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**Minutes**  
**Parks, Recreation, Golf and Double Butte Cemetery**  
**Advisory Board**  
**October 21, 2015**

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**Minutes of the Parks, Recreation, Golf and Double Butte Cemetery Advisory Board meeting held on October 21, 2015, 6:00 p.m., Tempe Public Library – Library Program Room A, Lower Level, 3500 S. Rural Road, Tempe, AZ.**

**Members Present:**

Sharon Doyle – Chair  
Judy Aldrich  
Tiffany Beyer  
Maureen DeCindis  
Mary Ann Dillon  
Suzanne Durkin-Bighorn  
Christina Hudson  
John Vack

**Members Absent:**

Fred Wood – Vice Chair  
Mary Larsen  
Don Watkins

**City Staff Present:**

Don Bessler, Public Works Director  
Charlie Bladine, Public Works Supervisor- Administration  
Julie Hietter, Public Works Administration- Manager  
Grace Kelly, Public Works Supervisor- Administration  
Oliver Ncube, Parks Manager  
Dan Pitt, Aquatics Maintenance Coordinator  
Kelly Rafferty, Deputy Community Services Director- Recreation

Upon the establishment of a quorum, meeting was called to order at 6:02 p.m. by Sharon Doyle.

**Agenda Item 1 – Consideration of Meeting Minutes**

**a. May 20, 2015**

Motion made by Suzanne Durkin-Bighorn to approve meeting minutes of May 20, 2015 as submitted.

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Seconded: Judy Aldrich  
Motion: Approved unanimously

**b. September 23, 2015**

Motion made by Judy Aldrich to approve meeting minutes of September 23, 2015 as submitted.

Seconded: Mary Ann Dillon  
Motion: Approved unanimously

**Agenda Item 2 – Public Appearances**

Darlene Tussing, north Tempe resident, expressed concern that the existing parks priority list may not address parks that have not had attention for 20+ years. She wanted to ensure that all are considered.

**Agenda Item 3 – Draft Process for Review of Park Donations**

Grace Kelly presented to the board the draft process for review of community construction projects in parks. This document would be used as a process for accepting memorials, gifts and donations in city parks. Following review and due discussion the board requested this item be deferred until the November meeting to allow further review and feedback of the document, prior to moving forward to council.

**Agenda Item 4 – CIP Projects Update**

- a. **McClintock Pool-** Kelly Rafferty provided an update on the progress of the McClintock pool. The goal is to have the main pool area back open by the summer of 2017 with extending the configuration by ten feet and replacing the bulkhead. Currently it is out for RFQ. This project is for the main pool and the budget does not include the play pool at this time. Future updates will be brought back to the board.
- b. **Tempe Beach Park Splash Pad-** Kelly Rafferty provided an update on the Tempe Beach splash pad project. Currently, it is by a hillside which is being flattened. This will help with maintenance along with equipment being replaced that was fifteen years old. The goal is to have it completed and open by the summer of 2016.

**Agenda Item 5 – Naming Rights Request- Bridget Cherie Harper Ceramics Studio**

Oliver Ncube covered the process with the naming rights request that was included in the packet. Staff contacted family to confirm consent with naming recommendation. Also, research into name indicates no known felony convictions. Following review and due discussion Judy Aldrich motioned to approve naming rights request as submitted.

Seconded: Maureen DeCindis  
Motion: Approved unanimously

**Agenda Item 6 – Ken McDonald Clubhouse Discussion of Next Steps**

Julie Hietter summarized discussions by the board at last month's meeting. Memorandum was drafted and provided to board in packet. Board requested copy of RFP from the Rolling Hills Hotel project for review to be forwarded prior to next meeting. Maureen DeCindis motioned to have staff present the memo to Council.

Second: Tiffany Beyer

Motion: Approved unanimously

**Agenda Item 7 – Parks Levels 3 & 4 Concept Discussion**

Julie Hietter presented to the board the park improvements and expansion concept. This would be the rating system used to prioritize park improvements based on size with play value, age and quantity of items within the park. This rating would be used for level 3 customer enhancements and level 4 system expansion in regard to the CIP process. The concept was presented at the council retreat held on October 2, 2015. The next steps of the process will be to incorporate feedback received from the board, present to council, assess play values of parks and prioritization, and submit one or more requests in the upcoming CIP budget process.

**Agenda Item 8 – Current Events/Board Announcements/Future Agenda Items**

- Singh Farm Old Rio Salado Golf Course Update
- Double Butte Cemetery Update
- Use of Comment Cards

**Meeting adjourned at 7:17 p.m.**

Prepared by: Bobbi Lloyd, Management Assistant II, (480) 350-8352

Reviewed by: Julie Hietter, Public Works Administration Manager (480) 350-8412