



**Minutes  
Enhanced Services Commission  
April 21, 2020**

**Minutes of the Enhanced Services Commission held on April 21, 2020 8:30 AM by Conference Call through Microsoft Teams due to COVID-19, Tempe, Arizona.**

**Members Present:**

Patrick Panetta, Chairman, ASU Member  
Marilyn DeRosa, President, Director - Eng/Trans  
Will Creyer, Vice President Commission/Area 1 Rep  
Derek Flottum, Landowner Member 2  
Ken Jones, Treasurer of the Commission/Fin.& IT Director  
Chad Weaver, Secretary of the Commission/CD Director  
Keith Burke, Community Services Deputy Director  
Lori Foster, Downtown Tempe Authority Member  
Mark Clouch, At-Large Residential Property Owner  
Gordon Cresswell, Public Member

**City Staff Present:**

Alex Smith, Dep. Comm. Dev. Dir. of Special Projects  
Ryan Levesque, Dep. Comm. Dev. Dir. of Planning  
Roger Hallsted, Rio Salado Fin. Analyst Comm. Dev.  
Craig Caggiano, Water Utility Operations Manager  
Craig Hayton, Dep. Com. Svcs. Dir of Parks & Rec  
Shawn Wagner, Dep.Com. Svcs. Dir Parks & Rec  
Sarah Adame, Executive Assistant, Comm. Dev.

**Members Absent:**

Ted Rabban, Landowner Member/Area 3 Rep

**Guests Present:**

None.

**Meeting convened at 8:34 am.**

**Agenda Item 1 – Consideration of Meeting Minutes:**

Regular meeting minutes from January 14, 2020.

Mr. Patrick Panetta called for a motion to vote on approval of the minutes.

- MOTION:** Derek Flottum, Landowner Member 2, motioned to approve regular meeting minutes from Jan. 14, 2020
- SECOND:** Will Creyer, Vice President Commission/Area 1 Rep, seconded the motion.
- VOTE:** Approved as Amended 8-1
- AYES:** Patrick Panetta, Chairman, ASU Member, Marilyn DeRosa, President, Director - Eng/Trans; Will Creyer, Vice President Commission/Area 1 Rep, Derek Flottum, Landowner Member 2, Ken Jones, Treasurer of the Commission/Fin.& IT Director, Chad Weaver, Secretary of the Commission/CD Director, Keith Burke, Community Services Deputy Director, Gordon Cresswell, Public Member
- NAYS:** None
- ABSTAIN:** None.
- ABSENT:** Ted Rabban, Landowner Member/Area 3 Rep

**Agenda Item 2 – Public Appearances – None**

### **Agenda Item 3 – Budget Update – Roger Hallsted**

The CFD Budget for 20/21 is \$3,258,000.00, which is less than the current year by about 1%. The biggest savings in the budget is in replacement water, by 7%. Other savings opportunity has been in the lake operations budget where the water quality contracts have been moved back to the water quality management category and the insurance cost for the metal hydraulic dams has gone down compared to the rubber made dams. The budget for capital replacement has increased because there has been some improvement work being completed and creating a list of capital items and getting better data for the cost and the length of time which these items will last. Last year, the capital replacement budget was \$593,000.00. This year it has increased to \$660,000.00 and over the next few years it should increase slightly. The fund balance is approximately \$2,000,000.00.

- MOTION:** Ken Jones, Treasurer of the Commission/Fin.& IT Director motioned to approve and take the budget to the Rio Salado Enhanced Services Commission.
- SECOND:** Marilyn DeRosa, President, Director - Eng/Trans, seconded the motion.
- VOTE:** Approved 8-1
- AYES:** Patrick Panetta, Chairman, ASU Member, Will Creyer, Vice President Commission/Area 1 Rep, Ken Jones, Treasurer of the Commission/Fin.& IT Director, Derek Flottum, Landowner Member 2, Marilyn DeRosa, President, Director - Eng/Trans, Chad Weaver, Secretary of the Commission/CD Director, Keith Burke, Community Services Deputy Director, Gordon Cresswell, Public Member
- NAYS:** None
- ABSTAIN:** None.
- ABSENT:** Ted Rabban, Landowner Member/Area 3 Rep

### **Agenda Item 4 – Special Events Update – Keith Burke and Craig Hayton**

Most of the events for the year have been cancelled due to the COVID-19 pandemic. Mr. Burke and his staff are working to create opportunities to celebrate the 4<sup>th</sup> of July because the fireworks show has been cancelled. Staff is hoping to reschedule public events for this fall and for the spring 2021 to be available. Meanwhile, virtual programs for Town Lake based activities like kayaking may be available for the public soon.

In August, Parks and Recreation made a request for physical enhancements from a private/public partnership that required public input that would have taken place in March but was put on hold due to COVID-19. An update to this process will be provided at the next commission meeting.

### **Agenda Item 5 – Town Lake Operations – Craig Caggiano**

Inflows into the lake have stopped, SRP does not anticipate any upcoming releases and all reservoirs are full. There will be inflows from the Mesa Northwest Treatment Plant into the Town Lake which is favorable and reduces the need to use replacement water. However, inflows into the lake will need PH balance treatments where the cost will be minimal. Currently, the PH balance in the Town Lake is at a really good level. All activities for the lake are cancelled due to COVID-19 so this provides an opportunity for a capital replacement project that will remove a cylinder and seal in a dam.

### **Agenda Item 6 – Downtown Tempe Update – Lori Foster**

The Arts Festival was cancelled due to COVID-19 but was able to become a virtual event through social media. The Downtown Association is moving forward and planning for the fall events as much as they can. There are discussions on reopening strategies with the local government and supportive groups. The DTA has been extremely supportive with aiding and creating new strategies for the businesses in the Downtown District.

- Participating with local tourism office with the Buy Now and Save Later campaign using an app called Hound.
- Staying in connection with all the businesses at the street level of the Downtown District. (There are 168 businesses at the street level and 43 of the have managed to stay open)
- Providing additional support and assistance with the application processes for small business loans.
- Created a takeout and deliver guide for these businesses.
- Created a merchant, employer, and employee research guide.
- Created a virtual tip jar.

- Continuous safety and cleaning patrols with upscale sanitation efforts to all public items and furniture.

**Agenda Item 7 – Public and Private Development Update – Chad Weaver, Ryan Levesque and Alex Smith**

The Community Development office is closed to the public due to the pandemic. Plan submittals are continuously being submitted and permits are going out by a new electronic process. The Streetcar project is progressing, construction of the rails is heading to the intersection of Mill Ave and University. The 100 Mill project is in full development and moving forward. The Hayden House project is near completion. The construction on the Omni has been delayed to October 5, 2020. ASU may delay the beginning of the Mill Ave parking structure project because it must be in conjunction with the Omni project.

The Urban Core Master Plan was continued by Council in February to May 7, 2020. This continuance will allow time for staff to review and work out more details on this project. Council has asked staff to hold a special stakeholders meeting to discuss the draft plan of the Development Bonus Program and for staff to prepare to take this program to a Work Study Session. Due to COVID-19 all meetings have been cancelled at this time.

Other components to the UCMP that were planned to go to Council have been postponed to August or September depending on the improvement of COVID-19.

**Meeting adjourned at 9:40 am.**

Prepared by: Sarah Adame

Reviewed by: Roger Hallsted

*Chad Weaver*

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Chad Weaver  
Community Development Director  
Secretary