

## Minutes LIBRARY ADVISORY BOARD Wednesday, November 4, 2020

Minutes of the LIBRARY ADVISORY BOARD virtual meeting recorded at 6 p.m. on Wednesday, November 4, 2020, held via Cisco WebEx Events.

**(MEMBERS) Present:**

Christopher Watts (Chair)  
Carrie Taylor (Vice-Chair)  
Marie Brown  
Marissa Dailey  
Chris Sar

**(MEMBERS) Absent:**

Felicia Durden  
Teri Metros

**City Staff Present:**

Rachael Brickner, Sr. Management Assistant - Community Services Administration  
Kathy Husser, Deputy Community Services Director - Library Services Division

**General Public Present:**

Larry Conway, President - Friends of the Tempe Public Library  
Kiyomi Kurooka, DWL Architects + Planners, Inc.  
Nicole Liebgold, DWL Architects + Planners, Inc.  
Jeff Lothner, Dig Studios  
Sean Warfield, DWL Architects + Planners, Inc.

**Agenda Item 1 - Call to Order:**

- Christopher Watts, Library Advisory Board Chair, called the meeting to order at 6:02 p.m.

**Agenda Item 2 - Call to the Audience:**

- No public comment.

**Agenda Item 3 - Approval of the October 7, 2020, Library Advisory Board Meeting Minutes:**  
**APPROVED**

- Christopher Watts, Library Advisory Board (Board) Chair, asked the Board members to review the unapproved meeting minutes document dated October 7, 2020.
  - No edits noted or requested.

**MOTION:** Chris Sar moved to approve the October 7, 2020 Library Advisory Board Meeting Minutes as presented.

**SECOND:** Marissa Dailey seconded.

**DECISION:** Motion approved, 4-0; 1 abstained, 2 absent.

**Ayes:** Christopher Watts (Chair), Carrie Taylor (Vice-Chair), Marissa Dailey, Chris Sar

**Nays:** None

**Absent:** Felicia Durden, Teri Metros

**Abstained:** Marie Brown

**Agenda Item 4 - Update and Review of Site Options: Tempe Community Center Campus Master Plan**

- Kathy Husser (K. Husser), Deputy Community Services Director - Library Services Division, introduced Kiyomi Kurooka, Nicole Liebgold and Sean Warfield of DWL Architects + Planners, Inc., and welcomed K. Kurooka, N. Liebgold and S. Warfield to the Library Advisory Board (Board) meeting. Sean Warfield also introduced Jeff Lothner of Dig Studios.
- S. Warfield facilitated an update presentation specific to the Tempe Community Center Campus Master Plan and proposed site options.
- S. Warfield stated that the overarching goal of the Tempe Community Center Campus Master Plan is to develop a road map for the campus for the next 30 years.
- S. Warfield reaffirmed the following project goals:
  - Enhanced visibility;
  - Improved pedestrian experience;
  - Consolidation and location of the Human Services Department;
  - Optimization of use and functionality of campus plazas and buildings;
  - Sustainability of design and environmental improvements.
- S. Warfield presented three site options to the Board members for consideration and discussion.
- S. Warfield further presented the following campus design approaches:
  - Urban Forest (Central Plaza);
  - Artistic Expression (Central Plaza);
  - Tranquil Garden (South Sunken Court);
  - Explore-A-Story Garden (South Sunken Court);
  - Expanded Courtyard Space (Northern Sunken Court);

- Canyon Garden (Northern Sunken Court);
- Park Edge (Southern and Rural Streetscape);
- Botanic Parkway (Southern and Rural Streetscape).
- S. Warfield thanked the Board members for their feedback and noted that DWL Architects + Planners, Inc., and Dig Studio, will present the three concrete site renderings for further discussion and consideration at a public meeting scheduled to occur at 5:30 p.m. on November 17 via Cisco WebEx Events.
- K. Husser and Chris Watts, Library Advisory Board Chair, thanked all members of DWL Architects + Planners, Inc. and Dig Studio for their presentation.

**Agenda Item 5 - Report: Friends of the Tempe Public Library**

- Kathy Husser (K. Husser), Deputy Community Services Director - Library Services Division, Friends of the Tempe Public Library President, introduced Larry Conway, Friends of the Tempe Public Library President, and welcomed L. Conway to the Library Advisory Board (Board) meeting.
- L. Conway provided the following report on behalf of Friends of the Tempe Public Library (Friends of the Library):
  - Friends of the Library (Friends) remains a committed group of 60+ volunteers who are eager to return to the Tempe Public Library (Library) and anxiously await additional information specific to a return to service date;
  - The Friends organization is delighted that the Library's adjusted service model is performing well throughout the COVID-19 event;
  - Fall season Osher Lifelong Learning Institute (OLLI) classes are in-session and performing well;
  - OLLI is offering 116 remote classes throughout fall via Zoom Video Communications, Inc. (Zoom);
  - Friends' Connections Café operations are on-hold, while the Friends organization continues to rely on off-site and on-site book donation drop box sites in order to maintain its online book sales;
  - L. Conway further praised Jolene Gosling, Friends of the Tempe Public Library Executive Director, for her continued efforts to staff the Friends' offices throughout the COVID-19 event;
  - L. Conway reiterated that Friends' staff members anxiously await the opportunity to safely reopen the bookstore and café.
- Christopher Watts, Library Advisory Board Chair, thanked L. Conway for his report.

**Agenda Item 6 - Staff Report: Kathy Husser, Deputy Community Services Director**

- Kathy Husser (K. Husser), Deputy Community Services Director - Library Services Division, reported that Tempe Public Library (Library) expanded its Lobby Service Model and moved into Phase Two expansion of services on October 19. Kathy Husser confirmed that the following services returned to the Library:
  - Limited public computer use requiring an in-person reservation with a valid Library card (45-minute sessions per patron, per day);
  - Self-service printing and scanning inside the Library Computer Lab (also requiring an in-person reservation session with a valid Library card);
  - Mini collections for quick browsing of popular items (New Books, DVDs, Youth Items and Audiobooks);
  - An increase of item holds requests to 15;
  - An increase of item checkouts to 30 per Library card;
  - Virtual-hosted programming.
- K. Husser further explained that the Library's Phase Two service model will continue until the City of Tempe (City) moves to its Phase Three operational model.
- K. Husser confirmed that services will remain status quo until the City collectively moves to Phase Three including the opening of additional public service points within the Library, and in the City.
- K. Husser noted that the following protocols will remain in place during the Phase Two expansion of services:
  - Continued closure of meeting and study rooms, the Friends of the Library Bookstore and the Tempe Connections Café;
  - Patrons are limited to browsing the mini collections within the Lobby, only, with a maximum capacity of 30 at any one time (short visits are encouraged);
  - Face masks must be worn in the Library at all times while practicing safe physical distancing.
- K. Husser announced the addition of the Kanopy platform to stream DVDs including classical cinema, documentaries and children's programming. The service operates using a 'cost-per-circulation' model.
- K. Husser reported an e-resource checkout increase of more than 20% year-to-date, closing the Library's existing gap between physical checkouts versus e-books.

**Agenda Item 7 - Member Announcements/Future Agenda Items**

- Kathy Husser, Deputy Community Services Director - Library Services Division, encouraged the Library Advisory Board (Board) members to attend the Tempe Community Center Campus

Master Plan public meeting at 5:30 p.m. on November 17.

- K. Husser reminded the Board members that the 2021 Election of Officers is scheduled to occur at the next meeting of the Library Advisory Board on December 2.

**Agenda Item 8 - Adjournment**

- Christopher Watts, Library Advisory Board Chair, adjourned the meeting at 6:45 p.m.
- The next meeting of the Library Advisory Board is scheduled to occur at 6 p.m. on Wednesday, December 2, 2020, via Cisco WebEx Events.

Prepared by: Rachael Brickner; Reviewed by: Kathy Husser



12/2/2020

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Approval Signature: Library Advisory Board Member