



**Minutes
LIBRARY ADVISORY BOARD
Wednesday, May 2, 2018**

Minutes of the LIBRARY ADVISORY BOARD recorded at 6 p.m. on Wednesday, May 2, 2018, within the Tempe Public Library – 2nd Floor Conference Room, 3500 S. Rural Road, Tempe, AZ.

(MEMBERS) Present:

John Linda (Chair)
Gail Rathbun (Vice-Chair)
Felicia Durden
Virginia (Ginny) Sylvester
Carrie Taylor
Christopher Watts

(MEMBERS) Absent:

Joaquin Rios

City Staff Present:

Kathy Husser, Deputy Community Services Director – Library
Mary Fowler, Sr. Management Assistant, Community Services Administration

General Public Present:

None

Agenda Item 1 - Call to Order:

- John Linda, Library Advisory Board Chair, called the meeting to order at 6 p.m.

Agenda Item 2 - Call to the Audience:

- There were no public comments.

Agenda Item 3 – Approval of the March 7, 2018, Library Advisory Board Meeting Minutes: - ACTION

- John asked Board members to review the unapproved Library Advisory Board Meeting Minutes document dated March 7, 2018.

MOTION: Ginny Sylvester moved to approve the March 7, 2018, Library Advisory Board Meeting Minutes.

SECOND: Gail Rathbun seconded.

DECISION: The March 7, 2018, Library Advisory Board Meeting Minutes were approved.

Agenda Item 4 – Approval of the April 4, 2018, Library Advisory Board Meeting Minutes: - ACTION

- John asked Board members to review the unapproved Library Advisory Board Meeting Minutes document dated March 7, 2018.

MOTION: Christopher Watts moved to approve the March 7, 2018, Library Advisory Board Meeting Minutes with the following updates.

- Item 3 – Correct spelling of Ginny Sylvester’s last name
- Item 6 – change the word *result* to *goal*.
- Item 7 – add the date of the Volunteer lunch.

SECOND: Felicia Durden seconded.

DECISION: The April 4, 2018, Library Advisory Board Meeting Minutes were approved with corrections.

Agenda Item 5 – Friends of the Tempe Public Library Report:

- Larry Conway sent his report via email. He indicated that more than 60 Friends’ volunteers attended the volunteer luncheon on April 17 and were honored to have been recognized for their hard work. The group is excited about the ribbon cutting for the new Learning Lab that will take place prior to the Friends’ monthly board meeting on May 8.

Agenda Item 6 – Library Code of Conduct: - Action

- Revisions made at the previous meeting have been made to the Library Code of Conduct. Mary Fowler will change the date of approval.

MOTION: Ginny moved to approve the Library Code of Conduct revisions.

SECOND: Carrie Taylor seconded.

DECISION: The Library Code of Conduct revisions were approved.

Agenda Item 7 – Staff Report:

- Kathy presented the following information.
 - The 2018 Summer Reading Program is from June 1 through Aug. 1; the theme is “Libraries Rock.” The youth department will play host to S.T.E.M.-based programs from 2-4 p.m. on Tuesdays. There will be lively presenters to strengthen literacy skills, encourage reading and have fun while keeping cool inside the library. Kathy distributed game boards that will be used for preschool and youth participants.
 - New Hire – The Adult Services Supervisor was hired for the main floor. Katie O’ Connor begins on May 14. She previously worked at the Scottsdale Public Library and has more than 20 years of supervisory experience and specific skills in managing an entrepreneurial space (like BRIC), small business programming, and mentoring and motivating teams. Katie will attend the June 6 Library Advisory Board meeting.
 - Learning Lab update: The structure was completed on March 29. The “Learning Lab” build-out was donated by the Friends of the Tempe Public Library and a grand opening celebration will be at 5:30 p.m. on May 8 in the lower level of the library. Mayor Mark Mitchell, Friends

President Larry Conway and Youth Supervisor Allison Burke will speak. Light refreshments will be served.

- Allison and Librarian Angela Weisner were selected in a competitive process to present their innovative new program series, "Seeds & Sprouts: Engaging families in Literacy Play," at the 2018 Families Learning Conference from Sept. 24-26 in Fort Lauderdale, Fla. The Sprouts programs are facilitated in the new Learning Lab space in the youth library and attendance has grown every session.
- Kathy encouraged everyone to sign up for the summer reading program. Youth prizes include "sticky hands" and Kiwanis Wave Pool coupons. Adult prizes will be awarded, as well. To register, visit maricopacountyreads.org.
- The library has received two Arizona State Library Grants:
 - "Teen STEAM Kits" for \$3,000.
 - "Community Cares" project for \$11,000. Funding is provided for one StoryWalk® and an event at Escalante Park.
- The roof leaks have been assessed and the scope of work is being drafted along with a timeline to accelerate the repair process before the summer rains come to the Valley.

Agenda Item 8 – Member Announcements/Future Agenda Items

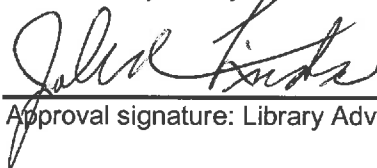
- Chris will be starting a new job on Monday.
- Felicia's school achieved an "A" rating.

Agenda Item 9 – Adjournment

- John adjourned the meeting at 6:24 p.m.

The next meeting date and location of the Library Advisory Board is scheduled at 6 p.m. on Wednesday, June 6, 2018, in the Community Services 2nd Floor Conference Room, Tempe Public Library, 3500 S. Rural Road, Tempe, AZ.

Prepared by: Mary E. Fowler
Reviewed by: Kathy Hüsser

 6/6/18

Approval signature: Library Advisory Board Member