

## **Minutes Parks, Recreation, Golf and Double Butte Cemetery Advisory Board August 17, 2016**

**Minutes of the Parks, Recreation, Golf and Double Butte Cemetery Advisory Board meeting held on August 17, 2016, 6:00 p.m., Tempe Public Library – 2<sup>nd</sup> Floor Board Room, 3500 S. Rural Road, Tempe, AZ.**

**Members Present:**

Fred Wood – Vice Chair  
Judy Aldrich  
Maureen DeCindis  
Mary Ann Dillon  
Mary Larsen  
John Vack  
Duane Washkowiak

**Members Absent:**

Sharon Doyle – Chair  
Tiffany Beyer  
Suzanne Durkin-Bighorn  
Christina Hudson

**City Staff Present:**

Craig Hayton, Parks Manager  
Julie Hietter, Public Works Administration Manager  
Gregg Kent, Principal Civil Engineer  
Bobbi Lloyd, Management Assistant II  
Melissa Quillard, Public Works Supervisor- Administration  
Kelly Rafferty, Deputy Community Services Director- Recreation

Upon the establishment of a quorum, meeting was called to order at 6:04 p.m. by Fred Wood.

**Agenda Item 1 – Consideration of Meeting Minutes**

**a. June 15, 2016**

Motion made by John Vack to approve meeting minutes of June 15, 2016 as submitted.

Seconded: Maureen DeCindis

Motion: Approved unanimously

**Agenda Item 2 – Public Appearances**

None

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### **Agenda Item 3 – Tempe Beach Park Splash Playground Update**

Due to the unforeseen construction complications previously discussed with the board, staff has provided options to Council for consideration at the August 11, 2016 Work Study Session. Staff will provide follow up information requested at that meeting for City Council consideration. At this point the project completion date is unknown. Updates will be provided to the board as the process moves forward.

### **Agenda Item 4 – Cell Towers in Parks**

Gregg Kent presented to the board a PowerPoint presentation on cell towers in city parks. Packet materials also included memo, design criteria for small cell or DAS sites and potential cell tower locations. Presentation included the following:

- Cell towers in Tempe
- History of towers on city property
- Cell towers in parks – approach
- Cell towers in parks – tentative sites
- Cell towers in parks – recommendation

Following due discussion motion was made by Maureen DeCindis to accept this proposal and take it forward to Council.

Seconded: John Vack

Motion: Approved unanimously

### **Agenda Item 5 – Annual Summary of Golf Revenue and Rounds**

Craig reviewed the Golf Enterprise Fund – Revenue and Rounds for Fiscal Year 2015/16 with the board that was provided in the packet materials. Suggestion was made by the board to see how Tempe did in revenue and rounds compared to other cities.

### **Agenda Item 6 – Staff Plan to Deal with the Higher Demand Given the Temporary Closing of Rolling Hills and the Possible Closure of the Ahwatukee Courses**

Craig Hayton presented to the board a PowerPoint presentation on Possible Golf Closures: Tempe's Strategic Plan. Presentation included the following:

- Overview
- Tempe Golf
- Course closures
- Capacity 97/98
- Capacity 14/15
- SWOT analysis
  - Strengths
  - Weaknesses
  - Opportunities
  - Threats
- Solutions
  - Pace of play
  - Course availability
  - Course impacts

### **Agenda Item 7 – Quality of Golf Course at Ken McDonald**

John Vack expressed his concerns regarding the grass transition time, t-boxes, bare spots, putting greens and converting the tees. Staff appreciated the feedback.

### **Agenda Item 8 – Park Improvements/Community Services Bond Request**

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Item tabled until next month and email provided to the board of upcoming Bond Election Public Information Forums.

**Agenda Item 9 – ADOT Pit Update**

City leases the land and looking at ways to activate without going through the CIP process. First step is to gain access from the commercial properties, grading and trash removal. Hoping to schedule a clean-up in the fall after access point is created.

**Agenda Item 10 – Revisions to Board and Commission Liaison Roles and Responsibilities**

To better serve the City Council and community on the work of the advisory groups, the city manager asked staff to enhance the responsibilities of the liaisons by adding a requirement that an annual report detailing the work of the board or commission be submitted to the City Clerk, starting in 2016. The annual reports will be coordinated through the chair and approved by the board. The reports will feature the membership, accomplishments, goals, attendance and the overall work of the City's board and commission volunteers. Staff will create a draft report for board input at the September meeting. The final report will need board approval at the October meeting to make the November due date.

**Agenda Item 11 – New Public Works Supervisor- Administration for Field Operations- Melissa Quillard**

Melissa is the new Public Works Supervisor- Administration, previously held by Charlie Bladine.

**Agenda Item 12 – Current Events/Board Announcements/Future Agenda Items**

- Bike to Arts event in planning stage to be incorporated into Bike Month in April 2017.
- Next meeting date is September 21<sup>st</sup> and three board members will not be able to attend. Consider rescheduling if necessary.

**Meeting adjourned at 7:07 p.m.**

Prepared by: Bobbi Lloyd, Management Assistant II, (480) 350-8352

Reviewed by: Craig Hayton, Parks Manager (480) 350-8234