

**Minutes
Enhanced Services Commission
July 19, 2016**

Minutes of the Enhanced Services Commission held on July 19, 2016, 8:30 AM, at the Tempe City Hall - Community Development, Conference Lobby Room, 31 East Fifth Street, Tempe, Arizona.

Members Present:

Matt Mooney, Chairman of the Commission/Area 1 Rep
John Creer, President of the Commission/ASU Member
Don Bessler, Vice President/Public Works Director
Ken Jones, Treasurer/Finance & IT Director
Dave Nakagawara, Secretary/Community Dev Director
Jason Anzalone, Landowner Member/Area 2 Rep
Ted Rabban, Landowner Member/Area 3 Rep
Shelley Hearn, Community Services Director
Kelly Rafferty, Community Services Deputy Director
Kate Borders, Downtown Tempe Authority Member

City Staff Present:

Jeff Tamulevich, Interim Comm. Dev. Director
Ryan Levesque, Deputy Director of Planning
Roger Hallsted, Rio Salado Financial Analyst
Alex Smith, Deputy Director of Special Projects
Julie Stennerson, Community Development

Members Absent:

Gordon Cresswell, Public Member
Mark Clouch, At-Large Residential Property Owner

Guests Present:

Meeting convened at 8:30 am.

Agenda Item 1 – Consideration of Meeting Minutes: April 12, 2016

Matt Mooney confirmed the commission members had reviewed the minutes.

MOTION: Don Bessler

SECOND: John Creer

DECISION: Approved

Agenda Item 2 – Public Appearances

There were no public appearances.

Agenda Item 3 – Town Lake Dam Update

Don Bessler gave an update regarding the Tempe Town Lake Dam. The installation of the new dam was successful. The City is still working on a few contractual items involving the warranty and the control system for the gates. Removal of the old rubber dam was amazing simple. The bladders were cut and removed from the site. It has not been determined how the rubber will be utilized.

Agenda Item 4 – Budget Update

Roger Hallsted gave an update on the Community Facilities District Budget. The annual savings for fiscal year 2015-16 was approximately \$473,000. The City is currently charging assessments of 5% less than the actual budget. The annual operations and maintenance budget is slightly higher this year. The expense summary was reviewed by the following categories: CFD Administration, Lake Operations, Water Quality, CFD Security, TTL Maintenance, Electricity/Water, and Insurance/Equipment. The amount spent on security this past fiscal year was \$256,514. The electricity costs were \$263,591.10 which was slightly under the estimated cost of \$279,000. The actual costs would have been higher if the lake had not been drained temporarily. The water replacement costs for refilling the lake were quite a bit less than anticipated due to the credits received by Salt River Project for the water being pumped out into the canal before the lake was drained. The insurance and equipment area currently has an asset reserve fund of \$55,600. There has not been any money spent this past year for vehicles or equipment. A policy will need to be established by the commission to identify how the reserve policy fund should operate. The amount budgeted for the infrastructure replacement from assessments collected was \$563,000. The actual amount of assessment collected totaled \$567,578.72. Some of the property owners that had been behind on their payments have recently caught up. The payments for contracted services totaled \$84,155.30 for repairs along the lake shore edges. Capital outlays for structure and building improvement costs totaled \$265,971.22 for the replacement of the docks in the Tempe Beach Park area.

Ken Jones explained the purpose of the fund balance which is currently about 20% of the annual expenditures. This would cover any emergency that could occur during the year. Emergencies could include problems with the dam, the storm inlets, or water backing up into properties, extra water flow may also cause additional precautionary expenses. The Commission will need to determine the amount of money that should be set aside for the fund balance.

Agenda Item 5 – ASU/City of Tempe Traffic Study

John Creer and Don Bessler gave an update on the ASU/City of Tempe Traffic Study. A joint traffic study has been conducted by Dawn Cartier from CivTech with ASU and the City of Tempe. Data has been collected and is currently being verified with the counts from Maricopa Association of Governments. There have been some discrepancies regarding the future anticipated traffic counts. The traffic counts will be evaluated and appropriate adjustments will be made. There will be some byproducts resulting from the study relating to parking, traffic, and pedestrian movement. The information from the study will be used as a tool for future projects and growth.

Agenda Item 6 – Tempe Streetcar Update

Don Bessler gave an update on the Tempe Streetcar. The RFP is open for the vehicle procurement. The issues for propulsion, alignment and the locations for the station stops have been resolved. The construction contract will be prepared within the next few months. An RFP has recently been released for public art. This will help with the design of the stations. Public Works is trying to create a storefront for the streetcar team. The team consists of Eric Iwersen, Tom Wilhite, a planner, a public information person, and a boots on the ground person will be hired to work with the merchants throughout the construction process. A citizens committee will be organized to decide if the performance of the contractor justifies incentives. The actual construction for the project is more than a year away. The potential completion of the streetcar project is scheduled for the end of 2019. Eric Iwersen will be invited to a future meeting to give a visual streetcar presentation.

Agenda Item 7 – Events Overview

Shelley Hearn and Kelly Rafferty gave an events update. This is the down season for events along the lake. There has been an audit of special events. The handbook is currently being revised. Special Events will be discussed at the Council Retreat. The capacity for large events at Tempe Beach Park will be determined. There will be a future masterplan to tie this information together. The audit currently recommended 10,000 people as a high-end number for concert events. The last large concert where there were issues, over 30,000 people were in attendance. Community Services is looking for Council direction regarding events to be held at Tempe Beach Park. The Octoberfest is looking to add some type of concert to their celebration. The capacity will have to be determined during the next few months.

The boating program is up and running again. There was a lot of effort made to get the word out regarding the closure of the lake. The good communication made it a smooth process. There were programs available to train on land during the lake closure. Recreational programs at the lake are now open for registration.

Agenda Item 8 – Downtown Tempe Update

Kate Borders gave the Downtown Tempe update. Downtown Tempe Authority is working on their year-end annual report. The report will include a recap of everything encounter on the lake by the security team during the course of the year. The boat parade is the next event on the lake which is currently in the planning stages. The Strategic Open Spaces Plan final report for the public spaces in the downtown will be available later this week.

Agenda Item 9 – Public and Private Development Update

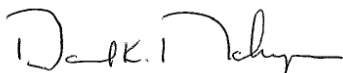
Ryan Levesque provided the following updates regarding public and private development.

- Jefferson Town Lake – This project has been fully permitted and underway for construction at the north east corner of Scottsdale Road and Playa Del Norte
- Watermark (Hayden Harbor) - Formal submittal has been turned in, west of Scottsdale Road, north of the Tempe Town Lake for a master planned area, proposing two separate applications, one for a residential project and one for an office project site
- The Pier – Planned and entitled for a senior housing development has received a one year time extension from City Council
- Pier 202 – RFP process has been terminated, the City will entertain offers on the property, Council would like to move forward while still maintaining the vision of the masterplan
- AC Marriot – Has recently opened
- SALT – Estimated completion by August

The next meeting will be October 11, 2016 at the Tempe City Hall - Community Development, Conference Lobby Room, 31 East Fifth Street.

Meeting adjourned at 9:25 am.

Prepared by: Julie Stennerson
Reviewed by: Ryan Levesque



Dave Nakagawara
Secretary