

# PROJECT ASSISTANCE TEAM



Tempe's Community Development Department provides a centralized location of the City of Tempe's development process to anticipate and meet the needs of projects.

Project coordinators are highly-skilled staff members with experience in building safety, planning, land use and more. Project coordinators walk projects of all sizes through the many stages required to go from rendering to reality. The facilitator can help navigate building, planning, engineering, environmental and fire codes, submittal requirements and more.

The project coordinators are the single point of contact for plan review, permitting, and inspection. Project coordinators work in collaboration with the Planning Division for new building projects requiring a public entitlement process creating a smooth transition into the plan review and inspection process. There is no additional cost for this service.

### **A project coordinator can help you:**

- Develop a project roadmap
- Create a project-specific checklist
- Assist with pre-project research
- Coordinate the design team, plan review, and inspection staff
- Provide proactive technical issue review
- Review building development plans
- Assist with Adaptive Reuse program submittals
- Connect you with Economic Development resources

The Tempe Community Development Department oversees Building Safety, Planning, Code Compliance, Redevelopment, Historic Preservation and other aspects of Tempe's built environment.

## **Get Started**

Contact the Community Development **Project Assistance Team** by contacting Lisa Loyd at **480-350-8644** or **projectassistance@tempe.gov**.

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