



PUBLIC MEETING AGENDA

Transportation Commission

MEETING DATE

Tuesday, January 10, 2023 from 7:30 to 9 a.m.

MEETING LOCATIONS

Join Via Cisco Webex

<https://tempe.webex.com/tempe/onstage/g.php?MTID=e6139c4b212a0c2823027d4834b8f83c4>

Event password: iqX3eP3qA5R

United States Toll+1-408-418-9388

Access Code/Event Number: 2486 525 1844

AND

Tempe Transportation Center
Don Cassano Community Room
200 E. Fifth Street, 2nd floor
Tempe, Arizona, 85281

AGENDA ITEM	PRESENTER	ACTION or INFORMATION
1. Public Appearances The Transportation Commission welcomes public comment for items listed on this agenda. There is a three-minute time limit per citizen.	JC Porter, Commission Chair	Information
2. Approval of Meeting Minutes The Commission will be asked to review and approve meeting minutes from the December 13, 2022 meeting.	JC Porter, Commission Chair	Action
3. Commission Business Welcome and introduce new commissioners.	JC Porter, Commission Chair	Information
4. Commission Business The Commission will be asked to elect a chair and vice chair for 2023 as well as reach consensus on meeting date and time.	JC Porter, Commission Chair	Action
5. Crime Prevention Through Environmental Design Staff will answer questions related to Tempe's efforts to prevent crime through design.	Shawn Daffara, Community Development	Information
6. Department & Regional Transportation Updates Staff and commission members will provide information on relevant meetings and events.	Engineering & Transportation Department Staff and Transportation Commissioners	Information

7. Future Agenda Items Commission may request future agenda items.	Commission Chair	Information
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According to the Arizona Open Meeting Law, the Transportation Commission may only discuss matters listed on the agenda. The city of Tempe endeavors to make all public meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance is available at public meetings for sight and/or hearing-impaired persons. Please call 350-4311 (voice) or for Relay Users: 711 to request an accommodation to participate in a public meeting.



Minutes
City of Tempe Meeting of the Transportation Commission
December 13, 2022

Minutes of the meeting of Tempe Transportation Commission held on Tuesday, December 13, 2022 at 7:30 a.m. via Cisco Webex and at the Tempe Transportation Center located at 200 E. Fifth Street, Tempe AZ 85281.

(MEMBERS) Present:

Jeremy Browning
Susan Conklu
Amanda Nelson
Alice Bimrose
Paul Hubbell
Bobbie Cassano
Alana Chavez Langdon

Pam Goronkin
David A. King
Brian Fellows
JC Porter
Peter Schelstraete
David Sokolowski

(MEMBERS) Absent:

John Christoph

Dawn Hocking

City Staff Present:

Shelly Seyler, Deputy Engineering & Transportation Director
Robert Yabes, Principal Planner
Sue Taaffe, Senior Management Assistant
Laura Kajfez, Neighborhood Services Specialist
Keith Burke, Deputy City Manager
Cathy Hollow, City Traffic Engineer
Shauna Warner, Neighborhood Program Manager

Bonnie Richardson, Principal Planner
TaiAnna Yee, Public Information Officer
Lyle Begiebing, Transportation Planner
Sam Stevenson, Interim Transit Manager
Eric Iwersen, Interim Chief of Staff
Tony Belleau, Transportation Planner
Abel Gunn, Transportation Financial Analyst

Guests Present:

Kattie Boligitz
John Federico
Carl Phillipone

Kathy DeBoer
Jack Ketchman

Commission Chair JC Porter called the meeting to order at 7:30 a.m.

Agenda Item 1 – Public Appearances

None

Agenda Item 2 – Minutes

JC Porter introduced the minutes of the November 8, 2022 meeting of the Transportation Commission and asked for a motion for approval.

Motion: Commissioner Amanda Nelson

Second: Commissioner Pam Goronkin

Decision: Approved by Commissioners

Jeremy Browning
Susan Conklu
Amanda Nelson
Paul Hubbell
Bobbie Cassano

Pam Goronkin
David A. King
Brian Fellows
JC Porter
David Sokolowski

Agenda Item 3 – Commission Business

JC Porter thanked John Christoph, Jeremy Browning and Alice Bimrose for serving on the Commission and wished them luck in their future endeavors.

Agenda Item 4 – 2022 Transportation Satisfaction Survey Results

Kathy DeBoer with WestGroup Research presented the findings of the 2022 Transportation Survey. Topics included:

- Methodology
- Transit
 - Frequency
 - Type of transit used among riders
 - Length of usage
 - Reasons for usage
 - Destinations
 - Bus, light rail and streetcar satisfaction
 - Satisfaction
 - Suggested improvements
- Bicycle and pedestrian
 - Frequency
 - Satisfaction
 - Suggested improvements
 - Destinations
- Youth Transit Pass Program

Discussion included frequency of use, homelessness, safety, Prop 400E, funding sources, bus stops and shade, Transportation Masterplan, Orbit and satisfaction comparisons to other cities.

Agenda Item 5 – McClintock Drive Paving Project Update

Cathy Hollow made a presentation about the McClintock Drive Paving Project. Topics included:

- Background
- Concepts
- Design
- Construction
- Completion

Discussion included traffic counts, buffer removal, signage for the bike lane under railroad track bridge, feedback and data.

Agenda Item 6 – Upcoming Transportation Public Meetings & Announcements

Brian Fellows stated that he and David Sokolowski have been attending the General Plan 2050 meetings to represent the Commission.

Brian Fellows stated that the City of Phoenix received FHWA funds to travel to Tucson to look at bicycle and pedestrian facilities.

JC Porter stated that ASU met its SOV goal as related to its Trip Reduction Plan.

Susan Conklu mentioned that the city of Scottsdale is taking public comment on two bicycle and pedestrian projects, one on 68th Street and the other on Thomas Road.

Shelly Seyler announced that Sam Stevenson will be the interim Transit Manager while Eric Iwersen is the interim Chief of Staff.

Agenda Item 7 – Future Agenda Items

David Sokolowski requested that a presentation regarding how the city plans to address speeding along College Avenue between Apache and Southern.

JC requested that the underpass project at College and University be added as a future agenda topic.

Brian Fellows requested that, when complete, the Alameda Drive Streetscape project be presented to the Commission.

The following future agenda items have been previously identified by the Commission or staff:

- January 10
 1. Commission Business
 2. Smith Road Improvements
 3. Tempe Curb Management Study
- February 14
 1. General Plan 2050 – Circulation Element
 2. Grand Canal Connection Project
- March 14
 1. Smith Road Improvements
 2. Crime Prevention Through Environmental Design
 3. Personal Delivery Devices
- April 11
 1. ADA Transition Plan and recently completed ADA facilities
 2. Speed reduction, compliance, and tickets issued near “35 mph only when lights flashing” devices
 3. Streetcar Fare implementation
- May 9
 1. North/South Bike/Ped Project
- June 13
- July 11
- August 14
- September 12
- October 10
 1. Annual Report
- November 14

1. Annual Report
 - December 12
 1. Commission Business
 - TBD: Bike Bait (once program resumes)

The next meeting is scheduled for January 10, 2023. The meeting was adjourned 8:27 a.m.

Prepared by: Sue Taaffe

Reviewed by: Shelly Seyler

MEMORANDUM

TO: Tempe Transportation Commission
FROM: Shelly Seyler, Deputy Engineering & Transportation Director, 350-8854
DATE: January 10, 2023
SUBJECT: Commission Business
ITEM #: 4



PURPOSE:

To request that the Transportation Commission makes selections for the positions of chair and vice-chair as well as reach consensus on meeting date and time.

RECOMMENDATION OR DIRECTION REQUESTED:

This item is for action.

CITY COUNCIL STRATEGIC PRIORITY:

- N/a

BACKGROUND

At the January meeting of each year, the Commission addresses the following business:

- Chair and Vice-Chair. The Commission annually elects a Chair and Vice-Chair for the upcoming year per the Tempe City Code, Sec. 2-249 "The officers of the commission shall be selected by the commission members at the first meeting of the commission following the 31st day of December of each year and shall serve until the 31st day of December of the next succeeding year. No officer shall serve in the same capacity for more than two (2) consecutive one-year terms.
- Meeting Dates and Times. The Commission regularly scheduled meetings are the 2nd Tuesday of each month at 7:30 a.m.

As of Jan. 4, 2023, the Commission has 12-member positions filled. Transportation Commission members are listed below. Three additional members will be appointed by the Mayor and Council on Jan. 5, 2023.

1. JC Porter (Current Chair and is not eligible for reappointment due to fulfilling two year term limit)
2. David King (Current Vice Chair and is not eligible for reappointment due to fulfilling two year term limit)
3. Bobbie Cassano
4. Alana Chavez-Langdon
5. Susan Conklu
6. Brian Fellows
7. Pam Goronkin
8. Dawn Hocking
9. Paul Hubbell
10. Amanda Nelson
11. Peter Schelstraete
12. David Sokolowski

According to Chapter 2, Article V, Division 8, Section 2 181 through 183 of the Tempe City Code, all boards and commissions established by the City shall have the following powers and duties unless otherwise specified:

Sec. 2-181. - Powers and duties.

(a) All boards and commissions established by the City shall have the following powers and duties unless otherwise specified:

- (1) To act in an advisory capacity to the City Council for the purpose of making recommendations consistent with its duties;
- (2) To establish such rules and regulations as it deems necessary for its government and for the faithful performance of its duties; to set a time for regular meetings which shall be held at least once a month if there is business to transact; to establish the manner in which special meetings may be held and the notice to be given thereof; and to provide that a majority of the total number of members shall constitute a quorum. The affirmative vote of a majority of the members participating in the meeting shall be required for passage of any matter before the board;
- (3) To organize by electing one (1) of its members as Chairman of the Board and one (1) as Vice-Chairman. The city staff representative assigned to the board or commission shall act as Secretary but shall not be entitled to take part in any voting;
- (4) To require attendance of the members at regular meetings and provide that absence from three (3) consecutive regular meetings or six (6) meetings within any twelve (12) month time period without consent from the Chairman or Vice-Chairman if the Chairman is unavailable, shall be deemed to constitute a resignation and such position shall thereupon be deemed vacant;
- (5) To consult, through the Chairman of the Board, or the Vice-Chairman if the Chairman is unavailable, with the assigned city department on the items to be included on the agenda of the meetings prior to preparation and distribution of the agenda by the assigned city department; and
- (6) To review and approve the official minutes of the board or commission as prepared by the assigned city department no later than thirty (30) days after the meeting or Commission and if such minutes cannot be approved, for any reason, within such period of time, such minutes shall be transferred to the City Council without approval.

(b) All boards and commissions shall have the authority to create subcommittees, subject to the following restrictions:

- (1) Subcommittees shall be created upon written notice to the City Council. The request shall state in detail the purpose for its creation, the members of the board or commission who will comprise its membership and the anticipated additional resources needed to adequately staff the subcommittee;
- (2) All subcommittees shall sunset within one (1) year of creation, or until its intended purpose has been met. The City Council may dissolve a subcommittee at any time;
- (3) All members of subcommittees must be current members of originating board or commission;
- (4) No board or commission may have more than two (2) active subcommittees at the same time; and
- (5) Subcommittees must meet all requirements of state law, the City Charter and this Code.

Sec. 2-182. - Terms and removal.

(a) The Mayor, with the approval of the City Council, shall select for appointment and reappointment the members of each board and commission. Unless otherwise specified, the members of each board and commission shall be selected from residents of the City.

(b) The term of office for each member of the board and commission shall be from the first of January of each year and end on the 31st day of December, three (3) years thereafter except if otherwise provided in this article.

(c) Members of the board and commission may not serve more than three (3) total terms on any board or commission, and not more than two (2) complete consecutive terms.

(d) Any vacancy shall be filled for the unexpired term of the member whose office is vacant in the same manner as such member received original appointment.

(e) The Mayor, with the approval of the City Council, may for cause remove any member of the board or commission.

Sec. 2-183. - Compensation of members.

Members shall receive no compensation for their service.

According to Chapter 2, Article V, Division 8, Section 2-250 of the Tempe City Code, the Transportation Commission shall have the following powers and duties:

Sec. 2-250. - Powers and duties.

- (1) To suggest to the Mayor and City Council qualified and interested persons eligible for appointment for commission vacancies;
- (2) To consult, through the chairman of the commission, with the Engineering and Transportation Department, as to the items to be included on the agenda of meetings of the commission prior to the preparation and distribution of the agenda by the Engineering and Transportation Department;
- (3) To prepare and submit an annual report to the City Manager and City Council including applicable Council committees;
- (4) To advise and make recommendations to the City Council and to assist city departments and the City Manager to plan and implement a balanced transportation system within Tempe which incorporates all forms of transportation in a unified, interconnected manner and complements land use, making a positive environmental impact through reduction of energy consumption, air pollution and congestion, while promoting economic development and providing mobility for all persons, including elderly and disabled;
- (5) To advise and make recommendations to the City Council and to assist city departments and the City Manager on appropriate performance standards and benchmarks for use in evaluating the city's transportation system and program, based on nationally recognized guidelines and local priorities;
- (6) To advise and make recommendations to the City Council and to assist city departments and the City Manager on transportation plans, projects and ordinances, including but not limited to:
 - a. To recommend and review short and long-range plans and studies for the city's transportation system, including streets, transit, bicycling, pedestrians and demand management;
 - b. To periodically review and update the transportation elements of the city's general plan;
 - c. To provide input and review regional, state and federal transportation plans, projects and issues especially as provided by federal law; and
 - d. To promote and maintain bicycling as a safe and effective mode of travel for recreation, health and transportation.
- (7) To advise and recommend to the City Council and to assist city departments and the City Manager annually on the elements of prioritized, unified operating and capital improvement program budgets for transportation;
- (8) To provide a forum for public hearings and other public involvement mechanisms to assure community-based transportation plans, projects and issues, and to meet all federal and other guidelines for public involvement in transportation projects where applicable; and
- (9) To take any such further actions as may be deemed necessary and appropriate to further the goals of the commission.

FISCAL IMPACT or IMPACT TO CURRENT RESOURCES: N/a

ATTACHMENTS: None

MEMORANDUM

TO: Tempe Transportation Commission
FROM: Shelly Seyler, Deputy Engineering & Transportation Director
DATE: January 10, 2023
SUBJECT: Future Agenda Items
ITEM #: 7



PURPOSE:

The Chair will request future agenda items from the Commission members.

RECOMMENDATION OR DIRECTION REQUESTED:

This item is for information only.

- February 14
 1. General Plan 2050 – Circulation Element
 2. College Avenue Speeding between Apache and Southern
 3. Speed Reduction, Compliance, and Tickets Issued Near “35 mph only when lights flashing” Devices
 4. Curb Management Study
- March 14
 1. Smith Road Improvements
 2. Valley Metro Security Intercept Survey
 3. Grand Canal Connection Project
- April 11
 1. ADA Transition Plan and Recently Completed ADA Facilities
 2. Streetcar Fare Implementation
- May 9
 1. Kyrene, Roosevelt, Farmer Bike/Ped Improvements Project (formally called North/South Bike/Ped Project)
 2. Personal Delivery Devices
 3. Electrification of Tempe’s industrial warehouses that are served by MHDVs
- June 13
- July 11
- August 14
 - Transportation Master Plan
- September 12
- October 10
 1. Annual Report
- November 14
 1. Annual Report
- December 12
 1. Commission Business
- TBD: Bike Bait (once program resumes)
- TBD: University and College Underpass
- TBD: Alameda Drive Streetscape Project (before and after)