Tempe

Minutes
Tempe Fire and Police Public Safety Personnel Retirement Boards Joint Meeting
October 6, 2011

Minutes of the Tempe Fire and Police Public Safety Personnel Retirement Boards Joint Meeting held on Thursday, October 6, 2011, 3:00 p.m., Tempe City Hall, third floor conference room, 31 E. 5th Street, Tempe, Arizona.

Board Members Present:
Todd Bailey
Penny Higginbottom
Jeff McHenry
Matt Tripoli
Rich Woerth

Board Members Absent:
Mayor Hugh Hallman
Joe Brosius

City Staff Present:
Kay Savard, Deputy City Clerk
Lourdes Robertson, Human Resources representative
Angel Carbajal, Assistant Police Chief

Guests Present:
Cynthia Kelley, Legal Counsel
John Kelley, Law Clerk

Todd Bailey called the meeting to order at 3:06 p.m.

ITEM II – Consideration of Meeting Minutes
Motion by Jeff McHenry to approve the meeting minutes of September 1, 2011; second by Penny Higginbottom; motion passed unanimously on a voice vote 5-0.

ITEM II – Joint discussion with the Fire and Police Public Safety Personnel Retirement System Boards (PSPRS) concerning Local Board Procedures
Cynthia Kelley, Legal Counsel, stated that the Fire and Police Public Safety Personnel Retirement Board members have been provided a draft version of Local Board Procedures, incorporating modifications from the PSPRS Model Uniform Rules. Jeff McHenry outlined the changes made to the Local Board Procedures, including tailoring the rules for Tempe's Fire and Police PSPRS boards. Noted changes were adding a joint meeting provision, quorum clarifications, meeting time/location information, etc.

Kay Savard, Deputy City Clerk, stated the Board may wish to consider including language in the Board Local Procedures regarding protocol for adding agenda items prior to placing them on a meeting agenda. Cynthia Kelley stated that it is not unusual for a board to have the Chair review/approve agenda items to be placed on agendas. Jeff McHenry voiced concern because an interim Chair has not been designated for the Tempe PSPRS boards. In addition, another member is absent from today's meeting. Discussion ensued regarding postponing a decision on the Local Board Procedures until the next meeting. Todd Bailey stated that consideration of a protocol for adding agenda items could be postponed to a later date. Board members concurred.

Motion by Rich Woerth to accept the Local Board Procedures as presented; second by Jeff McHenry. Motion passed unanimously on a voice vote 5-0.

Motion by Jeff McHenry to adjourn the joint meeting; second by Matt Tripoli. Motion passed unanimously on a voice vote 5-0. The meeting adjourned at 3:07 p.m.

Kay Savard

Kay Savard, Deputy City Clerk