
Minutes City of Tempe Sustainability Commission March 21, 2016

Minutes of the Tempe Sustainability Commission held on Monday, March 21, 2016, 4:30 p.m., at the Public Works Conference Room, 31 E. 5th Street, Garden Level, Tempe, Arizona.

(MEMBERS) Present:

John F. Kane (Chair)
Kendon Jung (Vice Chair)
Jessica Hauer
Arnim Wiek

Alix Monty
Aaron Redman
Corey Hawkey
Gretchen Reinhardt
Carol Hu

(MEMBERS) Absent:

Mary Ann Miller
Colin Tetreault

City Staff Present:

Don Bessler, Public Works Director
Carla Sidi, Public Works Executive Assistant
Wydale Holmes, Facilitator
Scott Powell, Economic Development Program Manager
Rafael Saenz, Economic Development Intern

Guests Present:

Zoe Stein, ASU student

Chair John Kane called the meeting to order at 4:33 p.m.

Agenda Item 1 – Public Appearance

None

Agenda Item 2 – Approval of Meeting Minutes

Chair Kane introduced the minutes of the February 20, 2016 retreat meeting and asked for a motion. The commission reviewed the sustainability mission statement and formalized the following:

The mission statement of the Sustainability Commission is to be culture-catalyst to provide leadership, education, and guidance on sustainability programs and policies to City Council and for our entire community to transform Tempe into a healthy and resilient city that inspires the region, the nation and world.

A motion was made to approve the minutes.

Motion: Commissioner Redman
Second: Commissioner Hu
Decision: Approved

Agenda Item 3 – Recap Previous Presentations

Commission talked about retreat and the city's self-assessment inventory Don drafted to be sent to all City of Tempe departments. Commission reviewed the self-assessment matrix worksheet draft and gave some suggestions. Don gave an update about Mayors of Compactors status and the request to be presented at a future Work Study Session.

Agenda Item 4 – Commission Protocol

Using a facilitated and participatory process, Wydale worked with the commission through a brainstorm activity to establish the Commission's meetings standards:

1. Setting Agendas
 - Future agenda items will be brought to monthly meetings(unless urgent) under "Future Agenda Items"
 - Chair meets with staff liaison to finalize agenda
 - Meetings should be based on topics micro/macro. Agenda will be created around specific topics that support the Commissions visons
 - Agenda items shouldn't be "sponsored". Vendors will have the opportunity to educate the Commission during public appearance
 - At the end of every meeting (6:15pm), under housekeeping and future agenda, commissioners will identify the next agenda items, if they have any
2. Request for Presentations by Vendor
 - Request presentation via email to Carla (vendor/speaker/presenter)
 - Master list of presentations will be created and added to housekeeping items
 - Presenters shouldn't have a conflict of interest - financial benefit
 - Vendors should introduce themselves during public appearances
 - Invite speakers from the parking lot according to agenda's relevance
 - Limit to one presenter per commission meeting
3. Parking Lot Items
 - Carla will prepare a master list for future presentations, future agenda items and parking lot items
4. Internship Request
 - Work to create a more formalized internship program between the City of Tempe and ASU so that it meets Academic deadlines while honoring city processes and staff workload
 - Accumulate "projects" to match interns by August and align with the academic calendar. The opportunities will be under housekeeping items
 - Interns that are working formally for the City of Tempe are managed by city staff, not individual commissioners
 - Intern list will be created with future opportunities- Housekeeping items - Parking lot
5. Officer Election

Chair and Vice-Chair elections will be in December of 2016 to serve one year term commencing in January of 2017

Agenda Item 5 – Eco District Proposal

Rafael Saenz, Economic Development Intern and Scott Powell, Economic Development Program Manager, presented the Eco District Proposal to the commission.

The proposal envisions the creation of long-term economic viability realized through the development of a new built environment emblematic of ASU's aspirations to lead in sustainable urbanism. Implementation would also advance next generation sports and event marketing strategies and promote district-wide sponsorships that create additional value. It is also part of the athletic redevelopment district.

Commission asked for an assessment or report of this project with some baselines and indicators

Agenda Item 6 – Housekeeping items

None

Agenda Item 7 – Future Agenda items

City of Tempe self-assessment

Commissioner Redman made a motion to adjourn the meeting, Commissioner Arnim seconded.

The meeting was adjourned at 6:42 p.m.

Prepared by: Carla Sidi

Reviewed by: Don Bessler