



Minutes Parks, Recreation, Golf and Double Butte Cemetery Advisory Board February 21, 2018

Minutes of the Parks, Recreation, Golf and Double Butte Cemetery Advisory Board meeting held on February 21, 2018, 6:00 p.m., Tempe Public Library – 2nd Floor Board Room, 3500 S. Rural Road, Tempe, AZ.

Members Present:

Fred Wood – Chair
Judy Aldrich
Maureen DeCindis
Christina Hudson
Chris Kamper
Duane Washkowiak

Members Absent:

Mary Larsen – Vice Chair
Suzanne Durkin-Bighorn
Shereen Lerner
John Vack

City Staff Present:

Keith Burke, Deputy Community Services Director- Recreation
Craig Hayton, Parks Manager
Bobbi Lloyd, Management Assistant II

Upon the establishment of a quorum, meeting was called to order at 6:07 p.m. by Fred Wood.

Agenda Item 1 – Public Appearances

McKell Keeney spoke regarding Estrada Park and the events held there. The hope is to hold various things monthly and to incorporate some of the needs at the point of construction.

Agenda Item 2 – Approval of Meeting Minutes

January 17, 2018

Motion made by Judy Aldrich to approve meeting minutes of January 17, 2018 as submitted.
Seconded: Maureen DeCindis
Motion: Approved unanimously

Agenda Item 3 – New City Facility Naming Procedure

The Mayor and City Council updated Tempe's Naming Policy for city facilities. Requests will now be reviewed by the newly created Naming Committee made up of chairs or designee of existing boards. Requests will be reviewed twice a year and the policy has been updated and was provided in the board packet of materials.

Agenda Item 4 – Board Update

- **Board Vacancy-** The board currently has one vacancy from Breanna Wells position.
- **Attendance-**
 - If unable to attend meeting let Bobbi Lloyd know otherwise it is considered unexcused.
 - If you have 3 unexcused in 3 months or 6 in 12 months you will be excused from the board.
 - If you wish to call into a meeting let Bobbi know prior to meeting and a phone number will be provided.
 - The September 19, 2018 meeting has a Faith Based holiday conflict, board agreed to hold it on September 12, 2018 instead.
 - The November 21, 2018 meeting would fall on the week of Thanksgiving, board agreed to hold it on November 14, 2018 instead.
 - Due to summer availability the board agreed to cancel the July 18, 2018 meeting.
- **Quorum-** At all times to hold or continue meeting must have 6 members present.
- **Agenda Items-** Request future agenda items at meetings verses through emails.

Staff will add this as an agenda item around the first of the year annually.

Agenda Item 5 – Birchett Park Update

Craig Hayton presented to the board a PowerPoint presentation on Birchett Park Plan.

Presentation included the following:

- Background
- Timeline review
- January public meeting
- Existing conditions/possible elements
- Next steps

Currently a funding source has not been identified for this project, just exploring opportunities. Staff will follow up on this item at a future meeting.

Agenda Item 6 – Estrada Park Update

Craig Hayton presented to the board a PowerPoint presentation on Estrada Park Update #6.

Presentation included the following:

- Project review
- Project update
- Next steps

The tentative start date is May 2018 with an estimated construction duration of 6 months.

Agenda Item 7 – Upcoming Park Public Meeting Notices & Announcements

- Spring training opening day Saturday, February 24, 2018
- Playday at Kiwanis Park Saturday, February 24, 2018
- Arts in the Park at Mitchell Park Saturday, February 24, 2018
- Peterson Park meeting Saturday, February 24, 2018
- Arredondo Park meeting Saturday, March 3, 2018
- Scudder Park re-grand opening Saturday, March 3, 2018

- Arizona Aloha Festival at Tempe Beach Park Saturday and Sunday, March 10-11, 2018
- Innings Festival at Tempe Beach Park Friday through Sunday, March 23-25, 2018

Agenda Item 8 – Current Events/Board Announcements/Future Agenda Items

- Ken McDonald RFP and golf cart update with quarterly update in April
- Parks CIP update on future agenda
- Pickleball update on March agenda

Meeting adjourned at 6:56 p.m.

Prepared by: Bobbi Lloyd, Management Assistant II, (480) 350-8352

Reviewed by: Craig Hayton, Parks Manager (480) 350-5234