



City of Tempe

COMMUNITY MEDICINE MEDICAL TECHNICIAN

JOB CLASSIFICATION INFORMATION			
<i>Job Code:</i>	573	<i>Department:</i>	Fire
<i>Supervision Level:</i>	Non-Supervisor	<i>State Retirement Group:</i>	ASRS
<i>Status:</i>	Classified	<i>Market Group:</i>	EMS Coordinator
<i>Safety Sensitive / Drug Screen:</i>	Yes	<i>Physical:</i>	Yes

Click [here](#) for more job classification information including current salary range.

REPORTING RELATIONSHIPS
Receives direct supervision from a Fire Captain assigned to EMS or from other supervisory or management staff.

MINIMUM QUALIFICATIONS	
<i>Experience:</i>	One (1) year of prehospital (field) EMT-Basic experience is preferred.
<i>Education:</i>	High School Diploma, GED or equivalency.
<i>License / Certification:</i>	<ul style="list-style-type: none"> ● Possession of a valid driver’s license. ● Possession of a current Arizona Emergency Medical Technician Basic Certification. ● CPR certifications.

ESSENTIAL JOB FUNCTIONS
Essential job functions are the fundamental duties of a position: the things a person holding the job absolutely must be able to do.
To actively support and uphold the City’s stated mission and values. To respond with Patient Advocacy Service (PAS) nurses to assist with delivery of the PAS program.

OTHER DUTIES AS ASSIGNED
Please note this job description is not designed to cover or contain a comprehensive listing of all activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

- Provide Emergency Medical Services (EMS) evaluations in accordance with Arizona laws, Arizona Department of Health Services (DHS) rules and regulations, regional protocols, Tempe Fire Department policies and procedures, and base station medical direction. Examine, screen, treat and coordinate health services for patients.
- Prepare EMS reports (ePCR, Electronic Patient Care Report) accurately and in a timely manner and demonstrate proficiency with patient care reporting software.
- Operate Tempe Fire Medial Rescue Department vehicles in non-emergent driving environments.
- Administer emergency medical care utilizing accepted guidelines of basic life support procedures in treating the sick and injured; examine patients and communicate physical assessment findings to Nurse Practitioners.
- Coordinates appointments and follow-up with physicians and hospitals.
- Develop and complete appropriate reports and templates for the PAS Program.
- Attends meetings as requested and available.
- Operate a variety of medical equipment including but not limited to suction units, pulse oximeters, splints, and oxygen administration equipment.
- Maintain minimum inventory of EMS equipment and supplies to assigned Patient Advocacy Service (PAS) vehicle.
- Participate in EMS training programs, community service/public safety education events, and other related programs.
- Perform other related duties as assigned.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

- Operate city vehicles;
- Climb stairways;
- Traverse uneven surfaces (in order to evaluate patients);
- Work out-of-doors in inclement weather (including rain and extreme heat);
- Exposure to blood and airborne pathogens; bodily fluids; etc.

COMPETENCIES

<i>CLASSIFICATION LEVEL</i>	<i>INCLUDES</i>	<i>COMPETENCIES</i>
Foundational	All Employees	Inclusion, Communication, Interpersonal Skills, Integrity, Professionalism, and Willingness to Learn
Non-Supervisory	In Addition >	Teamwork, Customer Service, Initiative, and Dependability / Reliability
Supervisory	In Addition >	Staffing, Monitoring Work, Delegating, Development / Mentoring, and Support Others
Manager	In Addition >	Preparing / Evaluating Budgets, Monitoring / Controlling Resources, and Motivating / Inspiring
Deputy Director	In Addition >	Entrepreneurship and Networking

Director	In Addition >	Organizational Vision
<i>For more information about the City of Tempe's competencies for all classifications:</i> City of Tempe, AZ : Competencies		

JOB DESCRIPTION HISTORY
<i>Effective March 2019</i>