



Minutes Parks, Recreation, Golf and Double Butte Cemetery Advisory Board January 17, 2018

Minutes of the Parks, Recreation, Golf and Double Butte Cemetery Advisory Board meeting held on January 17, 2018, 6:00 p.m., Tempe Public Library – 2nd Floor Board Room, 3500 S. Rural Road, Tempe, AZ.

Members Present:

Fred Wood – Chair
Judy Aldrich
Maureen DeCindis
Chris Kamper
Mary Larsen
Shereen Lerner
John Vack
Duane Washkowiak

Members Absent:

Suzanne Durkin-Bighorn – Vice Chair
Christina Hudson
Breanna Wells

City Staff Present:

Keith Burke, Deputy Community Services Director- Recreation
Craig Hayton, Parks Manager
Bobbi Lloyd, Management Assistant II
Dave McClure, Landscape Architect
Bonnie Richardson, Principal Planner
Shawn Wagner, Community Services Manager
Steve White, Public Works Planning and Research Analyst

Upon the establishment of a quorum, meeting was called to order at 6:00 p.m. by Fred Wood.

Agenda Item 1 – Public Appearances

None

Agenda Item 2 – Approval of Meeting Minutes

December 20, 2017

Motion made by Maureen DeCindis to approve meeting minutes of December 20, 2017 as submitted.

Seconded: Duane Washkowiak

Motion: Approved unanimously

Agenda Item 3 – Chair for 2018

Motion made by Judy Aldrich for Fred Wood to continue as Chair.

Seconded: Maureen DeCindis

Motion: Approved unanimously

Agenda Item 4 – Criteria for Tree Location/Selection

- **Urban Forest Master Plan Update and Direction**
- **Mechanics of Site/Tree Selection**

Bonnie Richardson and Dave McClure presented to the board a PowerPoint presentation on Urban Forestry Program and Tree Planting Guidelines. Presentation included the following:

- Urban forest guiding principles
- Implementation
- Parks design
- Tree planting details
- Community tree planting

Agenda Item 5 – Rio Salado Park Plan

Bonnie Richardson presented to the board a PowerPoint presentation on Rio Salado and Tempe Beach Master Plan. Presentation included the following:

- Project purpose
- Current conditions
- Principles
- Activity zones
- Programming possibilities
- Collaborations
- Important dates
- Input and comments

Agenda Item 6 – Aquatics Study

Keith Burke and Shawn Wagner presented to the board a PowerPoint presentation on Aquatic Needs Assessment Study. Presentation included the following:

- Planning process
- Analysis
- Recommendations – existing facilities
- Gaps in service
- Underserved areas
 - Scenario 1
 - Scenario 2
 - Scenario 3
- Cost estimates
- Next steps

The Aquatics Study will be included as part of the Recreation Plan that is being created.

Agenda Item 7 – Quarterly Golf Update

Steve White provided an update from the revenue and rounds for October 2017 – December 2017 that was included in the packet material.

Craig Hayton presented to the board a PowerPoint presentation on Quarterly Golf Update. Presentation included the following:

- Course conditions update – October through January
 - Ken McDonald review and preview
 - Rolling Hills review and preview

Agenda Item 8 – Quarterly Cemetery Update

Keith Burke presented to the board a PowerPoint presentation on Double Butte Cemetery Update. Presentation included the following:

- Outline
- Sales information
- Cemetery guidelines
 - Year to year
 - Spaces sold
- Cemetery guidelines
- Concerns – Sunset section
- Current action items
- Spring action items

Agenda Item 9 – Upcoming Park Public Meeting Notices & Announcements

- Birchett Park public meeting Wednesday, January 31, 2018 at 6 p.m., Tempe Clubhouse, 1290 S. Mill Avenue. Update will be provided to the board at February meeting.

Agenda Item 10 – Current Events/Board Announcements/Future Agenda Items

- Compliments given to staff for outstanding work on presentations and information provided to the board.

Meeting adjourned at 7:40 p.m.

Prepared by: Bobbi Lloyd, Management Assistant II, (480) 350-8352

Reviewed by: Craig Hayton, Parks Manager (480) 350-5234