

## Minutes LIBRARY ADVISORY BOARD Wednesday, September 9, 2023

Minutes of the LIBRARY ADVISORY BOARD hybrid meeting recorded at 6 p.m. on Wednesday, September 9, 2023, held in a hybrid format in-person at Tempe Public Library, and via Microsoft Teams.

**(MEMBERS) Present:**

Carrie Taylor (Chair)  
Marie Brown  
Dr. Felicia Durden  
Teri Metros  
Chris Sar  
Jesse Shank  
Christopher M. Watts (Vice-Chair)

**(MEMBERS) Absent:**

All members were present.

**City Staff Present:**

Carlos Bejarano, Support Services Supervisor – Library Services Division  
Alicia Jerger, Senior Recreation Coordinator + - Recreation Division  
Jessica Jupitus, Deputy Community Services Director - Library Services Division  
Mercedes Payne, Community Services Manager – Recreation Division  
Nora Spaulding, Librarian II+ - Library Services Division

**General Public Present:**

No members of the general public were present

**Agenda Item 1 - Call to Order:**

- Carrie Taylor, Library Advisory Board (Board) Chair, called the meeting to order at 6:02 p.m.

**Agenda Item 2 - Call to the Audience:**

- No public comments from the audience to report.

**Agenda Item 3 - Approval of the June 7, 2023, Library Advisory Board Meeting Minutes:**

**APPROVED**

- Carrie Taylor, Library Advisory Board (Board) Chair, asked the Board members to review the unapproved meeting minutes document dated June 7, 2023.

**MOTION:** Teri Metros moved to approve the June 7, 2023, Library Advisory Board meeting minutes.

**SECOND:** Christopher M. Watts seconded.

**DECISION:** Motion approved, 7-0.

**Ayes:** Carrie Taylor (Chair), Marie Brown, Dr. Felicia Durden, Terry Metros, Chris Sar, Jesse Shank, and Christopher M. Watts (Vice-Chair)

**Nays:** None

**Absent:** None

**Abstained:** None

#### **Agenda Item 4 - Report: Friends of Tempe Public Library**

- The Friends of the Tempe Public Library were not present at this Library Advisory Board Meeting

#### **Agenda Item 5 – Making Space Presentation**

- Mercedes Payne and Alicia Jerger presented the equity study for Tempe Parks and Recreation which started in July of 2022.
- Mercedes explained that City priorities 1.23: Feeling of Safety in Parks, 3.16: City Recreation, Arts, and Cultural Centers, and 3.17: Community Services Programs were the focus of the equity study.
- Mercedes gave an overview of how to navigate the StoryMaps and an explanation of the Learn, Evaluate, and Act components.
- Mercedes shared a link to a form that allows board members and commissioners to share feedback for the StoryMap.
- Mercedes explained that the group uses data to determine if Parks and Recreation have enough programs in the community.
- Alicia stated that the committee is bringing this plan to council for comment in late September, then to the public in mid-October, and finally public outreach and community events planned for October.
- Jessica Jupitus is on the equity study committee and stated that the committee worked closely with the Library and Recreation to make sure gaps in services were addressed.
- Chris Sar asked if areas where the participation was lower or the perception was lower, was this an awareness gap or a lack of activities in the area?
  - Mercedes and Alicia stated all of three of thee above.
    - 6 centers and park spaces for programming
    - Trying to reach those communities that we don't really hear from.
- Jessica stated that the City is focused on being data driven and having data behind the decision making that is pulled into the work the City does.
- Jesse Shank asked if the Neighborhood Advisory Committee has seen this?
  - Mercedes answered that the committee was show the presentation today, as other team members attended that meeting.

- Mercedes reminded the Board members that questions and feedback can be delivered at the QR code in the Making Space PowerPoint presentation or to Jessica.

**Agenda Item 6 - Staff Report: Jessica Jupitus, Deputy Community Services Director**

- Jessica Jupitus, Deputy Community Services Director - Library Services Division, gave the following report specific to Tempe Public Library operations:
  - **612** adults were engaged in **programming** during June, July and August 2023; programs included:
    - **Book Clubs**
      - Mystery Club
      - Great Books
      - Friends of Dorothy
      - Horror Book Club
      - Coffee, Tea, and Books
    - **Writing Programs**
      - Writers' Connection
      - Writing About Family Members with Duane Roan
      - Keep 'Em Reading (Writer in Residence)
      - Critique Group (Writer in Residence)
      - Poetry Workshop
      - Writing Sci-Fi, Fantasy, and Horror (Writer in Residence)
      - Writing about Family Places with Duane Roan
    - **Technology Help**
      - iPad/iPhone: Level 1
      - iPad/iPhone: Level 2
      - DISC Drop-in Technology help
      - iPhone Simplified
    - **English Corner**

- **Equality AZ: Ask Smart People Smart Questions**
  - **Puzzle Swap**
  - **Jigsaw Puzzle Tournament**
  - **Jigsaw Puzzle Swap**
  - **Page Possibilities: 3D Heart**
  - **Page Possibilities: Paper Peacock**
  - **Page Possibilities: Iris Folding**
  - **Desert Sleuths: Let's Make a Mystery**
  - **Desert Sleuths: Thinking Like a Detective**
  - **Desert Sleuths: The Whole Path System**
- The Tempe Public Library's Tiny Art show was a success, all the kits were claimed within the first few days of release and all the canvases were returned to the library to be put on display;
    - Such a breath of abilities and inspirations, including an artist who painted a tiny portrait of the Tempe Public Library
  - We have launched our Adventure Packs;
    - Each Sunday in September, a new Adventure Pack will be unveiled for the public to check out that is related to the program that is offered that day.
    - The Adventure Packs include books and items that can be used for rockhounding, stargazing, hiking, and birdwatching, respectively.
  - The Library is looking forward to our upcoming programs which include Book Binding, the Arizona Clean Elections Committee "Civil Discourse", and Readers' Theater restarting.
  - Charlotte Whitney will be our Resident Writer for September through November,
  - J. Jupitus reported the following information specific to operations of Tempe Public Library's (Library) **Youth and Teen Services** areas:
    - 4,196 participants were engaged in **youth programming** during June, July, and August 2023, J. Jupitus highlighted the following programs:
      - **Hotel Saguaro puppet show**
      - **LEGO Lab** (Fridays, eight (8) sessions)
      - **Kids Café** (Mondays, Tuesday, and Thursdays, 31 sessions)
      - **Open Learning Lab** (daily)

- **Mad Scientists** (alternating Wednesdays, four (4) sessions)
- **Totally Tween Hangouts** (Fridays, nine (9) sessions)
- **Get Inked** (alternating Saturdays, four (4) sessions)
- **Storytime:**
  - Baby Lapsit (Mondays, eight (8) sessions)
  - Evening (Tuesdays, seven (7) sessions)
  - Preschool (Wednesdays, eight (8) sessions)
  - Toddler (Thursdays, eight (8) sessions)
- **Code Club** (Thursdays, nine (9) sessions)
- **Totally Tempe Tuesday** (Tuesdays, six (6) sessions)
- **Kamp Kool** (six (6) sessions at Escalante Community Center)
- 121 **Youth Activity Kits** and 156 teen **STEAM kits** were checked-out for in-library use;
- 523 participants were engaged in **Teen Programming** during June, July, and August 2023; J. Jupitus highlighted the following programs:
  - **Game On** (Wednesdays, 12 sessions)
  - **Life Skills Mondays** (Mondays, 12 sessions)
  - **Create Thursday** (Thursdays, 14 sessions)
  - **Teen Storytime** (Wednesdays, eight (8) sessions)
  - **Teen-Led Dungeons and Dragons** (Fridays, 11 sessions)
  - Teen Volunteers provided 763.5 hours of service among 108 teens
- The Youth Library hosted a gathering of foster youth and caregivers through FosterEd to share library resources and hand out library cards
- The Youth Librarians hosted a booth at TCA's Draw-a-thon on Saturday, June 24, 2023 where we talked about the Summer Reading Program with nearly 200 attendees
- The Youth Library implemented some passive programs during the summer including an egg count guessing game and a "Battle of the Birds" elimination bracket that has 704 participants.
- The Youth Library is adding seven (7) new youth programs and three (3) new teen programs for September.

- **Physical circulation of materials** decreased in August 2023;
  - Physical circulation of materials in August 2023 totaled 50,348 uses;
  - Physical circulation of materials in August 2022 totaled 48,949 uses;
  - Physical circulation of materials in July 2023 totaled 51,963 uses;
  - Physical circulation of materials in June 2023 totaled 52,349 uses;
- **Virtual/eResource circulation** increased in August 2023;
  - eResource circulation in August 2023 totaled 37,666 uses;
  - eResource circulation in August 2022 totaled 32,506 uses;
  - eResource circulation in July 2023 totaled 37,783 uses;
  - eResource circulation in June 2023 totaled 36,288 uses;
- Tempe Public Library staff added **1,618 new cardholders** and updated **728 library cards**
  - This month reflects the highest new cardholder number in years!
    - At the beginning of Fiscal Year 2023-2024, the library had 89,145 total cardholders.
    - Of those, 50,996 have activity in the last three (3) years, but may have reached expired status.
    - As of August 2, 2023, we have a 35,003 active cards and in May of 2022 we had 20,683 active card holders
- **Public access computers** saw 4,452 sessions in August 2023
  - The lab on the **main floor** saw 4,007 uses;
  - The lab in the **Teen Center** saw 36 uses;
  - The lab in **Youth Services** saw 269 uses;
  - Satellite locations including the Cahill Senior Center, Escalante Community Center, and the North Tempe Multi-Generational Center saw 140 uses.
- Tempe Public Library has an **average attendance** of 1,197 patrons per day.
- The Tempe Public Library App Launch has been success with 570 downloads (317 Apple users and 199 Google/Android users) in the first month and 376 downloads in August 2023
- Jessica Jupitus introduced Nora Plant Spaulding, our newest Librarian, who joined the team on Monday, August 28, 2023, and joined us from the Musical instrument Museum
  - Nora will be responsible to outreach all age groups and will actively pursue partnerships.

- The Library bid farewell to Teen Librarian Amanda Takacs and Youth Librarian Dianna Manasse who have both accepted positions outside of Tempe.

**Agenda Item 6 - Member Announcements/Future Agenda Items**

- Jesse Shank downloaded Kanopy after seeing a post about it on Instagram
- Jessica Jupitus, Deputy Community Services Director - Library Services Division, handed out five (5) year pins and Certificates of Appreciation to Carrie Taylor and Chris Sar.

**Agenda Item 7 - Adjournments**

- Carrie Taylor, Library Advisory Board Chair, adjourned the meeting at 6:59 p.m.
- The next meeting of the Library Advisory Board is scheduled to occur at 6 p.m. on Wednesday, October 4, 2023;
  - Due to the COVID-19 pandemic, this public meeting will be held in a hybrid format in-person and virtually via Microsoft Teams.

Prepared by: Sunna Khokhar and Carlos Bejarano; Reviewed by: Jessica Jupitus

A handwritten signature in black ink that reads "Carrie Taylor". The signature is written in a cursive style with a long horizontal flourish extending to the right.

10/04/2023

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Approval Signature: Library Advisory Board Member