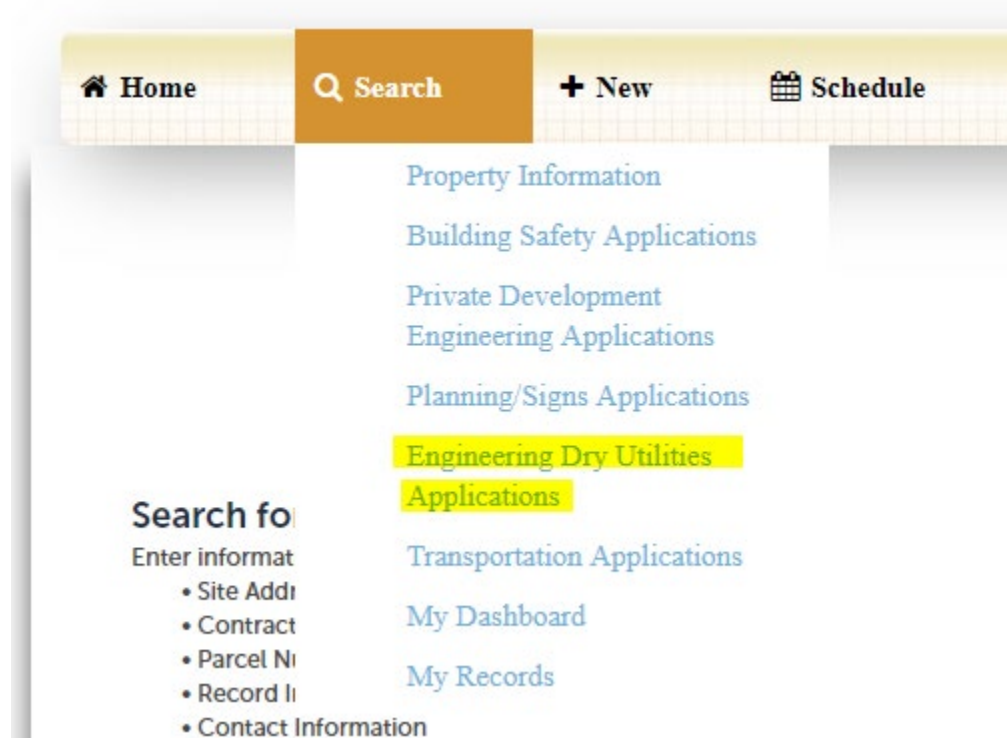


Semi-Annual construction/field notification process for online submittal.

<https://epermits.tempe.gov/citizenaccess.aspx>

Utilizing the link above, you'll search for "Engineering Dry Utility Application":



Then under "Record Number" you'll enter the UT permit number you are filing your construction notification for (**SEMI-ANNUAL PERMIT NUMBERS CHANGE EVERY 6 MOS. PLEASE BE COGNIZANT OF THE PERMIT NUMBER YOU ARE UTILIZING**):

Search for Records

Enter information below to search for records.

- Site Address
- Contractor License Information
- Parcel Number
- Record Information
- Contact Information

Select the search type from the drop-down list.

General Search

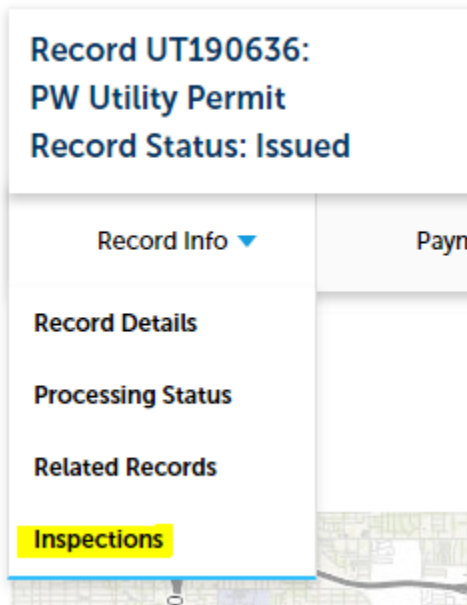
Record Number:

UT190636

Record Type

--Select--

Once the permit is opened up you'll see under the "Record Info" dropdown a link for "Inspections":



Under "Inspections" there is a "Construction Notification" option as well as many other options (2 pgs):

Schedule/Request an Inspection

Available Inspection Types (13)

Show optional inspections

- Preconstruction Meeting (optional)
- Construction Notification (optional)
- Bore Profile Reviews (optional)
- Pit/Pedestal Restoration (optional)
- Trench (optional)
- Pavement Restoration (optional)
- Alley Restoration (optional)
- Pavement Construction (optional)
- Concrete Construction (optional)
- Landscape Restoration in the Right of Way (optional)

< Prev 1 2 Next >

Continue

Cancel

From the next screen you can pick the day in which you want to schedule your inspection and the section where you can “Include Working Dates Here” you can add the address of your emergency/maintenance:

Schedule/Request an Inspection

Confirm Your Selection

Please confirm the details below and click the Finish button to schedule the inspection.

Inspection Type:	Pavement Restoration
Date and Time:	08/28/2019
Location:	SEMI-ANNUAL AZ
Contact:	Tracy Gumeringer 4808582140

Include Working Dates Here

Working dates and times, Optional Comments or Instructions for your Inspector:

(Please include an alternate phone number if different from the contact information provided in your application.)

Finish

Back

Cancel

ENTERING THE ADDRESS IS CRUCIAL FOR US TO KNOW WHICH INSPECTORS TO SEND OUT AND TO WHERE. WHEN YOU REQUEST A TRAFFIC CONTROL PERMIT FOR AN EMERGENCY, TRAFFIC CONTROL RARELY PUTS THE SPECIFIC ADDRESS OF THE EMERGENCY.

Should you have any questions, or run into any snags during the process of scheduling inspections for your semi-annual permits, please feel free to contact Tracy Gumeringer at Tracy_Gumeringer@tempe.gov.