
Minutes Tempe Fire Public Safety Personnel Retirement System Board September 6, 2012

Minutes of the Tempe Fire Public Safety Personnel Retirement System Board meeting, held on Thursday, September 6, 2012, 3:00 p.m., Tempe City Hall, third floor conference room, 31 E. 5th Street, Tempe, Arizona.

Board Members Present:

Mark W. Mitchell, Mayor
Joe Brosius
Mike Scheidt
Matt Tripoli

Board Members Absent:

Penny Higginbottom

City Staff Present:

Brigitta Kuiper, City Clerk
Lynna Soller, Human Resources representative
Tim Mattix, Assistant City Clerk

Guests Present:

David Niederdeppe, Legal Counsel
Cynthia Kelley, Legal Counsel

Chair Mitchell called the meeting to order at 3:00 p.m.

ITEM I – Consideration of Meeting Minutes

Motion by Joe Brosius to approve the regular meeting minutes of August 2, 2012; second by Mike Scheidt. Motion passed unanimously on a voice vote 4-0.

ITEM II – Public Appearances

None.

ITEM III – Motion to Adjourn to Executive Session, if necessary, pursuant to A.R.S. §§ 38-431.03(A)(2) and 38-431.03(A)(3)

No action taken.

ITEM IV – New Members

Motion by Matt Tripoli to accept the new membership applications of **Eric M. Gordon** and **Douglas M. Myers**; second by Mike Scheidt. Motion passed unanimously on a voice vote 4-0.

ITEM V – Survivor's Benefit Application

Motion by Joe Brosius to cease the member's benefits of **Dean E. Filer** and to approve the survivor's benefit application of **Caroll J. Filer**, surviving spouse of **Dean E. Filer**; second by Mike Scheidt. Motion passed unanimously on a voice vote 4-0.

ITEM VI – Discussion Regarding Local Board Procedures: Meeting Dates and Times

Chair Mitchell introduced the item and asked if Thursdays are acceptable to the Boardmembers for meeting dates. He explained that a challenge is that this meeting is right before the City Council meetings. He asked the Board to consider changing the meeting date to a different Thursday that is not on a City Council meeting date, or to a different day entirely. He opened the item for discussion.

The Board asked when the Tempe Merit System Board meets; Brigitta Kuiper, Local Board Secretary, explained that the Merit System Board meets on an as-needed basis. The Board discussed Thursdays being a good day for availability, and Boardmembers agreed that they would not have scheduling conflicts moving the meeting to a different Thursday or a different time on the same Thursday. Ms. Kuiper explained that the Local Board Secretary is required to submit materials approved by the Board to the State Public Safety Personnel Retirement System by the 10th of each month. Depending on when the first Thursday of the month falls, it is occasionally difficult to ensure that the State receives material by the deadline. She asked the Board to consider that when looking at potential meeting dates. Ms. Kuiper stated that some Boards in other jurisdictions hold their meetings closer to the end of the month to allow for additional time to process and submit material to the State by the 10th.

Ms. Kuiper also stated that the meeting date is outlined in the adopted Local Board Procedures; however, the procedures also allow the Board to call a meeting at a different time, so it will not be a problem. Once the Board decides on a time, Ms. Kuiper will bring the procedures back for adoption to memorialize a different date or time, should the Board so choose.

The Board looked at calendars, and considered the last Thursday of each month. Chair Mitchell stated that the first Thursday of the month is acceptable; however, the upcoming meeting also falls on a City Council meeting day. Ms. Kuiper asked if a different time would be acceptable. Boardmember Scheidt asked if moving the meeting up an hour would be helpful; 2:00 p.m. was acceptable to all Boardmembers in attendance.

Chair Mitchell summarized that the meeting date will still be the first Thursday of the month, with the meeting time moved to 2:00 p.m., an hour earlier than the current start time. Ms. Kuiper stated that if the Police Board also agrees to the time change, she will bring the Local Board Procedures, with meeting time changed, back for consideration.

ITEM VII – Future Agenda Items

None.

Adjournment

Motion by Joe Brosius to adjourn; second by Matt Tripoli. Motion passed unanimously on a voice vote 4-0. The meeting adjourned at 3:06 p.m.

Brigitta M. Kuiper
Local Board Secretary