

Annual Barricading Permit (BAR)

New User Guidance

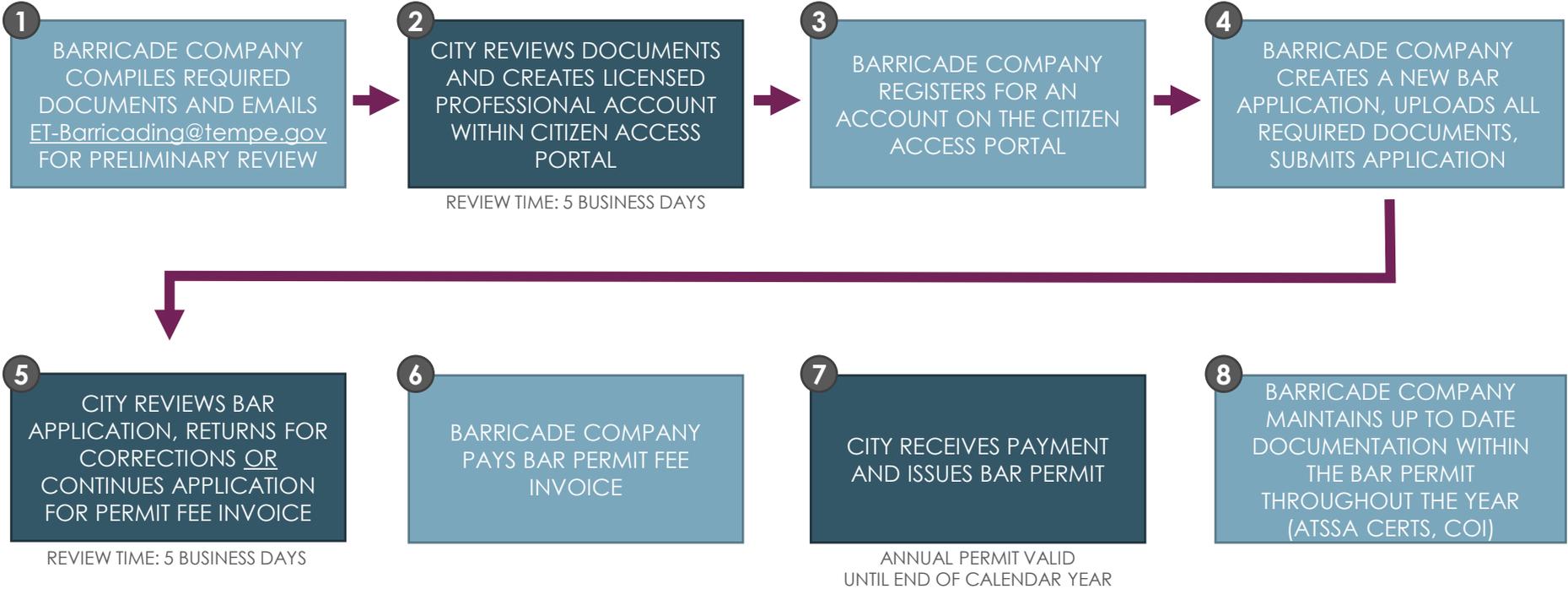


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Annual Barricading Permit (BAR)

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- ATSSA Certification for supervisors, designers, foremen, and operations managers
- Certificate of Insurance
- Letter to provide a 30 day advance written notice of COI cancellation
- Barricade company contact information
- Annual permit fee (\$245.91 for FY 24-25)

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BAR Requirements: Insurance



- Certificate holder: City of Tempe
Attn: Engineering Division
PO Box 5002
Tempe, AZ 85280
- Commercial General Liability combined single limit shall be at least \$2,000,000 per occurrence with a \$4,000,000 aggregate.
- Automobile Liability combined single limit shall be at least \$1,000,000 per occurrence.
- Workers' Compensation coverage for the contractor's employees shall meet the Arizona Statutory requirements.
- See example certificate of liability insurance



ACORD **CERTIFICATE OF LIABILITY INSURANCE** DATE (MM/DD/YYYY)
Current Date

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT	
Insurance Agent/Broker Name Address City, State, Zip		PHONE: [redacted] FAX: [redacted] EMAIL: [redacted] ADDRESS: [redacted]	
INSURED		INSURERS/LAFFORDING COVERAGE	
Contractor's Name Address City, State, Zip		NAIC #	
INSURER A:		INSURER B:	
INSURER C:		INSURER D:	
INSURER E:		INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

RELT	TYPE OF INSURANCE	MODEL YEAR	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS
GEN. LIAB.	COMMERCIAL GENERAL LIABILITY					EACH OCCURRENCE = \$ 2,000,000
	<input checked="" type="checkbox"/> CLAIM-MADE <input type="checkbox"/> OCCUR	Y	Policy Number	Date	Date	DAMAGE TO RENTED EQUIPMENT: \$0 coverage MED EXP. (Any one person) \$ PERSONAL & ADV. INJURY \$ GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - CONSUM. AGG. \$
AUTOMOBILE	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT = \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> SCHEDULED AUTO <input type="checkbox"/> NON-OWNED AUTO <input type="checkbox"/> ALL OWNED AUTO <input type="checkbox"/> HIRED AUTO	Y	Policy Number	Date	Date	BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per person) \$ \$ \$ \$
	UMBRELLA LIAB.					EACH OCCURRENCE AGGREGATE \$ \$
	EXCESS UMB. <input type="checkbox"/> CLAIM-MADE <input type="checkbox"/> OCC. <input type="checkbox"/> RETENTIONS					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC STATUTORY LIMITS \$ DISEASE - SA EMPLOYEE \$ DISEASE - POLICY LIMIT \$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER MEMBER EXCLUDED? (Mandatory in NH) (For worker only)	N/A	Policy Number	Date	Date	state req. \$
	DESCRIPTION OF OPERATIONS below					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

This policy contains an endorsement naming the City of Tempe, its officers, agents, employees and volunteers as Additional Insured with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations.

Option 1: 30 day notice of cancellation/ 10 day non-payment.
Option 2: Separate Endorsement for 30 day notice of cancellation.
Option 3: Separate letter on contractor's letterhead. See Cancellation Letter Policy.

Remove any job or project references

CERTIFICATE HOLDER	CANCELLATION
City of Tempe 31 East 5th Street Tempe, AZ 85281	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Agent / Broker Signature

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- The Contractor shall provide the City notice with a letter stating that they will give no less than (30) days advance written notice of cancellation, termination or material change to the limits of the policy, with the allowance of a ten (10) day notice for non-payment of premium.
- See the “Contractor Provided Insurance Cancellation Letter Requirements” form for more information.



BAR Requirements: Insurance



City of Tempe
Engineering & Transportation Department
Transportation Division
200 E. Fifth Street
Tempe AZ, 85281

CONTRACTOR PROVIDED COI CANCELLATION LETTER

Risk management has established guidelines for a letter from contractors to the City of Tempe guaranteeing timely notice of insurance cancellation needed for working in the right-of-way.

This letter obligates the contractor to notify the City of Tempe of any changes to the required insurance coverage and not just cancellation. Any changes deemed unacceptable by the City of Tempe may cause any and all Engineering permits to be suspended or revoked until the insurance is deemed to be in compliance with City of Tempe Engineering requirements.

The letter may state that it is for permits, but may not reference job site or permit numbers. The letter shall reference the General Liability and Auto Liability policy numbers. Please include Umbrella or Excess policy numbers if such policies were used to reach the required coverage limits. The letter will be signed by the business owner or company officer of high standing, and not by an administrative assistant or secretary. It also must be on the company letterhead.

Here is the language that will be considered acceptable:

(Company name) will provide the City of Tempe with a 30 day advance written notice, in writing, if any of their insurance policies (insert appropriate policy numbers here) have been cancelled, terminated, non-renewed or materially changed and do not meet the requirements of the permit, and a 10 day notice for cancellation due to non-payment of premium. Notice will be sent by certified letter via the U.S Postal Service to:

City of Tempe Attn:
City of Tempe Engineering & Transportation Department
200 E. Fifth Street
Tempe AZ, 85281

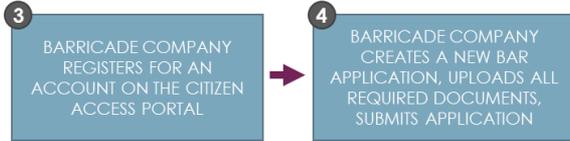
Should you have any questions regarding the online application process please contact our office @ 480-858-2351 or via-email at et-barricading@tempe.gov.

Annual Barricading Permit (BAR)

New User Guidance

Application Instructions

Online Permits and Research



REFER TO PAGE 2 FOR FULL FLOW CHART

Step 1: Navigate to the portal:
<https://epermits.tempe.gov/CitizenAccess>

Step 2: Register for an account.

The screenshot shows the homepage of the City of Tempe Citizen Access Portal. At the top, there is a navigation bar with links for Home, Search, New, and Schedule, along with a return link to the City of Tempe Arizona. Below the navigation bar, there are links for Announcements, Accessibility Support, Register for an Account, and Login. The main content area features a welcome message, a login section with fields for User Name or E-mail and Password, a reCAPTCHA widget, and a 'Login' button. There are also links for 'View project information' and 'Applying for a permit or submitting a complaint'. A green box highlights the word 'register' in the text: 'If you are a new user you may register for a free Citizen Access account.' A blue arrow points from the 'Step 2' text to this highlighted word. At the bottom, there are sections for 'General Information', 'Building Safety', 'Community Facilities District', and 'Enforcement', each with a 'Search Applications' link.

Annual Barricading Permit (BAR)

New User Guidance

Step 3: Review and accept terms, select “Continue Registration”.



Online Permits and Research

Account Registration

You will be asked to provide the following information to open an account:

- Choose a user name and password
- Personal and Contact Information
- License Numbers if you are registering as a licensed professional (optional)

Please review and accept the terms below to proceed.

General Disclaimer
While the City of Tempe ("City") attempts to keep its Web information accurate and timely, the City neither warrants nor makes representations as to the functionality or condition of this Web site, its suitability for use, freedom from interruptions or from computer virus, or non-infringement of proprietary rights. Web materials and information (collectively "Materials") have been compiled from a variety of sources and are subject to change without notice from the City as a result of updates and corrections.

I have read and accepted the above terms.

[Continue Registration »](#)

Application Instructions



Step 4: Complete form information and add contact information, select “Continue Registration”.



Online Permits and Research

**Account Registration Step 2:
Enter/Confirm Your Account Information**

* indicates a required field.

Login Information

User Name: *

E-mail Address: *

Password: *

Type Password Again: *

Enter Security Question: *

Answer: *

Alternate Phone: *

Contact Information

Choose how to fill in your contact information.

[Add New](#)

I'm not a robot

[Continue Registration »](#)

SUGGESTED TO USE A COMPANY EMAIL ADDRESS THAT MAY BE ACCESSED BY MULTIPLE USERS

Annual Barricading Permit (BAR)

New User Guidance

Step 5: Receive registration confirmation and log-in to portal.

The screenshot shows the 'Online Permits and Research' portal. At the top, there is a navigation bar with 'Home', 'Search', '+ New', and 'Schedule' buttons, and a link to 'Return to City of Tempe Arizona'. Below the navigation bar, there are links for 'Announcements', 'Register for an Account', and 'Login'. A green message box states 'Your account is successfully registered.' Below this, a section titled 'Account Information' contains fields for 'User Name', 'E-mail', 'Password', 'Security Question', and 'Mobile Phone', each with a placeholder 'XXX'. A second section titled 'Contact Information' contains fields for 'Name', 'Company Name', 'Address', 'Email Address', 'Home Phone', 'Work Phone', and 'Mobile Phone', each with a placeholder 'XXX'. A green 'Login Now' button is located at the bottom left of the page.

Application Instructions



Step 6: Select "New" and "Transportation".

The banner features the City of Tempe logo on the left and the text 'Online Permits and Research' on the right, set against a background of vertical blue and yellow stripes.

The screenshot shows the 'Online Permits and Research' portal. At the top, there is a navigation bar with 'Home', 'Search', '+ New', and 'Schedule' buttons, and a link to 'Return to City of Tempe Arizona'. Below the navigation bar, there are links for 'Announcements', 'Logged in as: Tom Traffic', 'Collections (0)', 'Cart (0)', 'Account Management', and 'Logout'. A dropdown menu is open under the '+ New' button, showing options for 'Building Safety', 'Private Development', 'Engineering', 'Planning Signs', 'Engineering Dry Utilities', 'Traffic Complaints', and 'Transportation'. The 'Transportation' option is highlighted with a green box. Below the navigation bar, there is a 'Hello, Tom Traffic' message. To the right of the message, there are two boxes: 'Saved in Cart (0)' and 'My Collection (0)'. Both boxes contain the text 'There are no items in your shopping cart right now.' and 'You do not have any collections right now.' respectively. At the bottom of the page, there is a 'Work in progress' section with a 'View All Records' button. Below this, there is a table with columns for 'Record Name', 'Record ID', 'Module', 'Creation Date', and 'Action'. The table contains the text 'No records found'.

Annual Barricading Permit (BAR)

New User Guidance

Step 7: Review and accept terms, select “Continue Application”.



Online Permits and Research

The screenshot shows the top navigation bar with 'Home', 'Search', 'New', and 'Schedule' icons, and a 'Return to City of Tempe Arizona' link. Below the navigation bar, there are links for 'Announcements', 'Logged in as: Tom Traffic', 'Collections (0)', 'Cart (0)', 'Account Management', and 'Logout'. The main content area is titled 'Transportation' and 'Online Application'. It contains a welcome message, a 'General Disclaimer' section with a scrollable text area, and a checkbox labeled 'I have read and accepted the above terms.' which is checked. At the bottom, there is a green-bordered button labeled 'Continue Application »'.

Application Instructions



Step 8: Under “Transportation”, select “Traffic Eng Barricade Certification” and “Continue Application”.



Online Permits and Research

The screenshot shows the top navigation bar with 'Home', 'Search', 'New', and 'Schedule' icons, and a 'Return to City of Tempe Arizona' link. Below the navigation bar, there are links for 'Announcements', 'Logged in as: Tom Traffic', 'Collections (0)', 'Cart (0)', 'Account Management', and 'Logout'. The main content area is titled 'Transportation' and 'Select a Record Type'. It contains a message: 'Choose one of the following available record types. For assistance or to apply for a record type not listed below please contact us.' Below this is a search input field and a 'Search' button. Under the 'Transportation' section, there are several radio button options: 'Oversize Overweight Permit', 'Traffic Control Construction', 'Traffic Control Construction Extension', 'Traffic Control Special Event', and 'Traffic Eng Barricade Certification'. The 'Traffic Eng Barricade Certification' option is selected and highlighted with a green border. At the bottom, there is a green-bordered button labeled 'Continue Application »'.

Annual Barricading Permit (BAR)

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Step 9: Select "Look Up" within "Licensed Professional to connect to your account.



Online Permits and Research

Home Search New Schedule Return to City of Tempe Arizona

Announcements Logged in as: Tom Traffic Collections (0) Cart (0) Account Management Logout

Transportation

Traffic Eng Barricade Certification

1 Step 1 2 Step 2 3 Review 4 Record Issuance

Step 1: Step 1 -> Contact Information * Indicates a required field.

Licensed Professional

To add a new licensed professional, click the Select from Account or Add New button. To edit a licensed professional, click the Edit link. To find a licensed professional, click the Look Up button.

✔ Licensed professional added successfully.

Tom Traffic
COMPANY NAME
Company Type: Spill/Leak Company
License Number: 22,22,22
Address: Tempe 85281
Edit Remove

Designers

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Select from Account Add New Look Up

Field Supervisors

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Select from Account Add New Look Up

Operations or Traffic Control Manager

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Select from Account Add New Look Up

Dispatch

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Select from Account Add New Look Up

Continue Application Save and resume later

NOTE: LICENSED PROFESSIONAL INFO WILL NOT APPEAR IF YOU HAVE NOT EMAILED ALL REQUIRED DOCUMENTS TO ET-BARRICADING@TEMPE.GOV FOR PRELIMINARY REVIEW

Application Instructions



Step 10: After the Licensed Professional info is added, add contact info for designers, field supervisors, operations managers, and dispatchers.



Online Permits and Research

Annual Barricading Permit (BAR)

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Step 11: Enter insurance and ATSSA certification expiration dates.



Online Permits and Research

Home Search New Schedule Return to City of Tempe Arizona

Announcements Logged in as: Tom Traffic Collections (0) Cart (0) Account Management Logout

Transportation

Traffic Eng Barricade Certification

1 Step 1 2 Step 2 3 Review 4 Record Issuance

Step 2: Step 2 > Documents * indicates a required field.

Custom Fields

GENERAL INFORMATION

ATSSA Certification Expires: [input field]

Insurance Certification Expires: [input field]

Attachment

The maximum file size allowed is 256 MB. The following file types are not allowed to upload: html; htm; mht; mhtml; exe; bat; dll; jpg; js; cs; msd; exe; config. This application type requires you to submit the following types of documents. Subject to the collected information, you may be required to submit additional documents prior to approval. Insurance Certificate, ATSSA Certification, Registrar of Contractors, Cancellation Letter

Name	Type	Size	Latest Update	Action
No records found.				

Add

Continue Application »

Save and resume later

Application Instructions



Step 12: Select "Add" to upload all required documents:

- ATSSA Certifications
- Cancellation Letter
- Certificate of Insurance



Online Permits and Research

Home Search New Schedule Return to City of Tempe Arizona

Announcements Logged in as: Tom Traffic Collections (0) Cart (0) Account Management Logout

Transportation

Traffic Eng Barricade Certification

1 Step 1 2 Step 2 3 Review 4 Record Issuance

Step 2: Step 2 > Documents * indicates a required field.

Custom Fields

GENERAL INFORMATION

ATSSA Certification Expires: 11/08/2027

Insurance Certification Expires: 12/31/2024

Attachment

The maximum file size allowed is 256 MB. The following file types are not allowed to upload: html; htm; mht; mhtml; exe; bat; dll; jpg; js; cs; msd; exe; config. This application type requires you to submit the following types of documents. Subject to the collected information, you may be required to submit additional documents prior to approval. Insurance Certificate, ATSSA Certification, Registrar of Contractors, Cancellation Letter

Name	Type	Size	Latest Update	Action
No records found.				

Add

Continue Application »

Save and resume later

File Upload

The maximum file size allowed is 256 MB. The following file types are not allowed to upload: html; htm; mht; mhtml; exe; bat; dll; jpg; js; cs; msd; exe; config.

Continue Add Remove All Cancel

Annual Barricading Permit (BAR)

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Step 13: For each document, use the dropdown menu to identify the document type. After all documents are added and identified, click “Save”, then “Continue Application”.

Attachment

The maximum file size allowed is 256 MB.
The following file types are not allowed to upload: .html; .htm; .mht; .mhtml; .exe; .bat; .dll; .jsp; .js; .cs; .msi; .exe; .config.
This application type requires you to submit the following types of documents. Subject to the collected information, you may be required to submit additional documents prior to approval.
Insurance Certificate, ATSSA Certification, Registrar of Contractors, Cancellation Letter

Name	Type	Size	Latest Update	Action
No records found.				

Document Type: * Remove

--Select--

- Select--
- ATSSA Certification
- Cancellation Letter
- Insurance Certificate
- _

Description:

Save Add Remove All

Continue Application > Save and resume later

Application Instructions

Step 14: Review all entered information and click “Continue Application”.

The screenshot shows the 'Review' step of the application process. At the top, there are navigation links for Home, Search, New, and Schedule. Below that, there are links for Announcements, Logged in as, Item Traffic, Collections, Cart, Account Management, and Logout. The main content area is titled 'Traffic Eng Barricade Certification' and shows a progress bar with four steps: Step 1, Step 2, Step 3 (Review), and Step 4 (Record Issuance). Below the progress bar, there are buttons for 'Continue Application' and 'Save and resume later'. The 'Continue Application' button is highlighted with a green box. Below the buttons, there is a section for 'Licensed Professional' with fields for Name, COMPANY NAME, Address Line 1, Address Line 2, City, State, Zip Code, and United States, along with a Phone Number field. Below this is a section for 'Designers' with similar fields. Below that is a section for 'Field Supervisors' with similar fields. Below that is a section for 'Operations or Traffic Control Manager' with similar fields. Below that is a section for 'Dispatch' with similar fields. Below that is a section for 'Custom Fields' with a table for 'GENERAL INFORMATION' containing rows for 'ATSSA Certification Expires' and 'Insurance Certification Expires'. Below the table is a section for 'Attachment' with a table listing attachments: 'ATSSA Certification' (32.16 KB, 11/22/2023), 'Cancellation Letter' (32.16 KB, 11/22/2023), and 'COI Insurance Certificate' (32.16 KB, 11/22/2023). Each row has an 'Actions' link. At the bottom, there are buttons for 'Continue Application' and 'Save and resume later'.

Annual Barricading Permit (BAR)

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Step 15: Receive BAR application receipt, may click BAR number link to check status



Online Permits and Research

Home Search New Schedule Return to City of Tempe Arizona

Announcements Logged in as: Tom Traffic Collections (0) Cart (0) Account Management Logout

Transportation

1 Select item to pay 2 Payment information 3 Receipt/Record issuance

Step 3: Receipt/Record issuance
Click on the link below to review your application, check status, or see other updates.

Receipt

Your application(s) has been successfully submitted.
Please print your record(s) and retain a copy for your records.

No Address

BAR23022

Application Instructions



Online Permits and Research

Home Search New Schedule Return to City of Tempe Arizona

Announcements Logged in as: Tom Traffic Collections (0) Cart (0) Account Management Logout

Transportation

Record BAR23022:
Traffic Eng Barricade Certification
Record Status: Pending

Add to cart
Add to collection

Record Info Payments Custom Component

Work Location

Record Details

Licensed Professional:
Name Email Address
COMPANY NAME
Address Line 1
Address Line 2
City, State, Zip Code
United States
Phone Number
Barricade Company License Number

More Details

Annual Barricading Permit (BAR)

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Step 16: Following City review, you will receive an invoice link by email. Click the link within the email or log in to the portal to complete payment.



Online Permits and Research

Application Instructions



Step 17: Select "Check Out" and enter payment information.



Online Permits and Research

The screenshot shows the 'Application Fees' section of the online permits portal. At the top, there is a navigation bar with 'Home', 'Search', 'New', and 'Schedule' buttons, and a 'Return to City of Tempe Arizona' link. Below this is a secondary navigation bar with 'Announcements', 'Logged in as: Tom Traffic', 'Collections (0)', 'Cart (0)', 'Account Management', and 'Logout' links. The main content area is titled 'Transportation' and contains a table of application fees. The table has three columns: 'Fees', 'Qty.', and 'Amount'. One row is visible: 'Annual Traffic Barricade Certification' with a quantity of 1 and an amount of \$237.37. Below the table, it states 'TOTAL FEES: \$237.37' and includes a note: 'Note: This does not include additional inspection fees which may be assessed later.' At the bottom of the page, there are two buttons: 'Check Out »' and 'Continue Shopping »'. The 'Check Out »' button is highlighted with a green border.

Fees	Qty.	Amount
Annual Traffic Barricade Certification	1	\$237.37

TOTAL FEES: \$237.37
Note: This does not include additional inspection fees which may be assessed later.

[Check Out »](#) [Continue Shopping »](#)

The screenshot shows the 'Record Details' section of the online permits portal. At the top, there is a navigation bar with 'Home', 'Search', 'New', and 'Schedule' buttons, and a 'Return to City of Tempe Arizona' link. Below this is a secondary navigation bar with 'Announcements', 'Logged in as: Tom Traffic', 'Collections (0)', 'Cart (0)', 'Account Management', and 'Logout' links. The main content area is titled 'Transportation' and contains a record card for 'Record BAR23022: Traffic Eng Barricade Certification'. The record status is 'Pending'. Below the record card, there are three tabs: 'Record Info', 'Payments', and 'Custom Component'. The 'Payments' tab is selected and highlighted with a green border. Below the tabs, there is a table of outstanding fees. The table has three columns: 'Date', 'Invoice Number', and 'Amount'. One row is visible: '11/22/2023', '649946', and '\$237.37'. Below the table, it states 'Total outstanding fees: \$237.37'. A 'Pay Fees' button is highlighted with a green border.

Record BAR23022:
Traffic Eng Barricade Certification
Record Status: Pending

Record Info Payments Custom Component

Date	Invoice Number	Amount
11/22/2023	649946	\$237.37

Total outstanding fees: \$237.37

[Pay Fees](#)

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Step 18: Following City confirmation of payment, the BAR permit will be issued. The BAR permit can be accessed in the portal under “Search”, “My Records”.



Online Permits and Research

Application Instructions

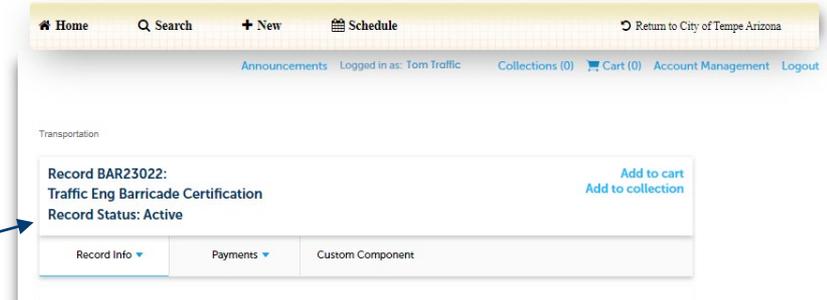


Online Permits and Research



The screenshot shows the portal interface with a search bar highlighted in green. Below the search bar, a dropdown menu lists various permit categories, with 'Transportation Applications' selected. The main content area displays a table with one record:

Date	Record Number	Record Type	Description	Application Name	Status	Action
11/22/2023	BAR23022	Traffic Eng Barricade Certification			Active	



The screenshot shows the record details page for record BAR23022. The record is titled "Record BAR23022: Traffic Eng Barricade Certification" and has a status of "Active". The page includes a navigation bar with "Home", "Search", "New", and "Schedule" options, and a "Return to City of Tempe Arizona" link. The record details are displayed in a card format with tabs for "Record Info", "Payments", and "Custom Component".



Reminder: Insurance certificates and ATSSA certifications must remain up-to-date within the BAR throughout the year. If certifications expire without updated documentation, the account will be locked and users will not be able to submit TCPs.

To avoid a lapse in access, updated documentation must be uploaded to the portal under the existing BAR record prior to expiration.

Annual Barricading Permit (BAR)

New User Guidance



Contact Information

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Annual Barricade Permits

et-barricading@tempe.gov

Michelle Beckley

Barricading Supervisor

michelle_beckley@tempe.gov