



Minutes Parks, Recreation, Golf and Double Butte Cemetery Advisory Board May 18, 2016

Minutes of the Parks, Recreation, Golf and Double Butte Cemetery Advisory Board meeting held on May 18, 2016, 6:00 p.m., Tempe Public Library – 2nd Floor Board Room, 3500 S. Rural Road, Tempe, AZ.

Members Present:

Sharon Doyle – Chair
Fred Wood – Vice Chair
Judy Aldrich
Maureen DeCindis
Mary Ann Dillon
Suzanne Durkin-Bighorn
Mary Larsen
Duane Washkowiak

Members Absent:

Tiffany Beyer
Christina Hudson
John Vack

City Staff Present:

Charlie Bladine, Public Works Supervisor- Administration
Craig Hayton, Parks Manager
Grace Kelly, Public Works Supervisor- Administration
Bobbi Lloyd, Management Assistant II
Kelly Rafferty, Deputy Community Services Director- Recreation
Michele Stokes, ADA Compliance Specialist

Upon the establishment of a quorum, meeting was called to order at 6:02 p.m. by Sharon Doyle.

Agenda Item 1 – Consideration of Meeting Minutes

a. April 20, 2016

Motion made by Judy Aldrich to approve meeting minutes of April 20, 2016 as submitted.

Seconded: Suzanne Durkin-Bighorn

Motion: Approved unanimously

Agenda Item 2 – Public Appearances

None

Agenda Item 3 – ADA Transition Plan

Tempe is in the first year of a three-year approach to conduct an ADA Self-Evaluation to identify barriers that prevent people with disabilities from accessing city programs, activities and services. The city contracted with Cole and Accessology to help Tempe develop the evaluation tool, which uses GIS as its platform, conduct the survey and assist Tempe to prepare the Transition Plan. The plan will detail the barriers, estimate the cost to remove the barriers, provide a timeline by which to accomplish the changes and identify the responsible party. Phase 1 included evaluation of ramps, sidewalks, signals, bus stops, parking within the downtown Tempe area and 10 parks. Phases 2 and 3 will include more areas, parks, facilities, communications, policies, processes and program reviews. Once this plan is completed staff will identify what is already in the budget and what additional funding needs to be requested. The summary of findings document from Phase 1 is available to public for review and comment at www.tempe.gov/ADA.

Agenda Item 4 – Parks Donation Working Policy

The Park Donations Guidelines: Process for Accepting Memorials, Gifts & Donations in City Parks was first introduced to the board at the October and November 2015 meetings. Since that time the City Attorney is working on a larger citywide policy. Staff suggested to consider this as a working document and application and to bring it back as a guideline for construction type projects in parks. Following due discussion from the board it was requested that the existing document and application be streamlined and brought back to the board.

Agenda Item 5 – Ken McDonald Clubhouse RFQ Update

Update provided on the RFQ process for the Ken McDonald Clubhouse which included the following:

- Timeline
- RFQ Content
- Minimum and Preferred Functions for Clubhouse

The RFQ has been left vague to increase options of what might be received. Some other suggested items to consider were; new access to clubhouse-double access by connecting with bike path; having both a restaurant and grill; bike rentals; look at expanding car and pedestrian bridge; consider pushing back September stakeholders meetings due to golfers being out of town for the summer.

Agenda Item 6 – Public Meeting Updates:

a. Dwight Playground – Second Public Meeting was held April 7th

Second public meeting was held with 12-15 residents present. Staff is now working with Engineering on the design process and plan to start construction at the end of the year.

b. Svob Playground – Second Public Meeting was held April 11th

Second public meeting was held with 6 residents present. Staff is now working with Engineering on the design process and plan to start construction at the end of the year.

c. Daley Restroom – Second Public Meeting Scheduled for May 24th

Second public meeting will be held on May 24th from 6-7 p.m. at the Community Christian Church, 1701 S. College Avenue. The architect will provide some restroom design options for attendees to select from.

Agenda Item 7 – Tempe Beach Park Splash Playground Update

The project included flattening the hillside that it is currently next to and replacing old equipment. During the construction process of the hill being brought down it was discovered that there is existing plumbing and electrical that needs to be changed. Engineering is in the process of doing an updated survey to determine what needs to be done to move forward. Due to this delay in the project it will postpone the completion date which at this time is unknown.

Agenda Item 8 – Arizona Parks and Recreation Association Award Nomination Submissions – Fiesta Playground and Compost

The newly constructed Kiwanis Fiesta Playground has been submitted for the outstanding facility award and the compost program has been submitted for the natural resources award. The compost program submission details how Public Works has been retooling its cultural practices, through the incorporation of nutrient-rich compost, in an effort to provide a healthier growing environment. As Park staff and residents routinely generates tree cuttings, the material is diverted from the landfill and turned into compost. Once the material has been identified as mature and ready for use, the compost is delivered and incorporated back into our park system.

Agenda Item 9 – Double Butte Cemetery Quarterly Update

Sales sheet reflecting new burial and peripheral sales was provided to members in the packet. Community Service handles the sales side of the cemetery and Public Works provides the maintenance.

Agenda Item 10 – Current Events/Board Announcements/Future Agenda Items

- Tempe Beach Master Plan bring to board when completed
- How Ken McDonald staff plan to deal with the higher demand given the temporary closing of Rolling Hills and the eventual closing of the three Ahwatukee courses
- Update from Councilmember Joel Navarro's Java with Joel topic- exploration of possible future city recreation and sports fields at ADOT 'bowl' retention area at Warner Road and I-10 being held on Saturday, May 21st
- Boards summer meeting schedule
- Compliments to staff on a successful Tempe Town Lake opening event, Touch a Truck was a great addition

Meeting adjourned at 7:09 p.m.

Prepared by: Bobbi Lloyd, Management Assistant II, (480) 350-8352

Reviewed by: Charlie Bladine, Public Works Supervisor- Administration (480) 350-8563