Communication and Grants Working Group Updates

Commissioner Harris clarified that she did not receive a Tempe HOA list as her property management firm only represents her Tempe HOA.

Chair Moulton Belec shared the following updates:

- She and Commissioner Harris are meeting with Nikki Ripley, Communications and Media Relations Manager soon to discuss messaging, storytelling and communications
- Work is progressing on allowing access to the Neighborhood Association and HOA list. This will require Council action and members attesting that the list will be used solely for Neighborhood Advisory Commission communication purposes.*
- The main takeaway of the Grants Working Group is inviting people to apply who have not been successful and encouraging those who have not previously applied. Working Group members plan to prepare a message with suggestions and resources for staff to forward out.
- There is the potential for the Communication and Grants Working Groups to have some overlap. Moving forward, points of overlap can be identified as well as opportunities for collaboration and efficiencies.

*Shauna is working to get this item on the April 22 Council Work Study session, all specific documents would then have to be in order by April 8.

Commissioner Harden noted that communications working group members are seeking out different sources for facebook group lists to establish a baseline. Shauna provided the website link to the known facebook lists in the meeting chat. Commissioner Harden shared that she found some of the nominee names interesting in that they were unfamiliar and could be good sources of feedback for communication tree.

Staff was asked:

- Are there some common issues seen with unsuccessful grant applicants? Yes, they include lack of demonstrated neighborhood outreach, decision on whether to apply or project type made by Board or Mgmt. firm without necessary resident outreach. Sometimes associations apply knowing the grant

application is lacking or incomplete figuring they will at least get it in and receive feedback for the next grant cycle. Staff is tracking who has not applied.

- Who is on the grants review team?
Staff from nearly every city work area including Parks, Risk Management, Fire and Police Departments, Council, Sustainability, Urban Forestry, Transportation, Community Development, Community Services, Public Art and more.
- Is a rubric used?
Yes. Shauna shared her screen and showed the project quality, impact and ability criteria sections.

Vice Chair Larimer shared the website sources she used for grant amounts analysis. Shauna shared a spreadsheet she is updating which includes Council increases. She will connect with Melanie with more details outside the meeting. Chair Moulton Belec offered to assist as needed.

Agenda Item 7 - State of the Neighborhoods and Awards Planning Update

Staff shared the event banner with this year's graphics. Event planners were awaiting the number of award winners per each category to determine what challenges and opportunities the numbers to celebrate present. The State of the Neighborhoods event format will likely be similar to the State of the City with some taped portions and perhaps a very small scale in-person component. Staff will share more information as available and NAC members were encouraged to email staff with suggestions.

Agenda Item 8 - Proposed Future Agenda Items

The DRAFT Parks & Recreation Master Plan was confirmed for the April meeting.

Commissioner Granillo requested a short future meeting agenda item discussion about NextDoor posts seeking help for financial, mental health and hoarding type concerns.

Agenda Item 9 - Adjournment

Meeting was adjourned at 6:57 p.m.

Prepared by: Elizabeth Thomas