



Minutes City of Tempe Sustainability Commission August 15, 2016

Minutes of the Tempe Sustainability Commission held on Monday, August 15, 2016, 4:30 p.m., at the Public Works Conference Room, 31 E. 5th Street, Garden Level, Tempe, Arizona.

(MEMBERS) Present:

John F. Kane (Chair)
Kendon Jung (Vice Chair)
Mary Ann Miller
Colin Tetreault
Alix Monty

Corey Hawkey – by phone
Gretchen Reinhardt
Carol Hu
Arnim Wiek

(MEMBERS) Absent:

Jessica Hauer
Aaron Redman

City Staff Present:

Don Bessler, Public Works Director
Carla Sidi, Executive Assistant

Guests Present:

Ashley Goldstein

Vice Chair Jung called the meeting to order at 4:36 p.m.

Agenda Item 1 – Public Appearance

None

Agenda Item 2 – Approval of Meeting Minutes

Vice Chair Jung introduced the minutes of the July 18, 2016 meeting and asked for a motion.

A motion was made to approve the minutes.

Motion: Commissioner Monty

Second: Commissioner Miller

Decision: Approved

Agenda Item 3 – Recap Previous Presentations

Don gave an update on the Resiliency Workshop progress and a recent meeting with Ryan Johnson from ASU. Ryan is pulling together a proposal involving a few different concepts with pre and post-workshop efforts. The purpose of the workshop is to develop a working understanding of Sustainability and Resiliency and a commitment to how

departments can operationalize these strategies into their practices and tie them back to the City Council strategic initiatives, in summary build capacity within the senior leadership of the organization. As grant manager, NLC has been involved in the process and will attend the workshop.

Agenda Item 4 – Sustainability Manager

This position will report to Steven Methvin, Deputy City Manager -Chief Operations Officer. The Commission discussed different work plan ideas that they would like to see this position to focus on. The priorities would be:

- Build broad base support for sustainability to move across departments, other agencies like ASU and the community.
- Develop a plan that ties the matrix already established by the Commission, Compact of Mayors and the Strategic Management Initiative, the City Council, and City Manager directed, which includes performance matrix, outcomes, timelines and benchmarks. The Sustainability Manager would need to figure out a way to move those things into a cohesive written and spoken language.
- Help facilitate programs that would impact sustainability.
- Help with communication pieces to market, inform and educate.

Commission discussed having some “buckets” initiatives with items like water conservation, air quality, solid waste initiatives and others. The commission would like to have an opportunity to populate those buckets.

Commission will bring back one or two examples to build the priority list aligned with the outcomes from the Sustainability retreat to recommend for the Sustainability Manager.

Agenda Item 5 – Sustainability Award

Commissioner Hu attended the Neighborhood Advisory Committee Retreat and explained how they are working on revamping the neighborhood award. She explained they have a strong interest in bridging with other Commissions. The State of Neighborhood event is a good avenue for the Sustainability Commission to engage with the community. Discussion to create a 2017 form and process to reach out the community, and receive submissions for a sustainability award. Commission discussed different categories.

Commissioner Hu will draft the template of the award application and will incorporate the different criteria suggested by the commission.

Agenda Item 6 – Rain Water Harvesting

Don and John had a meeting with a COW Water Conservation working group. They talked about Greywater and Rainwater Harvesting as part of system implementation for the water conservation program. The recommendation was to refer this item to the Commission to offer ideas to staff and to consider whether and possible city code changes may be needed.

Commission recommended that the new Sustainability Manager be involved and help advance this program.

Agenda Item 7 – Sustainability Commission Intern

Vice Chair Jung talked about internship opportunity since ASU School will start next week. Discussion about internship opportunity with the Sustainability Manager.

Agenda Item 7 – Housekeeping items

- Drop-Box

Carla will follow-up with the City Clerk to see the possibility of having a google drop-box folder as a centralized point of location for a document repository that was previously distributed to the commissioners. There are open meeting law requirement associated with the drop-box.

Vice -Chair Jung made a motion to adjourn the meeting, Commissioner Hu seconded.
The meeting was adjourned at 6:40pm.

Prepared by: Carla Sidi
Reviewed by: Don Bessler