

## **Minutes Parks, Recreation, Golf and Double Butte Cemetery Advisory Board May 20, 2015**

Minutes of the Parks, Recreation, Golf and Double Butte Cemetery Advisory Board Meeting, held Wednesday, May 20, 2015, 6:00 p.m. Tempe Public Library Building, 3500 South Rural Road, Tempe, AZ.

**Members Present:**

Sharon Doyle – Chair  
Fred Wood – Vice Chair  
Judy Aldrich  
Suzanne Durkin-Bighorn  
John Vack  
Mary Larsen  
Don Watkins

**Members Absent:**

Maureen De Cindis  
Mary Ann Dillon  
Mary Larsen  
Tiffany Anderson

**City Staff Present:**

Kelly Rafferty - Deputy Community Services Director-Recreation  
Shawn Wagner – Community Services Recreation Manager  
Oliver Ncube - Parks Manager Field Operations  
Rebecca Orta- Administrative Assistant II

**Guests:**

Alex Walsh – Tempe Resident

**Agenda Item 1 - Call to Order**

The Chair called the meeting to order at 6:06 pm

**Agenda Item 2 - Consideration of Meeting Minutes-April 15, 2015**

Motion to approve meeting minutes: Judy Aldrich  
Second: Fred Wood

Correction to meeting minutes

- Board member Don Watkins indicated that the information about golf rates on page 3 should read – Spring/Fall at 25% instead of Winter/Fall at 25%. At the bottom of page 4 in the minutes-correction should read – “Don Watkins made a motion to approve the fee schedule as presented. The motion was seconded by Advisory Board Member, Fred Wood”.

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Motion: Minutes passed as amended.

### **Agenda Item 3 - Public Appearances**

This Board welcomes public comment. According to the Arizona Open Meeting Law, the Board may only discuss matters listed on its agenda. Matters brought-up by the public under public appearances that are not listed on the meeting agenda cannot be discussed by the Board. A three (3)-minute time limit per person will be in effect.

- Alex Walsh, a Tempe resident, shared a little background served on the golf course committee 2004 to 2009 an assistant to Fred Wood and in 2008 to 2009 was chairman of Golf Committee.
- Spoke to the members about how this all started with the Golf Course Ad hoc committee which invited residents and received feedback on ways to raise the profile of Ken McDonald Golf Course.
- Club house was built in 1973 and has a lot of needed maintenance and upkeep. The board at that time were looking at ways to upgrade the facility and better appeal to the golfing public to increase participation at the golf course
- They explored several options to improve the golf course. They settled on an option to move 100 parking spots to the north of the canal and building a new club house closer to the driving range. The new club house would also accommodate special events such as weddings and neighborhood meetings.
- They wanted the new Ken McDonald Clubhouse to be an asset open to the community at large and the golfing public

### **Agenda Item 4 - Community Interest/Programing Update:**

- Shawn Wagner, Recreation Manager, provided an overview of the following recreation programs: – Adapted Recreation, Adults 50+, Boating, Community Interest, Visual & Performing Art Instruction (Instructional Programming)
- Registration in the Instructional Programming work unit has increased by 1,500 registrations since 2012
- The number of courses offered have also increased
  - 2012 – approx.. 1,600
  - 2013 – approx.. 1,800
  - 2014 – approx.. 1,900
- Currently the cancellation rate is a little high, but measures have been put into place to reduce the amount of cancellations
  - Important note that industry standard cancellation rate is 20%
  - Cancellations are a healthy part of programming and mean that staff are testing the waters for emerging trends and keeping an eye on those that may need to be modified or phased out
- Types of classes offered by the Instructional Programming work unit include
  - Health & Fitness
  - Dance, Music & Theater
  - Business & Computers

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- Boating
  - Arts & Crafts
  - Special Interest
  - Social Activities
  - Age groups served by the Instructional Programming work unit
    - Adults 18+ - 44% of registration
    - Adults 50+ - 15% of registration
    - Teens 12-18 – 2% of registration
    - Tots 0-5 – 16% of registration
    - Youth 5-12 – 19% of registration
    - Adapted Recreation – 4% of registration
  - The Instructional Programming work unit works within the community to provide a variety of programs in different locations. The City facilities directly managed by this work unit include
    - Pyle Adult Recreation Center
    - Edna Vihel Activity Center
    - Clark Park Recreation Center
    - Tempe Town Lake Boat Storage Facilities
  - A snapshot of some of the community events coordinated by the Instructional Programming work unit include
    - PlayDay
    - Free Art Friday
    - Family Fun Factory
    - Senior Health & Wellness Expo
    - Fall Arts & Crafts Boutique
    - Special Olympics Kayaking
    - Adult Rowing Expo
    - Youth Paddling Expo
  - Teen groups low participation lots of service providers such as Boys & Girls Club, Game Works, looking to improve or find ways to attract or opportunities to have this age group participate in COT recreation programs
  - The goal is to have courses that impact the community to get them actively engaged and participating in our programs.
  - Kelly Rafferty looking for suggestions or ideas for new areas to provide recreational classes.

#### **Agenda Item 5 - Current Parks CIP Progress Update:**

- Oliver Ncube, Parks Manager shared information from the Tempe Today community newsletter on May21, at 6pm, the City Council will hold a public hearing to adopt a resolution to tentatively approve the city's fiscal year 2015-2016 budget. The proposed annual budget totals \$605.4 million, consisting of a 444.8 million operating

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- budget and a \$160.4 million, capital budget. A public hearing for final adoption will be held on June 11, at 6 p.m.
- Oliver also shared information on current park projects that are at various stages of completion.
    - The restroom project at Kiwanis is almost complete. Held a punch list walk earlier this week. The restrooms should be completed within a month.
    - The ramada structures at Evelyn Hallman Park have been installed. Additional work still has to be completed though. This includes grading, the path and installation of amenities.
    - The playground equipment has been installed at Goodwin Park. Still have to complete the sidewalk, lighting and play surfaces. The concrete work was delayed because of bids
    - No one bid for the Rolling Hills irrigation project. The city will adjust the timeline requirements for the project elements and go out to bid again.

#### **Agenda Item 6 - Review of 2009 Golf Clubhouse Discussion:**

- In response to a request by the board at the April 15, 2015 meeting Oliver Ncube, Parks Manager provided an outline of previous discussions on a proposal to rebuild the Ken McDonald Clubhouse.

Club house discussion timeline of 2007-2009

- 2/07 – Golf Committee proposed the idea of creating an Ad Hoc Clubhouse Committee to further the concept of a new clubhouse
- 4/07 – 3/08 – Conceptual designs completed
- 5/08 – 4/09 – Costs and funding were discussed. The estimated cost for construction in 2009 was \$3.5 million
- The last minutes in April 2009 indicate that they would take steps to get the project in the queue for bond funding in the upcoming bond election
- There was no further discussion on the club house. Beginning September 2009, discussion focused on the financial health of the golf fund
- 4/10 – Golf Committee was integrated into the Parks, Recreation and Golf Board.

After some discussion the board requested staff to invite the Public Works Director and someone from Finance to the June meeting to discuss process and possible funding options to consider for the club house.

Board Chairperson, Sharon Doyle, added that Oliver Ncube, Parks manager will be the liaison for the board. Deputy Community Services Director, Kelly Rafferty will continue to participate in board meetings.

#### **Agenda Item 7 - Summer Meeting Schedule:**

- Members agreed to meet June 17<sup>th</sup>
- They will discuss the summer schedule at that meeting
- The next meeting is scheduled for June 17 2015

#### **Agenda Item 8 – Current Events/Board Announcements**

Something to think about as we refurbish parks is to include activities for seniors in parks. This should be included in the agenda for the June meeting.

The next meeting is scheduled for 6:00 pm Wednesday June 17, 2015.

#### **Agenda Item 9 - Adjournment**

**Meeting Adjourned at: 7:17 pm**

Prepared by: Rebecca Orta - Administrative Assistant II (480) 350-8163

Reviewed by: Oliver Ncube – Parks Manager – Public Works Field Operations  
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