

## **Privacy Policy**

## Our Commitment To Privacy

Your privacy is important to us. To better protect your privacy we provide this notice explaining our online information practices and the choices you can make about the way your information is collected and used. To make this notice easy to find, we make it available on our homepage and at every point where personally identifiable information may be requested.

The City of Tempe (herein referred to as "City") will never sell, trade, share or rent your personal information to its merchant partners, partner agencies or any other third parties without your prior consent. However, if you contact the City via email and there is a public records request, your name and e-mail address will be disclosed as required by law.

### How secure is City's website when I provide personal information?

All personal information provided to City is transmitted using an SSL (Secure Socket Layer) secured form (most browsers indicate a secure form by a 'closed lock' icon at the bottom of the screen). If you are requested to provide personal information on an unsecured form, do not provide such information, but instead please contact the webmaster immediately so that the form can be corrected and made secure.

## What kind of personal information does City gather or track on your site?

Our registration forms require users to give us contact information that may include name, email address, email format preference (HTML vs. Text), address, interests, and similar information. If you do not want your personal information collected, please do not submit it to us. We do not request or store sensitive information from our visitors, such as credit card or social security numbers.

#### Children

We have no intention of collecting any personal information from individuals under 13 years of age. Where appropriate, we will specifically instruct children not to submit such information on our sites. If a child has provided us with personal information, a parent or guardian of that child should contact us at the e-mail address or phone number listed above if they would like this information deleted from our records. We will use reasonable efforts to delete the child's information from our existing files.

### Cookies

Our website may use cookies to enhance your experience while using our site. Cookies are pieces of information that some websites transfer to the computer that is browsing that site and are used for record-keeping purposes at many websites. Use of cookies makes web-surfing easier by performing certain

functions such as saving your passwords, personal preferences regarding your use of the particular website, and to make sure you don't see the same ad repeatedly. Many consider the use of cookies to be an industry standard.

Your browser is probably set to accept cookies. However, if you would prefer not to receive cookies, you can alter the configuration of your browser to refuse cookies. If you choose to have your browser refuse cookies, it is possible that some areas of our website will not function properly when you view them.

# Non-Personally Identifiable Information Collected Automatically

In some cases, City may collect information about you that is not personally identifiable. Examples of this type of anonymous "traffic data" information include the IP address, domain server, type of computer operating system you are using, and the domain name of the site from which you linked to our site.

### Acceptance of Privacy Policy

By using this website (<a href="www.tempe.gov/">www.tempe.gov/</a>, you indicate your acceptance of this Privacy Policy. If you disagree with all or any part of our Privacy Policy, please contact our office at the above address to immediately to express your concern. We reserve the right to change this privacy policy at any time by posting revisions to it on this URL. Please return and check it regularly to be certain you are aware of the most current provisions.

If you have any questions concerning this policy, contact us at:

Email <u>Webmaster@tempe.gov</u> Phone 480-350-4311

Revision - March 2015

