



City of Tempe

EMERGENCY PARAMEDIC

JOB CLASSIFICATION INFORMATION			
<i>Job Code:</i>	051	<i>Department:</i>	Fire
<i>Supervision Level:</i>	Non-Supervisor	<i>State Retirement Group:</i>	ASRS
<i>Status:</i>	Classified	<i>Market Group:</i>	Emergency Paramedic
<i>Safety Sensitive / Drug Screen:</i>	Yes	<i>Physical:</i>	Yes
<i>Initial Probation:</i>	1 year		
Click here for more job classification information including current salary range			

REPORTING RELATIONSHIPS
Works under the direct supervision of a Fire Captain with functional supervision provided by the Emergency Medical Services (EMS) Transportation Coordinator.

MINIMUM QUALIFICATIONS	
<i>Education:</i>	High school diploma, GED, or equivalency.
<i>License / Certification:</i>	<ul style="list-style-type: none"> ● Possession of a valid driver’s license. ● Possession of a current Arizona Emergency Paramedic or National Registry Paramedic certification; ● Possession of a current Advanced Cardiovascular Life Support (ACLS) certification; ● Possession of a current Pediatric Advanced Life Support (PALS) or Pediatric Education for Prehospital Professionals (PEPP) certification; ● Possession of current Cardiopulmonary Resuscitation (CPR) certification.
<i>Additional</i>	<ul style="list-style-type: none"> ● Must pass police background examination. ● Must not be on the Office of Inspector General (OIG) list of Excluded Individuals/Entities (LEIE)”)

ESSENTIAL JOB FUNCTIONS
Essential job functions are the fundamental duties of a position: the things a person holding the job absolutely must be able to do.
To actively support and uphold the City of Tempe and Tempe Fire Medical Rescue Department (TFMRD) stated mission and values.

OTHER DUTIES AS ASSIGNED

Please note this job description is not designed to cover or contain a comprehensive listing of all activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

- Provide EMS treatment and transportation in accordance with Arizona laws, Arizona Department of Health Services (DHS) rules and regulations, regional protocols, TFMRD policies and procedures, and base station medical direction.
- Prepare EMS reports accurately and in a timely manner, showing proficiency with patient care reporting software.
- Administer emergency medical care utilizing accepted guidelines of basic and advanced life support procedures in treating the sick and injured; examine victims and communicate physical assessment findings to base hospital physicians.
- Perform cardio-pulmonary resuscitation and endotracheal intubation; apply various splints, backboards and cervical collars.
- Administer various intravenous solutions and parenteral drug injections, inventory and request necessary medical and drug supplies.
- Operate a variety of medical equipment including suction units, pulse oximeters, laryngoscopes, cardiac monitors, defibrillators, oxygen administration equipment.
- Maintain minimum inventory/stock of EMS equipment and supplies.
- Participate in EMS training programs, community service/public safety education events, and other related programs.
- Perform related duties as assigned.

When assigned to Medical Services Educator:

- Create and present training material to EMT's, paramedics, and the public.
- Perform quality assessment of patient encounter forms.
- Perform related duties as assigned.

COMPETENCIES

<i>CLASSIFICATION LEVEL</i>	<i>INCLUDES</i>	<i>COMPETENCIES</i>
Foundational	All Employees	Inclusion, Communication, Interpersonal Skills, Integrity, Professionalism, and Willingness to Learn
Non-Supervisory	In Addition >	Teamwork, Customer Service, Initiative, and Dependability / Reliability
Supervisory	In Addition >	Staffing, Monitoring Work, Delegating, Development / Mentoring, and Support Others
Manager	In Addition >	Preparing / Evaluating Budgets, Monitoring / Controlling Resources, and Motivating / Inspiring
Deputy Director	In Addition >	Entrepreneurship and Networking

Director	In Addition >	Organizational Vision
<p style="text-align: center;"><i>For more information about the City of Tempe's competencies for all classifications:</i> City of Tempe, AZ: Competencies</p>		

JOB DESCRIPTION HISTORY
<p><i>Effective August 2008</i></p> <p><i>Revised June 2017 (update minimum quals, job duties, and physical demands & work environment)</i></p> <p><i>Revised August 2019 (update salary range)</i></p> <p><i>Revised September 2021 (update min quals, license/certs, physical demands & work environment)</i></p> <p><i>Revised January 2022 (update minimum quals – removed experience and added add'l certification)</i></p> <p><i>Revised May 2023 (update job duties – add “when assigned to Medical Services Educator”</i></p> <p><i>Revise May 2024 (add'l requirements “Must not be on the Office of Inspector General (OIG) list of Excluded Individuals/Entities (LEIE)”</i></p>

PHYSICAL DEMANDS AND WORK ENVIRONMENT

Job Title: Emergency Paramedic

Job Code: 051

	Never	Occas.	Freq.	Contin.
ENDURANCE / ENVIRONMENT / MOVEMENT	0% of time	1-35% of time	36-65% of time	66-100% of time
Sit			X	
Stationary / Stand			X	
Move / Traverse			X	
Machinery*		X		
Electrical*		X		
Power Tools*		X		
Hand Tools*		X		
Personal Protective Equipment*			X	
Respirator*		X		
Airborne Chemical Exposure		X		
Airborne Biological Exposure		X		
Computer Software		X		
Physically handling of chemicals		X		
Indoors		X		
Outdoors		X		
Around, in or on water		X		
Extreme Heat		X		
Extreme Cold		X		
Office Setting		X		
Confined Spaces		X		
Excessive Noise**		X		
Heights		X		
Sewage Exposure		X		
Bodily Fluid or bloodborne pathogen exposure		X		
Bend / Stoop / Twist		X		
Crouch / Squat		X		
Kneel / Crawl		X		
Above Shoulder Level		X		
Below Shoulder Level		X		
Repetitive Arm Use		X		
Repetitive Wrist Use		X		
Repetitive Hand Use		X		
Climb Stairs / Ladders		X		
Neck Range of Motion		X		
Traverse Uneven Surface		X		
Traverse Even Surface		X		

VEHICLE OPERATION	YES	NO
Will this position drive a City vehicle?	X	
Will this vehicle require a Commercial Drivers License?		X

VISION REQUIREMENTS	YES	NO
Close (clear vision at 20 inches or less)	X	
Distance (clear vision at 20 feet or more)	X	
Color (ability to identify and distinguish colors)	X	
Depth Perception (three-dimensional vision, ability to judge distances and	X	
Peripheral (ability to observe an area that can be seen up and down or to the	X	
Ability to adjust focus (ability to adjust the eye to bring an object into sharp focus)	X	

Maximum LIFT / CARRY	Lift	Carry	Maximum PUSH / PULL	Push	Pull
5-25lbs			5-25lbs		
26-50lbs			26-50lbs		
51-75lbs			51-75lbs		
76-100lbs	X	X	76-100lbs	X	X

ADDITIONAL CONSIDERATIONS:
<ul style="list-style-type: none"> - May require working extended hours. - May work alone for extended periods of time. - Other mental attributes essential to this classification.

*DEFINITIONS/EXAMPLES
Machinery: bucket truck, riding mowers, backhoe etc.
Electrical: wiring, outlets, fuses etc.
Power Tools: push mowers, jackhammers, drills, chainsaw etc.
Hand Tools: hammers, wrenches, shovels, wheel barrels, saws etc.
Personal Protective Equipment: Tyvek coveralls, hard hats, fall protection harness etc.
Excessive Noise exists when you raise your voice to communicate with someone who is 3 ft away.
Respirators: 1/2 face or full-face cartridge.
Hepatitis A and Hepatitis B vaccinations are offered to employees in the OSHA bloodborne pathogens

***Hearing test is required*