

2016-2017 MARYANNE CORDER NEIGHBORHOOD GRANT PROGRAM APPLICATION

\$10,000 maximum amount per applicant

Application deadline: Monday, April 4, 2016, 5:00 p.m.

APPLICANT INFORMATION

Name of association: Cole Park Neighborhood Association

Number of households: 643

Zip code area: 85282

Project site major crossroads: East Carson Dr and S. Country Club Way (Cole Park)

Project is located on:

- City right-of-way
- City property like a park
- Private common area or property

Name of contact person: Jeffrey Tucker

(Grant coordinator who can answer questions and receives all correspondence related to the project)

Phone

Address

Name of authorizing official: Connie Higgins

(Person with legal authority to accept and disburse funds for the organization)

Phone

Address

STAFF CONTACT(S)

Name of city staff person(s) contacted: Shauna Warner (Neighborhood Services Director), Elizabeth Thomas (Neighborhood Specialist), David McClure (Park Renovation & Restoration)

SIGNATURE

By signing below, I certify this proposal meets all minimum requirements. I also understand that funding for proposals is not guaranteed.

Authorizing Official's Signature: _____

Date: 4/3/2016

PROJECT NARRATIVE

In the space provided below, please describe specifically how the City of Tempe’s funds will be used:

By expanding the southernmost current picnic table cement plot from its current dimensions of 11.5’ x 20’ to 23’ x 20’ and adding one additional 12-seat table to that plot, this project would increase the number of tables available in Cole Park from six to seven. This project also includes making the plot ADA-accessible, by connecting a cement pathway from the Carson Drive sidewalk to the newly enlarged plot. Currently Cole Park has just one wheelchair accessible picnic table that is on the periphery of the park. This project will enable all residents to access a more aesthetically pleasing, centrally-located area within the park.

This project is expected to increase the usefulness of the Cole Park recreation and picnic areas. Cole Park Neighborhood Association currently hosts events and meetings on a monthly basis, but given the usually high attendance of approximately 10 to 20 people, we have no convenient gathering place to conduct such events on a regular basis within the boundaries of Cole Park. The six picnic tables currently in Cole Park are widely dispersed making the possibility of hosting larger communal events somewhat more difficult.

PROJECT BUDGET per city-provided estimates

Expenses	Amount
Removal of Existing picnic table and concrete pad	\$1000
New concrete pad for two picnic tables and ADA sidewalk	\$5135
Two new 11-foot long picnic tables	\$3800
New Grill	\$City Provided
Trash Receptacle	\$City Provided
TOTAL EXPENSES:	\$9935

City Funds Requested: \$9935
(amount should equal one of the included bids)

Dollars per household: ~\$16
(funds requested divided by # of households)

Match from Association: _____
(Must be at least ½ of total project cost for HOA’s/apts.)

Total project cost: \$9935
(amount should equal one of the included bids)

Please describe how this project meets each of the guidelines listed:

- A. Improves health and safety of residents: This project provides more space for neighborhood residents to enjoy the outdoors and utilize Cole Park to its fullest. The increase to ADA-accessible picnic seating is a large value to the community. Currently the park has only one six seat picnic table that is ADA accessible. This project will increase the number of ADA-accessible seats to 30.
 - B. Benefits a significant number of residents and/or the City at large: The residents of the Cole Park and Continental Villas Condominium Association would benefit from this enlarged picnic space. This area is comprised of over 600 Cole Park households and 170 Continental Villas homes.
 - C. Addresses a known neighborhood deficiency: Currently the park seating areas have not been renovated in nearly two decades. This project will replace a well-used picnic table and grilling area with brand new facilities. A greater percentage of park space will now be ADA accessible, and will afford access to the central area of the park rather than just the perimeters.
 - D. Complements other neighborhood projects (private or City): Cole Park, as are the other parks of Tempe are continuously being evaluated for upgrades and improvements. This project simply encourages an expedited timeline for completion due to the Park's general usefulness to the neighborhood.
 - E. Provides an environmental benefit, such as water and/or energy conservation: No significant environmental benefit will be derived from this project.
 - F. Enhances the aesthetics of the neighborhood: The current picnic tables are well-used and worn. The grill is near its end of life and is very rusted. New tables and facilities will providing a more attractive and inviting communal space for neighbors.
 - G. Accessible to all members of the community: The additional pathway will encourage easier access for all residents.
2. Describe how members of the community have been directly involved in the development of the project.

Approximately six meetings have been held where this grant proposal has been discussed. CPNA neighbors have contributed their approval, support and ideas to this effort.

3. Grant funds can only be used for the capital improvement project, not maintenance. Please describe specifically how the association intends to maintain the project if funded.

The project calls for long-lasting, durable upgrades to the existing park infrastructure. The Tempe Parks Department will accept responsibility by agreeing to this project.

4. If your association has previously received grant funds, please share how they have impacted your neighborhood.

The Cole Park Neighborhood Association has been the beneficiary of two recent Neighborhood grants. The first of which was a renovation and repainting of the Cole Park neighborhood wall that faces McClintock Drive. This improvement provided much-needed aesthetics for the neighborhood in a very high-traffic location. The improvement is estimated to have provided Cole Park with increased property values.

The second project for which CPNA has received funds is for the Cole Park street sign toppers. These beautiful signs are symbolic of an organized, well-maintained, and proud community. This project also is estimated to have provided Cole Park with increased property values.

5. Outside of grant projects, please describe any other activities your association has participated in (i.e. GAIN, Adopt-A-Park, food drives, etc.) within the past year.

The Cole Park Neighborhood Association is renowned for its large GAIN events, and regularly hosted community meetings throughout the year. We will be hosting our 5th annual GAIN event later this year. CPNA has hosted its monthly community meetings to discuss safety, neighborhood betterment, and to increase social networking of our residents. Residents participate in Park Movie Nights, a fresh fruit exchange, and have benefitted from a large number of educational, safety, and neighborhood improvement presentations provided by numerous City of Tempe staff and neighborhood leaders (including Neighborhood Services, Tempe Police, Tempe Water Department, and Tyler Kissel, Justice of the Peace (University Lakes)).

6. What is your proposed timeline for the grant project?

This project is estimated to take a maximum of two weeks construction to complete. It will be completed at the convenience of the City of Tempe contractors within the specified timeframes expected for the grant.

Cole Park Neighborhood Association 2015 Accomplishments (Celebrations)

Overall CPNA Accomplishments

1. July 2012 Kick off meeting of approx. 80 people
 - a. Our Own Identity as Cole Park Neighborhood Association
 - b. Listed on City of Tempe's website/map
2. CPNA Bylaws and Charter
3. City of Tempe Grant Approval – 2013 Perimeter Wall Improvements included New Trees along McClintock Road
4. CPNA Signs for Meeting & Event Announcements
5. Successful Communication from our Website – Coleparkneighbors.org, Emails, Facebook and NextDoor for events and items occurring in our neighborhood
6. Regular monthly meetings
 - a. Various Guest Speakers at our monthly CPNA meetings
7. Business relationships built:
 - a. Nellos, Whole Foods, Target, First Baptist Church, Bustoz Learning Center, Wiggles & Wags, Outback Steakhouse, Chef Store, Peter Piper Pizza – to name a few.
8. Continued relationships with the City – Neighborhood Services and Police Department
9. Partnering with the City of Tempe Police during crisis situations & other City Departments
10. Successful fundraising for GAIN and CPNA meetings since our first GAIN event in October 2012
11. Trap Neuter & Release (TNR) of over 50 neighborhood feral cats with separate donation pool
12. CPNA Bank Account for funds donated

2015/2016 CPNA Accomplishments

1. 2014 Grant approved and implemented in 2015 for street sign toppers by Becky Spooner
2. 4th Successful GAIN event
 - a. Visit by Tempe SWAT Team
 - b. Live music provided by Jenny Tuner and Friends
 - c. 5 booths by local businesses
 - d. Chili cook off
 - e. Food and drinks provided by local businesses
 - f. Wide array of raffle prizes donated by businesses and neighbors
3. Guest Speaker at our meetings included: Tempe SLipp & Water Department, Orbit, Justice of the Peace, Dan Brown Tempe Police, & Neighbors Help Neighbors
4. Letter head to look more official
5. PayPal account and link on our website
6. First Smores & A Show Event at the Park in March 2106



Cole Park Neighborhood Association
[REDACTED]

February 26, 2016

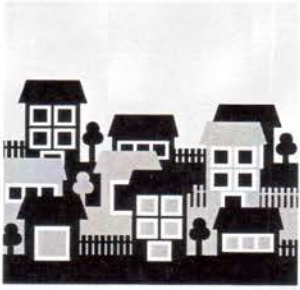
Dear Neighbor:

The Cole Park Neighborhood Association's (CPNA) 2016 Annual Meeting is just around the corner and we are writing today to encourage you to get involved. The primary purpose of the Annual Meeting is to hold the annual election for the CPNA Officers and Council. Please take time to review the information included in this mailing about the CPNA election nomination process and to bring your nomination forms to the Annual Meeting scheduled for March 31st, 2016 or you can provide your nomination direct to CPNA Treasurer, Randy Saxton, prior to the meeting. The CPNA Bylaws and Charter are posted on our web site: coleparkneighbors.org, as well as minutes from our monthly meetings. We will hold the election on the evening of March 31st, 2016.

The CPNA was initiated in July 2012 with assistance from the City of Tempe's Neighborhood Services Program: <https://www.tempe.gov/index.aspx?page=499>. Our neighborhood association is a voluntary effort to build neighborhood identity and community, and to work together to improve our neighborhood. Since our first meeting, the CPNA has built a neighborhood web site, organized four annual neighborhood celebrations (GAIN) at Cole Park and worked with the City of Tempe to make landscape improvements at the Fremont/McClintock neighborhood entrance and address illegal alley dumping and poorly functioning streetlights. Three years ago we secured a \$7,500 grant from the City to repaint and repair the exterior wall that runs along McClintock Drive. Last year we secured a grant for sign toppers throughout the neighborhood streets.

At this year's Annual Meeting, we will be presenting the 2016 Tempe Neighborhood Grant project for submission to the City, which will include increasing the usefulness of the Cole Park recreation and picnic areas. The Cole Park Neighborhood Association currently hosts events and meetings on a monthly basis but given the usually high attendance, we have no convenient gathering place to conduct such events on a regular basis within the boundaries of Cole Park. The six picnic tables in Cole Park are widely dispersed making the possibility of hosting larger communal events somewhat less feasible. This project will increase the number of tables available within Cole Park from six to seven, by doubling the size of the southernmost picnic table plot. We will replace the existing well-used picnic table with a new one and add one additional 12-seat table to the plot. A new grill and trash receptacle will also be installed. The newly enlarged plot will be connected by a wheelchair-accessible pathway from the Carson Drive sidewalk, increasing the number of ADA-compliant picnic tables to three (up from one). The project will be fully funded by the City of Tempe grant.

<http://ColeParkNeighbors.org> or <https://www.facebook.com/coleparkaz>



Cole Park
Annual Meeting
& Elections
March 31, 2016
6:30 – 8 pm

First Baptist Church of Tempe,
4525 S. McClintock Drive

Agenda:

- Elections
- Neighborhood grant - the neighborhood is proposing applying for improvements to Cole Park, including additional tables, new grill and trash can to the picnic area closest to Carson Drive. The new gathering area would be accessible via a concrete pathway and makes it easier to host larger neighborhood events.
- Any other items of interest

Please join us at our annual meeting.

Monthly meetings take place the 2nd Thursday of every month at Nello's, 1806 E. Southern Ave. at 6:30 pm.

ColeParkNeighbors.org or www.facebook.com/coleparkaz

Cole Park Neighborhood Association
Annual Meeting Agenda
3-31-16

6:30 pm - **Call To Order**

Item 1 - **Welcome and Introductions**

Item 2 - **Approval of Minutes** - February 11, 2016 CPNA Meeting
Action Item

Item 3 - **Treasurer's Report** - Randy Saxton

Item 4 - **CPNA Accomplishments** - Courtney Quesada

Item 5 - **2016 Neighborhood Grant Proposal** - Jeff Tucker
Action Item

Item 6 - **Bylaws Amendments** - Jeff Tucker
Action Item

Item 7 - **2016 CPNA Board Officer and Council Election**
Action Item

Item 8 - **Community Announcements**

8:00 pm - **Adjourn**

Social Media Approval

Grant Proposal was posted on NextDoor.com for neighbors who wanted to provide feedback.

Cole Park Neighborhood Grant

Jeff Tucker from Cole Park

4d ago

🍃 4

At Thursday's annual Cole Park Neighborhood Association (CPNA) Meeting, our 2015-2016 grant will be proposed and voted on. We are also soliciting feedback that will be read and entered into the minutes regarding the grant. The more support we have for the grant, the more likely we will gain approval for it to happen.

The CPNA will be applying with the City of Tempe for a grant to make the ... [View more](#)

Shared with Cole Park in General

REPLY | 8

★ Daniela, Chris, Joseph, and 2 others thanked you

Myrna Báez from Cole Park

4d ago

Hi Jeff, thanks for sending out an update as I am unable to attend the meetings. Are there any discussions about adding a restroom or making the school ones available for neighborhood use?

Thank Flag

Jeff Tucker from Cole Park

4d ago

Hi, Myrna, there have been no discussions to date about adding a restroom facility to the park. We can introduce the topic at the next meeting we have with the City of Tempe, and see what their response is. The grant shown above has a limit of \$10K expense. A restroom facility project would certainly exceed that expense limit and would need to be funded by some other budget at the City.

Regarding the school bathroom, the Bustoz Professional Learning Center operates independently from the City of Tempe and is under the jurisdiction of the Tempe Elementary School District. For our annual GAIN event we have approached them about usage and they have gladly accepted so long as we provided proof of insurance and usage fees. The CPNA can also bring this up as a topic with the City of Tempe to see if they could partner with the School District to make the facilities available but I have no idea what their response will be. It sure never hurts to ask!

Thanks for your response and hope to see you at a future neighborhood meeting.

Edit Delete

Myrna and Courtney thanked you



Joseph Seelye from Cole Park

2d ago

It was great seeing everyone last night that attended the Cole Park Annual Meeting and learning about the 2016 neighborhood grant proposal. This is great and it will improve our park and make it a better place for all of us. Thank you for bringing this forward.

Thanked! [Flag](#)

You and Crystal thanked Joseph



Crystal Valles from Cole Park

2d ago

This is a wonderful proposal Jeff. I fully support it and I can not wait to see the improvements! Thank you for all of the work you have put in to it!

Thanked! [Flag](#)

You thanked Crystal



Monique Cordova from Cole Park

2d ago

Jeff - thank you for the presentation last night. I support the proposal wholeheartedly. It will be a wonderful park improvement.

Thanked! [Flag](#)

You and Crystal thanked Monique



Randy Saxton from Cole Park

2d ago

Jeff, Thank you for working to get this grant to improve our park! It's such a great gathering place for so many people in our neighborhood. Now larger groups and physically challenged people will be able to comfortably use the park. I fully support your efforts!

Thanked! [Flag](#)

You and Crystal thanked Randy



Chris Higgins from Cole Park

1d ago

Thank you, Jeff for the great work you've done on the grant proposal for the Cole Park improvements. The expansion of the concrete pad and the new tables and grill will be an asset our whole community can benefit from. Thanks again.

Thanked! [Flag](#)

You and Crystal thanked Chris



Courtney Quesada from Cole Park

1d ago

Jeff. Thank you for your hard working in putting the grant proposal together and moving forward with it. This is wonderful for or community and will be great for our GAIN events and activities in the park as well as a possible meeting space for future neighborhood meetings. Thank you again and crossing our fingers we get approved.

Meeting Minutes have not been published for the March 31st meeting, however, the Grant Proposal was accepted unanimously by the 17 Cole Park Neighbors present.



Cole Park Neighborhood Association Meeting
Nello's Pizza
1806 E. Southern Avenue, Tempe 85282
September 10, 2015

Minutes

Present

Courtney Quesada, Vice Chair
Monique Cordova, Secretary
Jeff Tucker, Council Member
Cole Park neighbors including Gene Valentine

Absent

Kevin Cullens, Chair
Randy Saxton, Treasurer

Guests

Wendy Springborn, City of Tempe Engineering Services
Mark Weber, City of Tempe Engineering Services, Water Division

Call to Order

Vice Chair Courtney Quesada called the Cole Park Neighborhood Association (CPNA) meeting to order at 6:35 p.m.

Item 1: Welcome and Introductions

Council members and Cole Park neighbors introduced themselves.

Note: Guest speakers from the City of Tempe presented information following the Welcome and Introductions.

Item 2: Approval of Minutes – August 13, 2015

Vice Chair Quesada requested a motion to approve the minutes for August 13, 2015.

Action Item: A motion was made to approve the August 13, 2015 minutes. The motion was seconded and approved.

Item 3: Treasurer's Report

Vice Chair Quesada stated that per Treasurer Randy Saxton, the Cole Park checking account balance as of September 10, 2015 is stated that the checking account balance is the same as last month. The balance as of September 10, 2015 is \$832.07. The reduction from the balance reported in August reflects a debit of \$80.85, the cost associated with renewing the coleparkneighbors.com domain name for five years.

Item 4: Guest Speakers: City of Tempe Engineering

Vice Chair Quesada introduced Wendy Springborn of the City of Tempe's Engineering Services, and Mark Weber, City of Tempe, Engineering Services, Water Division.

Wendy discussed the Service Line Protection Program (SLiPP). It costs \$12 per month, which is added to a resident's water/wastewater bill. She explained that the City of Tempe owns the water and sewer lines up to the meter. Homeowners own the service line up to the meter, i.e., the connection to the meter is the owner's responsibility should something happen to the service line. The SLiPP program offers financial assistance of up to \$5,000 for a waterline or a sewer line repair.

Mark Weber spoke about the various sewer and water line repairs going on around the City of Tempe. He also discussed future prospects for introducing automated meter reading.

Item 5: Old Business

- a. **CPNA Bylaws and Charter**. Revisions are still under review. Once reviewed, they will be presented to neighbors at a future CPNA meeting.
- b. **2016 Neighborhood Grants**. Discussed timeline to submit a grant to the City of Tempe. The 2016 deadline is in April 2016.

Item 6: New Business

- a. **Getting Arizonans Involved in Neighborhoods (GAIN) Event**. Vice Chair Quesada provided attendees with an update of the planning activities for the October 17, 2015 GAIN event. She discussed outreach efforts to recruit neighborhood vendors, and obtain raffle prizes. She noted that the group needed to obtain insurance to use the bathrooms at the Bustoz School building. She recommended allocating approximately \$500 to take care of insurance fees and other costs associated with the GAIN event. She requested one of the neighbors make a motion to approve the GAIN party related costs.

Action Item: Neighbor Gene Valentine moved to approve allocating approximately \$500 in funds from the CPNA checking account to pay insurance fees for CPNA's use of Bustoz school restrooms during the GAIN event and other GAIN related expenses. The motion was seconded and approved.

Item 7: Announcements

Vice Chair Quesada provided information to neighbors related to the following:

- **Orbit Saturn:** The City is accepting online comments for the proposed Orbit Saturn route from September 9-28, 2015. .
- **Tempe Police Chief Hiring:** The City is seeking residents' input on the selection of a new police chief. The city has scheduled a community meeting for September 12, 2015.

Adjournment

The meeting adjourned at 8:00 p.m.



Cole Park Neighborhood Association Meeting
Nello's Pizza
1806 E. Southern Avenue, Tempe 85282
November 12, 2015

Minutes

Present

Randy Saxton, Treasurer
Monique Cordova, Treasurer
Jeff Tucker, Council Member
Cole Park neighbors including neighbor Tammy Jacobik.

Absent

Kevin Cullens, Chair
Courtney Quesada, Vice Chair

Call to Order

Treasurer Randy Saxton called the meeting to order at 6:35 p.m.

Item 1: Welcome and Introductions

Council members and Cole Park neighbors introduced themselves.

Item 2: Guest Speaker: Tempe Police Crime Unit Division

Randy Saxton announced that Detective Dan Brown of the City of Tempe Police Department's Crime Prevention Unit cancelled his presentation due to illness.

Item 3: Approval of Minutes

The approval of minutes for September 2015 and October 2015 CPNA meetings was deferred to a later time.

Item 4: Treasurer's Report

Randy Saxton reported that the CPNA checking account had a balance of \$911.76. It includes the earnings from the GAIN event raffle (approximately \$477) less the GAIN event expenses (approximately \$397), a net gain of approximately \$80.

Item 5: GAIN Event Recap

There were fewer attendees this year than in past years. We recorded about 100 attendees on the electronic sign-in sheets. The event was still a success. The group discussed possible improvements for the 2016 GAIN event: (i) organizing a community garage sale in conjunction with the event, and (ii) emphasizing that the event is free in the postcard mailing.

Item 6: Maryanne Corder Neighborhood Grant Program

- a. **Upcoming 2016 Grant Cycle.** Councilmember Jeff Tucker briefed attendees on the Neighborhood Grants Program workshop he attended on October 29, 2015. He also shared

his ideas regarding potential Cole Park improvements. He initially wanted to apply for monies to install a new shade structure, but now prefers that monies to be applied to expand the park's main picnic area. He recommended instead proposing (i) expanding the concrete pad on the southern side of the park where there is one picnic table, (ii) installing additional picnic tables to increase the seating area, and (iii) making an ADA compliant pathway to the expanded picnic area. Applications are due in April 2016.

- b. **2014 Grant Cycle Update – Sign Toppers.** There was still no word from the City of Tempe regarding the installation of Cole Park Neighborhood sign toppers. CPNA applied for grant funding to install sign toppers during the 2014 grant cycle.

Item 7: New Business

Neighbors discussed two future potential events that could happen during the holiday season.

- a. **Movie Night and S'More's in Cole Park.** Neighbors discussed using Cole Park for a movie night and offering hot chocolate and S'mores.
- b. **Bustoz Professional Development Campus.** During the 2016 grant cycle discussion, neighbors also discussed the city's current usage of the Bustoz school campus. Neighbors wanted to know (i) if the basketball courts were part of planned park improvements, and (ii) if it was possible to "repurpose" the grassy playground area into a dog park or other use.
- c. **Hazelton Lane Luminarias.** New Cole Park neighbor Tammy Jacobik discussed her interest in establishing a holiday tradition similar to one that existed in her previous neighborhood. She wanted to encourage her neighbors on Hazelton Lane to install luminarias along the street during the holiday season. Neighbors agreed to encourage her neighborhood outreach efforts, and recommending allocating some CPNA funds to defray the costs. The group discussed allocating \$100, and made a motion, which was then amended to \$50.

Action Item: Councilmember Tucker moved that \$50 be allocated to defray costs associated with purchasing luminarias for Hazelton Lane. The motion was seconded and approved.

Following the motion, two neighbors handed Treasurer Randy Saxton \$40 in cash to deposit in the CPNA bank account for holiday luminarias.

Item 8: Announcements

- **Tempe Compost Yard – Rio Salado and Hardy:** The City gives out free mulch and compost at the compost facility located at Rio Salado Parkway and Hardy Drive. Neighbors can pick up free compost on "Zero Waste Days."
- **Tempe Neighbors Helping Neighbors:** The nonprofit TNHNS assists older Tempe residents who want to install holiday lights on their homes.

Board members discussed sending out an email blast to Cole Park neighbors on the mailing list to inform them of the two programs.

Adjournment

The meeting adjourned at 7:35 p.m.



gCole Park Neighborhood Association Meeting
Nello's Pizza
1806 E. Southern Avenue, Tempe 85282
January 16, 2016

Minutes

Present

Kevin Cullens, Chair (arrived at 6:40 pm)
Randy Saxton, Treasurer
Monique Cordova, Secretary
Jeff Tucker, Councilmember
Cole Park neighbors

Absent

Courtney Quesada, Vice Chair

Call to Order

Treasurer Randy Saxton called the meeting to order at 6:35 p.m.

Item 1: Welcome and Introductions

Council members and Cole Park neighbors introduced themselves.

Item 2: Approval of Minutes

The approval of minutes was deferred to a later time. (Minutes for the following meetings are due for approval: September 10, October 8, November 12, and December 10, 2015.)

Item 3: Treasurer's Report

Randy Saxton reported that the CPNA checking account had a balance of \$952.76. It includes the \$40 cash donation from the November 12, 2015 meeting and \$1 donated through PayPal.

Item 4: Cole Park Community Movie Night

Neighbors discussed the idea of a community movie night in Cole Park. The idea was discussed at the November 2015 meeting. Neighbors concurred that it was too cold to have a movie night in the park, and recommended delaying it to a warmer month. February 2016 was suggested.

Item 5: Maryanne Corder Neighborhood Grant Program

- a. **2014 Grant Cycle Update – Sign Toppers.** The sign toppers are now installed.
- b. **2016 Grant Cycle.** Councilmember Jeff Tucker briefed attendees on the due diligence he was performing for the 2016 grant cycle. As he discussed at the November 2015 meeting, Jeff recommended proposing (i) expanding the concrete pad on the southern side of the park where there is one picnic table, (ii) installing additional picnic tables to increase the seating area, and (iii) making an ADA compliant pathway to the expanded picnic area. The goal is to increase the amount of communal space in the park. Jeff reported that he had

Seating in the area could potentially be expanded from six to 30 seats. Jeff reported that he had met with city staff to discuss the ideas. He also would like to propose that electricity be added to the park. An outlet could be added to a light post.

Follow-Up Actions:

- **Photographs:** Jeff asked neighbors to submit photographs of people using Cole Park. The Board recommended that neighbors email photographs to Council@ColePark.org.
- **CPNA Minutes:** CPNA needs to demonstrate that we keep meeting minutes. Secretary Cordova noted she would complete the past due minutes. Chair Cullens asked Randy to fix the CPNA website technical issues so that approved minutes could be posted to it.
- **Neighborhood Mailing:** The grant proposal idea needs to be communicated in a neighborhood mailing and voted on at a future CPNA meeting. Randy answered a neighbor's questions regarding who pays for neighborhood mailings.

Item 6: New Business

- a. **Adopt-A-Park.** Chair Cullens stated that he had contacted Craig Hayton with the City of Tempe's Park Services about adopting Cole Park through the official "Adopt a Park" program. The program is similar to "Adopt A Street" programs.
- b. **East Valley Veterans Education Center.** Chair Cullens also provided information about the services offered through the new East Valley Veterans Education Center located on Price Road and Southern. It is affiliated with Rio Salado College. He had met the director Donald "Joe" Jackson. Discussion ensued regarding sending an email blast to neighbors to let them know about the services that are available at the Center.

Item 7: Announcements

- **Cole Park NA Email Blast List.** Some neighbors noted that they had never received a CPNA email blast. Attendees were instructed to contact Randy Saxton directly to make sure they are on the email blast list. Board members also noted that we had not sent out any recent email blasts.
- **First Baptist Church Cellular Tower.** Some neighbors had reported receiving information about a new cellular tower that would be built on the First Baptist Church property on McClintock and the US60. Board and attendees noted that Cole Park neighbors who opposed the project should make their individual opinions known to the relevant city commission. CPNA would not take an official position.
- **Cole Park Citrus Sharing.** Monique shared information about food banks not accepting drop-off citrus donations due to a citrus quarantine in some parts of the state. Randy said interested neighbors could take advantage of CPNA's citrus sharing program.
- **Tempe City Council Meet the Candidate Event.** Jeff Tucker provided information about a meet the candidate event to be held at the Tempe History Museum on January 26.

Adjournment

The meeting adjourned at 7:40 p.m.



**Cole Park Neighborhood Association Meeting
Councilmember Jeff Tucker's Home
February 11, 2016**

Minutes

Present

Kevin Cullens, Chair
Courtney Quesada, Vice Chair
Randy Saxton, Treasurer
Monique Cordova, Secretary
Jeff Tucker, Councilmember
Cole Park neighbors including CH and CV

Call to Order

Chair Kevin C. called the meeting to order at 6:45 p.m.

Item 1: Welcome and Introductions

Council members and Cole Park neighbors introduced themselves.

Item 2: CPNA Meeting Location

Nellos can no longer host the CPNA meetings. Board, Council and neighbors discussed options such as Bustoz School and Shalimar Country Club.

Item 3: Approval of Minutes

Minutes for the following meetings are were presented for approval: September 10, October 8, November 12, December 10, 2015, and January 12, 2016. As part of the approval, Board members recommended implanting a style change to identify neighbors only by their initials.

Action: A motion was made to approve the September 10, October 8, November 12, December 10, 2015 and January 12, 2016 minute with the recommended changes. Motion was seconded and approved.

Item 3: Treasurer's Report

Randy S. reported that the CPNA checking account had a balance of \$952.76.

Item 4: November 12, 2015 Meeting | Restricted Fund Reversal

Secretary Monique C. reminded attendees that on November 12, 2015, CPNA councilors and neighbors had agreed to restrict \$50 at the November 12, 2015 for a special luminarias event that did not take place as planned in December 2015. Because the event had not happened, Monique C. recommended that \$50 no longer be restricted. In addition to the \$50, neighbors including CV had contributed an additional \$40 to the potential event. Neighbor CV who had

contributed to the additional \$40 stated that she wanted her additional donation to remain dedicated to a 2016 luminarias holiday event. Discussion ensued and resulted in the following motions:

Action Item: A motion was made to remove the restriction on \$50 that was set aside on November 12, 2015 for a December 2015 holiday luminarias event that did not take place. The motion was seconded and approved.

Action Item: A motion was made to maintain the restriction on \$40 that neighbors including CV had donated on November 12, 2015 for a luminarias event to be held in December 2016. The motion was seconded and approved.

Item 5: Maryanne Corder Neighborhood Grant Program

- a. **2016 Grant Cycle – Cole Park Improvement**. Councilmember Jeff T. briefed attendees on the grant proposal he was drafting for the 2016 grant cycle. The purpose of the proposed grant is to expand the southernmost concrete pad and add a picnic table. Jeff T. said that according to the City of Tempe officials, the total project cost was estimated to be \$9935. Jeff T. discussed the requirements and the due date. The grant is due on or before April 4, 2016. The City of Tempe requires that neighbors receive notice about the grant proposal via a mailing, and that they have an opportunity to provide comments.

Item 6: March 2016 Annual Meeting Agenda Planning

Board, Council, and neighbors discussed potential agenda items for the March 2016 annual meeting, and logistics. Chair Kevin C. agreed to contact the pastor at First Baptist Church to see if the church could host the meeting. Attendees discussed March 24 and March 31 as possible meeting dates; March 31 was identified as the preferred date. Vice Chair Courtney C. agreed to contact City of Tempe Neighborhood Services to ensure the required notice and mailing went out in a timely manner once a meeting date was confirmed. She also agreed to contact Shalimar Country Club's owners to see if CPNA could host meetings there.

Attendees agreed the Annual Meeting agenda would include at a minimum: 1) Board and Council elections; 2) the Maryanne Corder Grant proposal; and 3) CPNA Bylaws changes.

(Chair Kevin C. left the meeting at 8:00 pm.)

Item 7: Cole Park Community Event | S'Mores and a Show

Neighbors discussed logistics for a community movie night event in Cole Park. The idea was first discussed at the November 12, 2015 CPNA meeting. Neighbors agreed to host an event on Saturday, March 19, 2016 at 6:00 p.m. Neighbor CH agreed to lend her copy of the movie *Inside Out*. Neighbor CV agreed to help organize the event. Attendees agreed to call the event "S'mores and a Show."

Action Item: A motion was made to allocate \$100 to pay for food and other related costs associated with hosting "S'mores and a Show" for neighbors on March 19, 2016. The motion was seconded and approved.

Adjournment

The meeting adjourned at 8:40 p.m.







Feb 9 at 5:51 PM

• Courtney Quesada [REDACTED]
To: CPNA Council M [REDACTED]

Jeff

Please see email below.

Courtney Quesada - Sent from my iPhone

Begin forwarded message:

From: "Warner, Shauna" <shauna_warner@tempe.gov>
Date: February 9, 2016 at 2:01:42 PM MST
To: Courtney Quesada [REDACTED]
Subject: Cole Park Grant Estimate

Hi Courtney,

I hope all is well with you. We met with Jeffery Tucker about improvements to Cole Park as a possible grant project for your neighborhood, but I can't find contact information for him. If you have an email for him, can you please share the below?

Price quote for enlarging picnic table/gathering area:
Removal of existing picnic table and concrete pad = \$1,000
New concrete pad for two picnic tables and ADA sidewalk = \$5,135
Two new 11' long picnic tables = \$3,800
Total = \$9,935

The city can cover the cost of a new grill and trash receptacle.

Also, I have March 17 for your next neighborhood meeting. Let me know if you're still on for that date.

Thanks,
Shauna

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Jeffrey Tucker



April 3, 2016

Dear City of Tempe Site Plan Review Board:

Enclosed please find the Cole Park Neighborhood Association's (CPNA) proposal for facility removal and construction at Cole Park. This proposal is submitted in conjunction with a Maryanne Corder Neighborhood Grant Application for CPNA.

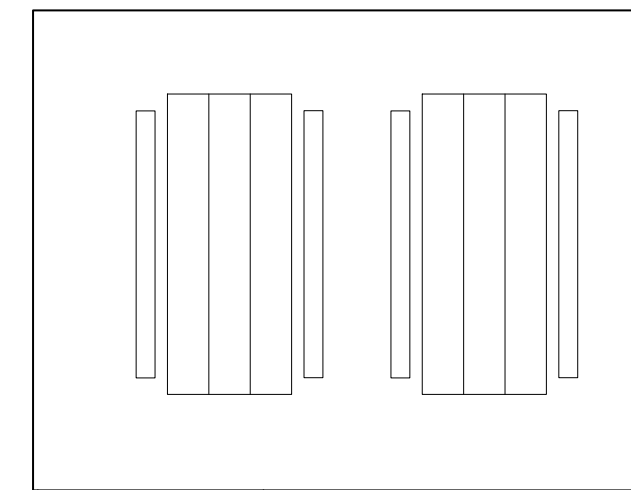
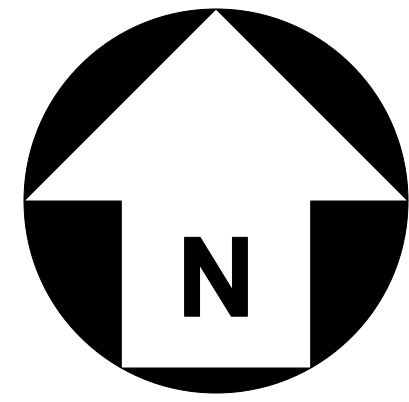
By expanding the southernmost current picnic table cement plot from its current dimensions of 11.5' x 20' to 23' x 20' and adding one additional 12-seat table to that plot, this project would increase the number of tables available in Cole Park from six to seven. This project also includes making the plot ADA-accessible, by connecting a cement pathway from the Carson Drive sidewalk to the newly enlarged plot. Currently Cole Park has just one wheelchair accessible picnic table that is on the periphery of the park. This project will enable all residents to access a more aesthetically pleasing, centrally-located area within the park.

This project is expected to increase the usefulness of the Cole Park recreation and picnic areas. Cole Park Neighborhood Association currently hosts events and meetings on a monthly basis, but given the usually high attendance of approximately 10 to 20 people, we have no convenient gathering place to conduct such events on a regular basis within the boundaries of Cole Park. The six picnic tables currently in Cole Park are widely dispersed making the possibility of hosting larger communal events somewhat more difficult.

We look forward to your review regarding this site plan and project. Please contact me if there are any further information or materials that you require for your approval of this project.

Thank you,

Jeffrey Tucker



ADA Pathway

Cole Park

Sidewalk

Carson Drive

Contact Info: Jeffrey Tucker, [REDACTED]

Project Name: Cole Park Picnic Area Expansion

Site Address: Cole Park, Northwest of E. Carson Drive and S. Country Club Way

Proposed Use/Scope of Work: Expanded Site will increase communal space and ADA-accessible facilities within Cole Park. Replacement of Existing Concrete Pad with new 23' x 20' pad, and installation of 2 two new picnic tables, trash receptacle, and grill. ADA walkway extending from Carson Dr sidewalk to the picnic site.