

## **Minutes Parks, Recreation, Golf and Double Butte Cemetery Advisory Board October 19, 2016**

**Minutes of the Parks, Recreation, Golf and Double Butte Cemetery Advisory Board meeting held on October 19, 2016, 6:00 p.m., Tempe Public Library – 2<sup>nd</sup> Floor Board Room, 3500 S. Rural Road, Tempe, AZ.**

**Members Present:**

Duane Washkowiak – Filled in as Chair  
Judy Aldrich  
Tiffany Beyer  
Maureen DeCindis  
Mary Ann Dillon  
Mary Larsen  
John Vack  
Christina Hudson

**Members Absent:**

Sharon Doyle – Chair  
Fred Wood – Vice Chair  
Suzanne Durkin-Bighorn

**City Staff Present:**

Kolby Granville, Council Member  
Craig Hayton, Parks Manager  
Bobbi Lloyd, Management Assistant II  
Kelly Rafferty, Deputy Community Services Director- Recreation  
Steve White, Public Works Planning & Research Analyst

Upon the establishment of a quorum, meeting was called to order at 6:01 p.m. by Duane Washkowiak.

**Agenda Item 1 – Consideration of Meeting Minutes**

**a. September 21, 2016**

Motion made by Maureen DeCindis to approve meeting minutes of September 21, 2016 as submitted.

Seconded: Judy Aldrich

Motion: Approved unanimously

**Agenda Item 2 – Public Appearances**

Darlene Justus spoke in support of Papago Park Preserve as long as the master plan is followed and not made too restrictive for use.

**Agenda Item 3 – Bike to Arts Event**

Maureen DeCindis is working as a volunteer with the Arts Commission on the event planning for Bike to Arts event which will be incorporated into Bike Month in April 2017. The event starts at Tempe Center for the Arts and entails biking to view public art around Tempe. The proposed route was shown and touches three parks; as a result Maureen DeCindis was seeking endorsement by the Board.

Motion made by Mary Ann Dillion for the Board to endorse this event

Seconded: Christina Hudson

Motion: Approved unanimously

**Agenda Item 4 – Fire Station #7 Update**

Craig Hayton provided an update on the current status of Fire Station #7 with the proposed location within Estrada Park. Work is continuing on preliminary proposed plans, project scope with impact on park, public outreach and communication to residents and business. Fire Chief Ruiz will come back to Board in early 2017 seeking representation from this Board to be on the design review committee.

**Agenda Item 5 – Papago Park Preserve**

Craig Hayton followed up from last month requesting feedback from the Board on the Papago Park Preserve. At the September 15<sup>th</sup> Council Work Study Session, Council requested feedback from the Board on the following:

- Any comments on the charter amendment direction?
- What activities are appropriate for a preserve?

The following input was received regarding appropriate activities:

- Bicycle and hike on pathways
- No personal motorized vehicles
- No Segways

Board requested preserve documents from other places to review in order to finalize the discussion at the November meeting. Staff will follow up and send this information out for Board feedback prior to next meeting.

**Agenda Item 6 – Board Annual Report Approval**

Craig Hayton requested approval by the Board on the annual report in order to move it forward to meet the Clerk's office due date.

Motion made by Judy Aldrich to approve document

Seconded: Mary Larsen

Motion: Approved unanimously

**Agenda Item 7 – Miscellaneous Donated Items in Parks**

Craig Hayton presented to the board a PowerPoint presentation on Miscellaneous Donated Items in Parks. Presentation included the following:

- Overview
  - Staff seeks Board direction on misc. items (trees, site furnishings, ect.)
- Rights and input
  - What should be the person's on-going rights and input?
- Exceed useful life

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- What should happen when items exceed their useful life?
  - Change in footprint
    - What should happen when items are impacted by a change in park footprint?
  - Change in use
    - What should happen when items are impacted by a change in park use?

Board requested donation policies from other places to review in order to finalize the discussion at the November meeting. Staff will follow up and send this information out to the Board.

**Agenda Item 8 – Quarterly Update of Cemetery**

Sales sheet reflecting new burial and peripheral sales was provided to members in the packet.

**Agenda Item 9 – Staff Introduction – Steve White**

Craig Hayton introduced Steve White, the new Public Works Planning & Research Analyst to the Board. Steve will be providing support to the enterprise funds in Public Works which includes Golf, Water and Solid Waste.

**Agenda Item 10 – Quarterly Update of Golf**

Steve White provided the quarterly update which was included in the packet materials.

Rolling Hills had a soft opening on October 14<sup>th</sup> and the Grand Re-opening Event is planned for October 29<sup>th</sup>. Staff will send notice to the Board on event information.

Board requested consideration on doing a comparison with Dobson Ranch and feasibility of loyalty cards.

**Agenda Item 11 – Current Events/Board Announcements/Future Agenda Items**

- Question regarding when BikeShare rolls out
- Complements to staff on the Ken McDonald public workshop that was held on September 29<sup>th</sup>
- Staff thanked Councilmember Granville for attending meeting

**Meeting adjourned at 6:40 p.m.**

Prepared by: Bobbi Lloyd, Management Assistant II, (480) 350-8352

Reviewed by: Craig Hayton, Parks Manager (480) 350-8234