



2020 Boards & Commissions  
Annual Report





January 15, 2021

Greetings!

City of Tempe  
P.O. Box 5002  
31 East Fifth Street  
Tempe, AZ 85280  
480-350-8225

In Tempe, we are committed to maintaining a strong community connection with our residents by emphasizing the importance of open government and transparent communication. In an effort to reach this goal, I am proud to announce our fifth Board and Commission Annual Report.

**Corey D. Woods**  
Mayor

**Randy Keating**  
Vice-Mayor

**Jennifer Adams**  
Councilmember

**Robin Arredondo-Savage**  
Councilmember

**Doreen Garlid**  
Councilmember

**Lauren Kuby**  
Councilmember

**Joel Navarro**  
Councilmember

With the addition of the new Audit Committee, the City of Tempe has 29 boards, commissions and public bodies that advise the Mayor, City Council and staff on topics ranging from economic development and sustainability to veteran's affairs and disability concerns. We are fortunate to have more than 260 Tempe residents and community members serve on these boards and commissions. We also have a number of residents who have volunteered their names for consideration to serve their community. We are grateful to have engaged individuals willing to take time away from their own busy lives and family and friends to make a difference in the city where they live.

This annual report is a resource to help understand the issues and proposals that our Boards and Commissions are working on and how they relate to the Council's Strategic Priorities (listed below). We hope you'll enjoy learning about our goals and accomplishments and that you may be inspired to serve our community in the future.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Corey D. Woods', written over a light blue horizontal line.

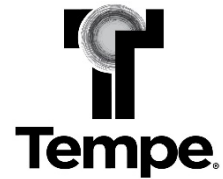
**Corey D. Woods**  
Mayor

*City Council Priorities:*

- 1. Ensuring a safe and secure community through a commitment to public safety and justice.*
- 2. Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members.*
- 3. Enhancing the quality of life for all Tempe residents and workers through investment in neighborhoods, parks, the arts, human services, and city amenities, with an emphasis on equity and diversity.*
- 4. Implementing sustainable growth and development strategies to improve Tempe's environment, quality of life and economic outcomes. Tempe strives to make long-term generational investments in technology, infrastructure and public transit that create a safe, clean, equitable and healthy city.*
- 5. Maintaining long-term financial stability and vitality by focusing on economic development, business retention and generating employment to create a robust and diverse economic base.*

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## **TEMPE ARTS AND CULTURE COMMISSION 2020 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

Sec. 2-204. Powers and duties.

The commission shall have the following powers and duties:

- (1) To advise the City Council, through the Community Services Department, in the development of an arts and culture plan and any subplans thereto and to promote such plans;
- (2) To support the City's General Plan goals relating to arts and culture and encourage diverse citizen participation in arts and culture programs and initiatives;
- (3) To advise City staff on arts and culture programs, projects, policies and initiatives;
- (4) To advise the City Council, through the Community Services Department, in articulating the vision for and explore the critical issues relating to arts and cultural development based on projected arts and culture funding.

TCC § {Chapter 2, Article V, Division 3, Section 2-200}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Michael Bennett	2019-present	2/8
Jeff Davis	2020-present	8/8
Lisa Hobson	2019-present	5/8
Maureen Kobierowski	2019-present	5/8
Kiyomi Kurooka	2012-present	8/8
Peggy Moroney	2015-present	8/8
Michael Rohd	2019-present	0/8
Jennifer Song	2020-present	7/8
Justin Stewart	2019-present	8/8
Ginny Sylvester	2019-present	8/8
Aaron Thacker	2016-present	4/4

### **Name of Chair and Vice Chair:**

- Chair – Justin Stewart
- Vice Chair – Aaron Thacker – through July 2020

### **Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Brenda Abney	Community Services	480.350.5105	brenda_abney@tempe.gov

**Meeting Frequency and Location:**

The Commission held 9 regular meetings and one retreat in 2020. The Commission met regularly the third Tuesday of the month at 6pm, once at Tempe Center for the Arts, once at Becton Dickenson, and all others via Webex virtual meeting.

**Number of Meetings Cancelled and Reason for Cancellation:**

March and April regular meetings were canceled due to the onset of the Covid-19 pandemic. June was cancelled due to late agenda posting.

**Vacancies and Duration of Vacancies:**

TACC had one vacancy from August through the end of 2020 due to the resignation of Aaron Thacker.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

**Mission Statement:**

A great city is defined by its arts and culture. The mission of the Tempe Arts & Culture Commission is to support an atmosphere in which arts and culture can flourish, and to inspire Tempe citizens to recognize arts and culture as essential to the whole life of our community

**Accomplishments (Past 12 Months):**

**Tempe Arts & Culture Awards:** In 2019 the commission established an award program to celebrate excellence in arts and culture by recognizing individuals and organizations that have made significant contributions to arts and culture in Tempe. The awards were presented to four local creatives at the annual State of the Neighborhoods event in June 2020.

**Liaison efforts** – Members of the Commission serve as Arts & Culture Liaisons in many capacities:

**Arts Grants** – Commission members served in the grant review process for Tempe Arts Grants which are awarded to applicants offering arts programs and events that serve the Tempe community.

- Tempe Arts Grants
- Vibrant City Grants
- School Arts Grants

**Tempe History Museum** – Commission members served the Museum for the following:

- Museum Collections Committee
- Museum Program Committee
- Community Center Master Plan

**Public Art** – Commission members served on artist selection panels for the following projects:

- Council Chambers portable works
- Westside Multigenerational Center murals
- Tempe Youth Library temporary art
- 100+ Mil – Art in Private Development
- The Beam – Art in Private Development

**Gallery at TCA** – Commission members served on artist selection panels for the following projects:

- Color: The Beauty and Science of Color and artist residencies (summer 2020 exhibition postponed to summer 2021)

**Annual Retreat:** The Commission's fifth annual retreat was held on February 3, 2020 at Tempe Center for the Arts. Staff of Community Services, Tempe History Museum, Tempe Center for the Arts, Public Art, and Arts Engagement led discussions about the Arts & Culture Tax, Commissioner Roles and Service, Implementation of the Arts & Culture Plan, City Council Strategic Priorities, Commission service opportunities, and Goals for 2020.

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

**Goal: Advise and recommend to the City Council annually on the elements of prioritized, unified operating and capital improvement program budgets for Arts and Culture, including recommending changes in response to COVID-19 and the challenges it presents.**

**Goal: Advise the Community Services Department on appropriate performance standards when evaluating arts and culture programs and recommend public involvement mechanisms to assure community-based arts and culture programs, projects, policies and initiatives follow the Arts and Culture Plan and ensure that each of these encompass concerns for equity and inclusion.**

**Goal: Begin review and prepare for the future update of the Arts and Culture plan. Identify completed goals and outstanding needs, and determine new goals for the Arts and Culture Commission.**

**Goal: Participate as appropriate in the hiring process for a new Deputy Community Services Director of Arts & Culture.**

**Goal: Explore ways to actively support recommendations in the AMS report, as appropriate, including assisting with the design and implementation of marketing strategies and promotional ideas for the various programs, grants, and arts opportunities. Advocate for additional staff positions as recommended within the AMS plan. Determine future initiative for the Arts and Culture commission based on the AMS recommendations.**

**Goal: Explore ways to support the integration of Tempe historic properties in arts and cultural programming, possibly in partnership with the Historic Preservation Office**

**Goal: Continue support of arts integration throughout the community, particularly programs at Danelle Plaza, additional programming in south Tempe, as well as support in identifying new arts and culture programming at additional venues.**

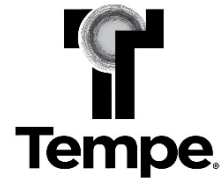
**Goal: Support in the planning and awareness of the Tempe sesquicentennial celebration**

**Goal: Develop a plan to bring awareness of Tempe Arts and Culture opportunities and programs to the artists of Tempe and explore ways to support staff in advertising these opportunities and raising awareness of programs the city already offers to local artists and artistic communities.**

**Goal: Continue to support staff initiatives that address recommendations stated in the Tempe Arts and Culture Plan, AMS Recommendations, and General Plan 2040, such as:**

- Consider changes to the Art in Private Development requirement.
- Identify opportunities to educate and collaborate with different commissions and boards within the City of Tempe government, and devise ways to support their agendas.

Support staff and the Arts and Culture Division in regard to future master plans that effect the Arts and Culture Division and any renovation of city owned assets that effect the Arts and Culture Division.



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## **TEMPE AVIATION COMMISSION 2020 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

- (1) To advise the mayor and city council and assist city departments regarding the impact of aircraft and airport operations on Tempe residents;
- (2) To advise the mayor and city council and assist city departments in the monitoring, implementation and enforcement of agreements made between the City of Phoenix and the City of Tempe concerning the operations of Sky Harbor International Airport;
- (3) To advise the mayor and city council and assist city department in studies conducted of local airports and their development, with regard to potential impacts on Tempe residents; and
- (4) To advise the mayor and city council and assist city departments on land use measures that could mitigate the impact of aircraft and airport operations.

TCC § {Sec. 2 -220 }

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Lane Carraway	12/12/2013 – 10/2020	6 of 7 meetings
W. David Doiron	3/23/2017 – 10/2020	7 of 7 meetings
Valeriy Khaldarov	12/14/2017 – 10/2020	6 of 7 meetings
John Lynch	12/12/2019 – 10/2020	5 of 7 meetings
Stu Mitnik	12/12/2019 – 10/2020	7 of 7 meetings
Trevor Pan	10/22/2018 – 10/2020	7 of 7 meetings
Ellen Poole	12/12/2019 – 10/2020	7 of 7 meetings
Peter Schelstraete	10/22/2018 – 10/2020	5 of 7 meetings
Desiree Walker	5/27/2020 – 10/2020	4 of 7 meetings

### **Name of Chair and Vice Chair:**

- Chair – Lane Carraway
- Vice Chair – Trevor Pan

### **Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Oddvar Tveit	MUD/WUD /Environmental	(480) 350-8300	oddvar_tveit@tempe.gov

**Meeting Frequency and Location:**

The Aviation Commission meets every second Tuesday of the month except for one month off. In 2020 the Commission had seven meetings by the end of October. The Commission did not meet in March and April 2020 because of the COVID-19 stay at home order and took July off. The Aviation Commission held the January and February meetings at the regular meeting location, the Engineering & Transportation Conference Room and rest of the meetings as virtual meetings.

**Number of Meetings Cancelled and Reason for Cancellation:**

July was the one month chosen by the Commission not to meet.

**Vacancies and Duration of Vacancies:**

No current vacancies.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

**Mission Statement:**

To assist and advise the City of Tempe Mayor, City Council and City departments regarding the impact of Aircraft and Airport operations on Tempe residents, maintaining and improving Livability and Sustainability of Tempe neighborhoods.

**Accomplishments (Past 12 Months):**

The Aviation Commission have had limited opportunity to engage directly with residents and aviation officials from Phoenix Sky Harbor International because of the pandemic, and as activity levels at the airport dropped significantly when the pandemic hit Arizona lower air traffic volumes and thus fewer concerns has been brought to the Commission this year than during a year with higher activity. The FAA's announcement to close the public involvement process for communities around PHX on January 10, 2020 without taking further actions based on public comments received, also reduced the potential for the Commission to engage on flight path issues during 2020 with the airport and the FAA.

Enhancing quality of life for all Tempe residents:

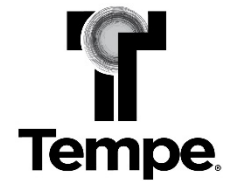
- The Commission provided input on the airport Comprehensive Asset Management Plan for developments for 5, 10 and 20 years and beyond, and voiced concerns to City of Phoenix planner about the consolidation of cargo facilities on the north side of the airport and the planned overpass over the Union Pacific railroad.
- The Commission kept track of developments in the City of Scottsdale v. FAA petition No. 20-1070 Court of Appeals D.C. Circuit over the FAA's January 10, 2020 announcement.

Discussion of hosting another public aviation meeting in Tempe as a follow-up on the June 19, 2019 meeting was put on hold due to the pandemic.

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

Strengthen quality of life for all Tempe residents through noise abatement flight procedures and encouraging communities to come together to improve their ability to provide timely input on plans for air traffic changes at valley airports.





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## **BOARD OF ADJUSTMENT 2020 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

The Board of Adjustment hears and decides variance applications; appeals from the decision(s) made by the Hearing Officer, pertaining to variances and abatements; and appeals from any decision(s) made by the Zoning Administrator. The Board consists of seven (7) members and two (2) alternates. Each member must be a Tempe resident. Alternate members serve at the Board hearing whenever a regular Board member is unable to attend or must decline due to conflict of interest. The terms are for three (3) years. .

TCC § {I AZ Revised Statues § 9-462-06; ZDC Part 1, Chapter 3, Section 1-306}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Chair David Lyon	12/04/2014 to Present	Attended 5 meetings
Vice Chair James Frazey	02/02/2013 to Present	Attended 5 meetings
Whitni Baker	02/28/2018 to Present	Attended 5 meetings
John Confer	12/12/2013 to Present	Attended 5 meetings
Kevin Cullens	06/25/2015 to Present	Attended 3; absent 2 meetings
Raun Keagy	12/31/2019 to Present	Attended 5 meetings
Richard Watson	02/28/2018 to Present	Attended 5 meetings
Joshua Tracy (Alternate)	01/23/2019 to Present	Attended 0 meetings
Robert Miller (Alternate)	05/29/2019 to Present	Attended 1 meetings

### **Name of Chair and Vice Chair:**

- Chair – David Lyon
- Vice Chair – James Frazey

### **Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Steve Abrahamson, Principal Planner	Community Development - Planning	480-350-8359	Steve_abrahamson@tempe.gov
Brittainy Nelson, Administrative Assistant		480-350-8839	Brittainy_nelson@tempe.gov

### **Meeting Frequency and Location:**

The Board meets as needed, typically on the 4th Wednesday of each month at 6:00 PM in the Tempe City Council Chambers; a Study Session is held at 5:30 PM.

**Number of Meetings Cancelled and Reason for Cancellation:**

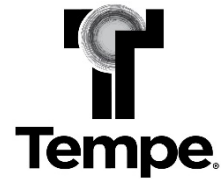
There were four meetings that were cancelled, and it was due to lack of agenda items.

**Vacancies and Duration of Vacancies:**

There are no vacancies.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO



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## **MAYOR'S COMMISSION ON DISABILITY CONCERNS 2020 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

The Tempe Mayor's Commission on Disability Concerns (CDC) is staffed through the Office of Strategic Management and Diversity by the ADA Compliance Specialist.

The CDC's purpose, powers and duties are:

- 1) To suggest to the mayor and city council qualified and interested persons for appointment to commission vacancies;
- 2) To advise and make recommendations to the city council and to assist city departments and the city manager in the establishment of essential policies, rules and regulations relating to compliance with federal and state disabilities legislation or regulation and on other disabilities concerns and issues as needed;
- 3) To prepare and submit an annual report to the city manager and city council;
- 4) To take further actions as may be deemed necessary and appropriate to further the goals of the Commission. List the powers and duties of the Board/Commission, as provided for in the Tempe City Code.

TCC § {§ 2-265}}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Tracey Maye	12/12/19– 12/31/22	6/6
Bethany Lien	12/20/18- 12/31/21	3/6
Katherine Schmidt	01/01/20 - 12/31/22	6/6
Viki Peer	08/01/19 - 12/31/20	6/6
Irene Mochel	01/01/20 - 12/31/22	6/6
Jeff C. Oats	06/25/15 - 12/31/20	3/6
Maranda Childress	12/31/17 - 12/31/20	4/6
Paul Kent	12/31/17 – 12/31/20	5/6
Rene Williams	12/31/17 - 12/31/21	5/6

### **Name of Chair and Vice Chair:**

- Chair – Katherine Schmidt, Ph.D.
- Vice Chair – Irene Mochel

**Staff Liaison and Contact Information:**

<b><u>Staff Liaison:</u></b>	<b><u>Department:</u></b>	<b><u>Phone:</u></b>	<b><u>Email:</u></b>
Jonae Harrison <sup>1</sup>	Strategic Management & Diversity Office	480-549-4528	jonae_harrison@tempe.gov

**Meeting Frequency and Location:**

Due to COVID-19, the Commission on Disability Concerns (CDC) was not able to regularly meet. Meetings were held January, February, March, August, October, and November. Meetings are generally held on the first Monday of the month from 6:30 p.m. to 8:00 p.m. January through March meetings were held at the Tempe Public Library, in the 2nd Floor Boardroom at 3500 S. Rural Road, Tempe AZ, 85282. The remaining meetings were held virtually through Microsoft Teams.

**Number of Meetings Cancelled and Reason for Cancellation:**

April, May and June meetings were cancelled due to the logistics of transferring to a virtual platform. July and September meetings were not held due to city holidays. December meeting was cancelled due to insufficient agenda items.

**Vacancies and Duration of Vacancies:**

Two commissioners resigned, one in late 2018 and another in June 2019. Both moved out of the city. Both positions were filled in June 2019.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

**Mission Statement:**

**MISSION:** The Commission on Disability Concerns will advise the Mayor, Council, City Departments, and others by making recommendations to facilitate access and inclusion for people with disabilities in our Tempe community.

**VISION:** Promoting Awareness, Ability, Access, Advocacy, and Achievements.

**Accomplishments (Past 12 Months):****A. Inclusion****1. Review architectural and access plans for Inclusion and Safety upon request**

Review of temporary plans during COVID-19, Council Chamber Remodel, review of Emergency Management Plan (3.14 ADA Transition Plan)

**2. Review communication inclusion re: people who are Deaf /Hard of Hearing/Disabled**

COVID-19 best practices, Police, Emergency Operations, Sponsoring meetings of the Hearing Loss Association of America (HLAA), and Audible Talkers Toastmasters.

**B. Connections****1. Develop relationships with community agencies and businesses to facilitate employment, access, and inclusion**

Invited disability agencies to present at CDC meetings, featured exemplary employers for disability employment awareness

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<sup>1</sup> ADA Compliance Specialist Michele Stokes retired on August 31, 2020. The Strategic Management and Diversity Office is in the process of hiring for this position. Equity & Inclusion Manager Jonae Harrison has been acting in the capacity of the Compliance Specialist in the interim. The first level of interviews for the position was conducted on November 3, 2020. The position should be filled no later than January 2021.

**2. Participate in Disability Planning Groups provided by others to facilitate inclusion and access**

Shared best practices in written and verbal presentations to US Conference of Mayors, ADA Conference presentation

**3. Facilitate sharing of information on the ADA Transition Plan process.**

Updates at CDC meetings (3.14 ADA Transition Plan)

**C. Quality****1. Provide activities and information by participating in community activities in to enhance quality of life.**

Activities were generally put on hold due to COVID-19

**2. Review and recommend actions that increase disability equity and diversity**

Promote disability awareness for social and economic recovery during and post COVID-19

**D. Financial****1. Encourage and participate in employment opportunities of people with disabilities**

Tempe's BEST, Employment First Tempe

**2. Host or support job fairs, interview opportunities, or other organizations providing Tempe opportunities**

In-person activities were cancelled due to COVID-19

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):****Safe and Secure Communities**

- 1\_\_ Review architectural and access plans for Inclusion and Safety
- 2\_\_ Implement Fire's ADA / Emergency Management Disability Plan
- 3\_\_ Other, as determined by new ADA Compliance Specialist

**Strong Community Connections**

- 4\_\_ Develop relationships with community agencies and businesses to facilitate access and inclusion
- 5\_\_ Participate in Disability Planning Groups provided by others to facilitate inclusion and access
- 6\_\_ Share information on the 3.14 ADA Transition Plan process ([www.tempe.gov.ada](http://www.tempe.gov.ada))
- 7\_\_ Staff a table at two Disability or Community Events to share information
- 8\_\_ Other, as determined by new ADA Compliance Specialist

**Quality of Life**

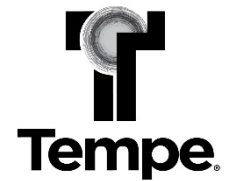
- 9\_\_ Provide activities and information by participating in community activities in to enhance quality of life
- 10\_\_ Review and recommend actions and goals to increase disability equity and diversity to departments
- 11\_\_ Review and recommend actions for 3.13 Disability Social Inclusion
- 12\_\_ Review and recommend actions for 3.14 ADA Transition Plan
- 13\_\_ Other, as determined by new ADA Compliance Specialist

### **Sustainable Growth and Development**

- 15\_\_ Participate in activities to increase transportation options and access
- 16\_\_ Recommend sustainable accessible technologies to increase access and inclusion
- 17\_\_ Other, as determined by new ADA Compliance Specialist

### **Financial Stability and Vitality**

- 18\_\_ Encourage and participate in employment opportunities of people with disabilities
- 19\_\_ Support job fairs, interview opportunities or other organizations providing opportunities
- 20\_\_ Other, as determined by new ADA Compliance Specialist



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## **DESERT CONSERVATION COMMISSION 2020 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

Sec. 2-397. Powers and duties.

The Desert Conservation Commission shall have the following powers and duties:

- (1) To advise the City Council and assist City staff in the establishment of essential policies, management plans, rules and regulations relating to the acquisitions, planning, operation, use, care, conservation, restoration and maintenance of areas, and design of future amenities and facility by the City for use as a preserve;
- (2) To assist the Community Services Department staff liaison in the development of a continuing plan for the education, outreach and recreation in preserves;
- (3) To assist the Community Services Department and other City departments in establishing priorities at budget time for those items other than administrative functions relating to preserve policy. The recommendations of the committee shall be forwarded to the City Council;
- (4) To identify potential partnerships with public, private, and nonprofit entities to support and encourage diverse participation of stakeholders in order to assist with the conservation of the preserve;
- (5) To receive, accept and acquire subject to final action by the City Council by gift, bequest or devise real and personal property of every kind, nature and description in the name of the City for preserve purposes subject to the terms of the gift;
- (6) To suggest to the Mayor and City Council qualified and interested persons eligible for appointment for commission vacancies; and
- (7) To serve as a forum for public involvement to assure community input for planning, projects and issues, and to meet all guidelines for public involvement where applicable.

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Brock Williams	June 16 -Present (term ends 12/31/20)	6 Present/ 0 Excused / 0 Unexcused
Ricardo Juan Leonard	June 16 -Present (term ends 12/31/20)	6 Present/ 0 Excused / 0 Unexcused
Dr. Shereen Lerner	June 16 -Present (term ends 12/31/21)	5 Present/ 1 Excused / 0 Unexcused
Kimberly Gaffney-Loza	June 16 -Present (term ends 12/31/22)	6 Present/ 0 Excused / 0 Unexcused
Zachary Gilker	June 16 – Dec. 1, 2020	5 Present/ 1 Excused / 0 Unexcused
Aireona Raschke	June 16 -Present (term ends 12/31/20)	5 Present/ 1 Excused / 0 Unexcused

**Members:**

Brian Farling  
Jane Neuheisel  
Lisa Hermann

**Service Dates:**

June 16 -Present (term ends 12/31/21)  
June 16 -Present (term ends 12/31/22)  
June 16 -Spet. 7, 2020

**Attendance Record:**

5 Present/ 1 Excused / 0 Unexcused  
6 Present/ 0 Excused / 0 Unexcused  
2 Present/0 Excused/ 1 Unexcused

**Name of Chair and Vice Chair:**

- Chair – Dr. Shereen Lerner
- Vice Chair – Zachary Gilker

**Staff Liaison and Contact Information:****Staff Liaison:**

Craig Hayton  
Tanya Chavez

**Department:**

Community Services  
Community Services

**Phone:**

(480) 350-5234  
(480) 858-2215

**Email:**

craig\_hayton@tempe.gov  
tanya\_chavez@tempe.gov

**Meeting Frequency and Location:**

The Commission held six (6) meetings in 2020. The Commission met monthly via WebEx due to COVID-19. When in-person meetings occur, meetings will be held at a TBD location.

**Number of Meetings Cancelled and Reason for Cancellation:**

This is a new commission that started in June 2020. The commission is required to hold six (6) meetings on an annual basis. There were six meeting held from June 2020 – November 2020. There were no cancelled meetings.

**Vacancies and Duration of Vacancies:**

The board had one (1) vacancy during this duration, which was vacated in September 2020.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

A Mission Statement and Goals Subcommittee was formed to develop the Desert Conservation Commission mission statement and related goals.

**Mission Statement:**

The Desert Conservation Commission shall advise City Council and staff on conservation and stewardship of Tempe's desert preserves through best practices in order to protect cultural and environmental resources using research, education and engagement, to ensure appropriate uses for current and future generations

**Accomplishments (Past 6 Months):**

Agenda items included the following:

- Reviewed, discussed, provided feedback and took action on the following items:
  - Desert Conservation Commission Mission Statement and Goals
  - 2021 meeting dates
  - 2020 Annual Report
- Reviewed, discussed and provided feedback on the following items:
  - Desert Conservation Commission Background Information

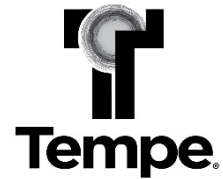


- Direction and Procedures of the meetings
- Plans, Projects and Other items
- Desert Preserves Overview
- City Council Strategic Priorities
- Parks and Recreation Master Plan
- Urban Forestry
- Cultural and Historical Preservation
- Operational Items
- Desert Preserve Partnership
- Annual Budget Process
- Capital Improvement Program (CIP)
- Preserve Code Updates
- Water Conservation

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

List and describe the Board/Commission goals for the next twelve months. Include how the goals relate to the City Council's established strategic priorities.

- Identify and establish partnerships. (Strong Community Connections, Sustainable Growth & Development)
- Increase awareness through education. (Strong Community Connections)
- Participate in planning and design efforts. (Strong Community Connections, Quality of Life)
- Identify appropriate uses and prioritize needs. (Quality of Life)



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## **DEVELOPMENT REVIEW COMMISSION 2020 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

The Development Review Commission (DRC) is created to hold public meetings and hearings, to provide analysis and recommendations to the City Council regarding general land use policies and applications where the Commission has recommendatory power, and to render final decisions on specified applications where the Commission has final decision-making power, including, but not limited to, all aspects of a proposed and future development. The Development Review Commission recognizes that the creation of a desirable environment throughout the city for residents, business, and industry is a prime requisite for the interdependence of land values, aesthetics, and good site planning, by promoting harmonious, safe, attractive and compatible development that is therefore considered to be in the best interest of public health, safety, and general welfare.

TCC § {1-312 (ZDC)}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Thomas Brown <i>(term ended 7/1/20)</i>	6/25/2015 – 7/1/2020	8
Michael DiDomenico	6/15/2017 – 7/1/2023	15
Angela Taylor – Alternate <i>(term ended 7/1/20)</i>	6/15/2017 – 7/1/2020	1
Don Cassano	6/28/2018 – 7/1/2021	15
Andrew Johnson	6/25/2015 – 7/1/2021	12
David Lyon	6/25/2015 – 7/1/2021	13
Michelle Schwartz - Alternate	10/22/2018 – 7/1/2021	8
Philip Amorosi	6/23/2016 – 7/1/2022	13
Barbara Lloyd - Alternate	6/23/2016 – 7/1/2022	3
Scott Sumners	6/23/2016 – 7/1/2022	12
Steve Bauer <i>(appointed 7/1/20)</i>	7/1/2020 – 7/1/2023	6
Linda Spears – Alternate <i>(appointed 8/27/20)</i>	8/27/2020-7/1/2023	0

### **Name of Chair and Vice Chair:**

- Chair – David Lyon
- Vice Chair – Michael DiDomenico

### **Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Suparna Dasgupta	CD – Planning	480-350-8562	Suparna_Dasgupta@tempe.gov

**Meeting Frequency and Location:**

Meetings occur 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month, in the Council Chambers, the Don Cassano Community Center and the Tempe History Museum. Fifteen meetings were held **November 2019 – October 2020.**

**Number of Meetings Cancelled and Reason for Cancellation:**

Two meetings were cancelled – one as a result pandemic (no in-person hearing) and another due to lack of agenda items.

**Vacancies and Duration of Vacancies:**

There was a vacancy for two months for an alternate Commission member between July 1, 2020 and August 27, 2020. It has since been filled.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

**Mission Statement:**

The Development Review Commission is created to hold public meetings and hearings, to provide analysis and recommendations to the City Council regarding general land use policies and applications where the Commission has recommendatory power, and to render final decisions on specified applications where the Commission has final decision-making power, including, but not limited to, all aspects of a proposed and future development. The Development Review Commission recognizes that the creation of a desirable environment throughout the city for residents, business, and industry is a prime requisite for the interdependence of land values, aesthetics, and good site planning, by promoting harmonious, safe, attractive and compatible development that is therefore considered to be in the best interest of public health, safety, and general welfare.

**Accomplishments (Past 12 Months):**

Below is a list of all projects heard by the Development Review Commission from November 2019 to October 2020.

The Commission took actions on projects heard. Actions included approval, denial, or recommendation to City Council.

NOVEMBER 2019 - OCTOBER 2020				
Type	Developments Presented to DRC	In Square Feet	# of Dwelling Units	Hotel keys
Commercial	Raising Cane	2,630		
Commercial	Twin Peaks	7,146		
Mixed-Use	Eastline Village	37,625	636	
Multi-family	Gem Apartments		11	
Commercial	South Mountain Retail	8,500		
Commercial	In N Out	3,867		
Commercial	Circle K	5,187		
Commercial	Del Taco	2,053		
Commercial	One Hundred Mill Hotel			237
Commercial	Service First	8,968		
Multi-family	Jinstage		28	
Single-Family	19th Street Residence - Habitat		4	
Commercial	Staybridge			109
Multi-family	5th Street Apartment		28	
Single-Family	Loedig Lofts		3	
Single-Family	Uinverity Lofts		5	
Multi-Family	430 W 7th Street Apartments		4	
Multi-family	Howe Avenue Apartments		18	
Single-Family	Lemon Street Single-family Residences		7	
Mixed-Use	Blue at Eastline	4,072	187	
Multi-family	Roosevelt Corner		6	
Single-Family	Habitat at Roosevelt		3	
Single-Family	Habitat at Don Carlos		6	
Mixed-Use	Banyan North Tempe		651	
Commercial	Salad and Go (Elliot Road)	784		
Commercial	Tempe Crossings 2	5,500		
Commercial	Salad and Go (48th Street)	718		
Commercial	Kyrene and Guadalupe	2,878		
Commercial	Tempe Depot	993,000		280
Commercial	Residence Inn			111
Mixed-Use	Tempe Market Station	18,000	310	
	<b>GRAND TOTAL</b>	<b>1,100,928</b>	<b>1,907</b>	<b>737</b>

A total of over approximately 1.1 million square feet of commercial development with 737 hotel keys; 1,900 residential units, and 38 stand-alone Use Permits were brought forward to the Development Review Commission between November 1, 2019 and October 30, 2020. Additionally, 3 zoning text amendments and the Urban Core Master Plan were also heard by the Commission.

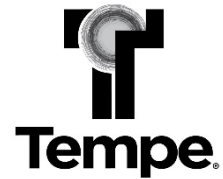
Raising Cane's	PL190195
Twin Peaks	PL190233
Whiteford Residence	PL190242
Eastline Village (PAD)	PL190059
Gem Apartments	PL190150
3 on Hardy	PL190270
Vlachos Family Enterprises	PL190274
Delicious Factory	PL190290
Wild Frontier Axe Throwing	PL190291
Rent-A-Vette	PL190294
South Mountain Retail	PL190130
In-N-Out Burger	PL190131
Circle K	PL190263
Del Taco	PL190276
Medical Marijuana Text Amendment	PL190280
Daybreak Apartments	PL190054
One Hundred Mill Hotel	PL190200
Service First	PL190265
Jinstage Tempe	PL190275
Lewis Residence	PL190295
19th Street Residence	PL190298
Staybridge Suites	PL190201
Loeding Lofts	PL190313
The 5th Apartments	PL190315
Urban Core Master Plan	PL190112
Eastline Village - Phase I	PL190059
Tempe Farmers Market	PL190327
Hudson Lake Condominiums	PL180192
Salad and Go	PL200009
Unitek EMT Vocational	PL200008
University Lofts	PL190227
430 W 7th St Apartments	PL190217
Boondocks	PL190124
Encanto	PL190306
Yoshi Massage Spa	PL200015
The Powder Keg, LLC	PL200041
Integrative Light Healing	PL200058
Howe Avenue Apartments	PL200047
Rock Residence	PL200011
Massage 90210	PL200056
Loukota Residence	PL200063
Lemon Street Single-Family Residences	PL190232
Blue at Eastline Village	PL190249
Velocity Commercial Complex	PL200037
Hale Residence	PL200064

Tempe Market Station	PL190138
Tempe Crossings 2 Lot 1	PL200068
Mendivil Garage	PL200102
Winfrey Trailer	PL200112
Roosevelt Corner	PL190166
Owen Residence	PL200045
Habitat at Roosevelt	PL200108
Merchant Addition	PL200145
Lara Residence	PL200147
AZ Guns	PL200148
Salad & Go	PL200066
Habitat at Don Carlos	PL200109
The Hive Arizona	PL200077
Aoufe Enterprises, LLC D.B.A. Sky High Smoke	PL200123
United Metal Products	PL190301
Discount Tire Company	PL190191
Transcendence Life Center	PL200162
The Lim Residence	PL200126
Wild Side Smoke Shop	PL200166
Trusted Auto Sales	PL200168
U-Haul of Tempe Town Lake	PL200114
Residence Inn Tempe	PL200115
Tempe Market Station	PL200129
Wroble Residence	PL200179
Believe I Can Academy	PL200183
Kyrene & Guadalupe	PL200217
Tempe Depot	PL190330
Banyan North Tempe	PL200128
Zoning & Development Code	PL200216

### **Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

Ongoing efforts to continue implementing the goals established at the September 25, 2017 DRC retreat include:

- Using mobile devices (i.e. iPads) at DRC meeting and eliminating paper binders of DRC agenda and reports.
- Staff summary of Council meeting/vote to understand Council's vision and improve communication between DRC and City Council (CC)
- Highlighting non-standard conditions of approvals in staff reports (noted in bold).
- Provide Council the explanations and context for why DRC voted the way they did on a project in the staff summary.
- Providing high resolution project files to DRC (through Liquid Files).
- Encouraging more study session items to strengthen collaboration and communication between DRC, staff and applicants.



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## **TEMPE FAMILY JUSTICE COMMISSION 2020 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

The Tempe Family Justice Commission advises the City Council and assists City departments in promoting access to justice and safety for victims of domestic violence, dating violence, sexual assault, stalking, and sex trafficking; providing leadership and facilitating access to resources that will contribute to wrap-around services and a multi-disciplinary response for the victims and survivors; coordinating cross training and multi-disciplinary tools to provide training opportunities to criminal justice personnel and healthcare providers about educational initiatives and systems based standards of practice that are critical to serving the victims of domestic and sexual violence and keeping them safe; and expanding education and outreach to vulnerable populations..

TCC § {Ord. No. O2015.25, 6-25-15}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Jeanette Costa	January 21, 2020 – Present	Absent: July
Ilene Dode	August 18, 2016 – Present	Absent: May
Patrick Foster	October 12, 2015 – July 13, 2020	Absent: Jan.
Jeffrey Glover	July 31, 2019 – Jan. 21, 2020	Attended Jan.
Josie Montenegro	September 15, 2020 – Present	100% Attendance
Karyn Lathan	October 12, 2015 – Present	Absent: Jan. and May
Robin Nelson	June 27, 2019 – Present	Absent: August
Mary O’Grady	December 14, 2017 – Present	Absent: October
Jill Oliver	December 14, 2017 – Present	Absent: Feb., August and Sept.
Patricia Riggs	March 28, 2019 – Present	Absent: June, July, August and Nov.
Kristen Scharlau	October 12, 2015 – Present	Absent: Jan.
Margaret “Peggy” Tinsley	June 23, 2016 – Present	100% Attendance
Dr. Megan Brown	September 15, 2020 - Present	100% Attendance

### **Name of Chair and Vice Chair:**

- Chair – Margaret “Peggy” Tinsley
- Vice Chair – Ilene Dode

### **Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Paul Bentley	Human Services	480-350-5426	Paul_Bentley@tempe.gov

**Meeting Frequency and Location:**

The Family Justice Commission typically meets on the third Tuesday each month. Prior to June 2020 the FJC meetings were held from 6pm-8pm on the Second Floor Library Board Room, Tempe Public Library, 3500 South Rural Road, Tempe. As of June 2020, the Family Justice Commission meetings were held via Microsoft Teams from 4pm-6pm..

**Number of Meetings Cancelled and Reason for Cancellation:**

The Tempe Family Justice Commission cancelled two meetings on March 17, 2020 and April 21, 2020. These meeting were cancelled due to COVID-19. Meetings were reestablished virtually through Microsoft Teams in May 2020.

**Vacancies and Duration of Vacancies:**

Tempe Police Department Member, January 21, 2020 – September 15, 2020

Arizona State University Faculty Member, July 13, 2020 – September 15, 2020

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

**Mission Statement:**

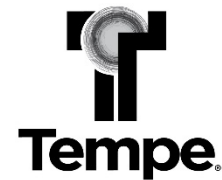
The Mission of the Family Justice Commission is to provide advice, recommendations, and guidance to the Mayor and City Council that promotes a coordinated community response to issues related to domestic and sexual violence.

**Accomplishments (Past 12 Months):**

- Submitted periodic reports to Mayor and Council surrounding topics related to domestic violence, dating violence, sexual assault, stalking, and sex trafficking supported by local and national data and research
  - Created a process to continue submitting periodical reports
- Supported CARE7's awareness campaigns surrounding Domestic Violence Awareness month, Teen Dating Violence Awareness month, Stalking/Human Sex-Trafficking Awareness month, and Sexual Assault Awareness month
- Continued to acknowledge and support City Council action on the Family Advocacy Center and collaborating with Council to make the center a reality
- Tempe Police Department and Human Services CARE7 continued to provide statistical updates on victimization within the City of Tempe

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

- Continue to update data research to include statistics identifying the need for a Family Advocacy Center in Tempe
- Collaborate with elected officials, City staff, Commission members and other appropriate persons to bring focus, research, expertise and action to the City Council to establish a Family Advocacy Center
- Continue to provide periodical reports to the city regarding crimes involving children (including child abuse), domestic violence, sexual assault, and sex trafficking



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## **TEMPE FIRE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD 2020 ANNUAL REPORT**

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### **Description as Defined in State Statute:**

Section 38-847 of the Arizona Revised Statutes (A.R.S.) mandated the creation of the Tempe Fire Public Safety Personnel Retirement System Board. The purpose of the Board is to administer the Tempe Fire Public Safety Personnel Retirement System. In this regard, the Board decides questions of eligibility and service credits, and determines the amount, manner and time of payment of any benefits due under the system; prescribes procedures to be followed by claimants filing applications for benefits; determines the right of any claimant to a benefit, and affords any claimant or the fund manager (or both) a right to a rehearing on the Board's original determination; distributes information (including annual reports) explaining and/or reporting on the retirement system to interested members/parties; and appoints a medical board to ascertain employee physical fitness.

The Tempe Fire Public Safety Personnel Retirement System Board is composed of five members consisting of the Mayor, or a designee of the Mayor (as chairman), two members elected from the Tempe Fire Medical Rescue Department, and two citizens of Tempe. One of the citizen members is the Chairman of the Merit System Board. The two appointed citizens also serve on the Tempe Police Public Safety Personnel Retirement System Board. The citizen members of the Tempe Fire Public Safety Personnel Retirement System Board are appointed by the Mayor with the approval of the City Council. All members serve a four-year term. There is no term limitation for the Public Safety Personnel Retirement System Board per A.R.S. §38-847.

{A.R.S. §38-847}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Bill Goodman (citizen-member)	07/01/2016 – 06/30/2024	Attended 6 of 7 meetings
Don Jongewaard (elected member)	05/30/2014 - 06/30/2022	Attended 5 of 7 meetings
Steven Methvin (Mayor's designee)	10/28/2016 - 06/30/2024	Attended 6 of 7 meetings
Mike Scheidt (elected member)	06/01/2012 - 06/30/2024	Attended 5 of 7 meetings
Johnny Tse (Merit System Board Chair)	01/31/2020 – 05/31/2021	Attended 6 of 7 meetings

### **Name of Chair and Vice Chair:**

- Chair – Steven Methvin
- Vice Chair – None

### **Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Rebecca Strisko	Internal Services	480-350-8423	rebecca_strisko@tempe.gov



**Meeting Frequency and Location:**

The Board held seven meetings in 2020. The Board typically meets on the first Thursday of each month at 2:00 p.m., with additional meetings scheduled as needed. The February and March meetings were held in the Don Cassano Community Room at the Tempe Transit Center, 200 East 5th Street, Tempe. All other meetings in 2020 were held virtually via Cisco Webex.

**Number of Meetings Cancelled and Reason for Cancellation:**

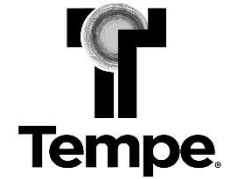
Five meetings (January, April, July, September and October) were cancelled due to lack of board business.

**Vacancies and Duration of Vacancies:**

- Board Chair Steven Methvin (Mayor's designee) and Boardmember Bill Goodman (citizen member) were both reappointed to serve on the Board at the May 27, 2020 regular Council meeting.
- Boardmember Mike Scheidt (elected member) was re-elected to another term on the Board effective July 1, 2020.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO



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## **HEARING OFFICER 2020 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

The Hearing Officer shall have the duty to carry out the provisions & intent of the General Plan and Zoning & Development Code. They shall have the power to approve, continue, deny or approve with conditions use permit applications pursuant to Section 6-308; variance applications pursuant to Section 6-309; and abatements pursuant to Chapter 21 of the Tempe City Code and Section 6-310.

TCC § {ZDC Code Section 1-305; A.R.S. §9-462.08 Hearing Officer}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Vanessa MacDonald, Hearing Officer	December 2019 – November 2020	14 meetings attended; 1 mtg missed

### **Name of Chair and Vice Chair:**

- Chair – N/A
- Vice Chair – N/A

### **Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Drew Yocom, Planning & Research Analyst	Community Development-- Code Compliance	480-858-2190	drew_yocom@tempe.gov
Shelbie Meyer, Administrative Assistant II	Community Development-- Code Compliance	480-858-2188	shelbie_meyer@tempe.gov

### **Meeting Frequency and Location:**

The Hearing Officer meets twice a month, typically the first and third Tuesday of each month at 5:00 PM in the City of Tempe Council Chambers and/or Tempe History Museum. During the reporting period of December 2019 to November 2020, the Hearing Officer heard:

- 44 abatement cases

### **Number of Meetings Cancelled and Reason for Cancellation:**

From December 2019 through November 2020, five (5) Hearing Officer meetings were cancelled either due to the properties complying to Code post packet submission or due to the lack of agenda items.

### **Vacancies and Duration of Vacancies:**

There were no vacancies in the Hearing Officer position during the reporting period of December 2019 to November 2020.

### **Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

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## **TEMPE HISTORIC PRESERVATION COMMISSION 2020 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

(1) Reviewing applications for the designation of landmarks, historic properties and historic districts and making recommendations to the development review commission, such review shall be based on the criteria as specified in § 14A-4 of this chapter;

(2) Reviewing and making decisions on applications for proposed alterations, new construction, demolition or removal affecting landmarks, historic properties or properties located within an historic district; such review shall be based on the criteria as specified in § 14A-6 of this chapter;

(3) Making recommendations to the city council concerning the use of federal, state, city or available private funds to promote the preservation of properties and districts within the city, including acquisition, the awarding of such sub-grants as may become available and the requiring of preservation covenants, as well as the acquisition of preservation easements;

(4) Recommending to the city council and other applicable boards and commissions, changes in the Zoning and Development Code, building code, general plan or other local laws as may enhance the purposes of this chapter;

(5) Cooperating with representatives designated by the property owners of the district from designated historic districts to formulate design guidelines for alterations and new construction within their districts;

(6) Initiating and conducting detailed studies and surveys of properties, structures and areas within the city and assess their potential for designation, and in order to formulate an historic preservation plan for the city; and

(7) Developing and participating in public information activities in order to increase public awareness of the value of historic preservation, and perform other functions that will encourage or further the interests of historic preservation.

TCC § {14A-3(k)}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Martin Ball	June 2017 – Present	Attended 3, no absences
Matthew Bilsbarrow	March 2017 – Present	Attended 1, 2 absences
Charles Buss	December 2013 – Present	Attended 3, no absences
Christopher Garraty	March 2017 – Present	Attended 3, no absences
James Garrison	September 2016 – Present	Attended 3, no absences
Elizabeth Gilbert	April 2018 – Present	Attended 3, no absences
Gregory Larson	March 2018 – Present	Attended 3, no absences
Laurene Montero	March 2018 – Present	Attended 2, 1 absence
Joseph Nucci	March 2017 – Present	Attended 3, no absences

**Name of Chair and Vice Chair:**

- Chair – Charles Buss
- Vice Chair – Martin Ball

**Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
John Larsen Southard	Community Development	(480) 350-8870	john_southard@tempe.gov

**Meeting Frequency and Location:**

The Historic Preservation Commission convened five out of ten months in calendar year 2020 (report approved in October; information regarding November and December meetings not available at time of approval). The commission has typically met in Hatton Hall, on the Governor Benjamin B. Moeur House campus, at 6 p.m. on the second Wednesday of each month. While the time will remain the same, when the Commission resumes in person meetings, the meeting will be held in the City of Tempe City Council Chambers.

**Number of Meetings Cancelled and Reason for Cancellation:**

The Historic Preservation Commission did not meet in January, March, April, June, or July. All meetings were cancelled due to a lack of action items.

**Vacancies and Duration of Vacancies:**

There were no vacancies in 2020.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

**Mission Statement:**

The Tempe Historic Preservation Plan (Resolution 97.44; Resolution 2000.34) follows:

**I. Introduction**

Tempe enjoys a rich multi-cultural heritage evident through its historic buildings, neighborhoods and structures. Less visible, but equally important, are the archaeological resources of Tempe's past. Protection and enhancement of Tempe's heritage is critical to preserving the unique identity of our community. The blending of the past with the present enriches our city and all of its citizens.

In November of 1995, both as an expression of civic pride and the beginning of the future of historic preservation in Tempe, the Tempe City Council unanimously adopted the Tempe Historic Preservation Ordinance. Most importantly, the ordinance created the Tempe Historic Preservation Commission, the Office of the Tempe Historic Preservation Officer, and the Tempe Historic Property Register.

As one of its first acts, the Commission prepared a Preservation Plan. The Plan identified goals and policies for historic preservation in Tempe. These goals and policies are hereby refined and updated.

## II. Goals

The Commission recognizes three goals for historic preservation in Tempe:

1. To identify, preserve and protect significant historic properties and archaeological sites.
2. To foster economic vitality through preservation of properties which contribute to the historic character of the community.
3. To integrate historic preservation planning with that conducted by boards, commissions, neighborhood and redevelopment planning efforts as a means to protect and enhance community heritage and [complement] City redevelopment plans.

## III. Goal Components

1. Advise. Advise the City Council and other applicable City boards and commissions on all matters within the Commission's purview.
2. Inventory and Designate. Recommend, to the Planning and Zoning Commission, inclusion on the Tempe Historic Property Register. Identify, through inventory and assessment, methods, structures and localities where historic properties are imperiled, in order to ensure that alternatives to destruction are considered, and, use such methods to set preservation priorities and promote the identification and classification of properties that are eligible for historic designation.
3. Review. Review requests to alter, remodel, rebuild or otherwise develop designated properties. Review requests to demolish or remove a designated property.
4. Assist. Assist in making ownership of an historic property as beneficial as possible. Help by designating properties to the Tempe Register and assisting their owners to obtain incentives for preservation by rehabilitation, restoration or maintenance. Develop financial and other incentives with the City that will encourage the preservation of historic properties.
5. Educate. Increase public awareness among residents and businesses of the value of historic preservation. Promote education in Tempe history and historic properties in local schools.
6. Compile. Compile information about historic properties and the historic character of Tempe for the purpose of identifying structures, properties, districts and archaeological sites worthy of preservation. Share this information with boards, commissions, neighborhood and redevelopment planning efforts, as well as the general public, so that it may be considered in current and future development.

## IV. Policies

1. Prehistoric archaeological resources are of special concern to Native American groups. The City, represented by the Historic Preservation Officer and Commission, will consult with representatives of Native American tribes to identify concerns regarding the treatment of archaeological resources.

2. Preservation "in place" is the preferred outcome for the long-term management of historic properties. When this is not possible, relocation or documentation is the recommended alternative to preserve the historic characteristics of the property.

3. When the goals of the Historic Preservation Commission are in conflict with those of other boards, commissions, neighborhood or redevelopment planning efforts, a solution based on consensus and compromise (defined in a Memorandum of Understanding) is the preferred outcome.

## **V. Conclusion**

As set forth above, this is a plan of action to implement the Tempe Historic Preservation Ordinance, and a mission statement for the Tempe Historic Preservation Commission. Strategic goals will be developed by the Commission as part of an action plan.

### **Accomplishments (Past 12 Months):**

Accomplishments of the Historic Preservation Office and the Historic Preservation Commission for 2020 include:

**Charles T. Hayden House (La Casa Vieja):** The rehabilitation of the Tempe Historic Property Register and National Register of Historic Places-listed Charles T. Hayden House, an historic adobe abode, is complete; the Certificate of Occupancy was issued on September 4th. The Downtown Tempe Authority leased the premises and is in the process of relocating their operations to the property. In addition to ensuring the preservation and ongoing use of the oldest Euro-

American building in the Salt River Valley, archaeological work at the site significantly enhanced understanding of the prehistory and history of the project site. Data testing completed at the adjacent 100 Mill office building site prior to the mobilization of construction crews and equipment identified several features requiring pre-construction mitigation; the developer would have experienced significant delays and additional costs had the City not required preemptive archaeological work in the project development agreement and Planned Area development conditions of approval.

**Graffiti Mitigation at Oidbađ Do'ag / Tempe Butte and Papago Park:** Preservation staff worked with Parks staff and Logan Simpson to assess and mitigate numerous pieces of graffiti from Oidbađ Do'ag / Tempe Butte and areas of Papago Park. Logan Simpson carefully mitigated the graffiti using best practices developed by City of Phoenix Archaeologist and Tempe Historic Preservation Commission member Laurene Montero. The work was carried out under an Arizona State Museum permit; consultation with both the Salt River Pima-Maricopa Indian Community Historic Preservation Office and the Gila River Indian Community Historic Preservation Office yielded a consensus as relates to sensitive mitigation measures.

**Governor's Heritage Preservation Honor Award:** The Tempe Historic Preservation Office received a Governor's Heritage Preservation Honor Award for its role in a set of interdepartmental, interagency projects identified as the Tempe Butte Beautification Project. The individual projects associated with this award are 1) undergrounding powerlines running along the southwestern slope of the butte to the summit; mitigating impacts associated with the rehabilitation of the two water tanks located on the south side of the butte; and removal of the broadcast house, communications tower, and associated infrastructure atop the butte.

**Eighth Street Multi-Use Pathway Archaeological Mitigation:** Preservation staff continues to work with Transit staff and Logan Simpson to help manage the Phase II archaeological work underway in this project area. Phase II work has revealed several significant prehistoric features and artifacts, among which is a substantial piece of public architecture understood to be of great importance to both the Four Southern Tribes and the archaeological community. While archaeological excavations are likely to end in the near future, Preservation staff will engage in ongoing Section 106 consultation related to this project for at least one additional year.

**Historic Preservation Plan / Historic Property Survey and Inventory:** Preservation staff secured funding and selected Archaeological Consulting Services to prepare an historic property inventory and an historic preservation plan. The scope of work includes a pre-1961 inventory of commercial, industrial, and multi-family buildings in the Urban Core; a citywide inventory of properties constructed between 1961 – 1975, inclusive; and an updated historic preservation plan

**Cultural Resources Inventory and Blanket Archaeological Monitoring, Discovery, and Treatment Plan:** Preservation staff secured funding and selected Logan Simpson to prepare a citywide cultural resources inventory and draft a blanket archaeological monitoring, discovery, and treatment plan.

### **Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

**Goal: Complete an historic property survey and inventory, an update to the Tempe Historic Preservation Plan and, if necessary, revise the City’s historic preservation ordinance to address gaps and opportunities identified in the revised historic preservation plan**

The City engaged Archaeological Consulting Services, Ltd. (ACS) for the “Preparation of a Historic Property Survey and Inventory and a Historic Preservation Plan”. Despite COVID-19-related delays caused by restricted access to relevant archives and limited opportunities for Tribal consultation meetings and public meetings, among other challenges, it is anticipated that the deliverables will be complete or substantially complete by the end of 2021. The Scope of Services includes three tasks

#### **Task 1: Urban Core Pre-1961 Inventory**

An inventory of pre-1961 commercial, industrial, and multi-family housing properties be inventoried within the Urban Core that pre-date 1961 (the beginning date of inventory for the original RFQ). All properties pre-dating 1961 located within the Urban Core, with the exception of single-family residential and Arizona State University (ASU) properties, will be inventoried and assessed for National Register of Historic Places (National Register) eligibility. This inventory will include previously evaluated properties to ensure that their eligibility has not changed since the original documentation. All properties will be coded by property type and eligibility using GIS.

#### **Task 2: Inventory and Research for 1961 – 1975 Properties**

ACS will conduct a survey and inventory of individual properties (buildings, structures, and objects) and potential residential districts constructed between 1961 and 1975. The survey and inventory will locate representative styles within residential neighborhoods. This method allows us to capture the architectural styles, identify significance of those neighborhoods, and assess general integrity. Detailed information regarding character-defining features, circulation patterns, and number of contributors/noncontributors will not be collected for this study. Documentation of properties recommended eligible will be

consistent with that prepared for the Historic Eligible classification used by the City; Historic Property Inventory Forms and Update Forms will not be required, although details regarding significance, integrity, and National Register eligibility will be provided. Properties recommended not eligible will be presented in a table with justification for the recommendation. All properties will be coded by property type and eligibility using GIS.

### Task 3: Historic Preservation Plan.

Based on previous experience and using other plans prepared for Salt River Valley cities as a guide, ACS anticipates the City's historic preservation plan will include the following sections:

1. Regulatory Contexts
2. Summary of Prehistoric and Historic Contexts and Tempe Resources
3. Tribal Perspective
4. Preservation Program
5. Planning Considerations

Regulatory contexts will include discussion of federal, state, and municipal laws that apply to projects conducted within City limits, as well as the responsibilities of the City as a Certified Local Government (CLG). A summary of prehistoric and historic contexts will be presented. These will be brief but include examples of relevant historic property types in Tempe, as well as important aspects of integrity and significance for each property type. An annotated bibliography will be prepared to provide readers with references for large historic property studies and summaries. A tribal perspectives component will be prepared and included in the plan (please see detailed scope below). A discussion will follow regarding the current historic preservation program in Tempe. This section will include reference to the HPO and City process documents, as well as National Register designations, the local property register, Historic Eligible properties, applications and internal City processes, and the role of the HPC. Finally, planning considerations will be presented. This section will include historic preservation considerations with reference to historic preservation elements from the 2040 Plan, Urban Core Master Plan components, and recent Character Area development. This section of the plan will also provide goals and priorities, as identified by staff, consulting agencies, stakeholders, and the public regarding historic preservation in Tempe and how those will fit into the City's short-term and long-range planning. Finally, the plan will include recommendations to help formalize these priorities into the City's planning process. These recommendations will be prepared in consultation with the City Historic Preservation Officer and Project Manager.

The preparation of the plan will also include extensive Tribal and Public outreach.

Updating the City's historic preservation plan and revising the historic preservation ordinance aligns with Council priorities two (... emphasizing the importance of open government, customer service and communication with community members...), three (... investment in neighborhoods, parks, the arts, human services, and city amenities...), and four (... sustainable growth and development strategies...).

### **Goal: Complete a citywide Cultural Resources Inventory and Blanket Archaeological Monitoring, Discovery, and Treatment Plan**

The City engaged Logan Simpson to prepare a citywide Cultural Resources Inventory and Blanket Archaeological Monitoring, Discovery, and Treatment Plan. Despite COVID-19-related delays caused by restricted access to relevant archives and limited opportunities for Tribal consultation meetings and public meetings, among other



challenges, it is anticipated that the deliverables will be complete or substantially complete by the end of 2021. The Scope of Services includes a Planning Phase and a Working Phase. Tasks associated with each phase follow:

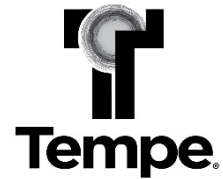
Planning Phase Services:

- Provide detailed independent knowledge of known archaeological sites within Tempe and the Salt River Valley;
- Provide detailed independent knowledge of monitoring and discovery plans and Arizona State Museum / Arizona State Historic Preservation Office / Section 106 / Section 4(f) submittal, review, and approval procedures;
- Identify key general stakeholder groups; and
- Provide project planning, scheduling, and execution, including at least four meetings with representatives of the Four Southern Tribes and other communities claiming ancestral affiliation with the Tempe, two general stakeholder meetings, and two Historic Preservation Commission meetings.

Working Phase Services:

- A Cultural Resources Inventory inclusive of known archaeological sites, prehistoric canals and Traditional Cultural Properties;
- GIS maps (for internal use only) related to the items above;
- At least four meetings with representatives of the Four Southern Tribes and other communities claiming ancestral affiliation with the Tempe area
- At least two meetings with key general stakeholder groups identified in the Planning Phase;
- Two meetings with the Historic Preservation Commission; and
- Delivery of a Cultural Resources Inventory and Blanket Monitoring, Discovery, and Treatment Plan, crafted with input from City staff, the Four Southern Tribes, general stakeholders, and the Historic Preservation Commission.

Fulfillment of City responsibilities and compliance with all applicable cultural / historic resource laws, regulations, and agreements aligns with Council priorities number one (... commitment to... justice), two (... emphasizing the importance of open government...), three (... emphasis on equity), and four (... sustainable growth and development strategies...).



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## **TEMPE HUMAN RELATIONS COMMISSION 2020 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

The Human Relations Commission shall have the following powers and duties;

- (1) To advise the mayor and city council and assist city departments in promoting mutual understanding and respect among the many groups of people who live, work and spend time in our community;
- (2) To advise the mayor and city council and assist city departments on ways to eliminate prejudice and discrimination;
- (3) To advise the mayor and city council and assist city departments on ways in which people from different cultural backgrounds can be made to feel at home in the community; and
- (4) To advise the mayor and city council and assist city departments on ways in which information on human relations topics can be disseminated including: conducting surveys and studies, convening forums, seminars and workshops, and sponsoring special event and award recognitions.

TCC § {{Sec. 2-230}}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Dino Castelli	12/04/14 – 12/31/20	8 out of 10
Beth Dietz	06/15/17 – 12/31/22	10 out of 10
Michelle Donati-Grayman	12/12/19 – 12/31/22	8 out of 10
Carl Hermanns	08/18/16 – 12/31/20	7 out of 10
Rochelle Johns	12/17/15 – 4/17/20	1 out of 2
Jana Lynn Granillo	12/12/19 – 12/31/22	9 out of 10
Ira C. King Jr.	03/19/15 – 12/31/20	7 out of 10
Will Ortega	5/27/20 – 12/31/21	6 out of 7
Jeanne Powers	02/13/14 – 12/31/21	9 out of 10
Joe Rojas	12/08/16 – 12/31/20	9 out of 10
Hugo Tapia	12/13/18 – 12/31/21	10 out of 10
Kate Vawter	12/13/18 – 12/31/21	10 out of 10

### **Name of Chair and Vice Chair:**

- Chair – Kate Vawter
- Vice Chair – Hugo Tapia

**Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Jonae Harrison	Strategic Management & Diversity	480-350-8979	jonae_harrison@gmail.com

**Meeting Frequency and Location**

Due to COVID-19, the Human Relations Commission (HRC) was not able to meet in the month of April. Meetings are normally held on the second Tuesday of the month from 6:00pm to 8:00pm. February's meeting was held at Tempe City Hall, 3<sup>rd</sup> Floor City Manager's Conference Room, 31 East Fifth Street Tempe, AZ 85281. The regular meeting location was changed to the Tempe Public Library, Business Resource and Innovation Center, 3500 South Rural Road, Tempe, AZ to better accommodate and encourage community attendance. March's meeting was held there; however, due to COVID-19, subsequent meetings were held virtually through Microsoft Teams.

**Number of Meetings Cancelled and Reason for Cancellation:**

The following HRC meeting(s) were cancelled:

January 2020 – MLK Award Ceremony

April 2020 – COVID-19

**Vacancies and Duration of Vacancies:**

There was one vacancy for one month during 2020.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

If yes, state the reason the subcommittee was formed, when the subcommittee was formed, the members that participated in the subcommittee, and how frequently the subcommittee met during the reporting period.

**Mission Statement:**

To promote mutual understanding and respect among the many groups of people who live, work and visit our city. To eliminate conditions which enable prejudice and discrimination to exist, and to create an environment whereby people from different backgrounds feel welcome and at home in our community.

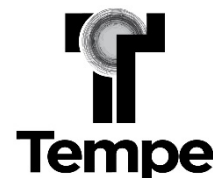
**Accomplishments (Past 12 Months):**

- In celebrating our Tempe community with an emphasis on equity and diversity, in January the HRC hosted the annual MLK Diversity Awards Breakfast at the Tempe Marriott at the Buttes, honoring ten individuals, business and community groups with Diversity Awards. The event featured a jazz violinist while waiting for the breakfast to begin, Tempe's own singer-songwriter Walt Richardson, MLK video tribute, keynote address by Erica Maxwell, and the presentation of the Diversity Awards. **Council Priority 3. Tempe City Code Chapter 2, Article V, Division 6, Section 2-230 (1) and (4).**
- Also in January, the HRC hosted six other cities for the annual Regional Unity Walk. The cities of Chandler, Gilbert, Guadalupe, Mesa, Phoenix and Scottsdale joined Tempe for the 16<sup>th</sup> annual regional walk. A Diversity Festival was held at 4:30 p.m. at Tempe Beach Park, followed by the walk at 6 p.m. The HRC staffed a table at the Unity Walk Festival. Additionally, a table was provided for youth to depict *What Unity Means to Me*. Commissioners worked prior to the Unity Walk by meeting with the schools to encourage students to create and carry banners at the Unity Walk representing examples of peace and unity. **Council Priority 3. Tempe City Code Chapter 2, Article V, Division 6, Section 2-230 (1), (3) and (4).**

- Due to COVID-19, and previous encouragement by then-Mayor Mark Mitchell to review the Regional Unity Walk for future areas in which the festival could provide more meaningful demonstrations of unity and diversity in the City, the HRC was challenged with re-envisioning the Regional Unity Walk 2021. The Commission decided to change the actual walk to a virtual art walk entitled, “*Unity Art Walk: A Visual Journey of Diversity, Culture and Equity.*” Participating cities will feature art (murals, photos, performances, sculptures, and paintings) throughout the region that can be primarily accessed without going indoors. It will also incorporate economic equity, featuring restaurants along the walk owned by Black, Indigenous or other People of Color. **Council Priorities (2), (3) and (4). Tempe City Code Chapter 2, Article V, Division 6, Section 2-230 (1), (3) and (4).**
- In August and September, the HRC received presentations by Black Lives Matter (“BLM”). BLM submitted a proposal that requests the City create an ad hoc group to address issues of police violence and recommend policies, review budgets and address community issues. The HRC is considering BLMs request and what role it can play. The HRC requested updates to the proposal and BLM agreed; however, the HRC did not receive an updated proposal prior to the submission of this report. **Council Priorities 2. Tempe City Code Chapter 2, Article V, Division 6, Section 2-230 (1), (2), (3) and (4).**
- The HRC received ongoing presentations by Assistant Police Chiefs Sherry Burlingame and Michael Pooley about local protests and the condition of the police-community relationship. It positioned itself to aid as an intermediary between the police department and the community, if needed. It emphasized the importance of establishing the HRC as a place for community members to express their concerns and for the police department to update the HRC of challenging scenarios. **Council Priorities 1, 2 and 3. Tempe City Code Chapter 2, Article V, Division 6, Section 2-230 (1), (2), (3) and (4).**
- In September and November, the HRC revisited the Charter to establish future outcomes and strategies to strengthen equitable community engagement and education for City residents and businesses. **Council Priorities 1, 2, 3, 4, and 5. Tempe City Code Chapter 2, Article V, Division 6, Section 2-230 (1), (2), (3) and (4).**

#### **Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

- Continue community outreach and education through events and programs such as the Unity Walk, MLK Diversity Awards Breakfast, and Challenge Day. **Council Priority 3. Tempe City Code Chapter 2, Article V, Division 6, Section 2-230 (1), (2), (3) and (4).**
- Create Community Conversations as local and national issues arise. **Council Priorities 1, 2, and 3. Tempe City Code Chapter 2, Article V, Division 6, Section 2-230 (1), (2), (3) and (4).**
- Implement Dolores Huerta City-wide recognition to include any of the following initiatives: scholarship for a high student; recognition of a neighbor; and, Day of Advocacy and Social Justice for City employees and residents. **Council Priority 2. Tempe City Code Chapter 2, Article V, Division 6, Section 2-230 (1), (2), (3) and (4).**
- Reinstate Unity Grants and Challenge Day. **Council Priority 3. Tempe City Code Chapter 2, Article V, Division 6, Section 2-230 (2) and (4).**



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## **TEMPE INDUSTRIAL DEVELOPMENT AUTHORITY 2020 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

Tempe Industrial Development Authority (IDA) is not provided for in the Tempe City Code. It is an independent non-profit entity that serves as a conduit issuer of private activity bonds for eligible projects.

TCC § {Not applicable}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Jennifer Settles	6/15/17 - 7/10/22	Attended 4 of 4 meetings
Richard Watson	12/4/14 – 2/4/20 ( <b>RESIGNED</b> )	Attended 1 of 4 meetings
Matthew McCormick	12/14/17 - 7/10/22	Attended 4 of 4 meetings
Bryce Browning	10/17/19 - 7/10/26	Attended 4 of 4 meetings
John Stevenson	10/17/19 – 7/10/24	Attended 4 of 4 meetings
Christopher Rosner	9/21/06 - 7/10/24	Attended 4 of 4 meetings
Brian Jackson	8/9/18 - 7/10/22	Attended 3 of 4 meetings
Alice Bimrose	5/27/20 – 7/10/24	**Attended 0 of 4 meetings

*\*\* Member was absent from first two meetings as she was not yet confirmed until after those meetings occurred.*

### **Name of Chair:**

- Chair – Jennifer Settles

### **Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Jill Buschbacher	City of Tempe Economic Development Department	480-350-8812	Jill_Buschbacher@tempe.gov

### **Meeting Frequency and Location:**

IDA meets on a quarterly basis and more frequently when needed. Meetings are typically held at the Tempe Public Library, BRIC Training Room, 3500 S. Rural, Tempe, AZ 85282, but beginning with the April 2, 2020 meeting were held virtually via Microsoft Teams out of an abundance of caution due to the COVID-19 pandemic. In 2020, 4 meetings were held on the following dates: January 27th, April 2nd, July 27th, and November 16th.

**Number of Meetings Cancelled and Reason for Cancellation:**

None.

**Vacancies and Duration of Vacancies:**

There was one vacancy from February 4, 2020 to May 26, 2020, which was filled by Alice Bimrose on May 27, 2020. There are no further vacancies at this time.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

IDA has a scholarship subcommittee that met on May 7, 2020 and awarded approximately \$22,000 to 11 students to attend community colleges or universities. Each student awarded is a Tempe resident.

In order to assist the small business community during this difficult time due to the Covid-19 pandemic, the IDA contributed \$10,000 towards the City of Tempe's small business support programs including the Buy Now Save Local Campaign and other related marketing efforts to assist Tempe small businesses.

The IDA also contributed \$40,000 to Arizona Apparel Foundation, a Tempe-based non-profit, to assist in their PPE production efforts making isolation gowns for area hospitals and first responders.

BOND OFFERING: Tempe IDA did not participate in any bond issuances in 2020.



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# **JOINT REVIEW COMMITTEE**

## **2020 ANNUAL REPORT**

**[For the Period November 1, 2019 – October 31, 2020]**

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### **Description as Defined in Ordinance:**

The Joint Review Committee is created for the purpose of reviewing and making decisions and recommendations on development actions in lieu of the Board of Adjustment and Development Review Commission for projects within the MU-Ed (Mixed-Use Educational) zoning district.

TCC § {Section 1-310 ZDC}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
<u>Regular Members</u>		
Pamela Goronkin – Joint Tempe/ASU Regular <i>(Term expired July 7, 2020)</i>	07/27/2017 - 07/07/2020	2 meetings
Michael Burke – Joint Tempe/ASU	06/25/2020 – 07/07/2023	0 meetings
Ross Robb – Tempe Regular	06/15/2017 - 07/07/2023	2 meetings
Lisa Roach – Tempe Regular	07/11/2018 - 07/07/2021	2 meetings
Jason Comer – Tempe Regular <i>(Previously Tempe Alternate/Appointed as regular member as of 12/12/19)</i>	06/23/2016 - 07/07/2022	2 meetings
Nichol Luoma – ASU Regular	07/11/2018 – 07/07/2021	2 meetings
Alexander Kohnen – ASU Regular	06/19/2019 – 07/07/2022	2 meetings
Ken Lufkin – ASU Regular	07/10/2017 - 07/07/2023	2 meetings
<u>Alternate Members</u>		
Philip Horton – Joint Tempe/ASU Alternate	07/11/2018 – 07/07/2021	0 meetings
Scott Sumners- Tempe Alternate	07/01/2018 – 07/07/2021	0 meetings
Brian Baehr – Tempe Alternate	07/01/2019 – 07/07/2022	1 meeting
Rudy Bellavia – ASU Alternate	06/19/2019 - 07/07/2021	0 meetings
Bill Johns – ASU Alternate	07/10/2017 - 07/07/2023	1 meeting

### **Name of Chair and Vice Chair:**

- November 2020 – Current: Chair Ross Robb
- November 2020 – Current: Vice Chair – Ken Lufkin
- November 2019 – June 2020: Chair – Pam Goronkin (Term expired 7-7-2020)
- November 2019 – October 2020: Vice Chair – Ross Robb

**Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Suparna Dasgupta	Community Development	480-350-8562	Suparna_Dasgupta@tempe.gov

**Meeting Frequency and Location:**

Regular meeting occurs once a month on the 1st Wednesday of each month, when needed. Regular meeting is held at the City Council Chambers and the Tempe History Museum. All meeting notices follow Open Meeting law. In 2020 two (2) meetings of the committee were held, in person, both prior to the onset of the COVID pandemic

**Number of Meetings Cancelled and Reason for Cancellation:**

Eight (8) meetings were canceled due to lack of agenda items.

**Vacancies and Duration of Vacancies:**

There are no current vacancies.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

**Mission Statement:**

The Joint Review Commission is authorized by the Zoning and Development Code and fulfills the roles and responsibilities as defined in Section Section1-310 of the Zoning and Development Code.

**Accomplishments (Past 12 Months):****Study Sessions**

1. Date: January 8, 2020  
NOVUS Office Building 3DN

**Regular Meeting:**

1. Date: March 4, 2020  
Request a Development Plan Review for a new six-story commercial development consisting of 144,000 square feet of office and retail uses for 700 S. NOVUS. The applicant is Catellus Tempe I, L.L.C. (PL190319)

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

Not applicable.



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## **JUDICIAL ADVISORY BOARD**

### **2020 ANNUAL REPORT**

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#### **Description as Defined in Ordinance:**

#### **Sec. 2-31. Judicial advisory board—establishment; membership; powers and duties; operating procedures.**

- (a) There is hereby created a judicial advisory board, which shall have the purpose of recommending to the city council the best qualified persons to become city magistrate, and to evaluate the performance of and advise regarding the retention of current appointed magistrates. The board shall be composed of six (6) persons appointed by the mayor with the approval of the city council, as follows:
- (1) The presiding judge of the Tempe Municipal Court, who shall serve as a non-voting ex-officio member except for the reappointment of the presiding judge;
  - (2) The presiding judge of the Maricopa County Superior Court, or designee who shall also be a judge of the Maricopa County Superior Court;
  - (3) Two (2) active members in good standing of the State Bar of Arizona, who shall reside in the Tempe who shall be appointed by the mayor from among three (3) nominees recommended by the State Bar's Board of Governors. In no event shall either member hold or have held any contract for professional services with Tempe in the last five (5) years; and
  - (4) Two (2) public members who are residents of Tempe. No public members shall have been a party to any matters pending before any division of the Tempe Municipal Court for the five (5) years preceding their appointment.
- (b) The initial officers of the board shall be selected by the mayor with the approval of the city council. Thereafter, the officers of the board shall be selected by the members at the first meeting following the 31st day of December of each year and shall serve from January 1 until the 31st day of December of the next succeeding year. No officer may serve in the same capacity for more than three (3) consecutive one-year terms. None of the members of the board shall be an employee of the City of Tempe. Members shall serve a term of three (3) years and shall be eligible for reappointment for one additional three (3) year term. The members shall serve without salary or compensation.
- (c) The Board shall have the following powers and duties:
- (1) To seek out and encourage qualified individuals to apply for the office of city judge or presiding judge;
  - (2) To conduct investigations into the background and qualifications of candidates for a new appointment to the office of city judge or presiding judge, including but not limited to the use of questionnaires, personal interviews, and contacting such individuals and institutions as it deems reasonable to obtain as much background information on the candidate as possible;
  - (3) To get as much input as possible from litigants, lawyers, witnesses, victims, jurors and staff of the city court in any form practicable, including but not limited to surveys, and to hold public hearings designed to permit

interested parties and groups to submit verbal or written comments on reappointments. Any mechanism chosen by the board to receive public input concerning appointments or reappointment must be designed to allow for confidential submissions to the board if so requested; and

- (4) To submit its recommendations for candidates for appointment or reappointment to the office of city judge or presiding judge, without regard for race, religion, political affiliation, gender or sexual orientation, to the mayor and city council
- (d) The meetings of the board shall be held as needed for the purpose of reviewing applications for appointment or to conduct a reappointment review. A call for a meeting shall issue promptly upon learning of the existence or anticipated existence of a vacancy in the office of city judge or presiding judge or prior to the end of an existing term of a city judge or presiding judge eligible for reappointment.

(Ord. No. 2002.44, 10-24-02)

TCC § {Sec. 2-31}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Aldrich, Judy	6/25/2015 – 7/17/2021	Attended 2 meetings
Allison, Todd	9/10/2015 – 7/17/2021	Attended 2 meetings
Ashburn, Martha	5/27/2020 – 7/17/2021	Attended 1 meeting
Kane, Kevin, Ex-officio Member	7/18/2016 – 7/17/2021	Attended 3 meetings
Mandell, Michael	3/22/2018 – 3/31/2021	Attended 3 meetings
Marshall, Austin	8/9/2018 – 7/17/2021	Attended 3 meetings

### **Name of Chair and Vice Chair:**

- Chair – Mr. Todd Allison
- Vice Chair – Mr. Michael Mandell

### **Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Kimberly Sotelo	Tempe Municipal Court	(480) 350-8454	kimberly_sotelo@tempe.gov

### **Meeting Frequency and Location:**

The Judicial Advisory Board held three public meetings during the 2020 calendar year. Meetings of the Board shall be held as needed to review applications for appointment or to conduct reappointment review, per Tempe City Code Section 2-31. One public meeting was held in person on the 3<sup>rd</sup> floor of the Tempe Municipal Court, and two public meetings were held via WebEx due to concerns over COVID-19 exposure.

### **Number of Meetings Cancelled and Reason for Cancellation:**

There were no meetings cancelled during the 2020 calendar year.

### **Vacancies and Duration of Vacancies:**

There was one vacancy during the 2020 calendar year. Mr. Paul Friedman served as a State Bar member of the Judicial Advisory Board until 11/22/2019. Mr. Friedman moved out of the City of Tempe and no longer held Tempe residency. This position went through the recruitment process with the State Bar's Board of Governors and Ms. Martha Ashburn was appointed as a State Bar member of the Judicial Advisory Board on 5/27/2020.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

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## **LIBRARY ADVISORY BOARD**

### **2020 ANNUAL REPORT**

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#### **Description as Defined in Ordinance:**

TEMPE CODE  
CHAPTER 2. ADMINISTRATION  
ARTICLE V. BOARDS, COMMISSIONS, ETC. DIVISION  
2. LIBRARY ADVISORY BOARD

#### **Sec. 2-191. Established; composition.**

(a) There is hereby established the Library Advisory Board of the city to be composed of seven (7) members.

(b) The Community Services Director shall designate a staff representative to serve the Library Advisory Board in an advisory capacity.

(Ord. No. 1079, § 1, 6-21-84; Ord. No. 2008.01, 1-24-08; Ord. No. 2010.02, 2-4-10; Ord. No. O2014.22, 6-12-14; Ord. No. O2014.36, 9-4-14; Ord. No. O2017.27, 5-4-2017)

#### **Sec. 2-192. Repealed.**

(Ord. No. 1079, § 2-4, 6-21-84; Ord. No. 2008.01, 1-24-08)

#### **Sec. 2-193. Repealed.**

(Ord. No. 1079, § 5, 6-21-84; Ord. No. 2001.17, 7-26-01; Ord. No. 2008.01, 1-24-08)

#### **Sec. 2-194. Officers.**

The officers of the Library Advisory Board shall be selected by the board members by December 31 of each year to begin their term in the following January. Terms shall be January through December. No officer shall serve in the same capacity for more than two (2) consecutive one (1) year terms.

#### **Sec. 2-195. Powers and duties.**

The Library Advisory Board shall have the following powers and duties:

- (1) To assist and advise the City Council, in conjunction with the Community Services Director, in the establishment of essential policies, rules and regulations relating to the planning, acquisition, disposition, operation, use, care and maintenance of structures owned, leased or otherwise acquired by the City for use as libraries;
  - (2) To assist and advise the City Council in the establishment of essential policies, rules and regulations relating to the acquisition, conservation and use of library materials;
  - (3) To assist and advise the Community Services Department staff liaison in the development of a continuing plan for the City's library program;
  - (4) To assist and advise the Community Services Department in establishing priorities at budget time for those items other than administrative functions relating to library policy;
  - (5) To receive, accept and acquire subject to final action by the City Council by gift, bequest or devise real and personal property of every kind, nature and description in the name of the City for library purposes subject to the terms of the gift; and
  - (6) To suggest to the Mayor and City Council qualified and interested persons eligible for appointment for board vacancies.
- (Ord. No. 1079, § 7, 6-21-84; Ord. No. 96.50, 1-9-97; Ord. No. 2001.17, 7-26-01; Ord. No. 2008.01, 1-24-08; Ord. No. 2010.02, 2-4-10; Ord. No. O2014.22, 6-12-14; Ord. No. O2014.36, 9-4-14; Ord. No. O2017.27, 5-4-2017)

**Secs. 2-196—2-199. Reserved.**

TCC § {City Code, Chapter 2, Article V, Division 2}

**List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Marie Brown Teri	<u>1/2/19-12/31/22*</u>	Attended 8 of 9 meetings
Metros Felicia	1/2/20-12/31/20*	Attended 8 of 9 meetings
Durden Chris Sar	1/2/19-12/31/21	Attended 8 of 9 meetings
Carrie Taylor	1/2/19-12/31/21	Attended 8 of 9 meetings
Christopher Watts	1/3/18-12/31/20	Attended 8 of 9 meetings
Marissa Dailey	1/3/18-12/31/20	Attended 9 of 9 meetings
	1/2/19-12/31/21	Attended 8 of 9 meetings

\*filling remaining term for a vacancy  
from Dec. 2019

**Name of Chair and Vice Chair:**

- Chair: Christopher Watts, Jan. 2, 2020-Dec. 31, 2020
- Vice-Chair: Carrie Taylor, Jan. 2, 2020-Dec. 31, 2020

**Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Keith Burke	Community Services	480-350-5819	keith_burke@tempe.gov
Rachael Brickner	Community Services	480-350-5266	rachael_brickner@tempe.gov

**Meeting Frequency and Location:**

The Board held 9\* meetings from January to December 2020 (April meeting canceled due to the COVID-19 event). The Board meets once per month on the first Wednesday of the month except for July and August within the Tempe Public Library Second-Floor Conference Room.

**Number of Meetings Canceled and Reason for Cancellation:**

One meeting was canceled due to COVID-19. The Library Advisory Board does not meet in July and August per the Board's annual summer break.

**Vacancies and Duration of Vacancies:**

No vacancies existed.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

**Mission Statement:**

The Library Advisory Board acts as a representative voice of the community to support and advance the work of the Tempe Public Library.

**Accomplishments (Past 12 Months):**

The Board accomplished the following:

- Listened to public feedback regarding material requested for reconsideration in the Teen Library.
- Hosted City Clerk to review AZ Open Meeting Law, minutes of public meeting, civility and rules of decorum.
- Reviewed the Fine Free trend and voted not to implement Fine Free at TPL at this time, due to current conditions.
- Elected new Chair and Vice-Chair for 2021 term.
- Supported the employees' Culture Code and completed Strategic Plan for Tempe Public Library for FY2020-2025.
- Supported the Tempe Public Library's response to customer service during the COVID-19 event. Moved meetings to WebEx virtual platform until safe to resume in-person meetings.
- Improved customer service delivery for online materials and services by supporting the RLA (reciprocal lending agreement) with other AZ Library systems to increase holdings for OverDrive Ebooks to over 75,000 titles.
- Supported the completed Youth Library remodel and installation of modernized security cameras.
- Supported the completed remodel of the 2nd floor Library conference room space.

Specific priorities addressed are:

1.11 Achieve ratings of "Very Satisfied" or "Satisfied" with the "Feeling of Safety in City Facilities" greater than or equal to the top 10% of the national benchmark cities as measured in the Community Survey and the Employee Survey.

3.16 Achieve ratings of "Very Satisfied" or "Satisfied" with the Quality of City recreation, arts, and cultural centers greater than or equal to the top 10% of the national benchmark cities as measured in the Community Survey.

3.17 Achieve ratings of "Very Satisfied" or "Satisfied" with the "Quality of Community Services programs" greater than or equal to the top 10% of the national benchmark cities as measured in the Community Surveys.

3.33 Achieve a culture of literacy and engagement greater than the annual average of Valley Benchmark Cities and Maricopa County as measured by Tempe Public Library (TPL) program assessment matrix

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

Determine best methods for community input regarding Library objectives, specific community needs and best use of resources to benefit the public.

1. Review CS Master Plan Study with DWL Architects for best use of Library and Human Services needs.
2. Complete the final transition of the public art space on the Youth Library floor to engage the new Tween space.
3. Review safety measures with the Library's modified customer service model to protect residents, staff while providing safe programming and spaces for the public.
4. Determine the direction of special events at the Tempe Public Library.

**Programming**

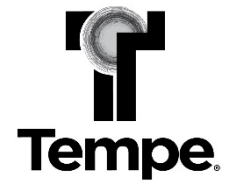
- Provide educational and informational programs to seniors, youth, tots and teens in varying formats
- Explore partnerships with internal and external organizations to provide programming in the Library
- Monitor participant satisfaction and perceived value of individual programs aligning with the Strategic Plan
- Monitor new programming offerings for equity, diversity and inclusion of all Tempe residents

**Technology**

- Provide downloadable services such as eBooks, eAudio books, eMagazines, Streaming Video, Music Downloads and User Guides
- Evaluate technology and security needs for the Library
- Evaluate effectiveness of automatic sorting system

### **Community Engagement**

- Evaluate effectiveness of marketing tools in communicating Library offerings
- Ensure that spaces are up-to-date with equipment, technology and furnishings
- Evaluate new TPL website and effectiveness of new online newsletters



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## **MAYOR'S YOUTH ADVISORY COMMISSION 2020 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

The Mayor's Youth Advisory Commission (MYAC) shall have the following powers and duties:

- (1) To make recommendation(s) to the Mayor and City Council concerning the interests, needs and welfare of the youth within the community on an annual basis;
  
- (2) To advise the Mayor and City Council and assist City departments on any topic the commission feels is appropriate regarding youth issues and related matters within the city;
  
- (3) To advise the Mayor and City Council and assist City departments on ways in which information regarding youth issues can be disseminated including conducting surveys and studies, convening forums, seminars and workshops, and sponsoring special event and award recognitions;
  
- (4) To encourage and promote the education of youth regarding city government and the importance of citizen input, participation and responsibility; and
  
- (5) To solicit from each of the city's middle and high schools qualified and interested persons eligible for appointment for commission vacancies and forward those names to the Mayor and City Council

TCC § {2-259}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Adya Austin	September 27, 2018-May 31, 2020	0 Absences
Eleanor Buchta	September 27, 2018-May 31, 2021	2 Absences
Shea Catero	September 27, 2018-May 31, 2021	1 Absence
Shalae Clemens	November 12, 2020-May 31, 2022	0 Absence
Sabrina Dagher	September 27, 2018- May 31, 2021	2 Absences
Rowan DeBiase	September 26, 2019- May 31, 2022	5 Absences
Natalie Edgington	September 28, 2017-May 31, 2020	5 Absences
Aaron Harris	September 26, 2019- May 31, 2022	6 Absences
Regan Hatch	September 26, 2017-May 31, 2020	0 Absences
Denzel Higiro	October 15, 2020-May 31, 2022	0 Absences
Issyss Kelly	September 27, 2018-May 31, 2021	1 Absence
Brooke Kirk	January 16, 2020-May 31, 2021	0 Absences
Kaylee Joshlin	November 12, 2020-May 31, 2021	0 Absences
Katie Lim	October 15, 2020-May 31, 2022	0 Absences



<u>Members:</u>		<u>Service Dates:</u>	<u>Attendance Record:</u>
Jack	Masche	September 26, 2019- May 31, 2022	0 Absences
Ben	Moriarty	December 12, 2019- May 31, 2022	5 Absences
Liliana	Pearson	September 26, 2019-May 31, 2022	1 Absence
Ruben	Palmerin	October 15, 2020-May 31, 20	0 Absences
Kristen	Pigon	November 1, 2018- May 31, 2021	5 Absences
Sofia	Piraino	September 26, 2019-May 31, 2022	0 Absences
Synthia	Ramos	September 28, 2017-May 31, 2020	4 Absences
Rachel	Russell	September 27, 2018-May 31, 2021	4 Absences
Surabhi	Sajith	September 26, 2019- May 31, 2021	1 Absence
Aviva	Sanchez	September 28, 2017- May 31, 2020	2 Absences
Devyn	Thurston	October 15, 2020-May 31, 20	0 Absences
Sarah	Shick	September 27, 2018- May 31, 2020	1 Absence
Sjaahn	Washington	September 26, 2019-May 31, 2022	5 Absences
Melanie	Valdez	October 15, 2020-May 31, 20	0 Absences
Mariam	Zubair	September 26, 2019-May 31, 2022	0 Absences

**Name of Chair and Vice Chair:**

- Chair – Regan Hatch
- Vice Chair – Issyss Kelly

**Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Adrian Cascio	Human Services	480-858-2460	Adrian_cascio@tempe.gov

**Meeting Frequency and Location:**

The Mayor's Youth Advisory Commission has held 9 meetings during this reporting period. The Commission meets on the second and fourth Tuesdays of the month, unless a national or school holiday falls on those dates. The Commission does not hold meetings over the summer break. Meetings were held at the Tempe Public Library in the second floor Board Room until the Tempe Public Library closed temporarily due to COVID-19 closures. Meetings have been held over Microsoft Teams since April 2020.

**Number of Meetings Cancelled and Reason for Cancellation:**

One meeting cancelled due to COVID-19 closures and two meetings cancelled due to no quorum.

**Vacancies and Duration of Vacancies:**

One vacancy for four months

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period? **X YES**  **NO**  
 MYAC held a Youth Town Hall Subcommittee.

**Mission Statement:**

The Mayor's Youth Advisory Commission promotes youth leadership and youth engagement within Tempe through:

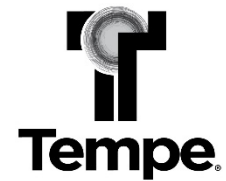
- Offering a forum for Tempe youth to express their views and interests
- Planning and coordinating activities for Tempe youth
- Providing opportunities for Tempe youth to develop leadership qualities
- Representing and sharing youths' interests, needs and ideas with the Mayor, City Council and other Tempe leaders

**Accomplishments (Past 12 Months):**

The Commission held its 40<sup>th</sup> Youth Town Hall at the Tempe Center for the Arts on February 25, 2020. The 2020 event brought students from across Tempe together with elected officials, community decision makers, school board members, civic and business leaders, and public service agencies. Youth and adults exchanged ideas and proposed viable solutions for issues facing Tempe's youth including youth professional development, youth & police engagement and student life. Recommendations generated at Youth Town Hall were published in a 2020 Youth Town Hall Action Plan. Commissioners presented the report to the Tempe City Council on June 18, 2020 for consideration. MYAC also worked closely with the Budgeting Director and Strategic Management Analyst to learn more about City Council budget process, and participate in the S.T.A.R.T. tool to provide input on budget priorities. Lastly, MYAC was also the first commission to hold its meetings virtually in response to COVID-19 closures.

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

The Mayor's Youth Advisory Commission plans to continue to address topics from the 2020 Youth Town Hall that include youth and police engagement, student emotional well-being and teen professional development which support City Council Priority #1- Quality of Life and Performance Measure 3.37, Council Priority #2- Strong Community Connections and Performance Measures 2.06 and 2.15, City Council Priority # 3- Financial Stability and Vitality and Performance Measure 5.02. Additionally, MYAC will address creating a more diverse and inclusive commission which supports My Brother's Keeper and the Right to Breathe initiative.



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## **MERIT SYSTEM BOARD 2020 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

The Merit System Board is charged with reviewing and making recommendations on proposed Personnel Rules and Regulations and/or amendments; investigating and making recommendations, upon its own motion or when requested, on any matter of personnel policy to the City Manager prior to presentation to the City Council; and hearing appeals submitted by classified employees in relation to dismissal, demotion, disciplinary pay reduction or suspension.

TCC § {4.02}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Bill Munch	05/30/2013 – 05/31/2022	1 Meeting held; Attended 1
Johnny Tse	12/17/2015 – 05/31/2021	1 Meeting held; Attended 1
Lori Messer	05/31/2017 – 05/31/2023	1 Meeting held; Attended 1
Jessica Vargas*	05/31/2018 - 05/31/2021	1 Meeting held; Attended 0
James Foley*	04/15/2004 – 05/31/2023	1 Meeting held; Attended 0

\*Alternates attend, as needed

### **Name of Chair and Vice Chair:**

- Chair – Johnny Tse
- Vice Chair – N/A

### **Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Rebecca Strisko	Human Resources	480-350-8423	rebecca_strisko@tempe.gov

### **Meeting Frequency and Location:**

The Merit System Board held one meeting in 2020 virtually via Cisco WebEx. The Board meets as necessary to review and approve City business and conduct Merit System Board Hearings. Merit Board Meetings are held in the Human Resources Conference Room, Public Merit System Hearings are held in the Council Chambers, and Private Merit System Board Hearings are held in the Human Resources Conference Room.

### **Number of Meetings Cancelled and Reason for Cancellation:**

There were no meeting cancellations in 2020.

**Vacancies and Duration of Vacancies:**

There were no vacancies in 2020.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

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## **NEIGHBORHOOD ADVISORY COMMISSION 2020 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

The neighborhood advisory commission shall have the following powers and duties:

- (1) To organize and appoint members of the commission to serve on standing committees as the need arises, subject to all administrative guidelines adopted by the commission;
  
- (2) To propose and make recommendations to the mayor and city council and assist city departments on specific programs that are designed to build upon neighborhood opportunities and strengths as well as prevent the decline and deterioration of neighborhoods by recognizing and supporting the aspirations of residents and their neighborhood;
  
- (3) To review projects and concepts developed or proposed by the neighborhood program office staff, the neighborhood advisory commission and by citizens to the commission;
  
- (4) To advise the mayor and city council and assist city departments on ways in which information on neighborhood topics can be gathered and disseminated including: conducting surveys and studies, convening forums, seminars and workshops, and sponsoring special event and award recognition;
  
- (5) Subject to approval and final action by the city council, to receive, accept and acquire by gift, bequest or devise real and personal property of every kind, nature and description in the name of the city for neighborhood purposes subject to the terms of such gift, bequest or devise; and
  
- (6) To recommend to the mayor and city council qualified and interested persons eligible for appointment for commission vacancies.

TCC § {Sec. 2-310}

**Service and attendance note:** Since the 2019 Annual Report, there are several member service and attendance updates. Long-term commissioner and prior Vice Chair Carol Hu resigned June 2, 2020. Former NAC Chair and newly elected Councilmember Doreen Garlid termed off effective of her swearing in as a Councilmember on July 2, 2020. Commissioner Richelle Miller requested and was granted a leave of absence from October 17, 2020 through calendar year 2020 due to work demands exacerbated by Covid-19. The December 2, 2020 commission meeting marked the last meeting for commission member Stephanie Bray-Greenfield who completed her first term and Kiyomi Kurooka who termed off after serving on NAC for eight years. **We appreciate and thank all former members for their time, commitment and dedicated service to the Neighborhood Advisory Commission.**

### **List of Current Board and Commission Members, includes service dates and attendance from February 2020 (first meeting of the year was held on Feb. 5, 2020) thru December 2020:**

<b><u>Board/Commissioner</u></b>	<b><u>Service Dates</u></b>	<b><u>Attendance Record</u></b>
Hannah Moulton Belec	06/15/2017 – Present	10 of 10 meetings
Maureen Eastty	12/12/2019 – Present	6 of 10 meetings

<u>Board/Commissioner</u>	<u>Service Dates</u>	<u>Attendance Record</u>
Doreen Garlid	06/28 /2018 – July 2, 2020	3 of 3 meetings
Jana Lynn Granillo	12/20/2018 – Present	9 of 10 meetings
Stephanie Bray-Greenfield	12/14/2017 – Present	9 of 10 meetings
Diane Harden	12/12/2019 – Present	10 of 10 meetings
Barb Harris	12/08/2016 – Present	8 of 10 meetings
Matt Heil	08/27/2020 – Present	4 of 4 meetings-since appointed
Carol Hu	12/17/2015 – June 2, 2020	0 meetings in 2020
Kiyomi Kurooka	12/13/2012 – Present	10 of 10 meetings
Melanie Larimer	12/12/2019 – Present	9 of 10 meetings
Chris McCabe	12/12/2019 – Present	7 of 10 meetings
Michael McLendon	12/20/2018 - Present	6 of 10 meetings
Richelle Miller	12/20/2018 - Present	0 meetings in 2020
Daniel Schugurensky	12/08/2016 – Present	9 of 10 meetings
Zoe Stein	04/03/2019 – Present	8 of 10 meetings
Kevin Sweeney	09/10/2020 – Present	3 of 4 meetings-since appointed

### Name of Chair and Vice Chair:

- Chair – Hannah Moulton Belec
- Vice Chair – Zoe Stein

### Staff Liaison and Contact Information:

<u>Staff Liaisons:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Shauna Warner	Community Dev.	480-350-8883	shauna_warner@tempe.gov
Elizabeth Thomas	Community Dev.	480-350-8223	elizabeth_thomas@tempe.gov

### Meeting Frequency and Location:

The Neighborhood Advisory Commission held 10 meetings from January 2020 through December 2020 including an October 17, 2020 Annual Retreat Meeting. Meetings are typically held on the first Wednesday of each month at 5:30 pm. The meetings were being held in Hatton Hall, 34 E. 7th St., Tempe, 85281 prior to Covid-19. All meetings held since April have been virtual using the Microsoft Teams platform. **It's noteworthy and a point of pride and flexibility with scheduling that the Commission held the same total # of meetings (10) in 2020 as in 2019, despite the challenges presented by the pandemic.**

### Number of Meetings Cancelled and Reason for Cancellation:

Two meetings were cancelled (January and July 2020), in consideration of their close proximity to the New Year's and July 4th Holidays and commission member and staff vacation schedules. In addition, there was no April meeting held due to the onset of Covid-19 right after the March meeting and determinations needing to be made regarding when and how best to meet virtually.

### Vacancies and Duration of Vacancies:

As of the December 4, 2020 meeting (most recent meeting), there are two openings, one in zip code 85281 and another in zip code 85282. Prior, recent vacancies have been filled promptly by Mayor and Council.

### Subcommittee and Subcommittee Activity:

Did the Board/Commission have any **working groups** active during the reporting period?  YES  NO

Working Group convened for the purpose of 2020 Retreat Planning and 2021 Goal Setting

**Mission Statement:**

The Neighborhood Advisory Commission will advise the Mayor, Council and City departments by proposing and promoting programs and policies that preserve or enhance our neighborhoods and encourage a sense of community.

**Accomplishments (Past 12 Months):**

Related to Quality of Life and Strong Community Connections Strategic Priorities

**Provided input and recommendations for the original 2020 State of the Neighborhoods Awards and Workshops event planned for April 4, 2020 and the modified/virtual edition ultimately held on June 27, 2020.**

- ✓ Reviewed ten nominations and selected award winners and honorable mention honorees for the State of the Neighborhoods in three awards categories: Neighbor of the Year, Property Beautification and Alley Upkeep.
- ✓ Supported expanded commission partnerships, including the addition of a new Water Conservation/Lush Landscape Award Category selected by Water Conservation staff to recognize a landscape honoring the 7 principles of xeriscape.
- ✓ Welcomed the Arts and Culture Commission for the second year in a row for the Arts and Culture category of the 2020 Awards, five distinct award winners were chosen by Arts and Culture Commission Members to be honored.
- ✓ Continued a now three-year partnership with the Sustainability Commission offering a platform for honoree recognition at the State of the Neighborhoods Event. Two Sustainability awards were given out, one each in the categories of Sustainable Resident and Sustainable Business.
- ✓ Provided hands-on NAC enthusiastic support of the Saturday, June 6 "Honoree Caravan" event through the attendance and participation of Chair Hannah Moulton Belec, then Commission member Garlid and Commissioner Harris each driving in a Caravan and helping to hand deliver awards and swag to 20 special honorees living throughout Tempe. Additionally, several NAC members participated in the first ever Saturday, June 27 virtual edition of the State of the Neighborhoods and Awards event while other members later watched the taped version. The original theme of connecting proved appropriate with the virtual event and video attracting over 365 Facebook views to date.
- ✓ Planned to participate in-person with two neighborhood-centric events such as Getting Arizona Involved in Neighborhoods (G.A.I.N.), the Homeless Point in Time Count and State of the Neighborhoods. Unfortunately, Covid-19 put any in-person group gathering plans on hold but the Commission intends to revisit this endeavor when possible to do so.
- ✓ Welcomed and encouraged members of the public to attend Commission meetings and to speak during public comment if so desired. Throughout 2020, several guests attended a Commission meeting. Some members of the public sat in and observed while others spoke to their passions and issues.
- ✓ Engaged in initial discussion and planning for State of the Neighborhoods 2021 virtual or hybrid event including multiple ideas solicited and reported upon by NAC members from their neighbors and their outreach circles for possible event workshop and theme consideration.

**Offered input and made recommendations as a commission:**

- Voting to support proposed action on a code text amendment for **Medical Marijuana** consisting of a change to the Code to eliminate the current maximum of 25,000 square-foot size restriction for medical marijuana cultivation facilities in Tempe as presented. (Note: the vote was not unanimous, Commissioners Garlid and McCabe voted no to the code text amendment as presented and Commissioner Granillo abstained.)
- Voting to support changes to **Home Occupations, Section 3-412 of the Tempe Zoning and Development Code (CDC)** allowing for examination and updating of the existing code to encompass hair stylists working from home. (Note: the vote was not unanimous, Commissioners Granillo and Harden would have preferred additional review time and information. Commissioner McLendon abstained.)
- Committed to identify one or more actions in the **Climate Action Plan 2021 Update** once released to learn more about and to help inform neighborhood engagement and champion action and investment.

- Devoted considerable time and attention to pre-Retreat planning and thorough review and discussion of **Commission purpose, past goals and outcomes and future goals and strategies** receiving feedback from all members in our Advisory to Mayor and Council and City Departments role.
- **Invited Mayor Corey Woods to attend the October 17 Annual Retreat** to share his priorities in advance of Commission goal and strategy setting exercises, seeking to better align NAC 2021 goals with Mayor and Council strategic priorities.
- **Offered potential 2021 State of the Neighborhoods theme, workshop and activity ideas** and sought feedback from each of their respective circles to share with fellow NAC members for consideration.

Through multiple, varied presentations and question and answer sessions with presenters accompanied by NAC member dialogue, gained a greater knowledge base and understanding of the following work areas, issues and processes:

**Tempe/Mesa Streetcar Feasibility Study (Update), Transit Shelter Design (Update), Operating Budget (Fiscal Year 2020/2021) and Capital (CIP) Budget FY 2020/21 thru FY 2024/25**, multiple **Census 2020** updates -Commissioner Granillo served on the Complete Count Committee, **Covid-19** updates including available news, resources and sharing of how members were coping, **Parks and Recreation Master Plan (Update), Wastewater Biomarkers (Update), Transition Plans, Equity in Action (Update), Neighborhood Services Community Engagement Efforts, Water Rate Study Results, Rio Salado Master Plan, Communication/Media Relations Team (Overview), Getting Arizona Involved in Neighborhoods (G.A.I.N.), Maryanne Corder Neighborhood Grant Program History and Overview, State Legislative 2020 Update, 2021 Legislative Principles** and ways to get involved from Neighborhood Day at the State Legislature to how to follow bills and comment on them.

### **Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

#### **Related to Mayor/City Council Quality of Life and Strong Community Connections Strategic Priorities**

The following three overarching goals were identified for 2021:

1. **Conduct community outreach to increase the number and geographic diversity of applicants to the Maryanne Corder Neighborhood Grants as well as advocate for more funding for grants. (outward facing goal)**
- II. **Facilitate feedback between the City Government and Tempe residents to achieve key community Objectives (outward facing goal)**
- III. **Collaborate within city with Mayor and Council and continue collaboration with other commissions (inward facing goal)**



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## **PARKS, RECREATION, GOLF AND DOUBLE BUTTE CEMETERY ADVISORY BOARD 2020 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

Sec. 2-240. Powers and duties.

The Parks, Recreation, Golf, and Double Butte Cemetery Advisory Board shall have the following powers and duties:

- (1) To advise the City Council and assist the City Manager in the establishment of essential policies, rules and regulations relating to the planning, acquisition, disposition, operation, use, care and maintenance of golf facilities owned, leased or otherwise acquired by the City for use as municipal golf courses;
- (2) To advise the City Council and assist city staff in the establishment of essential policies, management plans, rules and regulations relating to the planning, acquisition, disposition, operation, use, care and maintenance of areas and structures owned, leased or otherwise acquired by the City for use as parks;
- (3) To advise the City Council and assist city staff in the establishment of essential policies, management plans, rules and regulations relating to the acquisition, conservation, and use of parks;
- (4) To assist and advise the City Council, through the Community Services Department, in the establishment of essential policies, rules and regulations relating to the planning, acquisition, disposition, operation, use, care, maintenance, design and construction of cemetery facilities owned, leased or otherwise acquired by the City;
- (5) To assist the Community Services Department and other city departments in establishing priorities at budget time for those items other than administrative functions relating to golf, park and recreation policy. The recommendations of the committee shall be forwarded to the City Council;
- (6) To assist and advise the City Council in establishing priorities at budget time for those items other than administrative functions relating to the cemetery. The recommendations of the committee shall be forwarded to the City Council;
- (7) To assist the Community Services Department staff liaison in the development of a continuing plan for the city's park and recreation program;
- (8) To receive, accept and acquire subject to final action by the City Council by gift, bequest or devise real and personal property of every kind, nature and description in the name of the City for park purposes subject to the terms of the gift;
- (9) To suggest to the Mayor and City Council qualified and interested persons eligible for appointment for board vacancies;  
and

(10) To serve as the City Tree Board with the responsibility to study, develop, update annually and administer a written plan for the care, management, planting, replanting and removal or disposition of trees and shrubs within parks, street rights-of-way and public places owned by the City to ensure that the City will continue to realize the benefits provided by an urban forest. Such plan will be presented to the City Council and upon their acceptance and approval shall constitute the official city tree plan for the City.

TCC § {2-235}

**List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Duane Washkowiak	12/17/15-Present (term ends 12/31/21)	7 Present / 0 Excused / 1 Unexcused
Shereen Lerner	04/19/17-Present (term ends 12/31/22)	7 Present / 1 Excused / 0 Unexcused
Judy Aldrich	12/12/13-Present (term ends 12/31/20)	7 Present / 0 Excused / 1 Unexcused
Susan Carlson	02/19/20-Present (term ends 12/31/22)	6 Present / 1 Excused / 0 Unexcused
Sharon Doyle	08/15/18-Present (term ends 12/31/22)	6 Present / 1 Excused / 1 Unexcused
Christina Hudson	06/25/15-Present (term ends 12/31/21)	7 Present / 1 Excused / 0 Unexcused
Chris Kamper	01/18/17-Present (term ends 12/31/22)	7 Present / 1 Excused / 0 Unexcused
Thomas Klabunde	01/15/20-Present (term ends 12/31/22)	7 Present / 0 Excused / 1 Unexcused
Dayna McGrady	11/14/19-Present (term ends 12/31/22)	6 Present / 1 Excused / 1 Unexcused
John Vack	12/12/13-Present (term ends 12/31/20)	7 Present / 1 Excused / 0 Unexcused
Fred Wood	06/14/12-Present (term ends 12/31/20)	5 Present / 0 Excused / 3 Unexcused

\*Report due prior to December meeting, therefore December attendance is not included in totals above

**Name of Chair and Vice Chair:**

- Chair – Duane Washkowiak
- Vice Chair – Shereen Lerner

**Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Craig Hayton	Community Services	(480) 350-5234	craig_hayton@tempe.gov

**Meeting Frequency and Location:**

The Board held nine (9) meetings in 2020. The Board meets monthly via WebEx due to COVID-19 and prior at the Tempe Public Library-2<sup>nd</sup> Floor Board Room, 3500 South Rural Road, Tempe, Arizona 85282.

**Number of Meetings Cancelled and Reason for Cancellation:**

Three (3) monthly meetings were cancelled (March and April) due to COVID-19 and (July) for summer break.

**Vacancies and Duration of Vacancies:**

The board had one (1) vacancy during this duration which was filled in February.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

**Mission Statement:**

On behalf of Tempe citizens, the mission of the board is to advise City Council and staff on proposed policies for operations, maintenance, planning, acquisitions, recreation and conservation as they pertain to Tempe's municipal parks, golf courses, and the Double Butte Cemetery. As well as serve as the city tree board to ensure that the city will continue to realize the benefits provided by an urban forest.

**Accomplishments (Past 12 Months):**

Agenda items included the following:

- Reviewed, discussed, provided feedback and took action on the following items:
  - Park Hours (Goal #1.1)
  - Kiwanis Park Management Plan (Goal #3.1)
  - Golf Loyalty Program
- Reviewed, discussed and provided feedback on the following items:
  - Desert Conservation Commission (Goal #3.1)
  - Youth Soccer Program
  - Parks and Recreation Budget (Goal #3.1)
  - Parks and Recreation COVID-19 Impacts/Information
  - Golf- (Goal #3.3)
    - Financials/Financials Study
    - Course Conditions
    - Ken McDonald Clubhouse Request for Information (RFI)
  - Rio Salado Implementation Plan (Goal #3.1)
  - Urban Forest (Goal #4.1)
  - PEACE Basketball Court at Escalante by Tempe Leadership project
  - Parks and Recreation Master Plan (Goal #3.1)
  - Tempe/Mesa Streetcar Feasibility Study
  - Tempe Cares Project
  - Double Butte Cemetery- Addressed issues within the cemetery relative to temporary placement of items
  - Recreation Services Code of Conduct
  - Diablo Complex Operations
  - Tempe Community Center Master Plan
  - Annual Budget Process (Goal #3.1)
  - Clark Park & Aquatic Facility (Goal #3.1)
  - Tennis Program Update

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

List and describe the Board/Commission goals for the next twelve months. Include how the goals relate to the City Council's established strategic priorities.

Tempe City Council Strategic Priorities:

#1 Safe & Secure Communities- Ensuring a safe and secure community through a commitment to public safety and justice.

1. Ensure safety in parks for all demographics from children to seniors.
2. We support the necessary funding to ensure park safety.

#2 Strong Community Connections- Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members.

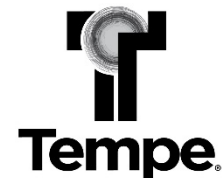
#3 Quality of Life- Enhancing the quality of life for all Tempe residents and workers through investment in neighborhoods, parks, the arts, human services, and city amenities, with an emphasis on equity and diversity.

1. Ensure that Capital improvements to parks over next five years are funded by working with City Council – based on priorities discussed.
2. Complete planning on improvements and solutions to Ken McDonald GC and clubhouse, efforts started in 2016. It is critical to proceed with either a public/private partnership to replace the old facility or work with city to obtain funding to resolve this clubhouse issue within the next year.
3. Actively participate in the Parks and Recreation master plan process through the TAC and board meetings.
4. Influence private development to increase green space.
5. Assess the need for expansion of the pickleball courts at Tempe Sports Complex.

#4 Sustainable Growth & Development- Implementing sustainable growth and development strategies to improve Tempe's environment, quality of life and economic outcomes. Tempe strives to make long-term generational investments in technology, infrastructure and public transit that create a safe, clean, equitable and healthy city.

1. Work with Richard Adkins, City of Tempe's Urban Forester, to help implement the Urban Forest Master Plan, planting trees for the tree canopy and on sustainability project, serving as the technical expert.
2. Review and provide input to Climate Action Plan.

#5 Financial Stability & Vitality- Maintaining long-term financial stability and vitality by focusing on economic development, business retention and generating employment to create a robust and diverse economic base.



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## **TEMPE POLICE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD 2020 ANNUAL REPORT**

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### **Description as Defined in State Statute:**

Section 38-847 of the Arizona Revised Statutes (A.R.S.) mandated the creation of the Tempe Police Public Safety Personnel Retirement Board. The purpose of the Board is to administer the Tempe Police Public Safety Personnel Retirement System. In this regard, the Board decides questions of eligibility and service credits, and determines the amount, manner and time of payment of any benefits due under the system; prescribes procedures to be followed by claimants filing applications for benefits; determines the right of any claimant to a benefit, and affords any claimant or the fund manager (or both) a right to a rehearing on the Board's original determination; distributes information (including annual reports) explaining and/or reporting on the retirement system to interested members/parties; and appoints a medical board to ascertain employee physical fitness.

The Tempe Police Public Safety Personnel Retirement Board has five (5) members. The Board consists of the Mayor or his designee (as chairman), two members elected by secret ballot from the Tempe Police Department, and two citizens of Tempe. One of the citizen members is the Chairman of the Merit System Board. The two appointed citizens also serve on the Tempe Fire Public Safety Personnel Retirement Board. The citizen members of the Tempe Police Public Safety Personnel Retirement Board are appointed by the Mayor with the approval of the City Council. All members serve a four-year term. There is no term limitation for the Public Safety Personnel Retirement System Board per A.R.S. §38-847.

{A.R.S. §38-847}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Rob Ferraro (elected member)	07/01/2018 – 06/30/2021	Attended 9 of 9 meetings
Bill Goodman (citizen member)	07/01/2016 - 06/30/2024	Attended 7 of 9 meetings
Steven Methvin (Mayor's designee)	10/28/2016 - 06/30/2024	Attended 8 of 9 meetings
Alex Moreno (elected member)	05/01/2018 - 06/30/2023	Attended 8 of 9 meetings
Johnny Tse (Merit System Board Chair)	01/31/2020 - 05/31/2021	Attended 8 of 9 meetings

### **Name of Chair and Vice Chair:**

- Chair – Steven Methvin
- Vice Chair – None

### **Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Rebecca Strisko	Internal Services	480-350-8423	rebecca_strisko@tempe.gov

**Meeting Frequency and Location:**

The Board held nine meetings in 2020. The Board typically meets on the first Thursday of each month at 2:00 p.m., with additional meetings scheduled as needed. The January and March meetings were held in the Don Cassano Community Room at the Tempe Transit Center, 200 East 5th Street, Tempe. All other meetings in 2020 were held virtually via Cisco Webex.

**Number of Meetings Cancelled and Reason for Cancellation:**

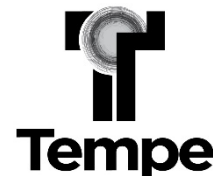
Three meetings (February, April, and July) were cancelled due to lack of Board business.

**Vacancies and Duration of Vacancies:**

Board Chair Steven Methvin (Mayor's designee) and Boardmember Bill Goodman (citizen member) were both reappointed to serve on the Board at the May 27, 2020 regular Council meeting.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO



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## **RISK MANAGEMENT TRUST BOARD 2020 ANNUAL REPORT**

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### **Description as Defined in State Statute:**

The purpose of the Risk Management Trust Fund is to provide for the payment of benefits, losses and claims as set forth in Arizona Revised Statutes § 11-981(A) which shall include legal defense costs, administrative costs, claims adjusting costs, losses (including those related to workers' compensation, personal injury or property damage), reserves for anticipated losses and lawsuits, insurance costs (including premiums), external audit and other expenses related to the operation of the City's self-insurance program.

The Risk Management Trust Board is composed of five (5) members appointed by the City Council for staggered terms. No more than one member on the Board may be a member of the City Council and no more than one may be an employee of the City. The Risk Management Trust Board shall meet at least once a year and shall make recommendations thereafter to the City Council, through the City Manager, regarding the investment and administration of the Trust Fund. The Board shall submit an annual report to the City Council through the City Manager relating to the status of the Trust Fund and making other recommendations that the Board deems necessary and appropriate (City Code, Chapter 2, Article VII, Division 1; Ordinance No. 2012.47.

{A.R.S. §38-847 and TCC § 2-501}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Robin Arredondo-Savage	05/30/2013 – 12/31/2020	Attended 3 of 3 meetings
Heather Bilodeau	12/12/2019-12/31/2022	Attended 3 of 3 meetings
Bill Goodman	05/30/2013 – 12/31/2021	Attended 3 of 3 meetings
Jerry Hart	03/28/2020-12/31/2022	Attended 3 of 3 meetings
Ken Jones	05/30/2013 - 12/31/2021	Attended 3 of 3 meetings

### **Name of Chair and Vice Chair:**

- Chair – Ken Jones
- Vice Chair – None

### **Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Thomas F. Duensing	Internal Services	480-350-8505	thomas_duensing@tempe.gov

**Meeting Frequency and Location:**

The board typically meets one to two times per year. Three meetings were held during calendar year 2020, including one in-person meeting at the Tempe Public Library Board Room in February and two virtual meetings via Cisco Webex in May and June.

**Number of Meetings Cancelled and Reason for Cancellation:**

No meetings were cancelled.

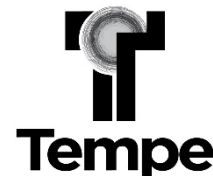
**Vacancies and Duration of Vacancies:**

There were no vacancies in 2020.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO





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## **TEMPE SUSTAINABILITY COMMISSION 2020 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

The Tempe sustainability commission shall have the following powers and duties:

(1) To research, advise, and recommend to the city council policies and programs that advance sustainability in Tempe, with particular attention to sustainability in the following areas:

- a. Energy management (city operations and the city as a whole);
- b. Climate-action plan with a roadmap of actions to be recommended;
- c. Local food and agriculture;
- d. Livable neighborhoods and happy communities;
- e. Land use and development;
- f. Building practices;
- g. Purchasing practices;
- h. Economic development (green jobs);
- i. Solid waste, recycling, and hazardous waste;
- j. Water and wastewater management;
- k. Transportation;
- l. Dark skies;
- m. Air quality;
- n. Environmental justice; and as of June 2015
- o. Preparedness and resiliency.

(2) Assist city departments in executing approved policies and programs;

(3) To support education and outreach related to the city's sustainability practices;

(4) To identify potential sustainability partnerships with public, private and educational entities; and

(5) To recommend for city council consideration a comprehensive sustainability plan with measurable goals and benchmarks to ensure year-to-year progress. (Ord. No. O2015.24, 6-25-15)

TCC § {City Code, Chapter 2, Article V, Division 21 }

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Kendon, Jung	12/14/2017 - 12/31/2021	Attended 7 meetings out of 8
Mores, Ryan	6/28/2018 - 12/31/2020	Attended 7 meetings out of 8
Kane, John	9/10/2015 - 12/31/2021	Attended 7 meetings out of 8
Reinhardt, Gretchen	9/10/2015 - 12/31/2020	Attended 7 meetings out of 8
Milam-Edwards, Stephanie	6/15/2017 - 12/31/2020	Attended 6 meetings out of 8
Burke, Barbie	12/20/2018 - 12/31/2020	Attended 8 meetings out of 8

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Sulzman, Serita	12/20/2018 - 6/16/2020 (resigned)	Attended 3 meetings out of 3
Russell, Steven	12/20/2018 - 12/31/2020	Attended 8 meetings out of 8
Jahnke, Sukki	12/20/2018 - 12/31/2021	Attended 7 meetings out of 8
Brundiers, Katja	6/27/2019 - 12/31/2021	Attended 7 meetings out of 8
Nautiyal, Snigdha	12/12/2019 - 12/31/2020	Attended 6 meetings out of 7
Melis, Anna	8/27/2020 - 12/31/2020 (replaced Ms. Sulzman)	Attended 3 meetings out of 3

### **Name of Chair and Vice Chair:**

- Chair – Kendon Jung
- Vice Chair – Ryan Mores

### **Staff Liaisons and Contact Information:**

<u>Staff Liaisons:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Braden Kay	Office of Sustainability	480-350-8867	Braden_kay@tempe.gov
Grace Kelly	Engineering and Transportation	480-350-8369	Grace_kelly@tempe.gov

### **Meeting Frequency and Location:**

Meetings are typically held the third Monday of the month at 4:30 p.m. at 31 E. Fifth Street, Engineering & Transportation Conference Room, Tempe, AZ 85281 or virtual meeting. In 2020, two in-person and six virtual meetings were held.

### **Number of Meetings Cancelled and Reason for Cancellation:**

March, April and May 2020 meetings were cancelled due to COVID-19.

### **Vacancies and Duration of Vacancies:**

Two vacancies occurred in 2020.

### **Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

### **Mission Statement:**

The mission statement of the Sustainability Commission is to be a culture-catalyst to provide leadership, education, and guidance on sustainability programs and policies to City Council and for our entire community to transform Tempe into a healthy and resilient city that inspires the region, the nation and world.

### **Accomplishments (Past 12 Months):**

The Sustainability Commission celebrated the passing of Tempe's first Climate Action Plan and has been working with staff to guide the implementation of the highlight actions in the plan: resilient energy hubs, transportation demand management, green infrastructure standards and the adoption of the international green construction code. The Commission also accomplished the following:

- Supported the Climate Action Plan 2021 Update planning to ensure the update to the plan allows Tempe businesses and residents to have tangible actions to partner with the City to create a citywide movement to reduce carbon emissions and become more resilient to extreme heat. The Commission's work included advising staff on and attending six listening sessions with the following stakeholder groups:
  - Tempe businesses co-hosted by the Tempe Chamber of Commerce
  - Tempe built environment professionals co-hosted by John Kane
  - Tempe social justice leaders including the Equity in Action Coalition
  - Tempe youth including members of MYAC and Library Teen Program
  - Tempe faith-based community
  - Tempe neighborhoods and the General Public
- Supported the advancement of important sustainability investments in the City of Tempe
  - Bus Rapid Transit Feasibility Study by MAG
  - Singh Meadows
  - Streetcar Extension Study
  - Tempe EnVision Resilience Hub
  - Integrated Pest Management and Chemical Free Parks
- Supported the Office of Sustainability in implementing and obtaining grant resources to advance climate and sustainability goals. Grants implemented include:
  - Pew Charitable Trust Health Impact Project to use heat and health data to inform infrastructure decisions in multi-use bike paths, playgrounds, parking lots and arterial walls (Implemented)
  - GLOCULL grant to advance equitable and inclusive food systems in which city staff produce the Arizona Indigenous Foodways 2020 Yearbook (Implemented)
  - Healthy Urban Environments grant with Arizona State University to use heat and health data to support creation of an urban cooling plan for the City of Tempe (Ongoing)
  - Cool Kids, Cool Places, Cool Futures grant from the Robert Wood Johnson Foundation to create Youth Councils in the Escalante and Gilliland neighborhoods to advance resilience and build a citywide and regional movement for urban forestry, cool materials, and heat relief. (Received)
  - National Endowment for the Arts Our Town grant to fund Wanda Dalla Costa and the Indigenous Design Collaborative to create an Indigenous Design Manual to incorporate indigenous knowledge and perspectives in the Tempe's built environment (Pending)
- Guided Office of Sustainability in creating green recovery strategy to ensure sustainability and resilience are embedded into the COVID-19 recovery efforts. This included supporting the Mayor and Council funding:
  - Energy Equity Pilot Project to support residents in reducing their energy cost burden and learning ways to reduce energy costs
  - Equitable and Inclusive Climate Action: Resources to ensure that Tempe's climate justice efforts support and engage residents with low incomes and small businesses

### **Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

**Council Priority: Implementing sustainable growth and development strategies, including improving Tempe's public transit system to meet future needs, by actively seeking innovative technologies and leading the way in creating a more sustainable community.**

**Climate Action Policy**

The Commission seeks to support Mayor, Council and city staff in passing climate action policy that moves forward the implementation of the Climate Action Plan including resilient energy hubs, transportation demand management, green infrastructure standards and the adoption of the international green construction code. We would like to see the Mayor and Council pass a suite of policies in April of 2021 and invest in the Climate Action Plan through the budget process that will be finalized in June of 2021.

**Climate Action Plan 2021 Update**

The Commission will support city staff across departments in completing the Climate Action 2021 that will engage the critical stakeholder groups including, youth, ASU students, businesses, built environmental professionals, the faith-based community, neighborhoods, social justice leaders, and the general public. The update will include new community and municipal Greenhouse Gas Emissions Inventories and actions that each target group want to complete with the city.

**Sustainable and Resilient Recovery Efforts**

The Commission will support city staff in implementing recovery efforts including:

- EnVision Resilience Hub on Apache, including opportunities to add solar, energy efficiency technology and refrigeration
- Energy Equity Pilot Project
- Equitable and inclusive engagement in the Climate Action Plan Update focused on small businesses and residents with low incomes
- Efforts to close the digital divide starting with members of the Cool Kids project

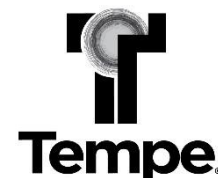
**Grant Implementation (HUE and Cool Kids) and Grant Attraction (NSF, DOE, USDA, FEMA)**

The Commission will support city staff in guiding the implementation of existing grants including Healthy Urban Environments and the Cools Kids grant. The Commission will also support the staff in seeking Federal grants including the National Science Foundation, Department of Energy, Department of Agriculture, and the Federal Emergency Management Administration.

**More consistent communication and joint activity with Council and other Commissions**

The Sustainability Commission is dedicated to more consistently coordinating with Mayor and Council and other Commissions. The Commission fully supports the creation of a Council Committee on Carbon Neutrality and Resilience that would include emissions reductions in transportation, energy, water conservation, resilience to extreme heat and urban forestry.

The Commission also plans to do joint meetings with the Transportation Commission, Neighborhood Advisory Committee, Human Relations Commission, Preserve and Open Space Commission and the Parks Board. The Sustainability Commission firmly believes that boards and commissions should coordinate efforts to advance the city's performance measures and priority areas.



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## **TECHNICAL CODE ADVISORY BOARD OF APPEALS 2020 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

The Technical Code Advisory Board of Appeals hears and decides appeals of orders, decisions, or determinations made by the building official relative to the application and interpretation of Chapter 8 of the Tempe City Code, Buildings and Building Regulations, and the technical codes. The Board also grants a variance to the technical provisions of the technical codes when it can be established that a manifest injustice would be done; approves the use of alternate materials or methods of construction, provided the alternate materials or method is, for the purpose intended, at least the equivalent of that prescribed by the building code in suitability, strength, effectiveness, fire resistance, durability, safety, and sanitation; adopts such rules and regulations necessary for the discharge of its duties, provided said rules are not in conflict with the charter or the Tempe City Code; and calls upon the City Attorney's Office for legal counsel and upon any other office or board to aid and assist the Board in its deliberations.

TCC § {City Code, Chapter 8, Article I, Section 8-110 }

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance:</u>
<b>David Fabok</b> – Fire Medical Rescue Department Representative	08/18/2016 – 12/31/2020	0 meetings
<b>John Brunia</b> – Mechanical Contractor	09/14/2017 – 12/31/2020	0 meetings
<b>Larry Savage</b> – Plumber	12/08/2016 – 12/31/2020	0 meetings
<b>Jeff Harb</b> – Home Builder	06/23/2016 – 12/31/2021	0 meetings
<b>Jay R Jolley</b> – Architect	03/19/2015 – 12/31/2021	0 meetings
<b>Sandra Herd</b> – Structural Engineer	12/20/2018 – 12/31/2021	0 meetings
<b>Robert Diez</b> – Mechanical Engineer	03/19/2015 – 12/31/2022	0 meetings
<b>Kerry A Owen</b> – Electrical Engineer	12/04/2014 – 12/31/2022	0 meetings
<b>Michael Raissen</b> – Electrical Contractor	09/14/2017 – 12/31/2022	0 meetings

### **Name of Chair and Vice Chair:**

- Chair – David Fabok
- Vice Chair – John Brunia

### **Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Donna Sullivan - Hancock	Community Department	480-350-8590	Donna_hancock@tempe.gov

**Meeting Frequency and Location:**

The board can hold one regular meeting every three months when there is pending business. Special meeting may be called by the Community Development Director or at the request of the chair or any five (5) members. The location of the meetings is at Tempe City Hall - Community Development, Building Safety, in the Lobby Conference Room.

There was no pending business and no board meetings held during the period of January 1, 2020 - December 31, 2020.

**Number of Meetings Cancelled and Reason for Cancellation:**

Zero meetings occurred due to cancellations.

**Vacancies and Duration of Vacancies:**

Zero vacancies occurred during the reporting period.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

If yes, state the reason the subcommittee was formed, when the subcommittee was formed, the members that participated in the subcommittee, and how frequently the subcommittee met during the reporting period.

**Mission Statement:**

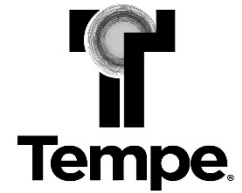
Not available.

**Accomplishments (Past 12 Months):**

The Board did not have any recommendations to go forward to council.

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

The Board will be evaluating the International Green Construction Code.



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## **TRANSPORTATION COMMISSION 2020 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

The Transportation Commission shall have the following powers and duties:

- (1) To suggest to the Mayor and City Council qualified and interested persons eligible for appointment for commission vacancies;
- (2) To consult, through the chairman of the commission, with the Engineering and Transportation Department, as to the items to be included on the agenda of meetings of the commission prior to the preparation and distribution of the agenda by the Engineering and Transportation Department;
- (3) To prepare and submit an annual report to the City Manager and City Council including applicable Council committees;
- (4) To advise and make recommendations to the City Council and to assist city departments and the City Manager to plan and implement a balanced transportation system within Tempe which incorporates all forms of transportation in a unified, interconnected manner and complements land use, making a positive environmental impact through reduction of energy consumption, air pollution and congestion, while promoting economic development and providing mobility for all persons, including elderly and disabled;
- (5) To advise and make recommendations to the City Council and to assist city departments and the City Manager on appropriate performance standards and benchmarks for use in evaluating the city's transportation system and program, based on nationally recognized guidelines and local priorities;
- (6) To advise and make recommendations to the City Council and to assist city departments and the City Manager on transportation plans, projects and ordinances, including but not limited to:
  - a. To recommend and review short and long-range plans and studies for the city's transportation system, including streets, transit, bicycling, pedestrians and demand management;
  - b. To periodically review and update the transportation elements of the city's general plan;
  - c. To provide input and review regional, state and federal transportation plans, projects and issues especially as provided by federal law; and
  - d. To promote and maintain bicycling as a safe and effective mode of travel for recreation, health and transportation.
- (7) To advise and recommend to the City Council and to assist city departments and the City Manager annually on the elements of prioritized, unified operating and capital improvement program budgets for transportation;
- (8) To provide a forum for public hearings and other public involvement mechanisms to assure community-based transportation plans, projects and issues, and to meet all federal and other guidelines for public involvement in transportation projects where applicable; and
- (9) To take any such further actions as may be deemed necessary and appropriate to further the goals of the commission.

TCC § {City Code, Chapter 2, Article V, Division 8}

**List of Board and Commission Members, Including Attendance and Service Dates from January 2020 to December 2020:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Jeremy Browning	12/31/2022	Attended 9 meetings out of 11
Susan Conklu	12/31/2020	Attended 10 meetings out of 11
Brian Fellows	12/31/2020	Attended 11 meetings out of 11
Ryan Guzy	12/31/2020	Attended 11 meetings out of 11
Lloyd A. Thomas	12/31/2020	Attended 8 meetings out of 11
Paul Hubbell	12/31/2022	Attended 9 meetings out of 11
David A. King	12/31/2021	Attended 10 meetings out of 11
John Kissinger	12/31/2022	Attended 10 meetings out of 11
Pam Goronkin	12/31/2021	Attended 8 meetings out of 11
JC Porter	12/31/2021	Attended 11 meetings out of 11
John Federico	12/31/2021	Attended 11 meetings out of 11
Peter Schelstraete	12/31/2021	Attended 11 meetings out of 11
Christina Pucci	12/31/2020	Attended 7 meetings out of 8
John M. Christoph	12/31/2022	Attended 10 meetings out of 11
Mary Harriman	12/31/2022	Attended 5 meetings out of 10

**Name of Chair and Vice Chair:**

- Chair – Brian Fellows
- Vice Chair – JC Porter

**Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Shelly Seyler	Engineering & Transportation	480-350-8854	shelly_seyler@tempe.gov

**Meeting Frequency and Location:**

Meetings are typically held the second Tuesday of the month at 7:30 a.m. at 200 E. Fifth Street, Don Cassano Community Room, Tempe, AZ 85281 or via Cisco WebEx.

**Number of Meetings Cancelled and Reason for Cancellation:**

- The April meeting was canceled due to COVID-19.
- The July meeting was canceled due to lack of agenda items.

**Vacancies and Duration of Vacancies:**

- One seat was vacant from Jan. 1 to Jan. 16, 2020.
- One seat was vacant from Sept. 30, 2020 to Dec. 31, 2020.

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO



**Mission Statement:**

The mission of the Transportation Commission is to ensure that the city has a balanced transportation system which incorporates all forms of transportation in an interconnected manner while complementing land use, making a positive environmental impact through reduction of energy consumption, air pollution and congestion, promoting economic development, providing mobility and accessibility for all persons, and creating a forum for residents to provide input on transportation plans, projects and issues.

**Accomplishments (Past 12 Months):**

Council Priority #4: Implementing sustainable growth and development strategies to improve Tempe's environment, quality of life and economic outcomes. Tempe strives to make long-term generational investments in technology, infrastructure and public transit that create a safe, clean, equitable and healthy city.

Transportation Commission accomplishments as they relate to the above-mentioned Council priority:

**Development Bonus Program:** Commission supported the Development Bonus Program.

**Bike Hero:** Commission selected Julian Dresang as the 2020 Bike Hero Award recipient.

**Tempe / Mesa Streetcar Extension Feasibility Study:** Commission supported the findings of the Tier 2 analysis.

**Setting Speed Limits:** Commission supported Alternative A and recommended that Apache Boulevard between Rural and the border with Mesa be reduced to 30 mph.

**Transit Shelter Design:** Commission supported the final design concept.

**Transit Service Reductions:** Commission supported the public outreach approach and reduction plan metrics.

**GRiD Bike Share:** Commission supported exploring Option 2: Dissolve existing GRiD bike share system and allow private companies to provide the service AND Option 3: Issue new RFQ for micromobility service.

**Speed Limits:** Commission approved drafting a letter to the City Council requesting that they reconsider their previous consensus on setting speed limits.

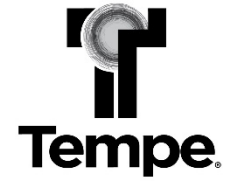
**Annual Report:** Commission approved the 2020 Transportation Commission Annual Report.

**Transit Service Reductions:** Commission supported the three directions recommended by staff.

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

- Recommend project(s) to be submitted for regional and federal grants.
- Guide and provide feedback for Tempe Streetcar project, bus and light rail operations, bicycle and pedestrian projects and bike share program.
- Guide strategic development of transportation systems and use of transit funds.

- Guide progress and provide feedback of Transportation Master Plan, the transportation chapter of the General Plan and emerging transportation technologies.
- Guide and provide feedback on Vision Zero plan.
- Ensure programs and projects are compliant with Americans with Disabilities Act (ADA).
- Work with community advocacy groups on programs like the Bike Hero Award.
- Maintain regular contact and form partnerships with other Boards and Commissions.
- Provide general recommendations regarding transportation safety.



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## **TEMPE VETERANS COMMISSION 2020 ANNUAL REPORT**

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### **Description as Defined in Ordinance:**

- (1) To advise the mayor and city council and assist city departments on veteran programs, policies, and practices designed to improve the quality of life for veterans in Tempe;
- (2) To educate the community on the status of veterans' rights, needs, and contributions to our community;
- (3) To recommend ways to strengthen existing services for veterans while pursuing the creation of new program and service opportunities;
- (4) To develop and promote benchmarks as outlined by the Arizona Coalition for Military Families for assisting the City of Tempe and its business community earn recognition as "Arizona Veteran Supportive Employers";
- (5) To assist in creating and supporting a community connection point to inform, guide, and direct military veterans seeking personal and professional enhancement services that may include education, mentoring, workforce support, and health and wellness; and,
- (6) To advise on supportive affordable housing projects for veteran families.

TCC § {Ord. No. O2014.52, 10-2-14}}

### **List of Board and Commission Members, Including Attendance and Service Dates:**

<u>Board/Commission Members:</u>	<u>Service Dates:</u>	<u>Attendance Record:</u>
Phillip Kraft	June 27, 2019 – Present	Absent: Oct.
William (Bill) Blair	Dec. 15, 2015 – Present	Absent: Oct.
Jeremy Farr	Dec. 20, 2018 – Present	100% attendance
David Lucier	Feb. 24, 2015 – Dec. 31, 2020	Absent: Aug, Oct
Alfred Trevino	June 27, 2019 – Present	Absent: Nov.
Michelle Loposky	Dec. 17, 2015 – Present	100% attendance
Abe McCann	Dec. 20, 2018 – Present	Absent: Feb, Aug
Cameron Johnson	Feb. 4, 2020- Present	100% attendance
Courtney Smythe	Nov. 21, 2019 – Present	Absent: Feb, Jun
Timothy Rogers	Oct. 29, 2019 – Present	Absent: July, Aug, Nov
Chantele Carr	Sept. 2, 2020-Present	100% attendance
Jezreel Ramirez	Dec 2018-Feb 2020	100% attendance
Antonisha Dorsey	Dec 2019-Jun 2020	Absent: Feb, Jun

**Name of Chair and Vice Chair:**

- Chair – Jeremy Farr
- Vice Chair – Abe McCann

**Staff Liaison and Contact Information:**

<u>Staff Liaison:</u>	<u>Department:</u>	<u>Phone:</u>	<u>Email:</u>
Octavia Harris	Human Services	480-858-2311	Octavia_Harris@tempe.gov

**Meeting Frequency and Location:**

The Veterans Commission typically meets on the first Tuesday each month at 6:00 p.m., at the Tempe Public Library – 2nd Floor Board Room, 3500 South Rural Road, Tempe. Due to the impact of COVID- 19 Veteran's Commission meetings held after March were held virtually using Microsoft Teams.

**Number of Meetings Cancelled and Reason for Cancellation:**

The meetings scheduled for January 7, 2020 and May 5, 2020 meeting were cancelled due to lack of quorum.

**Vacancies and Duration of Vacancies:**

East Valley Veterans Education Center – June 2020-present

**Subcommittee and Subcommittee Activity:**

Did the Board/Commission have any subcommittees active during the reporting period?  YES  NO

**Mission Statement:**

The Mission of the Tempe Veterans Commission is To Support Local Veterans through Collaboration with Strategic Partners across Sectors Utilizing a Synergistic Approach Connecting Veterans to Necessary Resources.

**Accomplishments (Past 12 Months):**

- Developed Veteran's Survey to be distributed on the Tempe Forum
- Award created honoring Kyle Brayer
- Supported Veteran Supportive Organizations from Tempe to be connected with Skill Bridge

**Goals Related to City Council Strategic Priorities, if Applicable (Next 12 Months):**

- Support the 2021 Veterans Day event
- Veterans Upward Bound Scholarship
- Increase recognition of Tempe support of veterans
- Speakers from Community Orgs. related to Veterans issues.
- Draft Mentorship Program
- Community Salutes
- Veteran Support Employers
- Veterans Newsletter