

**Minutes
LIBRARY ADVISORY BOARD
Wednesday, Apr. 3, 2019**

Minutes of the LIBRARY ADVISORY BOARD recorded at 6 p.m. on Wednesday, Apr. 3, 2019, within the Tempe Public Library – 2nd Floor Conference Room, 3500 S. Rural Road, Tempe, AZ.

(MEMBERS) Present:

Christopher Watts (Chair)
Carrie Taylor (Vice-Chair)
Marissa Dailey
Marie Brown
Felicia Durden (arrived at 6:02pm)
Chris Sar (arrived at 6:10pm)

(MEMBERS) Absent:

Joaquin Rios

City Staff Present:

Kathy Husser, Deputy Community Services Director – Library
Carlos E. Bejarano Jr., Support Services Supervisor, Library
Micah Corporaal, Youth Services Supervisor, Tempe Public Library

General Public Present:

Sky Larsen – Branch Manager, Appaloosa Branch Library, City of Scottsdale

Agenda Item 1 - Call to Order:

- Christopher Watts, Library Advisory Board Chair, called the meeting to order at 6:00 p.m.

Agenda Item 2 - Call to the Audience:

- Sky Larsen made an introduction to the Board.
 - Sky attended the Board meeting to observe how Tempe conducts Board meetings.

Agenda Item 3 – Approval of the Mar. 6 2019, Library Advisory Board Meeting Minutes: - ACTION

- Christopher asked Board members to review the unapproved Library Advisory Board Meeting Minutes document dated Mar. 6, 2019.
 - Kathy Husser corrected the date for Item 5, bullet 8 from April 19, 2019 to April 9, 2019.
 - Carrie Taylor asked for clarification of Item 6, bullet 3 Stall Catcher.

MOTION: Carrie Taylor moved to approve the Mar. 6, 2019, Library Advisory Board Meeting Minutes with the changes to Items 5 and 6.
SECOND: Marie Brown seconded.
DECISION: The motion passed, 6-0.
Ayes: Christopher Watts, Carrie Taylor, Marie Brown, Chris Sar, Marissa Dailey, Felicia Durden
Nays: None
Absent: Joaquin Rios

Agenda Item 4 – Friends of the Tempe Public Library Report:

- No report.

Agenda Item 5 – Staff Report:

- Kathy Husser presented the following update.
 - The March Board meeting was the day before the Library's Staff Day
 - 95% of staff surveyed thought the timing of the programs for Staff Day were great.
 - The highlights of the training received during Staff Day were Continuous Compression Resuscitation (CCR) training from the Tempe Fire Department, City of Phoenix customer service training models from Sandy Davis, as well as a team building scavenger hunt.
 - Kathy will attend a punch list meeting on Tuesday, April 9.
 - The sealant work on the front walkway is complete.
 - Micah Corporaal has initiated the re-installation of the audio-visual panel and a projector in the Youth Story Time Room
 - Kathy recently received a draft of the No Trespassing signs from the City Attorney's office.
 - The signs are expected to go up in the next 30 days.
 - Kathy will meet with security to go over the procedures regarding the signs.
 - The Volunteer Luncheon will be held on April 9, 2019 from 11:30 am to 1:00 pm.
 - Communico is Library's new platform for digital signage, room reservations, and the online program calendar.
 - The platform's security is currently being vetted by the City's Information Technology (IT) Department before it can be implemented.
 - Kathy presented the following recruitments.
 - Internal recruitment for a part-time benefitted Library Assistant position is underway.
 - The Library Specialist I/II position is currently open to internal and external applicants.
 - Teen Librarian II will be posting next week.
 - Two part-time temporary Library Assistant positions will open to external applicants in the next week.
 - New Library cards displaying the new City logo will start to appear soon.
 - Transit passes will no longer be sold at the Library on July 1, 2019.
 - The Tempe Public Library was nominated for the Institute of Museum and Library Services (IMLS) gold medal award.
 - The Wrangler News did a write-up of the Library being nominated for the IMLS award.
 - The five finalists for each award will be announced by the beginning of May.
 - The Library's Water for Fines program will begin on June 3 and run until June 23.
 - The Library is designated a hydration station and will keep water on hand all summer, including at the recreation centers.

- Micah Corporaal is the new Youth Services Supervisor.

Agenda Item 6 – Youth Programming Report

- Micah presented the following report to the Board.
 - Programming for ages 0 to 5
 - Seed Kits
 - Seeds to Sprouts
 - AWE Computers
 - Preschool Yoga Story Time with an instructor
 - Storystrides at the Escalante Center
 - Programming for ages 6 to 11
 - Bullet Journal Basics
 - Code Club
 - Will be planning more programs for this age range
 - Programming for 12 to 18
 - CompuGirls
 - Teen Writers
 - Teen Job Help
 - Teen Volunteer Coordinating
 - Teen Science, Technology, Engineering, Arts, and Math (S.T.E.A.M.) Kits
 - Highlights of Tempe's participation in the Maricopa County Summer Reading Program (S.R.P.)
 - First place for children that finished the program with 1400 out of 2300.
 - Second place with teens at 350 out of 500.
 - Third place with pre-readers at 210 out of 450.
 - Fourth place with adults at 405 out of 830.
 - 196 programs with over 4500 people in attendance.
 - The theme for the 2019 S.R.P. is Universe of Stories.
 - School outreach is a big part of the Library's S.R.P. participation numbers.
 - Several Boy's and Girl's Clubs in Tempe will partake in the 2019 S.R.P.
 - Totally Tempe Tuesdays will start the first Tuesday of June.
 - Star Dome, Astronaut Bootcamp, Dancing Under the Stars, and Star Wars Made Real are several of the programs planned for the next S.R.P.
 - Felicia Durden asked what the prizes will be for the S.R.P.
 - Micah replied that most of the prizes are supplied by the County. The Library will purchase extra prizes for each age group.
 - Felicia asked about the Preschool Yoga Story Time program.
 - Micah noted that he has not seen this program in action yet. Staff member Yannika Leino suggested the program and will facilitate it. Micah is hoping to encourage mindfulness practices in the teen room.
 - Chris Sar asked how many staff are in the Youth department.
 - Micah stated 11 staff. 10 are focused on programming. Five Librarians and one Library Specialist. Library Specialist Victoria Aguilar has recently taken over teen programming.

- Marissa Dailey noted that it benefits the Library and the staff to offer these staff led programs.
- Carrie Taylor asked if there are teen programs to teach research.
 - Micah has reached out to James Madison Preparatory School to promote database instruction.
 - Marie Brown noted that time is important in the promotion of these resources. The schools are pressed for time, but the students that have been exposed are better prepared in college.
- The Library's LSTA grant closing on June 1. The new Story Walk book A Moon of My Own will be read on the International Space Station this summer.
- Diablos funding for the seed kits and interactive decorations in the Youth Library.
 - Public Arts Director Rebecca Rothman will also work on this project.

Agenda Item 5 – Staff Report:

- Marie asked if the recruitment for the currently open Library positions is internal or external.
 - Kathy replied that if there are at least five qualified internal applicants the Library can recruit internally.

Agenda Item 7 – Member Announcements/Future Agenda Items

- No announcements.

Agenda Item 8 – Adjournment

- Christopher adjourned the meeting at 6:35 p.m.

The next meeting date and location of the Library Advisory Board is scheduled at 6 p.m. on Wednesday, May 1, 2019, in the Community Services 2nd Floor Conference Room, Tempe Public Library, 3500 S. Rural Road, Tempe, AZ.

Prepared by: Carlos E. Bejarano Jr.
Reviewed by: Kathy Husser

Approval signature: Library Advisory Board Member